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- Learning Resources
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CATALOG

2008 -2010

Imagine what **you** can do!



Catalog 2008 - 2010

Baton Rouge Community College
201 Community College Drive
Baton Rouge, Louisiana 70806
225.216.8700 • 1.800.601.4558 • 225.216.8010 (Fax)

www.mybrcc.edu

CATALOG POLICY

This catalog is designed to provide students with critical information about Baton Rouge Community College. Each student is responsible for the information appearing in this catalog. Failure to read the regulations is not an excuse for noncompliance.

Rules and regulations described in this catalog have been adopted by the faculty and administration. Should a student find that extenuating circumstances might justify the waiver of a particular college regulation, that student may file a petition with the Vice Chancellor of Student Affairs in accordance with established procedures.

This catalog is not intended to be a complete statement of all procedures, policies, rules, and regulations. The college reserves the right to change, without notice, any academic or other requirements, course offerings, content, programs, procedures, rules and regulations or fees as needed. The provisions of the catalog are not to be regarded as an irrevocable contract between the student and the college. However, students are governed by the catalog in effect at the time of entry.

Governance

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Stephen C. Smith, *First Vice Chair*

Carl H. Franklin, *Second Vice Chair*

E. Edwards Barham

Helen Bridges Carter

Tommy Clark

Carl H. Franklin

Keith Gamble

Leon Louis Giorgio, Jr.

Kathy Sellers Johnson

Michael "Mickey" Murphy

Dan Packer

Vinney St. Blanc, III

F. "Mike" Stone

Geraldine "Deni" Taylor

Stephen Touns

Dr. Joe D. May, *President*

Student Members:

Kayla Adams

Cedric Hampton, Jr.

C hancellor's Message



Imagination is the cornerstone of creativity. Imagination is the spark that powers the drive to learn, to discover, to innovate, to adapt. Before knowledge, there must be imagination.

At Baton Rouge Community College, imagination is at the very roots of our existence. Long before the buildings of our college stood, it existed in the minds of the community, formed as an answer to a real need. Today, BRCC's mission is fulfillment of that vision: to identify and meet the educational needs of its community through innovative, dynamic programs that are accessible to all.

It is little wonder, then, that imagination is a key component in our strategic planning and daily operations. It's about seeing not just what is, but what could be. It inspired us to use principles of pervasive computing, a technology still in its infancy, to provide students with real-time information free from physical constraints. It enabled us to simultaneously improve campus security and make our college more environmentally-friendly by implementing emergency communication devices that run on solar energy. It has created innovative partnerships with area businesses and community leaders to accomplish a variety of goals.

Imagination is at the center of our educational philosophy. "Imagine what you can do" is more than just a slogan. It is a challenge to all our students; an exhortation to examine, explore, and realize the incredible power of possibility. BRCC is not simply an institution that provides knowledge . . . it offers students a canvas to compose their own vision of possibilities, and the tools to make that vision a reality.

Welcome to Baton Rouge Community College! We look forward to seeing where your imagination takes you!

Myrtle E. B. Dorsey, Ph.D.

Chancellor, Baton Rouge Community College

The College

Our Mission

The mission of Baton Rouge Community College is to identify and meet the educational needs of its community through innovative, dynamic programs that are accessible to all. BRCC continually seeks to provide practical, well-rounded education that provokes thought, ignites creativity, spurs innovation, and strengthens our global community by improving the quality of life for its citizens.

Our Vision

Baton Rouge Community College aspires to be the leader in providing world class educational opportunities for our community. WORLD CLASS is

- Excellence in teaching,
- Access for all, and
- A sustaining resource for the economic development for the state of Louisiana.

Our Values

Baton Rouge Community College is committed to the following values:

Integrity

- Promote the highest level of ethical behavior and professionalism.
- Commit to a sense of honesty and fairness.

Diversity/Respect

- Acknowledge the dignity, the equality, and the value of every individual.
- Encourage individual differences of opinions, thoughts, and ideas.

Teamwork/Responsibility

- Promote excellence and quality in programs and services.
- Provide opportunities to work together to further excellence, efficiency, and growth.

Innovation, Evolution, Revolution:

The Story of Baton Rouge Community College



Birth from Adversity

The idea for a community college in Louisiana had been conceived and considered by a number of state educational organizations. The Louisiana Board of Regents, Louisiana State University, and Southern University, all at various times, had contributed to the general discussion on instituting a comprehensive community college system for the state . . . none of those discussions resulted in any immediate action. But Louisiana's battles with the U.S. Justice Department over the state's higher education system brought renewed urgency to the issue.

In the 1970's, the Justice Department determined that remnants of a dual-race educational system continued to exist in Louisiana's post-secondary educational structure, triggering a Federal lawsuit. After over two decades of legal maneuverings and a failed attempt by the state to successfully integrate its school systems, Louisiana managed to strike a deal. The Desegregation Settlement Agreement of 1994 included a mandate for the establishment of an open-admissions community college system offering remedial education, vocational, technical, and adult education; transferability to four-year colleges; and a diverse student body, faculty, and staff. In 1996, the college began operations under the joint governance of the boards for Louisiana State University and Southern University.

Realization of Destiny

On August 20, 1998, Baton Rouge Community College (BRCC) officially opened its doors. The top estimate of expected enrollment was 700 students. But the new college's faculty and staff were shocked to find almost triple that number – 1,866 enrollees – waiting.

The college's faculty and staff scrambled to find additional seats, classroom space, and even instructors. However, the problem went beyond mere

logistics. BRCC was forced to meet the needs of a widely varying student body – traditional, non-traditional, special-needs, first-generation, and continuing-education students – all reflecting the diverse residents within the eight-parish area it served.

The first year was only the beginning. By 1999, BRCC, described by the *Baton Rouge Advocate* as “bursting at the seams,” was earnestly looking around for still more classroom space. Unlike other educational institutions where facilities are established and the school has advance time to plan for and expand to meet growth, BRCC’s wild success placed it on a razor’s edge, racing to meet the needs of an ever-growing student population. Alternative financing enabled the college to accomplish the quick construction of additional facilities as demand skyrocketed.

To deal with the rapidly climbing enrollment, the state acquired the 60,000 square-foot James M. Frazier, Sr. Building, located on Highland Road east of the Mississippi River Bridge. The college began operations at this new site in the fall of 1999. By the time BRCC’s first classroom and administration facility, Governor’s Building, had opened, enrollment was projected to reach 4000. Funds were appropriated for the Louisiana Building, completed in 2002; and to resolve the ever-present issue of parking, a 912-space parking garage was added in 2003. By 2004, BRCC completed its Bienvenue Student Center, designed to provide a one-stop-shop for student services and activities, including a bookstore and cafeteria. The Cypress Science and Technology Building was completed in 2005 with computer classrooms, state-of-the-art science labs, and a greenhouse. The Magnolia Library and Performing Arts Pavilion opened that same year, beginning its tradition of providing fine art and entertainment to the community with β . Construction is underway on BRCC’s new Health and Wellness Center, scheduled for completion in 2008.

The Drive to Accreditation

After establishing its presence in the community, the college next sought accreditation by the Southern Association of Colleges and Schools (SACS). As a highly reputable institution with high standards for excellence, SACS’ standards for acceptance are equally thorough. At first, BRCC faced a daunting challenge in SACS’ Condition Thirteen, a critical parameter of its accreditation criteria. Condition Thirteen demands that an applicant has sufficient resources to support the instructional and administrative functions of a college.

Due to its incredible growth, the BRCC found itself a victim of its own success: SACS auditors highlighted areas where there were significant concerns with the college's capabilities. To ensure achievement of accreditation, BRCC dedicated funds and personnel resources for the Office of Administration and Finance (OAF) and assigned it the task of resolving the college's accreditation issues.

The OAF immediately conducted an analysis to assess the current staffing, review the audits' findings, and develop strategies that would advance the college's operations. After determining the key areas of difficulty, the OAF assigned "champions" for those areas and developed a planning and budgetary process that included all of the college's personnel.

The OAF's efforts paid off. In 2002, BRCC met the demanding criteria insisted upon by SACS, and the college received full accreditation status in 2004. Several of the strategies used successfully by the OAF to gain accreditation, such as the annual unit/budget planning period, continue to be refined and used today.

Augmentation of Academics

BRCC established a strong academic foundation by instituting several degree programs: Liberal Arts, General Studies, and Science (including two Applied Sciences programs). However, the goal of BRCC's administration was to create more than just simple scholastics. BRCC wanted programs that addressed the needs of a major metropolitan community that is a critical political and manufacturing center of the state, as well as the home of a significant academic research institution.

The college enhanced its available programs with concentrations that would better serve specific career educational needs of students. In the course of one year, the faculty developed and implemented 18-hour concentrations within the general studies/general science degrees, including chemistry, landscape management, criminal justice, global studies, and teacher education.

As an institution with an ingrained awareness of its membership and participation in the community, BRCC continually examines its degree programs to identify career programs that would better enable its students to supplement the region's labor market. To that end, BRCC began offering an associate-degree nursing program in 2007, and is pursuing the establishment of a full teacher education program. Additional consideration is being given to fields such as public safety, interpreter preparation, radiation therapy, construction management, and even biotechnology. As an adaptable institution largely unburdened by tradition, BRCC is also able to explore unique opportunities

in fields such as film and animation, video-game design, studio arts, and entertainment technology.

State-of-the-Art Teaching for State-of-the-Art Learning

The development of key academic programs and fields of study is only half the battle of successful academics. An educational institution must be able to measure learning – the success of conveying knowledge to its students. It is a critical component in the educational process.

BRCC dedicates itself to providing continuing education for its faculty and staff, particularly in keeping up with the most modern and effective means to carry out their mandate of instructing students. To help achieve this, the college created a Teaching and Learning Center for its faculty. Designed as a place of discussion where faculty can more critically examine their classroom experience and their teaching methods, the Center has the goal of promoting collaboration and innovation in the teaching process. The end result is the development and sharing of refined teaching practices and techniques that can be effectively utilized in the classroom.

BRCC also recognizes the use of technology to enhance teaching and learning effectiveness. Through the examination of technology's use in education – as well as an eye toward adapting and innovating technology in new ways – BRCC makes every effort to use and adapt cutting-edge equipment and processes to increase teacher effectiveness, enhance teaching practices, and enhance learning and knowledge retention.

Spreading the News

As a member of the community, BRCC was acutely aware of the need to keep the community informed about its activities and endeavors. It worked to develop and strengthen business partnerships, maintaining open lines of communication with them in order to better serve their needs when creating career and technical programs. It worked to promote college activities and accomplishments whenever media opportunities presented themselves.

As a new institution, BRCC found itself the victim of a number of missteps and growing pains – a situation common to the new beginnings of any enterprise. However, through continued, active communication with the community and its interests, BRCC has rightfully gained its reputation as a strong community participant and a quality academic institution that strives for excellence in providing a world-class education to its students.

BRCC Today

BRCC's 2007 fall enrollment exceeded 7,000 students. The college is already looking to the future, with a plan that will result in the construction of ten new buildings and the capacity to service 12,000 students, projected to occur in 2010.

As BRCC's student population has grown, so has its administration and facilities. BRCC now boasts a faculty of over 100 full-time instructors, 15 librarian staff, and over 200 adjunct faculty members. The campus features an automated testing center, computerized information kiosks in every building, classrooms with cutting-edge teaching equipment, and Wi-Fi access points campus-wide. Its Magnolia Library holds over 30,000 volumes, with access to netLibrary's online collection of e-books; and the college's Performing Arts Pavilion has established a strong tradition of providing fine entertainment to the community with guests such as Dr. Maya Angelou, Bill Cosby, Jay Leno, the Acting Company, the Czech Nonet, and the Harlem Gospel Choir.

Originally designated to serve its local eight-parish area, BRCC has found itself evolving into a major center of education, with a diverse student body that reflects growing statewide, national, and international representation. Despite the College's incredible growth and its continual development, its mission is unchanged: To exhibit excellence in teaching, allow access for all, and be a sustaining resource in the economic development of the state of Louisiana. These principles guide Baton Rouge Community College as it continues to expand, develop, and evolve in assuming its rightful place as an academic capital of learning for the 21st century.

Myrtle E. B. Dorsey, Ph.D., Chancellor, BRCC
Bradley Ebersole, Ph.D., Vice Chancellor for Academic Affairs, BRCC
Maxine Rogers, Vice Chancellor for Administration and Finance, BRCC
Brodrick Hampton, Writer/Editor (Public Relations), BRCC

Baton Rouge Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone number 404.679.4501) to award Associate Degrees and Certificates.

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Academic Calendar

Fall Semester 2008 (August 18 – December 8)

AUGUST

Payment due dateAugust 9..... Sat (noon)

Late registration begins.....August 11 Mon

Last day to register for Fall Semester and

1st 7-Week Semester.....August 16..... Sat (noon)

100% refund for classes droppedAugust 16..... Sat (noon)

CLASSES BEGIN FOR FALL SEMESTER

AND 1st 7-WEEK SEMESTER.....August 18..... Mon

75% refund for classes droppedAugust 18-25..... Mon-Mon

Final date to add/drop classes.....August 25 Mon

50% refund for classes droppedAugust 26-September 3... Tue-Wed

Withdrawal periodAugust 26-October 24..... Tue-Fri

SEPTEMBER

College closed for Labor Day holidaySeptember 1 Mon

OCTOBER

Mid-semester examinations.....October 6-11 Mon-Sat

Last day to register for

Fall 2nd 7-Week Semester.October 10 Fri

Mid-semester grades due.....October 14 Tue (midnight)

Last day to withdraw

from Fall semesterOctober 24 Fri

NOVEMBER

Final day to apply for Fall GraduationNovember 3..... Mon

Enrollment for Spring and Summer Semester

begins for continuing studentsNovember 3..... Mon

Enrollment for Spring and Summer Semester

begins for new studentsNovember 10 Mon

Thanksgiving holiday (no classes).....November 26-29 Wed-Sat

College closed for Thanksgiving holidayNovember 27-29 Thu-Sat

DECEMBER

Fall Semester Classes endDecember 1 Mon
Final Fall Semester examinationsDecember 2-8 Tue-Mon
Final Fall Semester grades dueDecember 11 Thur (midnight)
College closed for Winter BreakDecember 24-January 3 Wed-Sat

Fall 1st 7-Week Semester 2008 (August 18 – October 8)

AUGUST

Payment due dateAugust 9 Sat (noon)
Late registration beginsAugust 11 Mon
Last day to register for 1st 7-Week Semester August 16 Sat (noon)
100% refund for classes droppedAugust 16 Sat (noon)

CLASSES BEGIN FOR FALL

1st 7-WEEK SEMESTERAugust 18 Mon
75% refund for classes droppedAugust 18-19 Mon-Tue
50% refund for classes droppedAugust 20-22 Wed-Fri
Final date to add/drop classesAugust 25 Mon
Withdrawal periodAugust 26–September 19 ... Tue-Fri

SEPTEMBER

College closed for Labor Day holidaySeptember 1 Mon
Last day to withdraw from
1st 7-Week SemesterSeptember 19 Fri

OCTOBER

1st 7-Week Classes endOctober 6 Mon
Final examinations 1st 7-WeekOctober 7-8 Tue-Wed
Final 1st 7-Week grades dueOctober 11 Sat (midnight)

Fall 2nd 7-Week Semester 2008 (October 13 – December 8)

OCTOBER

Payment due dateOctober 1 Wed
Late registration beginsOctober 8 Wed
Last day to register for
Fall 2nd 7-Week SemesterOctober 10 Fri
100% refund for classes droppedOctober 10 Fri

CLASSES BEGIN FOR FALL

2nd 7-WEEKSEMESTER**October 13** **Mon**
75% refund for classes droppedOctober 13-14..... Mon-Tue
50% refund for classes droppedOctober 15-17.....Wed-Fri
Final date to add/drop classes.....October 21Tue
Withdrawal periodOctober 22-November 14 ..Wed-Fri

NOVEMBER

Final day to apply for Fall GraduationNovember 3Mon
Last day to withdraw from
2nd 7-Week SemesterNovember 14 Fri
Thanksgiving holiday (no classes).....November 26-29 Wed-Sat
College closed for Thanksgiving holidayNovember 27-29 Thur-Sat

DECEMBER

2nd 7-Week Classes endDecember 1Mon
Final 2nd 7-Week examinationsDecember 2-8 Tue-Mon
Final 2nd 7-Week grades due.....December 11 Thur (midnight)
College closed for Winter BreakDecember 24-January 3 Wed-Sat

Spring Semester 2009 (January 20 – May 18)

JANUARY

Payment due dateJanuary 10 Sat (noon)
Late registration beginsJanuary 12 Mon
Last day to register for Spring SemesterJanuary 16 Fri
100% refund for classes droppedJanuary 16 Fri
College closed for
 Martin Luther King holidayJanuary 19 Mon

CLASSES BEGIN FOR SPRING SEMESTER AND

SPRING 1st 7-WEEK SEMESTER**January 20** **Tue**
75% refund for classes droppedJanuary 20-27 Tue-Tue
Final date to add/drop classesJanuary 27Tue
50% refund for classes droppedJanuary 28-February 4Wed-Wed
Withdrawal periodJanuary 28-March 30 Wed-Mon

FEBRUARY

Mardi Gras holiday (no classes)February 23-25 Mon-Wed
College closed for Mardi Gras holidayFebruary 24Tue

MARCH

Mid-semester examinations.....March 9-14 Mon-Sat
Mid-semester grades due.....March 17 Tue (midnight)
Last day to withdraw from Spring Semester ... March 30..... Mon
Enrollment for Fall Semester
begins for continuing students.....March 30 Mon

APRIL

Final day to apply for
May CommencementApril 6..... Mon
Enrollment for Fall Semester
begins for new studentsApril 6..... Mon
Spring Break (no classes)April 6-11 Mon-Sat
College closed for Good Friday holidayApril 10 Fri

MAY

Spring Semester Classes endMay 11 Mon
Final Spring Semester examinationsMay 12-18..... Tue-Mon
Commencement.....May 16 Sat
Final Spring Semester grades due.....May 21 Thur (midnight)

Spring 1st 7- Week Semester 2009 (January 20 – March 12)

JANUARY

Payment due dateJanuary 10..... Sat (noon)
Late registration beginsJanuary 12..... Mon
Last day to register for 1st 7-Week.....January 16..... Fri
100% refund for classes dropped.....January 16..... Fri
College closed for
Martin Luther King holidayJanuary 19..... Mon

CLASSES BEGIN FOR

SPRING 1st 7-WEEK SEMESTER **January 20** **Tue**
75% refund for classes droppedJanuary 20-21 Tue-Wed
50% refund for classes droppedJanuary 22-26 Thur-Mon
Final date to add/drop classes.....January 27 Tue
Withdrawal periodJanuary 28-February 20Wed-Fri

FEBRUARY

Mardi Gras holiday (no classes)February 23-25 Mon-Wed
College closed for Mardi Gras holidayFebruary 24.....Tue
Last day to withdraw
from 1st 7-Week SemesterFebruary 20..... Fri

MARCH

1st 7-Week Classes endMarch 10 Thu
Final 1st 7-Week examinationsMarch 11-12..... Wed-Thur
Final 1st 7-week grades dueMarch 15 Sun (midnight)

Spring 2nd 7- Week Semester 2009 (March 16 – May 18)

MARCH

Payment due dateMarch 4 Wed
Late registration beginsMarch 11 Wed
Last day to register for Spring 2nd
7-Week SemesterMarch 13 Fri
100% refund for classes droppedMarch 13 Fri

CLASSES BEGIN FOR

SPRING 7-WEEK SEMESTER**March 16** **Mon**
75% refund for classes droppedMarch 16-17..... Mon-Tue
50% refund for classes droppedMarch 18-20.....Wed-Fri
Final date to add/drop classesMarch 22Mon
Withdrawal periodMarch 23-April 27Tue-Mon

APRIL

Final day to apply
for May CommencementApril 6..... Mon
Spring Break (no classes)April 6-11 Mon-Sat
College Closed for Good Friday holiday.....April 10 Fri
Last day to withdraw from
2nd 7-Week SemesterApril 27 Mon

MAY

2nd 7-Week Classes endMay 11 Fri
Final 2nd 7-Week examinationsMay 12-18..... Tue-Mon
CommencementMay 16 Sat
Final 2nd 7-Week grades dueMay 21 Thu (midnight)

Maymester 2009 (3 weeks: May 25 – June 12)

MAY

Payment due date	May 6	Wed
Late registration begins	May 20	Wed
Last day to register for Maymester	May 22	Fri
100% refund for classes dropped	May 22	Fri
CLASSES BEGIN FOR MAYMESTER	May 25	Mon
75% refund for classes dropped	May 25	Mon
50% refund for classes dropped	May 26	Tue
Final date to add/drop classes	May 26	Tue
Withdrawal period	May 27-June 5	Wed-Fri

JUNE

Last day to withdraw from Maymester	June 5	Fri
Maymester classes end	June 11	Thu
Final Maymester examinations	June 12	Fri
Final Maymester grades due	June 15	Mon (midnight)

Summer I Semester 2009 (9 weeks: May 25 – July 30)

MAY

Payment due date	May 13	Wed
Late registration begins	May 20	Wed
Last day to register for Summer I Semester	May 22	Fri
100% refund for classes dropped	May 22	Fri
CLASSES BEGIN FOR SUMMER I SEMESTER ...	May 25	Mon
75% refund for classes dropped	May 25-26	Mon-Tue
50% refund for classes dropped	May 27-29	Wed-Fri
Final date to add/drop classes	June 1	Mon

JUNE

Withdrawal period	June 2- July 7	Tue-Tue
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JULY

Last day to withdraw from
Summer I Semester July 7 Tue
College Closed for
Independence Day holiday July 6 Mon
Summer I Classes end July 24 Fri
Final Summer I examinations July 27-30 Mon-Thu
Final Summer I grades due July 31 Fri (midnight)

Summer II Semester 2009 (6 weeks: June 15-July 30)

JUNE

Payment due date June 3 Wed
Late registration begins June 10 Wed
Last day to register for Summer II Semester... June 12 Fri
100% refund for classes dropped June 12 Fri
CLASSES BEGIN FOR SUMMER II SEMESTER .. June 15 Mon
75% refund for classes dropped June 15-16 Mon-Tue
50% refund for classes dropped June 17-19 Wed-Fri
Final date to add/drop classes June 22 Mon
Withdrawal period June 23-July 13 Tue-Mon
Final day to apply for Summer Graduation ... June 29 Mon

JULY

College Closed for
Independence Day holiday July 6 Mon
Last day to withdraw from
Summer II Semester July 13 Mon
Summer II Classes end July 24 Fri
Final Summer II examinations July 27-30 Mon-Thu
Final Summer II grades due July 31 Fri (midnight)

Fall Semester 2009 (August 17 – December 7)

AUGUST

Payment due date August 8 Sat (noon)
Late registration begins August 10 Mon
Last day to register for Fall Semester
and 1st 7-Week Semester August 15 Sat (noon)

100% refund for classes dropped.....August 15 Sat (noon)

CLASSES BEGIN FOR FALL SEMESTER

AND 1st 7-WEEK SEMESTERAugust 17.....Mon

75% refund for classes droppedAugust 17-24..... Mon-Mon

Final date to add/drop classes.....August 24 Mon

50% refund for classes droppedAugust 25-September 1 Tue-Tue

Withdrawal periodAugust 25-October 23 Tue-Fri

SEPTEMBER

College closed for Labor Day holidaySeptember 1 Mon

OCTOBER

Mid-semester examinations.....October 5-10 Mon-Sat

Last day to register for

Fall 2nd 7-Week SemesterOctober 9..... Fri

Mid-semester grades due.....October 13 Tue (midnight)

Last day to withdraw from Fall SemesterOctober 23 Fri

NOVEMBER

Final day to apply for Fall GraduationNovember 2..... Mon

Enrollment for Spring and Summer Semester

begins for continuing studentsNovember 2..... Mon

Enrollment for Spring and Summer Semester

begins for new studentsNovember 9..... Mon

Thanksgiving holiday (no classes).....November 25-28..... Wed-Sat

College closed for Thanksgiving holidayNovember 26-28.....Thu-Sat

Fall Semester Classes end.....November 30 Mon

DECEMBER

Final Fall Semester examinationsDecember 1-7 Tue-Mon

Final Fall Semester grades dueDecember 10..... Thur (midnight)

College closed for Winter BreakDecember 24-January 2 Wed-Sat

Fall 1st 7-Week Semester 2009 (August 18 – October 7)

AUGUST

Payment due dateAugust 8..... Sat (noon)

Late registration beginsAugust 10 Mon

Last day to register for

Fall 1st 7-Week SemesterAugust 15 Sat (noon)

100% refund for classes droppedAugust 14 Fri

CLASSES BEGIN FOR FALL

1st 7-WEEK SEMESTERAugust 17..... Mon
75% refund for classes droppedAugust 17-18..... Mon-Tue
50% refund for classes droppedAugust 19-21.....Wed-Fri
Final date to add/drop classes.....August 24.....Mon
Withdrawal periodAugust 25–September 18 ... Tue-Fri

SEPTEMBER

College closed for Labor Day holidaySeptember 7.....Mon
Last day to withdraw from
1st 7-Week SemesterSeptember 18..... Fri

OCTOBER

1st 7-Week Classes endOctober 5.....Mon
Final examinations 1st 7-Week.....October 6-7..... Tue-Wed
Final 1st 7-Week grades due.....October 10 Sat (midnight)

**Fall 2nd 7-Week Semester 2009
(October 13 – December 7)**

SEPTEMBER

Payment due dateSeptember 30 Wed

OCTOBER

Late registration beginsOctober 7 Wed
Last day to register for
Fall 2nd 7-Week SemesterOctober 9..... Fri
100% refund for classes dropped.....October 9..... Fri

CLASSES BEGIN FOR

FALL 2nd 7-WEEK SEMESTER.....October 12..... Mon
75% refund for classes droppedOctober 12-13..... Mon-Tue
50% refund for classes droppedOctober 14-16.....Wed-Fri
Final date to add/drop classes.....October 20.....Tue
Withdrawal periodOctober 21-November 13 ..Wed-Fri

NOVEMBER

Final day to apply for Fall GraduationNovember 2.....Mon
Last day to withdraw from
2nd 7-Week SemesterNovember 13 Fri
Thanksgiving holiday (no classes).....November 26-29 Wed-Sat
College closed for Thanksgiving holidayNovember 27-29 Thur–Sat
2nd 7-Week Classes endNovember 30Mon

DECEMBER

Final 2nd 7-Week examinationsDecember 1-7 Tue-Mon
Final 2nd 7-Week grades due.....December 10..... Thur (midnight)
College closed for Winter BreakDecember 24-January 2... Wed-Sat

Spring Semester 2010 (January 19 – May 17)

JANUARY

Payment due dateJanuary 9 Sat (noon)
Late registration beginsJanuary 11Mon
Last day to register for Spring SemesterJanuary 15 Fri
100% refund for classes dropped.....January 15 Fri
College closed for
 Martin Luther King holidayJanuary 18.....Mon

CLASSES BEGIN FOR SPRING SEMESTER

AND SPRING 1st 7-WEEK SEMESTER.....January 19 Tue
75% refund for classes droppedJanuary 19-26 Tue-Tue
Final date to add/drop classes.....January 26.....Tue
50% refund for classes droppedJanuary 27-February 3.....Wed-Wed
Withdrawal periodJanuary 27-March 29..... Wed-Mon

FEBRUARY

Mardi Gras holiday (no classes)February 15-17 Mon-Wed
College closed for Mardi Gras holidayFebruary 16.....Tue

MARCH

Mid-semester examinations.....March 8-13 Mon-Sat
Mid-semester grades due.....March 16 Tue (midnight)
Last day to withdraw from Spring Semester.. March 29 Mon
Spring Break (no classes)March 29-April 3 Mon-Sat
Final day to apply for May Commencement .. March 30Mon

APRIL

College closed for Good Friday holidayApril 2..... Fri
Enrollment for Fall Semester
 begins for continuing students.....April 5.....Mon
Enrollment for Fall Semester
 begins for new studentsApril 12 Mon

MAY

Spring Semester Classes endMay 10Mon
Final Spring Semester examinations.....May 11-17.....Tue-Mon
Commencement.....May 15Sat
Final Spring Semester grades due.....May 20 Thur (midnight)

Spring 1st 7-Week Semester 2010 (January 19 – March 11)

JANUARY

Payment due dateJanuary 9 Sat (noon)
Late registration beginsJanuary 11Mon
Last day to register for 1st 7-WeeksJanuary 15 Fri
100% refund for classes dropped.....January 15 Fri
College closed for
 Martin Luther King holidayJanuary 18.....Mon

CLASSES BEGIN FOR SPRING

1st 7-WEEK SEMESTER.....January 19 Tue
75% refund for classes droppedJanuary 19-20 Tue-Wed
50% refund for classes droppedJanuary 21-25 Thur-Mon
Final date to add/drop classes.....January 21Tue
Withdrawal periodJanuary 26-February 19Wed-Fri

FEBRUARY

Mardi Gras holiday (no classes)February 15-17 Mon-Wed
College closed for Mardi Gras holidayFebruary 16.....Tue
Last day to withdraw from
 1st 7-Week SemesterFebruary 19..... Fri

MARCH

1st 7-Week Classes endMarch 9Tue
Final 1st 7-Week examinations.....March 10-11..... Wed-Thur
Final 1st 7-week grades dueMarch 14Sun (midnight)

Spring 2nd 7- Week Semester 2010 (March 15 – May 17)

MARCH

Payment due dateMarch 3 Wed
 Late registration beginsMarch 10 Wed
 Last day to register for
 Spring 2nd 7-Week Semester.....March 12 Fri
 100% refund for classes droppedMarch 12 Fri

CLASSES BEGIN FOR SPRING

2nd 7-WEEK SEMESTERMarch 15 Mon
 75% refund for classes droppedMarch 16-17 Mon-Tue
 50% refund for classes droppedMarch 18-20.....Wed-Fri
 Final date to add/drop classes.....March 22 Mon
 Withdrawal periodMarch 23-April 26 Tue-Mon
 Spring Break (no classes)March 29-April 3 Mon-Sat
 Final day to apply for
 May CommencementMarch 30 Mon

APRIL

College Closed for Good Friday holiday.....April 2..... Fri
 Last day to withdraw from
 2nd 7-Week SemesterApril 26 Mon

MAY

2nd 7-Week Classes endMay 10 Fri
 Final 2nd 7-Week examinationsMay 11-17 Tue-Mon
 Commencement.....May 15 Sat
 Final 2nd 7-Week grades due.....May 20 Thur (midnight)

Maymester 2010 (3 weeks: May 24 – June 11)

MAY

Payment due date.....May 5..... Wed
 Late registration beginsMay 19 Wed
 Last day to register for Maymester.....May 21 Fri
 100% refund for classes droppedMay 21 Fri
CLASSES BEGIN FOR MAYMESTERMay 24 Mon
 75% refund for classes droppedMay 25 Mon
 50% refund for classes droppedMay 25 Tue

Final date to add/drop classes.....May 25Tue
Withdrawal periodMay 26-June 4.....Wed-Fri

JUNE

Last day to withdraw from Maymester.....June 4..... Fri
Maymester classes endJune 10 Thu
Final Maymester examinationsJune 11 Fri
Final Maymester grades dueJune 14 Mon (midnight)

Summer I Semester 2010 (9 weeks: May 24 – July 29)

MAY

Payment due date.....May 12 Wed
Late registration beginsMay 19 Wed
Last day to register for Summer I Semester ...May 21 Fri
100% refund for classes droppedMay 21 Fri

CLASSES BEGIN FOR

SUMMER I SEMESTER.....May 24 Mon
75% refund for classes droppedMay 24-25..... Mon-Tue
50% refund for classes droppedMay 26-28.....Wed-Fri
Final date to add/drop classes.....May 31 Mon

JUNE

Withdrawal periodJune 1- July 6..... Tue-Tue

JULY

Last day to withdraw from
Summer I SemesterJuly 6 Tue
College Closed for
Independence Day holidayJuly 5 Mon
Summer I Classes end.....July 23..... Fri
Final Summer I examinations.....July 26-29 Mon-Thu
Final Summer I grades dueJuly 30.....Fri (midnight)

Summer II Semester 2010 (6 weeks: June 14-July 29)

JUNE

Payment due date June 2 Wed

Late registration begins June 9 Wed

Last day to register for

 Summer II Semester June 11 Fri

100% refund for classes dropped June 11 Fri

CLASSES BEGIN FOR

SUMMER II SEMESTER June 14 Mon

75% refund for classes dropped June 14-15 Mon-Tue

50% refund for classes dropped June 16-18 Wed-Fri

Final date to add/drop classes June 21 Mon

Withdrawal period June 23-July 12 Tue-Mon

Final day to apply for Summer Graduation June 28 Mon

JULY

College Closed for

Independence Day holiday July 5 Mon

Last day to withdraw from

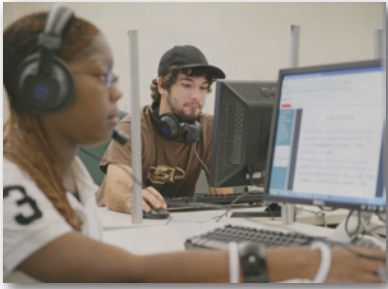
 Summer II Semester July 12 Mon

Summer II Classes end July 23 Fri

Final Summer II examinations July 26-29 Mon-Thu

Final Summer II grades due July 30 Fri (midnight)

General Education Requirements



BRCC's **General Education Requirements** confirm the college's belief that in order to succeed students need a knowledge base, to think critically, and to communicate well. While major courses provide specific knowledge and skills, General Education courses foster an enhanced awareness of the world, its people, the arts, humanities, and basic

mathematical and scientific principles. Specifically, General Education courses provide students with the ability to:

- think critically, collect evidence (statistics, examples, testimony) and make decisions based on the evidence, comprehend and analyze texts, and solve problems using methods of critical and scientific inquiry;
- communicate effectively using standard written English;
- communicate in a clear oral and non-verbal fashion and employ critical listening skills;
- organize, analyze, and develop useful information by employing mathematical principles;
- relate general concepts of science to the world, and demonstrate understanding of the impact of these processes and their concepts on human lives;
- use computer technology to access, retrieve, process, and communicate information;
- apply global perspectives and ideas by utilizing an interdisciplinary approach;
- examine and identify cultural, ethnic, and gender diversity;
- appraise the quality, value, and significance of cultural artifacts in their historical context; and
- apply core values in making ethical, personal, social, and professional decisions.

For **Certificate of Applied Science**, nine (9) hours of General Education coursework are required as follow:

- I. English Composition3
- II. Mathematics.....3
- III. Arts/Humanities/Social Science.3

For **Associate of Applied Science**, twenty-one (21) hours of General Education coursework are required as follow:

- I. English Composition3
- II. Speech3
- III. Mathematics.....3
- IV. Social Science.....3
- V. Natural/Physical Science3
- VI. Computer Science3
- VII. Humanities.....3

For **Associate Degrees**, thirty-three (33) hours of General Education coursework are required as follow:

- I. English Composition6
- II. Speech3
- III. Mathematics.....6
- IV. Social Sciences.....3
- V. Natural/Physical Sciences6
- VI. Computer Science3
- VII. Arts.....3
- VII. Humanities.....3

REGULATIONS

- Each degree program requires that a student complete specific courses to fulfill General Education requirements. Students should check the General Education course options and degree requirements when selecting a program of study.
- Students must complete the General Education English requirements prior to graduating from BRCC and should work on the requirements in the first semester.
- General Education courses are graded on the “A, B, C, D, F, P” system.
- Students must earn a grade of **“D” or better** in all General Education requirements and a **“C” or better** in ENGL 101 and ENGL 102.
- Students must earn a **“C” or better** in General Education courses that serve as prerequisites for other courses.
- A request for an exception to the General Education requirements must be submitted to the dean of the division in which the course is offered. The student’s request and the dean’s evaluation are forwarded to the Vice Chancellor for Academic Affairs for a final decision.
- Only those courses on the following approved list may be used to satisfy General Education requirements.

Area/Courses	Credit Hours
I. ENGLISH COMPOSITION.....	6

All students must earn credit and a grade of **“C” or better** in ENGL 101 and ENGL 102 or the equivalent.

English

101 English Composition I	3
102 English Composition II	3
103 English Composition I Honors ..	3

II. SPEECH	3
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Speech

101 Fundamentals of Speech	3
120 Techniques of Speech	3
220 Communication for Business Professionals.....	3

III. MATHEMATICS	6
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Students may earn credit towards the degree in either MATH 101 or MATH 110, but not both. Students earning credit in MATH 120 may not also earn credit towards the degree with MATH 101, MATH 110, or MATH 111. All students must have credit in MATH 101, MATH 110, MATH 120, or MATH 130, plus one additional course from the following:

Mathematics

101 College Algebra: Five-hour Format	3
110 College Algebra	3
111 Plane Trigonometry	3
120 College Algebra and Trigonometry	5
130 Introduction to Contemporary Math	3
131 College Mathematics.....	3

Area/Courses	Credit Hours
200 Finite Mathematics.....	3
201 Calculus for Non-Science Majors	3
202 Basic Statistics I.....	3
203 Basic Statistics II.....	3
208 Introduction to Statistical Analysis	3
210 Calculus I.....	5
211 Calculus II.....	5
212 Multidimensional Calculus	3

IV. SOCIAL SCIENCE	3
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Criminal Justice

211 Constitutional Law	3
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Economics

201 Principles of Macroeconomics.....	3
202 Principles of Microeconomics.....	3
203 Economic Principles.....	3
213 Agricultural Economics.....	3

Geography

201 Introduction to Geography.....	3
203 Cultural Geography.....	3

Political Science

110 American Government	3
202 International Relations	3
211 Constitutional Law	3
253 Introduction to Comparative Politics.....	3
260 Introduction to Political Theory	3

Area/Courses	Credit Hours	Area/Courses	Credit Hours
Psychology		Geology	
200 Psychology of Adjustment	3	101 Physical Geology.....	3
201 Introduction to Psychology	3	Physical Science	
Sociology		101 Physical Science I	3
200 Introduction to Sociology.....	3	102 Physical Science II	3
205 Contemporary		103 Physical Science/Lab	4
Social Problems	3	104 Physical Science/Lab	4
V. NATURAL/PHYSICAL SCIENCES... 3			
Astronomy			
101 Astronomy.....	3	Physics	
Biological Sciences			
101 General Biology I	3	121 General Physics I for	
102 General Biology II	3	Physics Majors	4
103 General Biology I Honors	3	122 General Physics II for	
104 General Biology II Honors	3	Physics Majors	4
120 Biology I for Science Majors	3	201 General Physics I.....	3
121 Biology II for Science Majors	3	202 General Physics II	3
130 Introduction to Human		210 Physics I for	
Anatomy and Physiology.....	3	Technical Students	3
210 General Microbiology.....	4	211 Physics II for	
240 Introduction to Oceanography..	3	Technical Students	3
Chemistry			
101 Chemistry I	3	VI. COMPUTER SCIENCE 3	
102 Chemistry II	3	Computer Science	
130 Chemistry I for		101 Introduction to	
Non-Science Majors	3	Computer Technology	3
131 Chemistry II for		190 Microcomputer Applications...3	
Non-Science Majors	3	192 Introduction to Computers:	
Environmental Science			
201 Environmental Science	3	Programming and	
Geography			
206 Physical Geography:		Logic Design	3
The Atmosphere.....	3	VII. ARTS 3	
207 Physical Geography:		Arts	
Litho- & Biosphere.....	3	101 Introduction to Fine Arts.....	3
Music			
		102 Non-Western Art.....	3
		103 Survey of Asian Arts.....	3
		Theatre	
		101 Music Appreciation	3
		102 History of Jazz	3
		Theatre	
		100 Introduction to Theatre	3

Area/Courses **Credit Hours**
VIII. HUMANITIES 3

English

210	Literature and Ethnicity	3
211	Survey of Short Stories and Novels	3
215	Introduction to Drama and Poetry.....	3
220	Major British Writers.....	3
221	Major American Writers.....	3
222	Survey of World Literature.....	3
223	Survey of African-American Literature	3
230	Understanding Literature.....	3
240	Introduction to Folklore	3
248	Shakespeare: The More Popular Plays	3

Film

200	Introduction to Cinema Studies.....	3
201	Introduction to Cinema History	3

French

101	Elementary French I.....	3
102	Elementary French II.....	3
201	Intermediate French I.....	3
202	Intermediate French II.....	3

History

101	History of World Civilizations I.....	3
102	History of World Civilizations II.....	3
103	History of World Civilizations (Honors).....	3

Area/Courses **Credit Hours**

200	History of Roman Republic and Empire	3
201	U.S. History I.....	3
202	U.S. History II.....	3
221	Modern Europe 1500 -1848	3
222	Modern Europe 1848 to Present.....	3

Humanities

201	Introduction to Humanities	3
210	World Mythology	3
250	Studies in Non-Western Humanities: Africa and the Middle East.....	3
255	Studies in Non-Western Humanities: Asia and the Americas.....	3
275	The Heroic Journey: From Classical to Contemporary	3

Philosophy

201	Introduction to Philosophy.....	3
203	Introduction to Logic.....	3
205	Introduction to Ethics.....	3
228	Philosophy of Religion.....	3

Spanish

101	Elementary Spanish I.....	3
102	Elementary Spanish II.....	3
201	Intermediate Spanish I.....	3
202	Intermediate Spanish II	3

Speech

210	Interpersonal Communication .	3
218	Intercultural Communication..	3
240	Performance of Literature.....	3
263	Argumentation and Debate.....	3

Programs of Study

The college's academic programs enable students to succeed personally and professionally. Academic programs prepare students for transfer to four-year institu-

tions, for satisfying and rewarding careers, or for personal growth and fulfillment.

Baton Rouge Community College offers the following degrees and certificates:

- Business Associate of Science (AS)
- Business Technology Associate of Applied Science (AAS)
- Business Technology Certificate
- Emergency Management Certificate
- Entertainment Technology Associate of Applied Science (AAS)
- General Science Associate of Science (AS)
 - General Science Landscape Management Concentration
 - General Science Natural/Physical Sciences Concentration
- General Studies Associate (AGS)
 - General Studies Computer Science Concentration
 - General Studies Criminal Justice Concentration
 - General Studies Entertainment Technologies Concentration
 - General Studies Global Studies Concentration
 - General Studies Liberal Arts Concentration
 - General Studies Studio Arts Concentration
- General Studies Certificate
- Liberal Arts Associate of Arts (AA)
- Nursing Associate of Science (AS)
- Process Technology Associate of Applied Science (AAS)
- Science Technology Associate of Applied Science (AAS)
- Teaching Associate of Science (AST)

The Associate of Arts (AA), Associate of Science (AS), and Associate of General Studies (AGS) degrees are designed for students who plan to transfer to universities to complete bachelors degrees. Associate degrees provide many of the basic general education courses required during the first two years of a bachelors program. **If a student is interested in transferring to a specific four-year program, he/she should consult with the college/university of intent and establish which courses taken at BRCC will transfer.**

The **Associate of General Studies (AGS)** allows students to select concentrations that are transferable to other college/university degree programs.

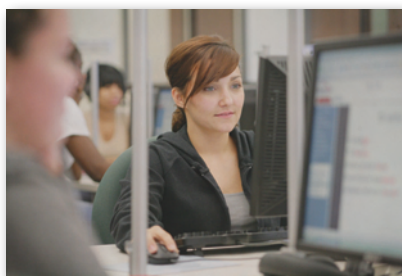
The **Associate of Applied Science (AAS)** degree prepares students to enter careers upon completion with no further study required. The General Education courses required in the AAS degree may articulate with other colleges/universities, but the AAS degree does not necessarily provide full transfer to a four-year institution.

Certificate programs provide defined work skills that can be used for employment. Students in certificate programs may take a limited number of General Education courses that transfer to four-year institutions; however, the focus of the certificate program is to renew or establish employable skills which allows students to enter the workforce.

Regents' Statewide Articulation BRCC participates in the Board of Regents' Statewide Articulation Consortium. Students planning to transfer to another Louisiana public institution of higher learning should consult their academic advisors for information about course transfers.

Business - Associate of Science (AS)

The Associate of Science in Business (AS) provides a course of study and degree for students intending to transfer to four-year colleges and universities as business majors.



To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C” or better** in major courses, in ENGL 101 and ENGL 102, in approved business-related electives, and in courses that are prerequisites for other courses;
- take **at least 12 hours** at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education

English Composition	
ENGL 101 & 102)	6
Speech (SPCH 101 or 120)	3
Mathematics (MATH 101/110 & 201) ...	6
Social Science	
(PSYC 201 or SOCL 200)	3
Natural/Physical Science	
(BIOL 101 & 102)	6
Computer Science (CSCI 190)	3
Arts (ARTS 101 or MUSC 101)	3
Humanities (HIST 201 or 202)	3

Total General Education Credits 33

Required Major Courses

ACCT 200 Financial Accounting I . . .	3
ACCT 201 Financial Accounting II . . .	3
ECON 201 Macroeconomic Principles .	3
ECON 202 Microeconomic Principles .	3

Total Required Credits 12

Elective Courses (choose 6 with approval of Degree Custodian):

Business (choose 3 or 4): ACCT 211, BUSN 220, BUSN 240, ECON 205, MATH 202, MATH 203, SPCH 220; English (1 only): ENGL 201 or 211 or 215 or 220 or 221. Additional Science (1 only): CHEM 101 or PHSC 101 or PHYS 201
Social Science: POLI 251 (special permission required)

Total Elective Credits 18

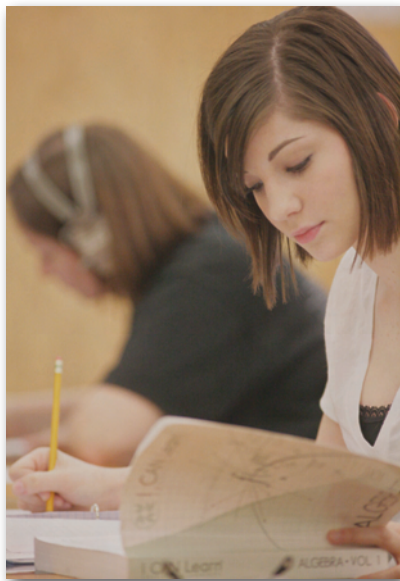
Total Program Credits 63

Note: The choice of approved electives must always be discussed with the Degree Custodian or Dean of Business and Technology. Baton Rouge Community College makes every effort to ensure that students are taking classes which will transfer to their intended four-year college; however, completion of the A.S. in Business does not guarantee acceptance into any other University. Students are encouraged by the Division of Business and Technology to become familiar with the admission requirements for their intended four-year college.

Business Technology

Associate of Applied Science (AAS)

The **Business Technology Associate of Applied Science (AAS)** is specifically designed to meet the employment needs of the business community in the Greater Baton Rouge metropolitan area. **This program of study is not designed for college transfer.** It provides a general education and the work skills needed for employment. Besides the required courses, the Business Technology AAS curriculum allows students to choose two approved business-related electives. Students have the opportunity to tailor a program of study to their needs by adding emphasis in accounting, business, computer information systems, economics, finance, management, marketing, and real estate.



To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C” or better** in major courses, in ENGL 101 and ENGL 102, in CSCI 101 or 190, in approved business-related electives, and in courses that are prerequisites for other courses;
- take **at least 12 hours** at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education Requirements

English Composition I	3
Speech	3
Mathematics	3
ECON 203 required	3
(ECON 203 cannot be used in conjunction with either ECON 201 or ECON 202))	
Natural/Physical Science	3
Computer Science	3
(Credit will not be awarded for both CSCI 101 and CSCI 190)	

Humanities..... 3

TOTAL GENERAL

EDUCATION CORE HOURS.....21

Required Related Courses

English Composition II..... 3

TOTAL REQUIRED

RELATED HOURS3

Major Courses

ACCT 200Financial Accounting I
ACCT 201 Financial Accounting II
BUSN 110Introduction to Business
BUSN 121Business Math
BUSN 201Principles of Marketing
BUSN 220 Business Law
BUSN 240Business Communication
BUSN 295Professional Success Skills
CIST 130 Introduction to Word Processing
CIST 150Spreadsheets I
MANG 201 ..Principles of Management

TOTAL MAJOR**HOURS33****Approved Electives:**

At least one of the approved electives must be at the 200 level or above.

Choose two from the courses listed in next column:

Any Accounting (ACCT) course

Any Business (BUSN) course

CIST 140 Database Management

CIST 160 Introduction to Desktop

Publishing

CIST 235 Advanced Word Processing

CIST 240 Database Management II

CIST 250 Spreadsheets II

CIST 260 Advanced Desktop

Publishing

CIST 270 Multimedia and Web Design

CIST 280 SQL for Business

ECON 204 Sports and

Entertainment Economics

ECON 205 Economics of Money and

Banking

ENGL 201 Workforce Writing and

Vocabulary Development

Any Finance (FINA) course

Any Management (MANG) course

MATH 202 Basic Statistics I

MATH 203 Basic Statistics II

Any Real Estate (REAL) course

SPCH 220 Communications for

Business Professionals

TOTAL APPROVED**ELECTIVE HOURS6**

Business Technology Certificate



The **Business Technology Certificate** is specifically designed to meet the entry-level employment needs of the Greater Baton Rouge metropolitan area business community. **This program of study is not designed for college transfer.** It provides a general education and work skills needed for employment. Students have the opportunity to tailor the program of study by emphasizing one or more courses in the following areas: accounting, business, computer science, economics, finance, management, marketing, and real estate.

To receive this certificate, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree;
- earn a **“C” or better** in major courses, ENGL 101 and ENGL 102, CSCI 101 or 190, approved business-related electives, and courses that are prerequisites for other courses;
- complete the coursework listed below:

PROGRAM OF STUDY

General Education Requirements

English Composition I	3
Mathematics	3
Social Science (ECON 203 required)	3

TOTAL GENERAL EDUCATION HOURS.....9

Required Related Courses

Computer Science.....	3
(Credit will not be awarded for both CSCI 101 and CSCI 190)	
Speech	3

TOTAL REQUIRED RELATED HOURS.....6

Major Courses

ACCT 200 Financial Accounting I	3
BUSN 110 Introduction to Business...	3
Choose one of the following:	3
BUSN 201 Principles of Marketing	
BUSN 240 Business Communication	
BUSN 295 Professional Success Skills	
MANG 201 Principles of Management	

TOTAL MAJOR HOURS.....9

Approved Electives

Choose two from the following:

Any Accounting (ACCT) course

Any Business (BUSN) course

CIST 140 Database Management

CIST 160 Introduction to Desktop
Publishing

CIST 235 Advanced Word Processing

CIST 240 Database Management II

CIST 250 Spreadsheets II

CIST 260 Advanced Desktop Publishing

CIST 270 Multimedia and Web Design

CIST 280 SQL for Business

ECON 204 Sports and

Entertainment Economics

ECON 205 Economics of Money and
Banking

ENGL 201 Workforce Writing and
Vocabulary Development

Any Finance (FINA) course

Any Management (MANG) course

MATH 202 Basic Statistics I

MATH 203 Basic Statistics II

Any Real Estate (REAL) course

SPCH 220 Communication for
Business Professionals

TOTAL APPROVED**ELECTIVE HOURS6****TOTAL CERTIFICATE HOURS30**

Emergency Management Certificate



The **Certificate in Emergency Management** is designed to provide coursework which strengthens the knowledge and skills in the area of Emergency Management. Students may be working in the field of emergency management and take courses to provide credentials of an Applied Technology Certificate. Students choosing emergency management as a new area of interest may pursue jobs in emergency management, planning for emergencies, working with large or small companies on emergency plans, logistics and response to emergencies.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits used toward the degree;
- earn a **“C” or better** in major courses, English 101, and Emergency Management related electives; and
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101).....	3
Mathematics	3
Social Science	3

Total General Education Credits..... 9

Required Courses (select 7 courses)

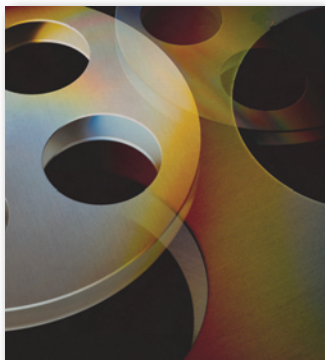
EMGT 150 Principles of Emergency Management	3
EMGT 152 Public Safety Critical Incident Management.....	3
EMGT 170 Public Information Officer Basic Course	3
EMGT 178 Emergency Response Planning.....	3

EMGT 182 Basic Incident Command System.....	3
EMGT 184 Emergency Response to Terrorism	3
EMGT 200 Introduction to Hazards, Disasters and the Environment	3
EMGT 210 Introduction to Emergency Management	3
EMGT 220 Technology and Emergency Management	3
EMGT 290 Emergency Management Internship.....	3
EMGT 291 Emergency Management Leadership	3

Total Required Credits..... 21

Entertainment Technology

Associate of Applied Science (AAS)



The **AAS in Entertainment Technologies** provides a course of study and degree for students that prepares them to enter immediately into the Louisiana entertainment industry. Students will be prepared for media production, and will understand the structures of the music, film, and video game industries. Students should consult an advisor for specific course selection.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101).....	3
Speech.....	3
Mathematics	3
Social Science	3
Natural/Physical Science.....	3
Computer Science.....	3
Humanities.....	3

Total General Education Credits....21

Required Courses

ENGL 102 English Composition II	3
ETEC 101 Introduction to Entertainment Technologies.....	3

Total Required Credits.....6

Elective Courses (select 11 courses)

ETEC 205 Introduction to Recording Technology... 3	
ETEC 210 Introduction to Video Game Studies	3
ETEC 215 Introduction to Video Game Design.....	3
ETEC 220 Video Game Programming.....	3
ETEC 223 Digital Post Production...3	
ETEC 225 Video Game Visual Design	3
ETEC 230 Audio Engineering	3
ETEC 240 Audio for Digital Media...3	
ETEC 290 Entertainment Technology Internship..3	
FILM 221 Film Production I	3
FILM 222 Film Production II	3

Total Elective Credits..... 33

Total Program Credits 60

General Science

Associate of Science (AS)



The **General Science Associate of Science (AS)** offers two concentrations that allow students to transfer to baccalaureate degree-granting institutions in

sciences, engineering, and healthcare professions. Students may choose a Natural/Physical Sciences Concentration, or Landscape Management Concentration. For students not planning to transfer to a senior institution, these curricula provide

foundation courses that can lead to entry-level employment in health or science fields or in the green industry.

To maximize possible transfer courses to senior institutions, students should select a college/university as soon as possible and obtain a catalog from that institution. **Students planning to transfer to another institution should discuss their plans with a BRCC advisor and with an advisor at the receiving institution to assure that credits earned at BRCC will transfer.**

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree;
- earn a **“C” or better** in area of concentration courses, in ENGL 101 and ENGL 102, and in courses that are prerequisites for other courses;
- take **at least 12 hours** at the 200 level; and
- complete the coursework listed below.

Credit will not be given for both BIOL 101 and BIOL 120, BIOL 102 and BIOL 121, BIOL 101L and BIOL 120L, BIOL 102L and BIOL 121L, CHEM 130 and CHEM 101, CHEM 131 and CHEM 102, CHEM 130L and CHEM 101L, and CHEM 131L and CHEM 102L.

PROGRAM OF STUDY

General Education Requirements

English Composition	6
Speech.....	3
Mathematics	6
Social Science	3
Natural/Physical Sciences.....	6
(see special science requirements for Landscape Management Concentration)	
Computer Science.....	3
Humanities.....	3
Arts	3

TOTAL GENERAL

EDUCATION HOURS.....33

Concentration

Choose one from the concentrations
shown on the following pages:

- Natural/Physical Sciences
- Landscape Management

TOTAL CONCENTRATION

HOURS..... 21 or 22

(Landscape Management requires 21)

Required Related Courses

Humanities.....	3
Social Sciences	3

TOTAL REQUIRED

RELATED HOURS 6

Approved Electives 3 or 4

(Landscape Management requires 4)

TOTAL DEGREE HOURS 64

General Science

Landscape Management Concentration



The **Landscape Management Concentration** allows BRCC students an opportunity to transfer to a senior institution and complete a related degree program in plant and soil systems. For students who do not wish to obtain a four-year degree, the Landscape Management Concentration provides students the opportunity for entry-level employment in the

green industry upon completion of the two-year degree. The green industry has a growing demand for employees knowledgeable in plant and soil systems and trained in landscape installation, care, and maintenance. Students must obtain a **“C” or better** in all concentration courses.

NOTE: Courses cannot be used under more than one degree category. For example, HORT courses taken under Approved Landscape Management Electives cannot also be used under Electives.

General Education Requirements

Students should follow the General Education Requirements shown under the Associate of Science in General Science (AGS) degree with the following exceptions:

For the 6 hours of General Education Math, MATH 101 or 110 and MATH 111 are required.

Required Courses

CHEM 101/101L and	
CHEM 102/102L.....	8
BIOL101L and 102L or BIOL 120L	
and 121L to complete Biology taken	
under General Education	
Requirements	2
CHEM 210.....	4
HORT 205.....	4
HORT 206.....	3

Total Required Hours..... 21

Approved Electives

Choose one from the following:

Introduction to the Green Industry	
HORT 202.....	2
Turf Management HORT 213	2
Installation and Maintenance	
HORT 220 or 222	2
Plant Management	
HORT 212, 224, or 225	2

Total Hours 4

It is recommended that students pursuing the Landscape Management Concentration also take the following electives:

Choose HORT 286	3
or two from the following:	
HORT 202, 213, 220, 222,	
212, 224, or 225.....	4

TOTAL CONCENTRATION HOURS.. 25

General Science

Natural/Physical Science Concentration



The **Natural/Physical Sciences Concentration** is for students planning to transfer to baccalaureate degree-granting institutions to major in science, engineering, health professions. For students not planning to transfer to a senior institution, the Natural/Physical Sciences Concentration provides foundation courses that can lead to entry-level employment in one of the various health or science fields. Students must obtain a **“C” or better** in all concentration courses.

NOTE: Courses cannot be used under more than one degree category. For example, if BIOL 101 is used under the General Education Requirements, it cannot count toward the concentration. Or, if BIOL 101 is used under the Required Natural/Physical Sciences Major Course Sequences, it cannot be used under Approved Science Elective.

Required Core Sequences (choose two sequences)

A Major Course Sequence consists of two sequential 3-hour science courses with accompanying 1-hour labs, or two sequential 4-hour courses that total 8 credits. Choose two sequences from the following:

Biology

- BIOL 101/101L and BIOL 102/102L
General Biology I and II 8
- BIOL 103/103L and BIOL 104/104L
General Biology I and II (Honors) 8

- BIOL 120/120L and BIOL 121/121L
Biology I and II for Science Majors8
- BIOL 230 and BIOL 231
Human Anatomy and Physiology I and II8

Chemistry

- CHEM 101/101L and
CHEM 102/102L Chemistry I and II
for Science Majors8
- CHEM 130/130L and
CHEM 131/131L Chemistry I and II
for Non-Science Majors8

Physics

PHYS 121 and PHYS 122
General Physics II for Physics Majors ... 8
PHYS 201/210L and PHYS 202/211L
General Physics I and II 8
PHYS 210/210L and PHYS 211/211L
Physics I and II for Technical Students. 8

TOTAL MAJOR**SEQUENCE HOURS..... 16****Approved Science Elective**

BIOL, CHEM, PHSC, or PHYS 3

Total Approved Science**Elective Hours 3****Approved Math or Science Elective**ASTR, BIOL, CHEM, ENVS 201, GEOG
206, GEOG 207, HORT, MATH (except
MATH 120), PHSC, PHYS 3**Total Approved Math or Science****Elective Hours 3****TOTAL CONCENTRATION****HOURS 22**

General Studies Associate (AGS)

The **General Studies Associate (AGS)**

is a flexible degree program designed to help students reach educational and occupational goals. As a transfer program, it allows students to explore various educational fields before they choose a major. Students may choose a concentration in Computer Science, Criminal Justice, Entertainment Technologies, Global Studies, Liberal Arts, or Studio Arts, and may select enrichment blocks from Arts and Humanities, Natural/



Physical Sciences/Mathematics, Social Sciences, Applied Science, and Education.

Students planning to transfer to another institution should discuss their plans with a BRCC academic advisor and with an advisor at the receiving institution to assure that credits earned at BRCC will transfer.

This degree allows students to design a curriculum with specific career and occupational goals in mind. In pursuing the General Studies program, students have access to a strong, yet flexible academic base. Enrichment blocks and concentration components enable students to choose coursework that focuses on individual interests.

To receive this degree, students must:

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree,
- earn a **“C” or better** in area of concentration courses, ENGL 101 and ENGL 102, and courses that are prerequisites for other courses;
- business concentration majors must earn a **“C” or better** in any computer course;
- take **at least 12 hours** at the 200 level;
- complete 3 additional hours of General Education Social Science, which can be applied towards Concentration or Enrichment Block requirements; and
- complete the following coursework.

PROGRAM OF STUDY

General Education Requirements33

Areas of Concentration..... 18
 Computer Science, Criminal Justice, Entertainment Technologies, Global Studies, Liberal Arts, or Studio Arts

Enrichment Blocks..... 12

Total Hours63

General Education Requirements

English Composition6

Speech.....3

Mathematics6

Social Science (200 level).....3

Natural/Physical Sciences.....6

Computer Science3
 (Credit will not be awarded for both CSCI 101 and CSCI 190.)

Arts3

Humanities.....3

TOTAL GENERAL EDUCATION HOURS 33

ENRICHMENT BLOCKS FOR ALL CONCENTRATIONS:

Select two of the five blocks below and complete six (6) hours in each:

- Block 1.** Arts and Humanities (6 hours)
 Arts, English, Film, Foreign Languages, History, Humanities, Philosophy, Music, Speech, and Theatre
 - Block 2.** Natural/Physical Sciences/Mathematics (6 hours)
 Anatomy and Physiology, Astronomy, Biology, Chemistry, Mathematics, Microbiology, Physical Geography, Physical Science, and Physics
 - Block 3.** Social Sciences (6 hours)
 Criminal Justice, Economics, Geography (201 and 203 only), Political Science, Psychology, and Sociology
 - Block 4.** Applied Science (6 hours)
 Accounting, Business, Computer & Information Systems Technology, Computer Science, Economics, ENGL 201, Finance, Management, Marketing, MATH 201, MATH 202, and/or MATH 203, and Real Estate
 (Credit will not be given for both CSCI 101 and 190.)
 (ECON 203 may not be used with either ECON 201 or ECON 202)
 - Block 5.** Education (6 hours)
 Education, MATH 167, MATH 168, MUSC 291, SPCH 230, PSYC 203
- TOTAL ENRICHMENT BLOCK HOURS 12**

General Studies

Computer Science Concentration



The **General Studies Computer Science Concentration** helps students reach educational and occupational goals in one of the most viable fields of study in our high-tech society. This course prepares students to transfer into computer science programs

at four-year institutions. Students must earn a **“C” or better** in Computer Science Concentration courses and take the courses below.

Required Courses

The Computer Science Concentration does not have any required courses.

Electives

Choose six from the following:

- CSCI 183 Introduction to GUI Programming - Visual Basic
- CSCI 192 Introduction to Programming: Logic and Design
- CSCI 193 Software Design and Programming I

- CSCI 194 Software Design and Programming II
- CSCI 200 Discrete Structures
- CSCI 210 Introduction to Data Structures and Algorithms
- CSCI 285 Introduction to Software Engineering
- CSCI 290 Object-Oriented Programming (JAVA)
- CSCI 293 Computer Organization with Assembly Programming

TOTAL CONCENTRATION

HOURS18

General Studies

Criminal Justice Concentration

The **General Studies Criminal Justice Concentration** gives career-oriented students the education and skills needed to pursue career opportunities in the criminal justice system in parish, local, and municipal police departments; the state police; corrections agencies; court systems; and other public and private agencies. The program also provides a suitable foundation for obtaining associate, undergraduate, or professional training at a transfer institution. The program focuses on the interrelationship between crime, the criminal justice system, and society as a whole. Students must earn a **“C” or better** in Criminal Justice Concentration courses and must take the courses shown below.



Required Courses

- CJUS 101 Introduction to Criminal Justice
- CJUS 110 Police Systems and Practices
- CJUS 120 Court Systems and Practices
- CJUS 130 Corrections Systems and Practices

Electives

- Choose any two courses from the following:
- CJUS 211/POLI 211 Constitutional Law
 - CJUS 212 Drug Abuse
 - CJUS 222 Criminal Law
 - CJUS 223 Criminal Behavior

TOTAL CONCENTRATION

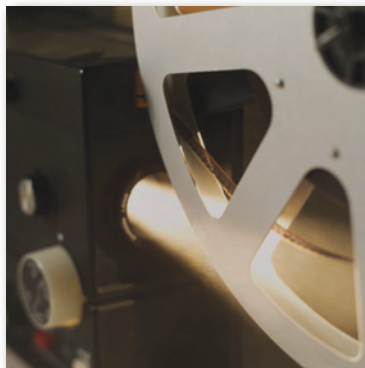
HOURS 18

General Studies

Entertainment Technologies Concentration

The **General Studies Entertainment Technologies Concentration** provides employable artists and technicians for Louisiana's growing entertainment industry. It also allows students of the Baton Rouge area's four-year universities the option of supplementing their current education with courses targeted at specific types of production such as film, television, theater, photography, graphic arts, animation, and game design. Students completing the program are provided

hands-on production experience as it applies to these various areas. Students must earn a **"C" or better** in Entertainment Technologies Concentration courses and must complete the coursework shown on below.



Required Concentration Courses

- FILM 200 Introduction to Cinema Studies
- FILM 221 Production I
- FILM 222 Production II

Concentration Electives

- Choose any three from the following:
- ARTS 113 Computer Art
 - ARTS 114 2-D Design-Computer Format
 - ARTS 115 Digital Photography
 - CIST 270 Multimedia and Web Design
 - CSCI 290 Object-Oriented Programming
 - ECON 204 Sports and Entertainment Economics
 - ENGL 190 Introduction to Media Writing

- ENGL 205 Introduction to Writing Short Stories
 - ENGL 215 Introduction to Drama and Poetry
 - FILM 201 Introduction to Cinema History
 - MUSC 101 Music Appreciation
 - SPCH 240 Performance of Literature
 - THTR 100 Introduction to Theatre
 - THTR 200 Acting I
- * Additional courses will be added to the concentration. Check with your advisor for an updated list of Entertainment Technology Electives.*

**TOTAL CONCENTRATION
HOURS 18**

General Studies

Global Studies Concentration



The **General Studies Global Studies Concentration** prepares students for further undergraduate studies in international relations and world affairs, and gives them a solid liberal arts background for positions that involve decision making in international business and communications. The program instills the student with a familiarity of particular cultures while providing general knowledge of global trends.

Students pursuing a General Studies Global Studies Concentration learn to relate specific knowledge to larger trends and issues that affect all cultures, especially transnational and cross-cultural interactions of peoples, economies, and politics; globalizing processes of

communications; accelerating technological, environmental, demographic, and cultural changes; the search for law, order, and human rights; and the potentially violent political, ethnic, and religious responses to widespread modernization. Students must earn a **“C” or better** in Global Studies Concentration courses and take the courses shown below.

Required Concentration Courses

The Global Studies concentration does not have any required courses.

Concentration Electives

Choose six from the following:

- BUSN 170 International Business
- ENGL 210 Literature and Ethnicity
- ENGL 222 Survey of World Literature
- ENGL 223 Survey of African-American Literature
- FILM 200 Introduction to Cinema Studies
- GEOG 203 Cultural Geography
- HIST 101 World Civilization to 1500
- HIST 102 World Civilization 1500 to present
- HIST 103 World Civilization to 1500 (Honors)

- HIST 104 World Civilization 1500 to present (Honors)
- HUMN 201 Introduction to Humanities
- HUMN 210 World Mythology
- HUMN 250 Africa and the Middle East
- HUMN 255 Asia and the Americas
- PHIL 205 Introduction to Ethics
- POLI 202 International Relations

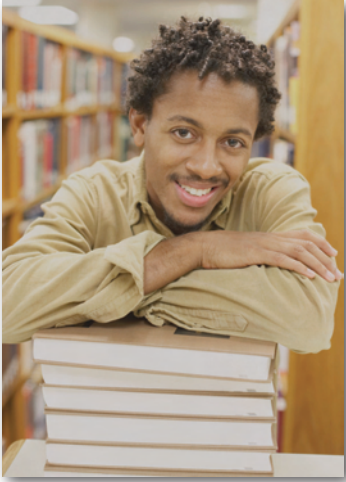
TOTAL CONCENTRATION HOURS18

Enrichment Block Required Courses

Six hours in a foreign language.....6

General Studies

Liberal Arts Concentration



The **General Studies Liberal Arts Concentration** allows students to gain a breadth of knowledge while deciding on a major and enables them to develop a foundation for self-fulfillment and/or knowledge for use in the workplace. Students must earn a **“C” or better** in Liberal Arts Concentration courses and must take the courses shown below.

Required Concentration Courses

The Liberal Arts Concentration does not have any required courses.

Concentration Electives

Choose six (6) from the following:

- Any Arts (ARTS) courses
- Any English (ENGL) courses
- Any Film (FILM) courses
- Any Foreign Language (FREN or SPAN) courses
- Any History (HIST) courses

- Any Humanities (HUMN) courses
- Any Mathematics (MATH) courses
- Any Music (MUSC) courses
- Any Philosophy (PHIL) courses
- Any Science (ASTR, BIOL, CHEM, GEOG 206, GEOG 207, ENVS, PHSC, PHYS) courses
- Any Social Science (CJUS, ECON, GEOG 201, GEOG 203, POLI, PSYC, SOCL) courses
- Any Speech (SPCH) courses
- Any Theatre (THTR) courses

TOTAL CONCENTRATION

HOURS 18

General Studies

Studio Arts Concentration



The **General Studies Studio Arts Concentration** enriches students' personal development through the study of historical and artistic trends in art. It enhances their professional development by offering a multitude of skills-based courses and providing opportunities for students to engage with the community through shows. The competitive nature of today's

market demands not only intellectual development but also the manual skills emphasized in the studio arts. Students learn to communicate, to produce their art in new media, to expand their analytic problem-solving skills, and work in an environment that promotes collaboration, understanding, and learning. These foundation courses prepare students for a career in art and for continuing study in a four-year program. Students must earn a **"C" or better** in Studio Arts Concentration courses and take the courses shown below.

Required Concentration Courses

ARTS 111 Introduction to 2-D Design

Concentration Electives

Choose five from the following:

ARTS 112 Introduction to 3-D Design

ARTS 113 Computer Art

ARTS 114 2-D Design –
Computer Format

ARTS 120 Beginning Drawing

ARTS 122 Intermediate Drawing

ARTS 130 Beginning Painting

ARTS 140 Beginning Ceramics

ARTS 142 Introduction to Pottery

ARTS 150 Introduction to Sculpture

FILM 221 Film Production I

FILM 222 Film Production II

TOTAL CONCENTRATION

HOURS 18

General Studies Certificate

The **Certificate of General Studies** is designed to provide a strong initial grounding in a liberal education. Upon completion, students will be prepared to successfully meet transfer requirements at most four-year universities, and will have received exposure to knowledge and skills desirable in employees. The certificate program may be taken by students who are pursuing a baccalaureate or associate degree and by students who are not intending to obtain a more advanced degree.



To receive this certificate, the student must:

- have a cumulative **GPA of 2.00** or better in all credits used toward the degree;
- earn a **“C” or better** in English 101 and 102; and
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101).....	3
English (ENGL 102).....	3
Fine Arts.....	3
Humanities.....	3
Mathematics	3
Natural Science	3
Social/Behavioral Science.....	3

Total General Education Credits... 21

General Education Elective Courses

Humanities, Mathematics, Natural Science, or Social/Behavioral Science.....	3
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Total Elective Credits..... 3

Certificate Elective Courses

Two 3-credit hour courses.....	6
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Total Program Credits 30

Liberal Arts Associate of Arts (AA)

The **Liberal Arts Associate of Arts (AA)** degree is specifically for those students planning to transfer to a senior college/university. Emphasis is placed on General Education courses required by most senior institutions. The degree also allows students to gain a breadth of knowledge while deciding on a major, and enables them to develop a foundation for self-fulfillment or knowledge for use in the workplace. **Students planning to transfer to another institution should discuss their plans with a BRCC advisor and with an advisor at the receiving institution to assure that credits earned at BRCC will transfer.**



To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree,
- earn a **“C” or better** in major courses, in ENGL 101 and ENGL 102, and in courses that are prerequisites for other courses;
- take **at least 12 hours** at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education Requirements

English Composition	6
Speech.....	3
Mathematics (MATH 101/110 and/or higher)	6
Social Science (at the 200 level)	3
(ECON 203 may not be used with either ECON 201 or ECON 202)	
Computer Science	3
(Credit will not be awarded for both CSCI 101 or CSCI 290)	
Humanities.....	3
Arts	3

Natural/Physical Science Sequence	6
(A Natural/Physical Science sequence consists of two sequential courses in the same area Ex.: BIOL 101 and BIOL 102, CHEM 101 and CHEM 102, PHSC 101 and PHSC 102, or PHYS 201 and PHYS 202.)	

TOTAL GENERAL EDUCATION HOURS 33

Major Courses

Arts and Humanities Courses..... 18

Choose six from the following:
 Any Arts (ARTS) course
 Any English (ENGL) course
 Any Film (FILM) course
 Any Foreign Language
 (FREN /SPAN) course
 Any History (HIST) course
 Any Humanities (HUMN) course
 Any Music (MUSC) course
 Any Philosophy (PHIL) course
 Any Speech (SPCH) course
 Any Theatre (THTR) course
 Social Science Courses
 (at the 200 level) 3
 Any 200-level Criminal
 Justice (CJUS) course
 Any 200-level Economics (ECON) course
 (ECON 203 may not be used with
 either ECON 201 or ECON 202.)
 GEOG 201 or GEOG 203
 Any 200-level Political Science
 (POLI) course
 Any 200-level Psychology (PSYC) course
 Any 200-level Sociology (SOCL) course
Total Major Hours21

OTHER COURSES

Natural/Physical Science Lab to match
 General Education Natural/Physical
 Science sequence2

Approved Electives6

Select any two
 Any Accounting (ACCT) course
 Any Arts (ARTS) course
 ASTR 101 Astronomy

Any Biology (BIOL) course
 Any Chemistry (CHEM) course
 Any Computer Information Systems
 Technology (CIST) course
 Any Criminal Justice (CJUS) course
 Any Computer Science (CSCI) course
 CSSK 101 College Success Skills
 Any Economics course (ECON 203
 may not be used with either
 ECON 201 or ECON 202)
 Any Education (EDUC) course
 Any English (ENGL) course
 ENVS 201 Environmental Science
 Any Film (FILM) course
 Any French (FREN) course
 Any Geography (GEOG) course
 Any History (HIST) course
 Any Humanities (HUMN) course
 LIBS 101 Library Information
 Services
 Any Mathematics (MATH) 101/110 or
 higher course
 Any Music (MUSC) course
 Any Philosophy (PHIL) course
 Any Physical Science (PHSC) course
 Any Physics (PHYS) course
 Any Political Science (POLI) course
 Any Psychology (PSYC) course
 Any Sociology (SOCL) course
 Any Spanish (SPAN) course
 Any Speech (SPCH) course
 Any Theater (THTR) course

ELECTIVES3

TOTAL OTHER COURSES 11

TOTAL DEGREE HOURS 65

Nursing Associate of Science (AS)



The **Associate of Science in Nursing (ASN)** is a five (5) semester, seventy-two (72) credit program designed to provide educational opportunities for individuals who want to acquire the necessary knowledge, skills, values, and competencies required for safe nursing practice. The curriculum is based on the

National League for Nursing Educational Competencies for Graduates of Associate Degree Nursing Programs. Graduates will receive the Associate of Science in Nursing degree, and are eligible to apply to take the *National Council Licensure Examination for Registered Nurses (NCLEX-RN)*.

This degree program utilizes a selective admissions process.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 & 102)... 6
 Mathematics (MATH 101/110 & 202)... 6
 Natural/Physical Science
 (BIOL 230, 231, & 210) 12
 Social Science (PSYC 201 & 202)..... 6
 Arts 3
 Humanities..... 3

Total General Education Credits36

Required Courses

NURS 110 Nursing Fundamentals..6
 NURS 210 Adult Nursing I6
 NURS 212 Mental Health Nursing.. 4
 NURS 220 Adult Nursing II6
 NURS 222 Maternal – Child
 Nursing 7
 NURS 230 Adult Nursing III.....7

Total Required Credits..... 36

Total Program Credits 72

ADMISSION CRITERIA

Admission to the AS in Nursing program is competitive. **It is important to note that meeting minimum requirements does not guarantee admission.**

GPA of 2.8 or higher and grade of **“C” or better** in 16 credit hours of selected prerequisite courses:

Course No.	Course Title	Credit Hours
MATH 101 or 110	College Algebra	3
ENGL 101	English Composition I	3
BIOL 230	Human & Anatomy Physiology I	4
PSYC 201	Introduction to Psychology	3
ART or HUMN	Art or Humanities Elective	3

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APPLICATION PROCEDURE

Applications for admission to the AS of Nursing program are available once a year, during the spring semester for fall admission.

Completed and signed nursing applications are due by the deadline indicated on application. **Late applications are not accepted.**

Pay for *Nursing Admission Exam* at the BRCC Bursar's Office.

Submit a copy of *Nursing Admission Exam* receipt, and sign up for a day and time to complete the exam at the BRCC Testing Center.

Take and pass *Nursing Admission Exam* with a **cumulative score of 75 or higher.**

Applicants will be notified of their application status (Admitted or Denied).

Students admitted to the nursing program will receive an acceptance letter and additional information regarding the following admissions requirements:

Health History, Physical Examination, TB Skin Test, and Immunizations

Completed health records must be submitted to the Nursing Division office by the date indicated in the acceptance letter. Costs for all health requirements will be incurred by student.

Urine Drug Screen

Urine drug screen results must be submitted to the Nursing Division office by the date indicated in the acceptance letter. Costs will be incurred by student. A positive urine drug screen or any attempt to tamper with a specimen, may subject the applicant to disqualification of their application and/or dismissal from the nursing program.

Criminal Background Check and Fingerprint Cards

The LSBN requires persons who have been arrested, charged with, or convicted of any criminal offense in any state to petition the Louisiana State Board in writing for the right to practice as a student in Louisiana prior to enrolling in a clinical nursing course. All applicants must complete an *Application for Approval to Enroll in a Clinical Nursing Course* form and submit it for a criminal background check prior to enrollment in a clinical nursing course. Costs will be incurred by the student. Approval to enroll in clinical nursing courses is granted by the Louisiana State Board of Nursing.

CPR

All students accepted into the nursing program are required to have and maintain current CPR certification by the date indicated in the acceptance letter. Only American Heart Association CPR for Health Care Providers are accepted.

Students who accept the invitation for admission to the nursing program must submit his/her confirmation letter by the date indicated in the acceptance letter.

Students are required to attend a mandatory nursing orientation, date and time to be announced.

Students not accepted for admission should schedule an appointment for academic advisement with nursing faculty.

LPN to RN

BRCC makes it possible for qualified LPNs to apply for the Nursing Program using their previously earned credits and/or experience. For information, call 225.216.8044.

Process Technology

Associate of Applied Science (AAS)



The curriculum leading to the **Process Technology Associate of Applied Science (AAS)** was developed in collaboration with local industry. This program is a rigorous study of the common operating processes found in industrial plants. Upon graduation from the program, students are prepared to enter the employment market as entry-level process operators for a specialty career in a strong job market.

To receive the degree, the student must

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree;
- earn a **“C” or better** in major courses, ENGL 101 and ENGL 102, and courses that are prerequisites for other courses; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education Requirements

English Composition I	3
Speech.....	3
Mathematics	3
Social Science (ECON 203 required)	3
Physical Science (PHSC 101 required)...	3
Computer Science.....	3
<small>(Credit will not be awarded for both CSCI 101 and CSCI 190.)</small>	
Humanities.....	3

TOTAL GENERAL

EDUCATION CREDITS21

Major Courses

PTEC 101 Introduction to Process Technology	3
PTEC 131 Process Instrumentation I	3
PTEC 132 Process Instrumentation II	3
PTEC 161 Process Technology I Equipment	3
PTEC 203 Safety, Health, and Environment	3
PTEC 207 Quality	3

PTEC 242 Process Technology II Unit Systems	3
PTEC 243 Process Technology III Operations/Capstone	4
PTEC 244 Process Troubleshooting...	3
PTEC 263 Fluid Mechanics	3
PTEC 291 Process Technology Internship	3
TOTAL MAJOR HOURS	34

Required Related Courses

ENGL 102 Freshman Composition II	3
CHEM 104/104L Chemistry for PTEC majors or CHEM 101/101L Chemistry for Science Majors	4
MATH 111/113 Trigonometry	3
PHSC 101L Physical Science 101 Lab	1
TOTAL REQUIRED RELATED HOURS	11

TOTAL HOURS66

Science Technology

Associate of Applied Science (AAS)



The Associate of Applied Science in Science Technology (AAS) degree is a rigorous industry-linked program that prepares students for careers as science technicians – specialists in the application of science in the science technology industry. Students gain scientific knowledge, professional skills, and specialized training, including internships that position them for entry into the workforce. **This program of study is not designed for transfer to another institution. Students planning to transfer to another institution should discuss their plans with a BRCC advisor and with an advisor at**

the receiving institution to assure that credits earned at BRCC will transfer. Students may choose an Environmental Technology or Engineering Technology concentration.

To receive this degree, students must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C” or better** in Area of Concentration courses, ENGL 101, CSCI 192, and courses that are prerequisites for other courses;
- take **at least 12 hours** at the 200 level;
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101).....	3
Speech (SPCH 120).....	3
Mathematics (MATH 101/110)	3
Social Science (ECON 202).....	3
Natural/Physical Science (ENVS 201)...	3
Computer Science (CSCI 192)	3
Humanities (PHIL 205)	3

Total General Education Credits... 21

Required Courses

STEC 222 Writing and Communication in Science Technology Careers	3
MATH 111 Plane Trigonometry.....	3
MATH 208 Introduction to Statistical Analysis.....	4

Approved Natural/Physical Science 3-4

Total Required Hours 13-14

Core Courses for Environmental/Engineering Technology Concentrations

STEC 101	Introduction to Environmental and Engineering Technology ...	1
STEC 201	Environmental Regulations and Compliance.....	3
STEC 202	Introduction to Mapping and Geographic Information Systems	3
STEC 203	Environmental Monitoring, Sampling, and Analysis	4
STEC 299	Science Technology Internship.....	4
EMGT 200	Introduction to Hazards, Disasters, and the Environment	3

Required for the Environmental Technology Concentration

CHEM 101	Chemistry I for Science Majors	3
CHEM 101L	Chemistry I Lab for Science Majors	1
CHEM 102	Chemistry II for Science Majors	3
CHEM 102L	Chemistry II Lab for Science Majors	1
CHEM 202	Environmental Chemistry.....	4

Required for the Engineering Technology Concentration

PHYS 201	General Physics I	3
PHYS 210L	General Physics I Lab.....	1
PHYS 202	General Physics II.....	3
PHYS 211L	General Physics II Lab ...	1
STEC 206	Engineering Graphics ...	4

Total Concentration

Hours 30-31

Elective Courses

For the **Environmental Technology** Concentration: choose at least one course from the following:

GEOL 207, GEOL 101, CIST 140, CIST 150, HORT 205, BIOL 241, BIOL 210

For the **Engineering Technology** Concentration: choose at least one course from the following:

GEOL 207, GEOL 101, CIST 140, CIST 150, STEC 207

Total Elective Hours 3

Total Degree Hours 67-69

Teaching Associate of Science (AST)



The **Associate of Science in Teaching (AST)** is a transfer degree that prepares students for the requirements of the Baccalaureate of Science in Elementary Education offered by colleges and universities in Louisiana. This degree provides an opportunity for non-traditional and traditional students who desire to become certified first-through-fifth grade elementary school

teachers in Louisiana. Students should consult an advisor for specifics regarding teacher education in the state of Louisiana.

To receive this degree, students must:

- have a cumulative **GPA of 2.50 or better** in all credits to be used towards the degree;
- obtain a **passing score on PRAXIS I** according to state guidelines;
- obtain a **passing score** on the content knowledge portion of **PRAXIS II** according to state guidelines;
- participate in an exit/entrance interview before graduation;
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 & 102)	6
Speech (SPCH 120).....	3
Mathematics (MATH101/110 & 202)	6
Social Science (GEOG 201)	3
Natural/Physical Science (BIOL 101 & 101L, & 102).....	7
Computer Science (CSCI 101)	3
Arts (MUSC 101 or ARTS 101).....	3
Humanities (HIST 102)	3

Total General Education Credits34

Required Courses

TEAC 201	Teaching and Learning in Diverse Settings I.....	3
TEAC 203	Teaching and Learning in Diverse Settings II.....	3
ENGL 220	Major British Writers.....	3
ENGL 221	Major American Writers.....	3
MATH 167	Elementary Number Structure.....	3
MATH 168	Geometry for Elementary and Middle School Teachers	3

PHSC 101 Physical Science I.....3
PHSC 101L Physical Science I Lab ..1
PHSC 102 Physical Science II.....3
PHSC 102L Physical Science II Lab..1

HIST 201 American History
Colonial to 1865.....3
POLI 251 American
Government.....3

Total Required Course Credits .. 32

Total Program Credits 66

Admissions and Registration



Baton Rouge Community College (BRCC) has an open-door admissions policy. Students can enroll without regard to race, religion, sex, national origin, age, physical disability, marital status, or veteran status. Graduates of a state-approved high school, individuals who have obtained the *General Equivalency Diploma* (GED), or individuals with a demonstrated ability to benefit are eligible for admission. **Admission to the college does not ensure admission to a particular program of study.**

A person can apply for admission to Baton Rouge Community College at any time. To enroll, an individual must complete the entire admissions, registration, and payment process before the first official day of classes for the term the individual wishes to attend.

HOW TO ENROLL

Applications Procedure

To complete registration for the first time, an individual must first complete the application process. Applicants must:

- complete the *Application for Admission* and submit it to the Office of Enrollment Services. Applications can be downloaded at www.mybrcc.edu or obtained in person at the Bienvenue Student Center. A **non-refundable \$7.00 application fee** must be paid to the Bursar's Office before the applicant can enroll for classes.
- present a copy of a high school diploma, a copy of a certified GED, or demonstrate an ability to benefit.
- first-time students born after 1956 must provide proof of current immunization against measles, mumps, rubella, and tetanus-diphtheria. The *Immunization Form* is available in the Office of Enrollment Services.
- submit a *Statement of Compliance* and written proof of selective service registration, **or** proof that the requirement to register is no longer in effect or applicable. In lieu of the *Statement of Compliance*, veterans of the armed forces of the United States can submit a copy of their discharge documents.

The applicant is responsible for submitting true, accurate, and unaltered documentation. The submission of altered, or inaccurate documentation or falsification of information can result in denial of admittance, expulsion from the college, and/or prosecution.

An Application for Admission is good for one calendar year after its submission.

Additional Enrollment Steps

In addition to completing the application process, applicants must:

1. complete the COMPASS placement test;
2. attend new student orientation;
3. attend an academic advising session at Advising, Counseling, and Career Services (ACCS);
4. register for courses; and
5. pay tuition and fees at the Bursar's Office.

Standard and Provisional Admission Status

Standard Admission Status is granted when all required records (official high school and/or college transcripts, BRCC placement test scores, immunization documents, etc.) are received by the Office of Enrollment Services. Applicants who have not submitted all the required documentation by the first official day of classes may be admitted under Provisional Admission Status. However, admission requirements must be met **within 30 calendar days after the first official day of classes**. Applicants who do not submit the appropriate documents within this time frame will have a

hold placed on their ability to make class changes or enroll for future courses.

ADMISSIONS CATEGORIES

Students enrolling at BRCC fall into one of several admissions categories. Applicants should review the following categories in order to satisfy any additional requirements.

First-Time Students

First-time students are students who have never attended a university/college. To apply for admission to Baton Rouge Community College, an applicant must complete an *Application for Admission* and submit it to the Office of Enrollment Services. Applicants should refer to the previous section ("How to Enroll") for detailed instructions.



Transfer Students

Transfer students are students previously enrolled at another college/university. Transfer students must submit an *Application for Admission*, a **nonrefundable \$7.00 application fee**, and an official transcript from every previously attended institution. A student may be provisionally admitted to BRCC until all required documentation is received. Students who transfer to BRCC with

an adjusted **cumulative grade point average of 2.00 or better** are admitted in good standing. A student transferring from another college/university while on academic probation/suspension will be admitted to BRCC on Academic Probation.

Students who are on academic probation/suspension at BRCC are responsible for checking with the institution they plan to attend to verify that coursework completed at BRCC will transfer.

Transfer Credits

Transfer credits from regionally-accredited institutions of higher education are recorded on a student's academic record.

Developmental course credits do not apply towards a degree or certificate, but are entered on the student's record.

BRCC does not accept courses from an institution of higher education that is not accredited by a regional accrediting authority. However, students can transfer from institutions not regionally accredited if faculty qualifications and student credentials are first forwarded to BRCC. Students may petition for acceptance of coursework by

- establishing that another regionally-accredited institution has applied his/her course credits towards a degree or certificate.
- providing verification from the Chief Academic Officer of the transferring institution that the coursework in question meets SACS requirements.

The following guidelines govern the acceptance of transfer credits:

- An academic dean determines whether courses taken prior to transferring to BRCC are acceptable by consulting and taking recommendations from the faculty.
- Students without college-level credits of **"C" or better** in English and mathematics are required to take the *BRCC Placement Test*.
- Grades transferred are converted to the BRCC grading scale and are appropriately recorded as:
 - W, WA, WB, WC, WD, and WP grades are not recorded.
 - Plus (+) or minus (-) symbols are disregarded.
 - Grades of Pass, Credit, and Satisfactory are treated the same and count as hours earned.
 - Failing grades, including WF, count for hours attempted.
- **Grades in developmental courses are recorded, but are not included in GPA calculations.**
 - Grades of NC (no credit) are not recorded.
- Enrollment Services evaluates transcripts for degree-seeking students in their first semester at BRCC.
- A **"C" is the lowest acceptable transfer grade** for English Composition 101 and 102 and College Algebra.
- Transfer work that has been earned in quarter-hour credits are converted to semester hour credits.

-
- **Forty-five (45) hours is the maximum number of acceptable transfer credits** towards earning a degree.

Readmission

Students who have attended BRCC but have not been enrolled for a full calendar year or more must submit a new *Application of Admission* and pay the applicable fees. If the enrolling student has attended another university/college during the lapsed period, a transcript from that institution is required.

Students applying for readmission are subject to the most current fees.



International Students

International students must pay a **\$52.00** application fee when submitting their *Application for Admission*. In addition to the documents required for enrollment, international students must provide the following:

- Evidence of sufficient funds to cover expenses, including a current statement of financial support in the amount of \$10,000 or more.
- Official secondary and/or post-secondary scholastic records which lists courses taken and indicates the results of any past examinations. College credentials must be translated into English and evaluated by an official translating agency, and certified as being correct.
- An official copy of TOEFL (Test of English as a Foreign Language) scores for students whose native language is not English. A **minimum TOEFL score of 500 on the paper test or 173 on the computer test** is required.
- BRCC placement exam scores.
- Valid visa/passport.
- Completed transfer form, if transferring from another institution in the United States
- Immunization records.

BRCC must receive all documents before an I-20 is issued. International students are obligated to follow the regulations of the Immigration and Naturalization Service. **International students are not eligible for resident tuition status.**

Home-Schooled Students

Home-schooled students who wish to attend BRCC are encouraged to apply during the equivalency of their junior or senior years of high school. Admissions requirements for home-schooled students are the same as for all new students. However, if a home-schooled student does not have a high school or GED diploma, he or she must provide the following:

- Proof that he/she is **16 years of age or older.**
- An official, current transcript for any coursework completed at a public/private high school (if applicable)
- Documentation from the state verifying completion of a SBESE Approved Home Study Program.

Out-of-state students, home-schooled using a program not approved in Louisiana and seeking admission to BRCC must contact the SBESE Approved Home Study Program Office of the Louisiana Department of Education.

HIGH SCHOOL STUDENT OPTIONS

Early Admissions Program

BRCC has an Early Admissions program which allows high school students to take specific classes at BRCC while continuing to attend high school. Students earn high school credit for high school classes they have taken and college credit for attending BRCC classes. Students qualify if they

- are **16 years of age or older.**
- are a high school juniors or seniors who have earned and maintained **3.00 grade point averages.**
- have a letter of consent from the high school principal/designated official of the high school.
- have a letter of consent from a parent/guardian.
- meet course or program requirements.

COLLEGE-LEVEL OPTIONS

Cross-Enrollment

BRCC has cross-enrollment agreements with Louisiana State University, Southeastern Louisiana University, and Southern University. These agreements permit BRCC students to register for pre-approved courses at one of these institutions while concurrently enrolled at BRCC. Cross-enrolled students wishing to transfer BRCC credits to another primary institution should first speak with an advisor at that institution in order to confirm that the credits earned at BRCC can transfer to there. Interested students should contact the Office of Enrollment Services at both BRCC and the primary institution of interest for procedures governing registration and cross-enrollment.

Concurrent Enrollment

Concurrent enrollment allows qualified students to enroll in two postsecondary institutions concurrently. Students enrolled at BRCC must notify the Office of Enrollment Services whenever they have enrolled or plan to enroll at another college/university. Upon completion of each semester of concurrent enrollment, students must provide official transcripts to BRCC from the postsecondary institution (Students participating in cross-enrollment courses with Louisiana State University, Southeastern Louisiana University, or Southern University are not required to notify the Office of Enrollment Services or submit transcripts for those courses).

Academic standing is based on the coursework completed at both post-secondary institutions.

RESIDENCY INFORMATION

Louisiana Residents

The Office of Enrollment Services determines the residency of a student based on BRCC regulations, the information provided by the student on the *Application for Admission*, and related documents. Students' domiciles and/or places of employment are also used to determine residency. Students are declared residents once they have resided and/or worked in Louisiana for **at least one full year (365 days)** prior to the first official class day of the term for which the application is being made.

Residency cannot be established for the sole purpose of obtaining an education. Residency classification and fees are audited after completing registration, and some fees are adjusted. Factors used to determine residency include:

- Financial independence from parents who reside in another state/country.
- Dependency on the state of Louisiana for financial support.
- A continuous presence in Louisiana while not enrolled as a student at BRCC.
- Intent to permanently remain in Louisiana.
- Payment of Louisiana income taxes during the past tax year.
- Proof of domicile in Louisiana for a specified period of time.

A current driver's license, voter registration card, or copy of a state tax return are used to verify residency. Special provisions are made for students who move to Louisiana for employment or for military personnel who are stationed in Louisiana.

Students with valid resident-alien cards are evaluated by the same standards as U.S. citizens when determining Louisiana residency status.



Non-Louisiana Residents

Students who are not Louisiana residents are charged out-of-state tuition. College fees and tuition are based on the legal residency of a student. For applicants who are under 18 years of age or are legal dependents, residency is determined by the domiciles of students' parent(s) or legal guardian(s).

Non-U.S. Citizens (International)

International students are non-U.S. citizens who do not possess valid resident-alien cards. **International students are charged out-of-state tuition.**

STUDENT CLASSIFICATIONS

Degree Seeking

A degree-seeking student is a student who takes credit courses with eventual intentions to obtain a degree/certificate.

A first-year student has earned no more than **29 semester credit hours**.

A second-year student has earned **30 or more semester credit hours**.

Degree-seeking students are classified as either full-time or part-time. Full-time students take **12 or more semester hours** during a regular semester or at least **six semester hours** during a summer semester. Part-time students take **less than 12 semester hours** during a regular semester or **less than six semester hours** during a summer semester.

Students receiving financial aid are advised to check with the Office of Financial Aid and Scholarship regarding eligibility and to declare a major.

Non-Degree Seeking

A non-degree seeking student takes courses for professional or personal enrichment, but does not seek to earn a degree or certificate. Non-degree seeking students are not usually subject to admissions standards; however, they must follow the prerequisites required for their curricula. Students who move from non-degree seeking to degree-seeking are required to submit necessary documentation, complete assessments, and meet admission requirements.

Audit Status

Applicants must meet the admissions standards of the college in order to audit a course(s). Semester course loads include audited courses. Applicants who audit courses are assessed the same tuition and fees as those assessed for credit courses. **College credit is not earned for audited courses.** Audits cannot be converted to credit hours after having attended a class or completed a course. Students must regularly attend audited classes and prepare all class assignments. They can participate in class activities; but are not required to take examinations.

Americans with Disabilities Act (ADA)

BRCC policy provides equal opportunity for qualified persons without regard to disability in the recruitment of, admission to, participation in, treatment of, or employment in its programs and activities which are operated and sponsored by the college pursuant to the *Americans with Disabilities Act of 1990 (ADA)* and other related federal and state laws.

The college is committed to serving individuals with disabilities in employment, academic and other programs, public services, transportation, public accommodations, and telecommunications. Additionally, the college strives to prevent discrimination against individuals with disabilities, bring them into the social and economic

mainstream, and provide enforceable standards that address discrimination. Applicants for admission may voluntarily identify themselves as being disabled. Disabled students requesting accommodations should contact the Office of Disability Services before the first official day of classes. Students are provided information on the services available, and admissions criteria and testing are selected, administered, and evaluated in an accessible manner.



ADMISSIONS ASSESSMENT

Baton Rouge Community College offers quality educational assessment programs that help students realize their goals and potentials. Assessments improve the chances for retention and success. For this reason, **assessment is ongoing**. Placement scores, academic achievement assessments, surveys, testing, licensure examinations, and other educational measures determine the progress of BRCC students.



It is vital that students are placed in the appropriate level of study in order to receive the appropriate level of instruction. Initial assessments are determined by placement testing, and the testing is used to determine whether personal abilities match course recommendations. Where test scores indicate, students are assigned to developmental classes in reading, writing (English), and/or mathematics in order to strengthen those abilities prior to beginning college-level work.

Entry Assessment

BRCC offers college programs which increase students' abilities to succeed in collegiate and vocational programs of study. The *COMPASS* test evaluates students who seek degrees, course credits, diplomas, or certificates in credit programs.





First-time applicants, except those having special needs, must take the college's placement test. The first test is required for admission and can be taken at no cost. To retest in order to improve scores, applicants must make an appointment in the Testing Center, bring a receipt from the Bursar's Office proving that a test fee was paid, picture identification, and a pen/pencil on the day of the test. The cost is **\$7.50** for one retest and **\$20.00** for the three-part writing, reading, and mathematics test.

The *COMPASS* test identifies college preparedness in English, reading, and mathematics. **Students are required to take the *COMPASS* placement test prior to being advised.** During registration, students are advised and placed in courses according to the results of *COMPASS*. **Assessment tests are administered daily in the Testing Center.**

Applicants whose native language is not English are required to take the *Test of English as a Foreign Language (TOEFL)*. A *TOEFL* score of at **least 500 on the paper test or 173 on the computer test** is required for admission to BRCC.

Test scores are used for advising and placement only. Test scores older than three years are not acceptable for course placement.

Applicants are not refused admission to the college based on low test scores. If test scores indicate that an applicant needs preparation in basic skills, he/she is directed to enroll in developmental education courses. Students enrolled in developmental education courses may be restricted to enrolling in certain general education courses.

After taking the BRCC placement test, first-time applicants must have scores on file unless

- a transcript is submitted from an accredited institution that indicates a **letter grade of "C" or better** in English and mathematics;
- a transcript is submitted from an accredited institution that shows an associate or higher degree;
- a non-credit certificate program is selected;
- courses without prerequisites are selected and a *Non-Degree Seeking Form* is completed; or
- a course is to be audited.



Ability to Benefit

Prospective students who do not possess a high school diploma, GED, or equivalent must show an ability to benefit from a post-secondary program of study. The *BRCC Placement Test* satisfies this requirement.

Contact With Academic Advisor

Academic advising is available for new, returning, and current students throughout the academic year. **New and continuing students must see an academic advisor before registering for a semester.** New students may see an advisor to receive information regarding placement test results, learn about course offerings, and discuss their educational plans. New students must attend orientation and schedule planning assistance from Advising, Coun-

seling, and Career Services. Current students can visit a faculty advisor to develop/revise their educational plans so that their programs of study meet post-graduation goals. Continuing students who are unsure of their educational plans and/or goals should seek assistance from Advising, Counseling, and Career Services.

An advising conference can help determine the progress made towards completing certificate or degree requirements, or it can ensure that courses taken are appropriate and that credit earned can transfer to another institution of higher education.

Degree-seeking students with **45 or more hours of credit** should request a degree audit from the Office of Enrollment Services to identify the remaining courses needed to graduate.



REGISTRATION

Registration is the process of enrolling, obtaining a class schedule, and paying tuition and fees for the term. A *Schedule of Classes* is published each semester and made available on the BRCC Web site. It lists available courses and related information. Students can register/modify an existing schedule via the Web, or in person at the BRCC main campus. Personal identification numbers (PINs) are issued to every registering student.

A PIN is required to register online.

A “registration hold” must be removed from the online record by a student advisor before a student can register.



A new student is eligible for Web registration after completing an assessment and meeting with an advisor in Advising, Counseling, and Career Services. Returning students can register online during the registration period, but an advisor must reactivate their PIN before he/she can modify an existing schedule.



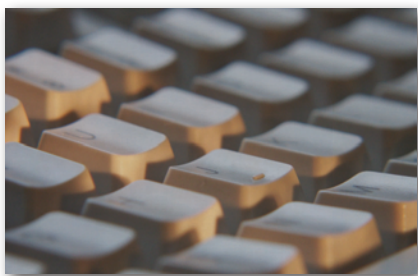
Tuition can be paid at the Bursars Office with a financial aid award, cash, money order, deferred payment, or check, or it can be charged to an approved credit card. Checks or money orders should be mailed to Baton Rouge Community College, 201 Community College Drive, Baton Rouge, LA 70806. **No registration is complete until tuition and fees are paid-in-full or until a deferment plan is arranged and approved by the Office of Accounting and Finance.**

Students who do not complete registration and pay their fees before the listed deadline will have all scheduled courses dropped (payment due dates are listed in the “Academic Calendar” or on the BRCC Web page).

Registration Periods

Registration periods are set for each term. Students can register for courses or add/drop courses online-until the first official day of classes. Registration is then closed and only

existing schedules can be modified. When dropping a class, a *Withdrawal Form* should be submitted to the Office of Enrollment Services.



Personal Identification Number (PIN)

Personal Identification Numbers (PINs) are unique numbers that allow students to electronically access student records, take advantage of student services, and register for classes. When students log in to the BRCC portal, a six-digit number used as a login password can be selected. **The day before enrollment begins for the next semester, every BRCC student's PIN number is deactivated. Enrolled students can only have their PIN reactivated by a faculty advisor/departmental advisor.**

After being advised, PINs are issued and can be used to add classes for an upcoming semester and check records, including final grades for the current semester. Before a student drops courses or resigns from the college, he/she should first see an academic advisor.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

Students attending Baton Rouge Community College can access their personal records to

- inspect and review their education records.
- request an amendment to their education record to ensure that the record is not misleading, inaccurate, or otherwise in violation of privacy or other rights.
- contest disclosures of personal information contained in their education records, except for those which concern FERPA and those that authorize disclosure without consent.



- file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA and its regulations.
- obtain a copy of the institution's student record policy.

For personal records to be released to a parent/guardian, the parent/guardian must prove dependency of the child by presenting a copy of the past year's IRS Form 1020.

Directory information is released by the college, unless the college first receives a written request for that information to be withheld. This request should be received by the Office of Enrollment Services prior to each new semester and within 10 days of the official date for final registration. Directory information includes



- date of enrollment
- division in which the student is enrolled
- classification, major, degree(s) earned
- awards, participation in officially recognized activities and sports
- weight and height (athletes)
- most recent educational agency or institution attended.

CREDIT FOR PRIOR LEARNING

Baton Rouge Community College (BRCC) recognizes that learning takes place in a variety of situations and circumstances.

Many students have significant, demonstrable learning from experiences outside the traditional academic environment. Therefore, prior learning, not life experience, is the basis for the award of college credit.

Students may be awarded no more than 24 credit hours (one year), unless required by a specific program of study. One or more of the following assessment methods recommended by the Council for Adult and Experiential Learning (CAEL) and the American Council on Education (ACE) will be used to assess prior learning:

- Articulated Programs
- Credit By Evaluation
- College-Level Equivalency Examinations

Students must be currently enrolled in a credit course and have completed **12 credit hours** at BRCC at the time of application for assessment of prior learning. **Credit awarded for prior learning does not count as hours in residence for graduation requirements. Credit received through prior learning assessment at BRCC is not transferable to other colleges and universities.** Therefore, students are strongly advised to meet with a program advisor or contact the college or university to which they plan to transfer upon completion of the certificate and/or associate degree at BRCC.

For further information on prior learning assessment, contact the Office of Enrollment Services at BRCC.

A. **Credit by Evaluation**

BRCC offers credit by evaluation for prior learning.

1. **Educational Experiences in the Armed Services**

BRCC may award credit for military experiences based on the American Council on Education (ACE) *Guide to the Evaluation of Educational Experiences in the Armed Services*. A student may receive college credit if:

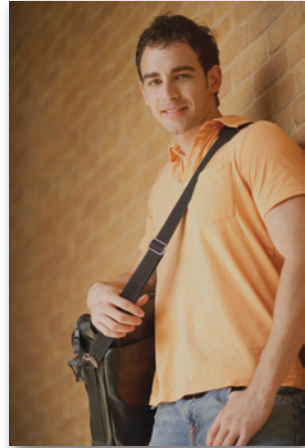
- a. training parallels a discipline area offered through BRCC, and
- b. credit meets a program requirement or is used as elective credit.



Upon request, individuals who have successfully completed basic training will be awarded **four credit hours** in physical education as indicated in the *ACE Guide* and the *Community College of the Air Force Catalog*. **Official documentation of military training is required.**

2. **Credit for Training Programs**

ACE evaluates training programs offered by business, industry, and government, and publishes its credit recommendations in *The National Guide to Educational Credit for Train-*



ing Programs. If a student has received training which appears in the guide, he/she may receive college credit if:

- a. training parallels a discipline area offered through BRCC, and
- b. credit meets a program requirement or is used as elective credit.

3. **Departmental Credit By Evaluation**

Students may apply for *Departmental Credit by Evaluation* in certain courses. Applicants must obtain the appropriate form from the Office of Enrollment Services, complete the necessary applications and meet the requirements of the college, and pay the required tuition/fees (see "Fee Schedule" for appropriate fee). **Fees are not refundable if a student fails to obtain credit.**

Students may not request:

- a. the evaluation of a course a second time;
- b. the evaluation of a course while currently enrolled in the course;



- c. to establish credit in a previously completed course; and
- d. to establish credit for a lower level of a course in which credit has been received.

Some departments have additional requirements which must be met before credit is granted through departmental credit by evaluation. When credit is granted, a notation of “credit by evaluation” and the number of credits will appear on the student’s transcript. These credits are not used in computing grade point average. **Credit by evaluation is not transferable to other colleges and universities.**

B. College-Level Equivalency Examinations

ACE has published credit recommendations for a number of national standardized examinations, such as the ones listed from the *Guide to Educational Credit By Examination*. BRCC uses these recommendations as guidelines to award credit for equivalent BRCC coursework as well as elective credit. Scores must be sent directly to the Office of Enrollment Services from the specific

testing company before credit is awarded. All equivalency is subject to future review and possible catalog change.

1. Advanced Placement Examination

Students who have taken an advanced placement course of the College Entrance Examination Board (CEEB) in their secondary school and who have taken an *Advanced Placement Examination* of the CEEB may receive course credit with a **score of 3, 4, or 5**, depending on the subject. Scores must be received directly from CEEB before credit is awarded.



2. College Level

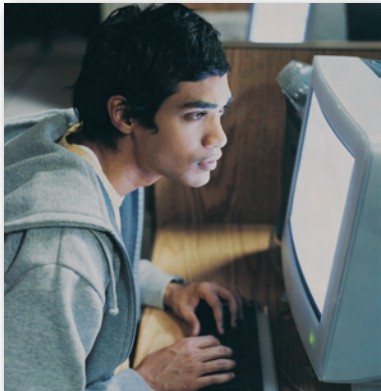
Examination Program

BRCC may award credit to individuals who have received an acceptable score on the *College Level Examination Program (CLEP) General Examinations* and who meet or exceed the ACE recommended scores for awarding credit on the CLEP subject examinations. **Credit received through CLEP is not transferable to other colleges and universities.**

English Composition: Students pursuing credit for ENG 101 must take the *English Composition with Essay*. BRCC does not award credit for ENG 102 through a CLEP examination.

Foreign Languages: Credit earned through a CLEP examination for French, German, or Spanish meets the language proficiency requirements of BRCC.

For CLEP examinations taken prior to July 1, 2001, BRCC will grant credit based on scaled scores.



- 3. Defense Activity for Non-Traditional Education Support Examination Program**
BRCC may award credit for the *Defense Activity for Non-Traditional Education Support (DANTES) Examination Program* to individuals who meet or exceed the ACE recommended scores for awarding credit on the DANTES subject examinations. BRCC does not award credit for ENG 102 through a DANTES examination. **Credit received through DANTES is transferable at BRCC, but is not transferable to other colleges/universities.**



4. Departmental Credit By Examination

Students may apply for *Departmental Credit By Examination* for certain courses by contacting the Office of Enrollment Services. Students must pay the applicable fee, complete the examination, and meet all other requirements. See "Fee Schedule" for appropriate fees.

Students may not request:

- a. to challenge a course a second time;
- b. to challenge a course while currently enrolled in the course;
- c. to establish credit in a previously completed course; and

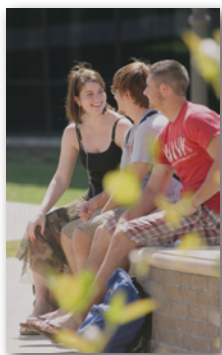


- d. to establish credit for a lower level of a course in which credit has been received.

Certain departments may have additional requirements which must be met before credit is awarded through departmental credit by examination. Only **grades of A, B, or C** earned as a result of this examination are recorded on the student's transcript. **Fees are non-refundable.** When credit is granted, a notation of "credit by examination," a grade, and the number of credits appear on the student's transcript.

5. *International Baccalaureate Diploma/Certificate*

Students who present an *International Baccalaureate Diploma/Certificate* may



qualify for college credit. **BRCC grants credit for college-level courses only.** A **grade of 5** qualifies a student to receive credit for one introductory course. **No credit is awarded for English as a Second Language.**

TRANSCRIPTS

Transfer Credit Policy

Credit may be granted for coursework completed at other accredited college/universities. Coursework earned at a



regionally-accredited institution with a letter grade of "**C**" or **better** is accepted in transfer. Transfer credits are recorded on the student's academic record. **A maximum of 45 transfer credits may be accepted towards earning a degree at BRCC. Developmental course credits are not accepted toward a degree/certificate, and are not calculated in a student's GPA.** If faculty qualifications and student credentials are forwarded, students can transfer from non-regionally accredited institutions. Students may petition for acceptance of coursework by establishing that another regionally-accredited institution has applied the courses toward a degree or certificate. Students must also provide verification from the Chief Academic Officer of the transfer institution that coursework meets SACS requirements.

The Office of Enrollment Services evaluates transcripts for degree-seeking students during their first semester at BRCC. Upon recommendations from faculty, an academic dean determines the acceptance of course(s) taken before transferring to BRCC. Students without college-level

credits in English or mathematics are required to take the BRCC placement test (COMPASS).

Note: For academic purposes, transfer credit is granted for grades of **“C” or better**. When reviewing for Financial Aid eligibility, all attempted hours are considered.

Student Record Retention

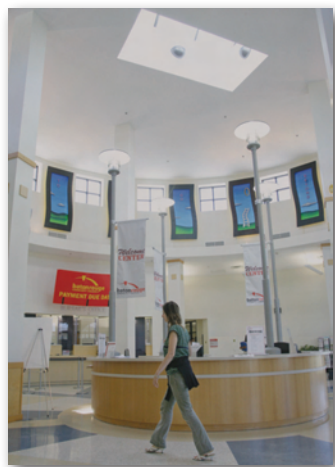
Baton Rouge Community College retains official student academic records (transcripts) of enrollment and credit earned in perpetuity. All other student records are destroyed two years after the last date of enrollment.

Inaccuracies on transcripts should be reported to the Office of Enrollment Services.



ACADEMIC AMNESTY

Academic amnesty is a special program offered to students who have dropped out of college or have been suspended because of poor academic performance. Those demonstrating sufficient maturity and aptitude are chosen for academic amnesty.



Academic amnesty does not apply to students who receive federal financial aid. For further information, contact the Office of Financial Aid and Scholarship.

Academic amnesty allows students with poor academic records to erase all previous academic credit and start over. Academic amnesty has strict rules and regulations. Students wishing to apply for academic amnesty should first discuss the program with the Executive Director of Enrollment Services.

Students in the program are advised that some undergraduate, graduate, and professional schools compute undergraduate GPA based on all hours completed.

Criteria:

- At least **two years** must have elapsed from the end of the semester in which the student was last enrolled for credit

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- An interested student must submit a letter requesting academic amnesty to the Office of Enrollment Services prior to the semester he/she intends to enroll. The letter should include evidence that all conditions were met and that a satisfactory performance can be expected.
 - The Office of Enrollment Services evaluates every application and recommends only those who satisfy the requirements and show potential for success. **Applying for academic amnesty does not guarantee a student's approval for entry into the program.**
 - Academic credit earned prior to declaring academic amnesty is included as part of a degree program. However, the previous record remains part of the student's overall academic record.
 - When academic amnesty is granted, the date of enrollment is entered on the student's transcript, along with a reference stating that the use of previously earned credits and quality points for **1)** meeting degree requirements, **2)** computing a GPA for credit that leads to an undergraduate certificate/degree, or **3)** determining graduation is prohibited at BRCC.
 - After academic amnesty is granted, a student is classified as a first-time student, and new records are established that show no credit or quality points were recorded and no suspensions occurred while attending BRCC.
 - A student demonstrating competency in his/her courses may qualify for advanced standing (without credit) or may earn a waiver of requirements that qualifies him/her for advanced standing.
- In transfer, BRCC accepts academic amnesty granted from another accredited institution. However, **academic amnesty is granted only ONCE**, regardless of the number of institutions attended. Academic Amnesty does not apply to Title IV financial aid.
- If a student is denied academic amnesty, an appeal can be made to the Academic Appeals Committee.
- CHANGE OF NAME, ADDRESS, PHONE NUMBER, OR E-MAIL ADDRESS**
- BRCC students are required to keep their mailing address, phone number, and e-mail address current. Updates to personal information can be completed online or in person at the Office of Enrollment Services. Students must notify the Office of Enrollment Services of a name change and must provide proof of the change by presenting a valid, updated Social Security card or driver's license.
- VOTER REGISTRATION**
- Students interested in registering to vote can complete a *Voter Registration Card* in the Office of Enrollment Services.

Admissions Requirement Summary

Degree Seeking Students	High School Graduate GED	Dual Enrollment Student	Early Admissions or Home-Schooled Student	International Student	Transfer Student
Application for Admission	X	X	X	X	X
Application Fee	X		X	X	X
High School Diploma or GED Documentation	X		X	X ¹	
College Transcript				X ²	X
Assessment	X ^{3,4}		X ^{3,4}	X ^{3,4}	X ^{3,4}
Statement of Financial Support				X	
Immunization	X		X	X	X

Degree Seeking Students	High School Graduate or GED	Job Improvement	Personal Interest
Application for Admission	X	X	X
Application Fee	X	X	X
High School Diploma or GED Documentation	X		
College Transcript		X ²	X ^{2,4}
Assessment	X ^{3,4}	X ^{3,4}	X ^{3,4}
Immunization	X	X	X

¹Transcripts must be translated into English and submitted to an accredited agency for evaluation (World Evaluation Services, etc.).

²Must submit official transcripts from each institution attended.

³Students who wish to take and have successfully completed college English or math must submit placement scores.

⁴Required if enrolled for courses with prerequisites.

Schedule of Tuition/Fees

Tuition and fees must be paid-in-full on or before the payment deadline shown in the Academic Calendar of this catalog. If payment is not received in the Bursar's Office by the deadline, a student's schedule is cancelled.

A student is officially registered once tuition and fees are paid-in-full and all required admission documents have been received by the Office of Enrollment Services. BRCC accepts cash, check, Visa, MasterCard, Discover, American Express, a money order, or a cashiers check for payment.

TUITION			
Tuition and Mandatory Fees*			
Resident			
Credit Hours	Tuition	Fees	Total
1	57.00	17.00	74.00
2	114.00	34.00	148.00
3	171.00	51.00	222.00
4	228.00	68.00	296.00
5	285.00	85.00	370.00
6	342.00	102.00	444.00
7	399.00	119.00	518.00
8	456.00	136.00	592.00
9	513.00	153.00	666.00
10	570.00	170.00	740.00
11	627.00	187.00	814.00
12 or More	684.00	204.00	888.00
Non Resident			
Credit Hours	Tuition	Fees	Total
1	174.00	17.00	191.00
2	348.00	34.00	382.00
3	522.00	51.00	573.00
4	696.00	68.00	764.00
5	870.00	85.00	955.00
6	1,044.00	102.00	1,146.00
7	1,218.00	119.00	1,337.00
8	1,392.00	136.00	1,528.00
9	1,566.00	153.00	1,719.00
10	1,740.00	170.00	1,910.00
11	1,914.00	187.00	2,101.00
12 or more	2,088.00	204.00	2,292.00

* Does not include applicable lab fees and mandatory parking fee.

Schedule of Fees	
Non-Refundable	
Application	7.00
Placement Test (per part)	7.50
Late Registration	25.00
Graduation	25.00
Credit by Exam (per course)	30.00
International Student Fee (per semester)	45.00
Official Transcript	3.00
Duplicate Identification Card	5.00
Advanced Placement (per credit hour)	5.00
Technology Fee (per credit hour)	5.00
Parking (Fall, Spring, Summer)	15.00
Parking (Spring, Summer)	15.00
Parking (Summer Only)	15.00
Operational Fee (per credit hour)	2.50
Computer Assisted Math Fee	110.00
Refundable Fees	
SGA Fee (per credit hour)	4.00
Registration Service Fee (per credit hour)	0.75
Building Use Fee (per credit hour)	0.75
Academic Enhancement Fee (per credit hour)	2.00
Athletic Fee (per credit hour)	2.00

Payment Plan

- The "Payment Plan" has a **non-refundable processing fee of \$25**.
- **Late payment fees are \$25** per payment (maximum \$50).
- Accounts that are **90 days past due** are sent to collection.
- **Collection costs are borne by the student.**

Policies and Procedures for Student Refunds (Credit Courses ONLY)

Refund of tuition and fees from the fall, spring, and summer/short session semesters is based on:

- a student's reduction in credit hours and/or official withdrawal from the college.
- total tuition and refundable fees owed, and not tuition and fees paid at the time of registration.

If courses are dropped, any resulting refund is first applied to the balance owed. **The remaining balance must be paid-in-full.**

Refunds for regular semesters are processed **two to four weeks after the fourteenth day of classes** (summer - **two to four weeks after the seventh day of classes**.) **NO REFUNDS ARE MADE IN CASH.** For additional information, contact the BRCC Bursar's Office.

Financial Aid and Scholarships



PURPOSE OF FINANCIAL AID

Financial aid assists students who have a demonstrated financial need, or who can show an academic or special talent. Awards are available in various forms (grants, scholarships, or part-time employment) from federal, state, institutional, or private funds. To apply for financial assistance, contact the Office of Financial Aid and Scholarships.

Students must reapply for financial aid each year.

Federal Financial Aid Eligibility Requirements

Financial aid is dependent on the availability of funds and resources. To be eligible, a student must

- seek a degree.
- make satisfactory academic progress.
- be a U.S. citizen, national, or permanent resident alien.
- not be in default on a previous student loan.
- not owe a repayment/overpayment on a federal grant.

- if a **male 18-25** be registered with Selective Service (see www.sss.gov)
- have a high school diploma or equivalent (GED, etc), or pass an approved ability to benefit test.
- transfer coursework taken at other colleges to BRCC.
- not have been convicted of sale/possession of illegal drugs.
- not be enrolled in either correspondence or telecommunication courses, unless the credits received in these courses apply towards an Associate Degree/Certificate.
- not be auditing courses.
- sign a statement on the *Free Application for Federal Student Aid (FAFSA)* which certifies that the applicant 1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, 2) is not in default on a federal student loan and has made arrangements to repay it; 3) does not owe money on a federal student grant and has made arrangements to repay it; 4) will notify his/her school if he/she defaults on a federal student loan; and 5) will not receive a *Federal Pell Grant* from more than one school for the same period of time.



Students auditing courses, earning credit by placement tests, or enrolling in continuing education courses/programs not approved by the U.S. Department of Education are not eligible for financial aid.



Financial Aid Awards

The amount of Federal financial aid awarded may vary, depending on a student's enrollment status at the end of the add/drop period (or, in the case of late awards, at the time the award is given). A financial aid recipient must meet all eligibility requirements by the time the awards are made.

Tuition, fees, book purchases, or outstanding deferments are collected from financial aid payments once the awards are made. If there is a credit balance, a refund is forwarded to the student via a selected refund option. Addresses should always be kept current in the

Office of Enrollment Services. If the address on the student's form does not match the address currently on file in the Office of Enrollment Services, the refund may be delayed.

Repayment of Unearned Federal Financial Aid

A student who receives *Title IV* federal financial aid and completely withdraws from all classes within the first 60% of the term, or who stops attending classes without notification, may have to repay a pro-rated portion of any financial aid received. A student withdrawing is billed for the amount owed, and a hold is placed on his/her account until payment is made. A publication explaining the repayment process is available in the Office of Financial Aid and Scholarships.

Application Priority Deadlines

Students wishing to receive priority consideration for financial aid should apply as soon as the *Free Application for Federal Student Aid (FAFSA)* is available, usually **after January 1**. New students are given first consideration when priority dates are set.

Priority dates for new students:

Fall — June 1
Spring — November 1
Summer — April 15

Applications are considered complete when all necessary parties (student, spouses, parents, etc.) have provided required documentation containing complete and correct financial data

(with signatures where applicable) to the Office of Financial Aid and Scholarships. Students submitting completed applications by the priority date are usually processed first and receive their awards earlier. Students who apply after the priority date may receive financial aid, but could initially have to pay for tuition, fees, and books until all late applications are processed and awards distributed.

The priority date for continuing students is April fifteenth. Continuing students are awarded financial aid for spring at the same time that fall awards are made. If funds remain available, new awards are made, and new awards letters are mailed **after April fifteenth**.



Financial Aid Application Instructions

Students must provide copies of their high school transcripts or GEDs to the Office of Enrollment Services. Transfer students must provide transcripts from each institution of higher education that they have previously attended.

Students must also complete the *FAFSA* and submit it to the federal processor as soon as possible. BRCC's federal school code, **037303**, must be included on the *FAFSA*. Students can submit the *FAFSA* by regular mail (**allow at least 6 weeks for processing**) or complete the application on the Web at www.fafsa.ed.gov (**allow at least 7 to 14 days for processing**).



Students should submit additional documentation to the Office of Financial Aid and Scholarships; then research and apply for scholarships.

Other important information:

- BRCC verifies all federal financial aid recipients.
- Additional documents must be completed and copies of signed tax returns must be provided for individuals whose incomes are included on the *FAFSA*.

ACADEMIC REQUIREMENTS - RECEIVING FINANCIAL AID

Satisfactory Academic Progress (SAP)

Federal regulations require that institutions develop a policy that monitors a student's progress towards graduating. BRCC's *Satisfactory Academic Progress (SAP)* policy fulfills this requirement; it applies to both full-time and part-time students re-

ceiving financial aid. The entire academic record of a student receiving financial aid is **reviewed after the spring semester of each academic year**, as required by federal regulations and before awards for the next academic year are made (students on probation are reviewed at the end of each semester). Failure to maintain the *SAP* results in cancellation of a student's federal financial aid, but does not prohibit the student from attending school using his/her own resources or with non-federal financial aid.



BRCC's *SAP* encompasses the following factors: 1) a student's cumulative grade point average, 2) the percentage of hours completed versus hours attempt-

ed, and 3) the total hours attempted. Transfer hours are considered in all *SAP* computations; therefore, transfer students will be evaluated on their transfer hours in addition to their BRCC hours. Also, it is important to note that completed courses include any course in which a **grade of A, B, C, or D** is given. **Attempted courses include not only completed courses, but also those courses in which grades of F, W, or I" are given.**

Students are responsible for knowing the College's *SAP* and monitoring their own performances for compliance.

Qualitative Standard - Minimum Cumulative Grade Point Average

Students are required to maintain a minimum *Cumulative Grade Point Average (CGPA)*, which is based on the total number of hours attempted. If a student's *CGPA* falls below the minimum *CGPA* listed in the following table, that student is not eligible for financial aid.

Hours Attempted	Minimum GPA
6 - 29	1.50
30 - 96	2.00

Quantitative Standard - Progression during Matriculation

Students must demonstrate progression during matriculation by completing a minimum percentage of all courses attempted. The minimum percentage ranges from **50% to 67%**, depending on the total number of hours attempted (see table). Academic progress is evaluated at the end of each spring semester unless the student is on academic probation, academic suspension, or



Attempted Hours	Completed Hours	Earned Hours
12-24 credit hours	50% of attempted hours	6-12
25-48 credit hours	57% of attempted hours	14-27
73-96 credit hours	67% of attempted hours	48-64

withdraws from all courses. **Students on probation are reviewed at the end of each semester.**

The 150% Rule

BRCC offers two-year degrees that require approximately **60 semester hours** be taken in order to graduate. While all courses attempted become part of a student's academic record and are used in calculating *CGPA*, some courses do not count towards earning a degree. **The maximum number of credit hours (excluding English as a Second Language) that a student can attempt and still qualify to receive federal and state aid is 96 semester hours (150% of 60). For certificates, the maximum number of allowable hours attempted is 54 hours.** The Office of Financial Aid and Scholarships monitors student progress and cancels financial aid once **96 semester credits** are earned. During the last semester in which a student is expected to reach the **96-hour limit**, he/she can receive aid for the total number of hours enrolled.

To earn a second Associate Degree, students can request that eligibility be extended to a maximum of **120 attempted semester hours**, or **90 earned hours**.

Students must present a written statement from their division's dean, confirming that all requirements for the first degree are met. Additional scheduled courses beyond the first degree are limited to courses required to obtain a second degree. **Students are liable for any financial aid that is received for taking ineligible courses.**

Time Frame for Achievement

Degree-seeking students are allowed a maximum of 96 hours of attempted hours. During annual or semester reviews, the Office of Financial Aid and Scholarships determines the aggregate number of hours each student has attempted. Courses for which students have received Incompletes, have withdrawn from, or have repeated and/or taken as developmental classes are counted in the aggregate. Once students have attempted **150%** of the hours required for an Associate's Degree, they are ineligible to receive federal financial aid. During the last semester in which they are expected to reach the **96-hour limit**, they can receive aid for the total number of hours in which they are enrolled.

Transfer Student Information

Transfer students must present transcripts from every college/university that they have previously attended, including foreign schools, to the BRCC Office of Enrollment Services. The Office of Enrollment Services evaluates all transcripts except those of students who have attended schools outside of the United States. International students' financial aid programs must be evaluated, and students must pay for transcripts, at their own expense. **Transfer students are evaluated on BRCC hours earned plus any transfer hours.**

Probation

Students who do not make satisfactory academic progress are placed on probation. If otherwise eligible, students can be considered for financial aid during the probationary semester.

Continued Probation

Students on probation, who are enrolled for **six (6) or more semester hours**, must successfully complete all hours and earn a **"C" or better** in each class. Those who do not comply continue on financial aid probation.

Suspension

Students who fail to meet satisfactory academic progress during the semester of probation or who have reached the credit hour limit, are placed on financial aid suspension.

Academic Amnesty

Academic amnesty does not apply to federal student aid programs. Students may file appeals for financial aid.

Regaining Eligibility

A student can regain eligibility for financial aid by enrolling at his/her own expense and complying with all requirements:

- enrolling for **six (6) or more semester hours** and successfully completing the hours with a **"C" or better**
- filing a written appeal with the Office of Financial Aid and Scholarships within **fifteen (15) days** of the receipt of a suspension letter. Supporting documentation should be included.

A student attempting 150% of the required credit hours for an Associate Degree is not eligible for federal financial aid.

Appeals can be made because of extenuating circumstances including injury, illness, death in the immediate family, or undue hardship. In order that financial aid be considered, the student must provide sufficient, supporting documentation in the appeal to prove that an extenuating circumstance exists.

If an appeal is approved, the student is placed on probation. During this time, the student is expected to successfully complete every class for which he/she is enrolled and earn at **least a C** in the courses.

FINANCIAL AID PROGRAMS

- **Grants**—Grants are awarded to students who demonstrate financial need, as defined by FAFSA.
- **Federal Pell Grant**—The federal government provides financial assistance to students whose



estimated family contribution (EFC) is below the minimum average as set by the federal administrating agency and is classified as an undergraduate seeking a first degree in an approved academic program (see “General Eligibility Requirements”). Annual award amounts are \$400 to \$4310, depending on a student’s financial status. When a student enrolls in **less than 12 semester hours each term**, the *Federal Pell Grant* is pro-rated.

- **Federal Supplementary Educational Opportunity Grant (SEOG)** is awarded based on the estimated family contribution (EFC) calculated by the DOE from information taken from the *FAFSA* and is awarded from funds available at the time. **Students must enroll in at least six credit hours.**
- **Federal Work-Study (FWS)** is determined based on need(s) and the availability of funds. The student must check the interest box on the *FAFSA*. The award is cancelled if the student fails to report to the Office of Financial Aid and Scholarship within **30 days** after the receipt of the award letter announcing that the student can collect his/her award. **Students must be enrolled in at least six credit hours.**
- **Academic Competitiveness Grant (ACG)** is available for **first-year students** who graduated from high school after **January 1, 2006**, and **second-year students** who graduated from high school after **January 1, 2005**. The award provides up to \$750 for the first year of undergraduate study and up to \$1,300 for the second year of undergraduate study to **full-time students**,

Federal Pell Grant recipients who successfully completed a rigorous high school program, determined by the state local education agency and recognized by the Secretary of Education. The *ACG* is a separate award, given in addition to the student’s *Pell Grant* award. Second year students must maintain a **cumulative grade point average (GPA) of at least 3.0.**

- **LEAP Grants** are awarded to Louisiana residents who qualify based on their unmet need(s) as calculated by the DOE based on the applicant’s *FAFSA* and is awarded from funds available at the time. **Students must enroll in at least 12 credit hours.**
- **LRS Recipients** must file a *FAFSA* and apply through Louisiana Rehabilitation Services.
- **Veteran Assistance** — contact the Office of Financial Aid and Scholarships.
- **Scholarships** — several organizations have partnered with BRCC to provide scholarships and tuition assistance.

SCHOLARSHIPS AND AWARDS

A variety of scholarships are available from institutional and private sources. Scholarships are awarded based on demonstrated need, academic excellence, exemplary character, and leadership. The funding source determines the amount of the scholarship. Contact the Office of Financial Aid and Scholarships.

BRCC FEDERAL SCHOOL CODE

037303

Rotary Foundation Scholarship

The scholarship is designated for continuing, disabled BRCC students. (Eligible students must have a documented physical impairment.) Applicants must also have a **demonstrated financial need** (as indicated on the *FAFSA*) and maintain satisfactory academic progress.

Zenia and Earl Shipp Scholarship

The scholarship is for **Iberville Parish** or **West Baton Rouge Parish** high school graduating seniors who are to be enrolled **full-time in Process Technology** at BRCC. Students must maintain a **2.00 grade point average**. The scholarship covers tuition for **two consecutive years. One scholarship is awarded every two years.**

Mid-City Merchants Scholarship

The scholarship is awarded to students pursuing a **business degree**. The amount of the award is based on the availability of funds.



Eugene J. Rutter, III Memorial Scholarship

The scholarship is awarded to a full-time student who has a **documented learning disability**. The scholarship covers tuition and textbooks for two consecutive years. The recipient must maintain a

cumulative 2.00 grade point average. One scholarship is awarded every two years.

ISA Baton Rouge Scholarship

The scholarship is awarded to a student who is pursuing an Associate of Applied Science in Process Technology (PTEC). The annual award of \$500 is given to students who have **proven records and have completed at least one-half of the program.**

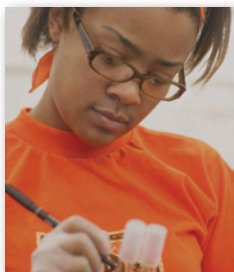


PROCESS TECHNOLOGY SCHOLARSHIPS

The curriculum for an Associate of Applied Science in Process Technology has been co-developed in partnership with the Louisiana petrochemical industry. The program is a rigorous study of common operating processes used at petrochemical plants. It prepares students to enter the employment market as process operators. Scholarships are offered by:

- ExxonMobil
- Shell
- Georgia Gulf
- Dow Chemical

Applicants must be Louisiana high school graduates in order to obtain an Associate of Applied Science in Process Technology. Some of the scholarships may require pre-



employment testing which is administered by the company or the process technology firm who awards the scholarship(s).

STATE SCHOLARSHIPS

Tuition Opportunity Program

for Students (TOPS) are available to **graduates of Louisiana High Schools** who meet the academic requirements set by the Louisiana Office of Student Financial Assistance. Students qualifying for the TOPS-Tech award must be enrolled in a technical program. The Associate of Applied Science (with concentration in Business, Entertainment Technology, Process Technology, or Science Technology), Business Certificate, and Emergency Management Certificate are considered technical programs at Baton Rouge Community College. Additional information is available at www.osfa.state.la.us or by phoning 225.922.1012.

Veterans' Orphan Scholarships are awarded through the Louisiana Department of Veterans Affairs.

Vocational Rehabilitation Grants are awarded to **qualifying disabled students** through the Louisiana Department of Rehabilitation Services.

FEE WAIVERS

BRCC offers fee waivers to students meeting the criteria defined by Louisiana state law and standards set by the LCTCS Board of Supervisors. Applying

students must furnish supporting documentation which states why the exemption is necessary.

A student forfeits the exemption if he/she

- fails to maintain the defined scholastic average.
- resigns from the college during a semester.
- is dropped by the college (i.e., suspension, expulsion).

Louisiana State Exemptions

Children of firefighters, law enforcement personnel, correctional officers, or sanitation workers who were killed or permanently disabled in the line of duty are admitted to the college tuition-exempt. An applicant must meet all academic requirements, be enrolled as a full-time student, and maintain **at least a 2.00 GPA each semester.**

Veterans Services

Veterans and members of the military reserves are eligible to receive educational benefits while enrolled and pursuing a degree/certificate in an approved program of study at BRCC. **Veterans of the armed forces have ten (10) years succeeding the date of their active duty discharge to apply for educational benefits.** Spouses and children of



disabled/deceased veterans have **eight (8) to ten (10) years from the initial date of eligibility** to apply for benefits. Members of any of the military reserves have **ten (10) years from the initial eligibility date** to apply (refer to *DD Form 214* issued by the reserve unit).

Veterans must submit all applications to BRCC at least six (6) weeks prior to the first official day of classes.

Applicants for veteran educational benefits must

- be eligible for one of the benefit programs of the United States Department of Veterans Affairs.
- be at least a half-time student.
- maintain a **2.00 GPA**.
- pursue one major field of study at a time.

Veterans Dependent Scholarships

allow children of Louisiana veterans who died or were disabled during the performance of their military duty to enroll tuition-free at BRCC. Fee exemptions are awarded by the Louisiana Depart-

ment of Veterans Affairs. Fee exemption certificates must be presented to the BRCC Office of Enrollment Services at the time of enrollment. Correspondence related to these scholarships should be addressed to:

Department of Veterans Affairs
Veterans Dependent Scholarships
P.O. Box 94095, Capital Station
Baton Rouge, LA 70804-9095

Louisiana National Guard fee

exemptions are available to Louisiana residents who are presently active members, in good standing, in the Louisiana National Guard.

The exemptions allow members to attend BRCC tuition-free. An applicant must apply to his/her unit commander **at least six weeks prior to the scheduled start of BRCC registration.** The fee exemption certificate must be received at the BRCC Office of Enrollment Services before the exemption is granted. **Recipients cannot be on scholastic probation.**

Academic Policies



ACADEMIC POLICY MANUAL

The *BRCC Academic Policy Manual* is the primary source of information on all policies that govern the institution's programs.

Governing Catalog

The BRCC Catalog is an official document of the college. It describes the policies, academic programs, and requirements that students attending Baton Rouge Community College must follow. **The most recently published BRCC Catalog is the governing version;** however, students can expect to graduate under the same requirements published in the catalog of the year they are officially accepted into a program of study at BRCC. Information in the catalog guides students through their time of study at BRCC. **Students are responsible for knowing the college policies and graduation requirements**

cited in the catalog unless differing policies have been set by the LCTCS Board of Supervisors.

A BRCC CATALOG IS VALID FOR FIVE ACADEMIC YEARS.

Change of Catalogs

Students can officially declare a subsequent catalog as their governing catalog, but must follow its requirements until its expiration. To request a change of college catalog for graduation requirements, students must complete a *Request for Change of College Catalog for Degree or Certificate Requirements* form. The form must be signed by the student's advisor or division dean. If the selected catalog expires after five years, graduation requirements are based on those listed in the governing catalog at the time of graduation.

If a student remains out of school for a full semester or longer, the student must re-enter his/her degree program at BRCC under the most currently published catalog. **The college reserves the right to designate the effective date of change in curriculum, course offerings, fees, and other regulations.**



Students already enrolled at BRCC can apply changes made by the college to the curriculum, courses, and/or other requirements, provided the changes do not increase the number of hours needed to complete a program of study or receive a degree.

Change of Major

Students may transfer from one degree or certificate program to another, and non-degree seeking students can declare a major at any time.



When contemplating a change in majors, students should first see an advisor. Once a major is changed, students should complete and file all necessary paperwork with the Office of Enrollment Services. Degree requirements for a new major are dictated by the requirements of the *BRCC Catalog*

governing at the time the major is declared. Students should notify the Office of Enrollment Services if they intend to use a catalog published after their initial enrollment date at the college.

Students declaring a new major are responsible for adhering to the prescribed requirements of that major, as recommended in the governing catalog. **Coursework and grade point averages earned in an earlier major remain part of any transcripts and records.** However, only courses and grades applicable to the new major are used to determine qualifications to graduate.

Academic Year

The academic year consists of 16-week and seven-week courses taken during fall and spring semesters. Concentrated three-week and six-week sessions are offered during the summer semesters. **Students can complete the required coursework for an associates degree within two years.** To achieve this, a student must successfully complete **15-18 hours** of college level work every fall and spring semester.

Academic Load

A full-time course load ranges from a minimum of 12 credit hours to a maximum of 18 credit hours in fall and spring. During the three-week pre-summer term, a full course load is equal to three credit hours; and during the six-week or nine-week summer terms, a full course load

is six credit hours. Nine credit hours is the maximum course load allowed during summer sessions.

When choosing courses for the semester, students should consider the difficulty of the courses and the number of hours required to study. An academic advisor can assist in selecting courses. The best course load depends on the amount of time the student has to invest in academic work and still meet other obligations, such as work hours, travel, and family responsibilities. Time should be set aside for reading, studying, assignments, library research, reflection, and group projects. **A student should plan to devote at least two hours outside of class for every hour spent attending class.**

The division dean is responsible for deciding the requests for exception to an academic course load maximum. **BRCC reserves the right to limit the number of credit hours in which a student**



can enroll if the student's academic record indicates the need for college preparatory coursework, or if the student is on academic probation/suspension. Students who receive financial aid or veterans benefits should contact the Office of Financial Aid and Scholarships for full-time status requirements.

Class Attendance

Students are expected to be punctual and regularly attend classes. Absenteeism includes tardiness and early departure from class. Students



must adhere to the attendance policies set by each instructor. Failure to attend classes jeopardizes scholastic standing, disrupts the ability to receive financial aid, and/or results in being dropped from class for excessive absences. **Students are responsible for any class work missed.**

Faculty members set policies regarding makeup exams and excused absences, and how these affect grading. Policies are located on the instructor's course syllabus.

Students are responsible for consulting with instructors regarding official/unofficial absences. **Excused absences can only be granted by an instructor.** Excused absences include, but are not limited to, student illness, religious holidays, college-sponsored activities, jury duty, or military obligations. Unavoidable circumstances should be discussed directly with the instructor. Students having frequent absences should meet with their

instructor to discuss options in regards to class, or voluntarily withdraw from the course. Withdrawal can be done in person at or in writing to the Office of Enrollment Services.

After three weeks of unexcused absences, an instructor can drop a student from class. A letter grade of “W” is recorded for a drop which occurs prior to the official withdrawal date. A letter grade of A to F is assigned to students who have excessive absences occurring after the official withdrawal date.

Students who are dropped from courses because of excessive absences can appeal. (Refer to the *BRCC Student Handbook*).

Academic Integrity

Baton Rouge Community College expects the highest standards of academic integrity from its students and faculty. Academic integrity is essential for equitable learning and assessment; thus, faculty and students share equal responsibility in maintaining academic honesty. Students must adhere to the academic rules and regulations set by the college. All aspects of cheating, fabrication, plagiarism, misuse of academic resources, misrepresentation, violation of class rules, and complicity constitute academic misconduct and disciplinary action will be taken by the college. For

more information please see the *BRCC Student Handbook*.

Mid-term Grades

Mid-term grades reflect work completed to date and are not included as part of a student’s permanent record. Final grades are awarded at the conclusion of the semester and become part of a student’s permanent record. Mid-term and final grade reports are mailed to students by the Office of Enrollment Services.

Final Examinations

To receive credit for courses, students must take final examinations. Final examination dates are posted in the *Schedule of Classes*, in the Office of Enrollment Services, and online. **A faculty member or division dean must approve an absence from a final exam.**

Students unable to take the final exam and complete courses should read the information regarding withdrawing from BRCC and on incomplete grades.

Grades

Professors/Instructors should discuss awarding grades at the beginning of each term, and this information should be included in course syllabi. Basic grades are:

Grade Rating		Quality Points
A	Exceptional	4
B	Above average	3
C	Average	2
D	Below Average	1
F	Failure	0
I	Incomplete	0
W	Withdrawal	0
P	Pass	0

Attempted Hours	Earned Grade	Quality Points	Credit Hours	Total Pts per Course
3	A	4	3	12
3	B	3	3	9
4	C	2	4	8
3	D	1	3	3
3	F	0	3	0
3	W	0	0	0

Student academic progress is reflected in final grades. A student who believes that he/she has received an incorrect grade should discuss the discrepancy with the professor/instructor of the class **within 45 days of the date the original grade was posted.**

Grade Point Average (GPA)

A student’s overall grade point average (GPA) is determined from grades received in all non-developmental courses (Students enrolled in developmental education courses earn letter grades; however, those grades are not computed when determining the GPA or fulfilling degree requirements.). **The GPA determines academic status and indicates eligibility to remain in college.** Each grade earns a quality point which is assigned for credit hours taken. The college uses a system of grading symbols (shown above):

Overall GPA calculation:

- To obtain quality points for each course, multiply each course’s credit hours by the corresponding quality points for the grade earned (A=4, B=3, etc.) .
- To obtain quality points earned, add quality points for all courses.
- To obtain total credit hours, add attempted hours for all courses except developmental courses and courses with grades of “P,” “W,” and “AU” .
- To obtain a GPA, divide total number of quality points earned by total credit hours.

The temporary letter grade of “I” or “Incomplete” has no grade value, but converts to an “F” if work in the course is not completed within 90 days after the course has ended. The grade awarded after an “I” is removed is used to calculate the GPA.

A GPA less than 2.00 is unsatisfactory and can result in the student being placed on academic probation for the following term.

Incomplete Grades

“I” grades are only issued after the last day to drop and before final grades are issued. An “I” or “Incomplete” grade is awarded to students who have experienced a serious, **documented problem**. The following applies:

- a final grade has not yet been awarded,
- work in the class reflects **at least a “C” average**, and
- the instructor is willing to work with the student to complete the class.



To receive a letter grade of “I”, a student should petition his/her instructor.

Only a professor/instructor awards or removes an “I” grade. The

academic dean

of the division should be contacted if the instructor is unavailable.

Students who have excessive absences and cannot earn an incomplete grade should consider withdrawing from class before the deadline listed in the “Academic Calendar” of this catalog.

When incomplete grades are awarded, students have **90 days** from the end of the semester to complete work and take the final examination in the class. **Students are required to complete courses by the deadline whether or**



not they are enrolled at BRCC. Failure to complete required work within the prescribed time results in an “F” for the class.

Repeat/Delete Policy

Students are permitted to repeat courses. An “F” is recorded as the first grade, and the first grade is not calculated in the Grade Point Average (GPA). **The last grade received is the official grade for the course and is used to compute the students’ GPA.** In an associate degree program, a maximum of **twelve (12) credit hours of coursework numbered above 099** may be repeated. Once a student has been provided **three attempts** in any one developmental course, BRCC will not submit a report of *Student Credit Hour (SCH)* for that student for that course to the Board of Regents.

Note: Other colleges and universities may compute all grades when calculating a student’s cumulative grade point average.



Academic Honors

The *Dean's List* is composed of students who complete a **minimum of 12 or more credit hours** and earn a **minimum grade point average of 3.50, with no grades below "C"** for the semester.

Honors includes students who complete a **minimum of 12 credit hours** and earn a **minimum grade-point average of 3.00-3.49, with no grade below "C"** for the semester.

Graduation with Honors

Honors designations are determined from the cumulative GPA of all work completed prior to graduation. Honors grades are:

- Chancellor's Honors 3.85 - 4.00 GPA
- Dean's Honors 3.50 - 3.84 GPA
- Honors 3.00 - 3.49 GPA

NOTE: Developmental English and English as a Second Language courses are not considered when determining eligibility for academic honors and graduation with honors.

Academic Probation/Suspension

Students at Baton Rouge Community College are governed by the following academic standards:

- Students who earn **less than a 2.00 GPA** and attempt a **minimum of 15 hours** are placed on academic probation.
- Students remain on probation until achieving a **2.00 GPA**.
- Students who have earned **less than a 2.00 GPA** and attempt at least **24 hours** are placed on academic suspension.

Suspension notices are posted on the Web and are mailed to students.

At the end of the semester of suspension, students may re-enter BRCC on probation. **If a 2.00 GPA is not earned during the probationary semester, the student is suspended again.**

Students receiving a second suspension are suspended for one full academic year.

Students suspended at the end of the spring semester can attend summer sessions. If their summer grades raise their overall **GPA to 2.00**, they are removed from suspension/probation and are allowed to enroll and attend BRCC the coming fall semester. Students earning a **2.00** on all attempted hours in the summer but fail to earn



an **overall 2.00 GPA** can enroll and attend BRCC the following fall semester, but must remain on academic probation.

Eligible students can appeal a suspension; appeals should be addressed to the Appeals and Exceptions Quality Team. Students suspended **two or more times**, suspended following probation as a result of poor grades, or suspended for failing to earn the **minimum 2.00 semester grade-point average** during the semester after a second suspension **are not** eligible to file an appeal. **A FOURTH ACADEMIC SUSPENSION RESULTS IN EXPULSION FROM THE COLLEGE.**

APPEALS

Grade Appeal

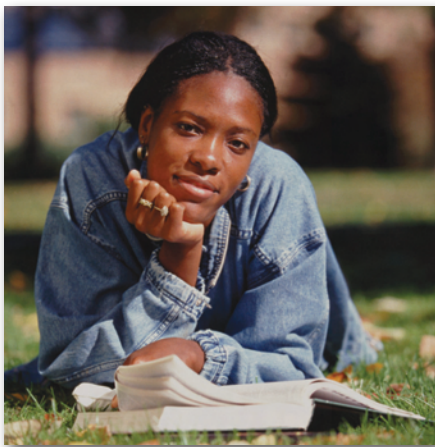
If a student believes that a grade was incorrectly awarded or was recorded in error, he/she should notify or file an appeal to the Office of Enrollment Services within **45 days after the end of that semester.** Students should follow the procedures for filing to appeal grades found in the *Student Code of Conduct* under "Student Grievance Procedure."



Suspension Appeal

If a student provides acceptable documentation, first-time suspensions can be appealed. The following

is a valid list of conditions for appealing a suspension and the documenta-



tion required to appeal: 1) a physician's affidavit indicating a serious illness during the semester of suspension; 2) a certificate of death of an immediate family member, an affidavit showing the relationship of the deceased

to the student, and proof of the last known residence of the deceased which indicates that the deceased was a member of the student's immediate family (parent/guardian, sibling, or a family member residing at the same residence as the student); 3) proof of incarceration; or 4) paperwork indicating activation to military duty.

Drops/Withdrawals

During the first week of classes, a student can **drop courses online** at the BRCC website. Dropped courses are removed from the student's academic schedule for that semester, and will not appear on the student's transcript.

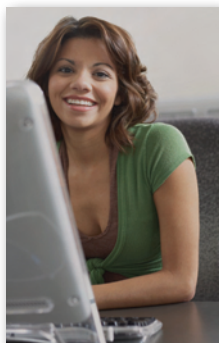


After the first week of classes, students can **withdraw** from a course before the deadline published in the “Academic Calendar” for that semester. Successful withdrawal from a class results in a **letter grade of “W”** for that course, which is the grade that appears on the student’s trans-



cript. Students withdrawing from a class should obtain a *Withdrawal Form* from the Office of Enrollment Services. Failure to officially withdraw from a class before the published deadline date will result in a **letter grade of “F”** being recorded for that class.

Students may also elect to withdraw from the college. When considering withdrawal from courses or the college, students should consult with a professor/instructor, an assigned faculty advisor, or an advisor in the Center for Advising, Counseling, and Career Services.



The staff and faculty at BRCC can provide alternatives and ensure that withdrawal is best for the student.

Students receiving financial aid who decide to drop/withdraw from a course or the college must contact the Office

of Financial Aid and Scholarships. **Students withdrawing from the college must have their accounts paid-in-full.**

The following rules also apply:

- Withdrawal from the college should occur before the published deadline for withdrawals listed in the “Academic Calendar.” Students who successfully withdraw from the college before the deadline will receive a **letter grade of “W” for all courses attempted** during the semester.
- Students withdrawing from the college must also withdraw from each class being taken. If a student fails to officially withdraw from a class when withdrawing from the college, a **letter grade of “F”** will be assigned for that class.
- If a student withdraws from the college after the published deadline for withdrawals, a **letter grade of “F”** will be assigned for each course attempted during the semester.



In the above cases, the grades will appear on the student’s transcript.

Prerequisite/Corequisite **Prerequisites are required courses.**

Students seeking to take a course or enter a program of study that has prerequisites must first pass the pre-



Course Cancellations

BRCC reserves the right to cancel any course(s) listed in the *Schedule of Classes*. Students in their last semester of studies who are unable to schedule a required course should immediately consult with an advisor and the appropriate academic dean.

Assignment of Class Instructors

If a course is cancelled or other conditions necessitate instructor reassignments, BRCC reserves the right to change instructors listed in the *Schedule of Classes*. **The listing of an instructor in the *Schedule of Classes* does not guarantee that this instructor will teach the course.**

requisite courses with a grade of **“C” or better**. **Corequisites are courses that must be taken at the same time as companion courses.** Lectures and labs are frequently designed as corequisite, companion courses, as they present both theory and laboratory application during the same term.

Requirements for Placement into Entry-Level College Mathematics

To enroll in an entry level college mathematics course which fulfills General Education requirements, student must achieve an approved score on the *COMPASS Placement Test*.

Requirements for Placement into Entry-Level College English

To enroll in an entry level college mathematics course which fulfills General Education requirements, a student must achieve an approved score on the *COMPASS Placement Test*.



Concurrent Degrees

Students can receive two degrees, which are usually awarded at the same time. In this case, students must meet all graduation requirements for the concurrent/second degree, and must earn **at least nine additional semester hours for a second associate degree** in a second major. **Earned credit hours cannot apply toward the first degree/first certificate.**

In degree programs where there are several concentrations, **a different concentration is not considered a second degree**, and it cannot be used to earn a degree twice.

Prior to completing requirements for the two degrees, students must notify the Office of Enrollment Services, in writing, of their intent to complete both programs.

Course Waiver/Substitutes

Students having attended another college/university and having taken courses there can petition to obtain a course waiver or substitute from the Office of Enrollment Services. Students should provide a course syllabus, college catalog, or other information from the institution last attended which proves and verifies comparability of courses. BRCC academic deans determine whether a course from another institution is acceptable as a substitute for a BRCC course.

GRADUATION REQUIREMENTS

To receive an associate degree/certificate

- order a degree audit from the Office of Enrollment Services
- complete an *Application for Graduation*.

Students eligible for graduation should meet with an academic advisor to make sure that all requirements have been met. **Students**

completing 45 semester hours of coursework should request an official audit from the Office of Enrollment Services.

The audit identifies courses which must be completed in



order to graduate. Then, students should make appointments to discuss the audits with a division dean.

After a degree audit is completed and during the final semester, students should apply for graduation. Deadlines for applying to graduate are posted in the "Academic Calendar." **A \$25 graduation fee must be paid to the Bursar's Office.** This is a **one-time fee that is good for one year from the time the application is made.**

College commencement exercises are held in **May**, at the end of the spring semester. **Participation in the ceremony is voluntary.** Students completing programs in the fall or summer terms are encouraged to participate. Summer graduates who would like their names included in the *Commencement Program* need to submit a *Graduation Application* by the **spring graduation application deadline.**





Diplomas are mailed to graduates once semester grades are recorded and all final college work is evaluated. If graduation requirements are not met, students are required to complete any deficiencies before their diplomas are mailed.

Associate Degree

Graduation Requirements

Candidates for an Associate of Arts (AA), Associate of Science (AS), Associate in General Studies (AGS), and/or Associate of Applied Science (AAS) degrees must perform the following:

- apply for graduation prior to the deadline shown in the “Academic Calendar.”
 - complete all required coursework, as defined in the program of study shown in the governing catalog.
 - complete **BRCC General Education Core** requirements.
 - complete ENGL 101 and ENGL 102 with a letter grade of **“C” or better**.
 - complete a minimum of **25%** of required program coursework at BRCC.
 - **earn 12 of the final 15 credits** at BRCC.
 - receive a cumulative grade point average (GPA) of **2.00 or better**.
 - fulfill all financial obligations to BRCC.
- if receiving financial aid, attend an exit interview in the Office of Financial Aid and Scholarships.

Certificate Requirements

Candidates who are eligible to receive certificates must perform the following:

- apply for graduation prior to the deadline shown in the “Academic Calendar.”
- complete all of the required coursework as defined in the program of study shown in the governing catalog.
- complete ENGL 101 with a letter grade of **“C” or better**.
- complete a minimum of **25%** of required program coursework at BRCC.
- earn **12 of the final 15 credits** at BRCC.
- receive a cumulative grade point average (GPA) of **2.00 or better**.
- fulfill all financial obligations to BRCC.
- if receiving financial aid, attend an exit interview in the Office of Financial Aid and Scholarships.

Learning Resources

LEARNING RESOURCES CENTER

The Learning Resources Center includes the Magnolia Library, the Academic Learning Center, Electronic/Distance Learning, Evening and Weekend Col-



lege, Media Services, the Archives, the Teaching and Learning Center, and the Open Computer Labs.

The Learning Resources Center Department of Instruction offers two courses for college credit. College Success Skills (CSSK) 101, a three-credit hour course, equips students with the study skills necessary to succeed in college and in their chosen careers. The department also offers Library Information Services (LIBS) 101, a one-credit hour course, which supports lifelong learning by helping students develop information literacy skills. The Magnolia Library Reference department also provides bibliographic instruction sessions and tours.

MAGNOLIA LIBRARY (Learning Resources Center)

BRCC's Magnolia Library provides services to BRCC students, faculty, staff, and the surrounding community. The library has a variety of materials that meet the information and research needs of its patrons with a core collection of over 40,000 print and non-print items, including books, audio cassettes, VHS tapes, DVDs, CDs, CD-ROMs, art slides, pamphlets, maps, reference, and reserve items. In addition, the library subscribes to NetLibrary, a collection of over 55,000 electronic books which can be accessed outside the library via internet connection by users who create an account. The library also



subscribes to over 200 print serials, which include magazines, newspapers, and journals. Facility amenities include computer terminals, accessible seating space, and study carrels.

The library offers media equipment for loan to faculty, staff, and students. Open-use copiers and printers are available for a nominal charge. Biblio-

graphic instruction, tailored to individual or class needs, is available, and library tours are welcome.

The Magnolia Library is a member of the Louisiana Library Network (LLN) and the Louisiana Online University Information System (LOUIS). LOUIS allows library users access to a variety of electronic databases containing material from full-text journals, newspapers, and magazines. Additional databases such as EBSCO, OED online, GaleGroup, Lexis-Nexis, Sanborn Maps LA, Math SciNet, and JS-TOR are also available. LOUIS provides access to both local online catalogs and the catalogs of surrounding institutions. Inter-library loan privileges for students and staff are provided through Louisiana Academic Library Information Network Consortium (LALINC).



BRCC students, faculty, staff, and the public are welcome to use the library during regularly scheduled hours of operation and are encouraged to use all the services provided. However, failure to comply with library policies may result in



the loss of library privileges and services. **Borrowed materials must be returned and fines paid by the end of each semester, or final grades and transcripts are withheld.** A copy of library policies is found on the BRCC Web site under "Library."

The Magnolia Library closes in observance of New Year's Day, Martin Luther King, Jr. Day, Mardi Gras, Good Friday, Independence Day, Labor Day, Thanksgiving, and the Winter Break. For detailed hours of operation or additional information, please check the library's webpage, call 225.216.8303, or e-mail brcclibrary@mybrcc.edu.

ACADEMIC LEARNING CENTER

The Academic Learning Center (ALC), located on the first floor of the Magnolia Library and Performing Arts Pavilion, is a learning support center offering students free programs, services, and resources which support faculty instruction, supplement coursework, and aid in personal development. Services include peer and professional tutoring, writing assistance, consultation, and refer-

ral. Students have access to software, computerized tutorials, videotapes, audiocassettes, instructional Web sites,



and print materials. Students may also visit the ALC Web page, which provides a variety of resources online.

Learning assistance professionals provide workshops for students and faculty; design self-paced, individualized courses; and administer the *Tutor Development Program*, which is certified by the College Reading and Learning Association. Students are encouraged to acquaint themselves with the ALC during their first semester in order to take advantage of the free services and resources offered.

The BRCC Archives

The BRCC Archives, which houses archival and special collections, is available to students, faculty, and staff for reference and research, is located on the second floor of the Magnolia Library. The following collections are available.

- The *History of Baton Rouge Community College* was collected by the Office of Public Relations, and includes materials distributed since 1977 — college events and ceremony programs, event posters, newsletters, reports, copies of the college's original bylaws and founding documents, and other important documents. The finding aid for the collection is available upon request.
- The *Carville Earle Collection* is an extensive collection of geographical and anthropological materials composed of more than 2,100 books, maps, and journals from the personal collection of Dr. Carville Earle, renowned scholar and former chair of the LSU Department of Geography and Anthropology. The Earle Collection is cataloged and can be accessed from the BRCC Card Catalog.

Collection materials do not circulate because of their importance to the College and community. Due to their value, they can only be viewed in the BRCC Archive reading room. The BRCC Archive is available for research by appointment only, which can be made at the Library Reference Desk.



The Teaching and Learning Center

The Teaching and Learning Center (TLC) is located on the third floor of the Magnolia Building. The center enhances instructional programs by providing **free** support to BRCC faculty members.



Distance Education/ Electronic Learning

College-credit classes are available via Distance/Electronic Learning in a variety of subjects, and courses are equivalent to those listed in the academic section in terms of objective, content, rigor, and transferability. Testing, prerequisites, and corequisites for online classes offered at BRCC are the same as traditional classes.

Students taking web-based Internet courses must possess proficient computer skills and have access to a computer, an Internet connection, an e-mail account, and "Netscape Navigator 3.1" or "Internet Explorer 3.02" or higher. In some instances, additional software packages are required.

For students wishing to take distance and/or online classes, the e-Learning Center, in collaboration with the Open Student Computer Lab, also provides

online tutorials and BlackBoard assistance. For information, visit the BRCC Web page for "Electronic Learning" or call 225.216.8303.

Media Services

The Media Services Department, located on the second floor of the Magnolia Library and Performing Arts Pavilion, provides educational technology support to faculty, staff, and students. Patrons can listen to or view media on DVDs, CDs, video tapes, or other storage devices in the Media Center. Media Services also provides

technical support of video conference/satellite service. Educational technology media, designated for use in the classroom and available at the library, is maintained by Media Services. Media training sessions are periodically provided for faculty, staff and students. Media operation assistance is provided



as needed. To ensure prompt service, appointments are advised. Requests for media service assistance and repairs should be submitted through the BRCC Help Desk page on the BRCC website (select *Faculty and Staff Resources*, then *Online Help Desk System*). For personal assistance, contact the Media Services Coordinator.



Office of Student Technology

The Computer Commons, located on the first floor of the Magnolia Library, provides work areas and an environment conducive for studying and learning. This area contains up-to-date computers, software, and printers. **Assistance and support is free.** The Computer Commons is supported by the Student Technology Fee.

The Computer Commons is open Monday through Saturday during the Library's normal hours of operation. **Valid**

identification is required for use of the equipment. For information, consult the Web page located on the BRCC Web site.

Evening and Weekend College

The Evening and Weekend College offers an alternative approach to earning an associate degree/certificate. It allows for the completion of a degree during evenings and weekends instead of during the day. The program is designed for:

- working adults who need flexible and convenient degree programs
- working adults who must acquire the degree for career advancement
- anyone interested in acquiring a degree within a short time frame
- individuals who assume multiple life roles such as parents, spouse/partner, caregiver, veteran, or homemaker

For more information, visit the BRCC webpage for the Evening and Weekend College.

S tudent Services

Baton Rouge Community College provides a safe environment for learning, as well as activities that enrich the lives of its students.

The Center for Advising, Counseling, and Career Services acquaints students with the college and assists them in attaining their educational and personal goals.

The Office of Student Programs and Resources (SPAR) coordinates a variety of campus activities, sponsors college organizations, and works closely with the Student Government Association. Students are encouraged to actively participate in student activities and use the wide variety of services that BRCC offers.

DEPARTMENT OF PUBLIC SAFETY

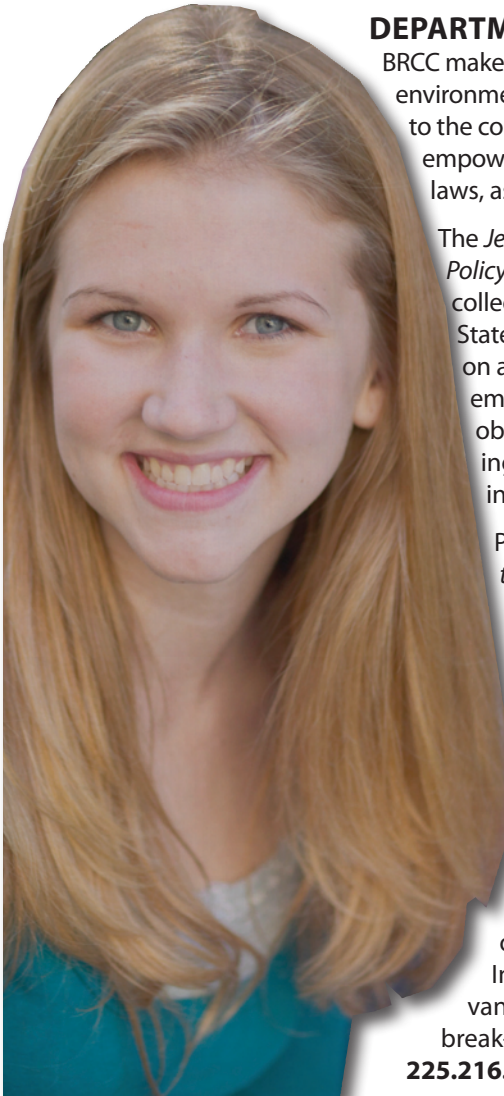
BRCC makes every effort to provide a safe and secure environment for students, faculty, staff, and visitors to the college. BRCC's public safety officers are empowered to enforce all federal, state, and local laws, as well as all college policies.

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* requires colleges and universities across the United States to disclose information about crime on and around their campuses. Students, employees, and other interested persons can obtain a copy of the publication by contacting the BRCC Public Safety Office or by visiting the BRCC Web site at www.mybrcc.edu.

Pursuant to the *Campus Sex Crimes Prevention Act*, the BRCC Public Safety Office receives and maintains information on sex offenders who are enrolled, employed, or are volunteering on campus. This information can be obtained by contacting the BRCC Public Safety Office.

Crime Reporting and Other Campus Emergencies

Staff, faculty, students, and visitors are encouraged to immediately report incidents of criminal activity, serious illness, or injury to the BRCC Public Safety Office. Incidents include, but are not limited to, vandalism, theft, automobile accidents, and break-ins. **The campus emergency number is 225.216.8888.**





DEPARTMENT OF ENVIRONMENTAL SAFETY

Anyone may report unsafe conditions to the Director of Environmental Safety at 225.216.8222, or in person at the Environmental Safety Director's Office located in the Bienvenue Student Center. Emergencies or injuries should be reported immediately by calling 225.216.8888.

The Department of Environmental Safety offers a number of services to students and campus personnel, including safety orientations, assistance with class projects, and safety/health information.

Information about the College's Emergency Procedure and Safety Plan may be obtained from the Director of Environmental Safety.

Lost and Found

Lost and found items are kept through the end of each semester, and can be claimed at the BRCC Public Safety Office located in the Bienvenue Student Center.

Parking

BRCC students, faculty, and staff must obtain a *Parking Permit* **within the first week of classes each semester**. Individuals already possessing a current BRCC permit for the fall semester can retain that permit to park and will not have to reapply. Parking Permit applicants must provide vehicle registration and driver's license information.

Students must also provide proof that tuition and fees have been paid. A motor vehicle registration fee is assessed each semester, and a parking hangtag is issued only after registration is complete and all fees are paid. **The parking permit must be displayed in the vehicle at all times while on campus.** A parking citation is issued if a vehicle is observed to

be in violation of any parking regulations. Parking or driving on lawns, sidewalks, grass, fire zones, loading zones, or anywhere that hinders the free

movement of traffic is strictly prohibited. Individuals who are issued a citation can file an appeal with the BRCC Public Safety Office.

Parking in "Handicapped Only" spaces requires a valid BRCC handicap parking permit and corresponding identification hangtag and card issued by the Louisiana Office of Motor Vehicles. The BRCC Public Safety Office issues temporary medical permits for a maximum period of 15 days to those who require



short-term medical parking. The permit is re-issued if additional time is required; however, medical documentation confirming the medical condition must be presented at the time of re-application.

CENTER FOR ADVISING, COUNSELING, AND CAREER SERVICES

The Center for Advising, Counseling, and Career Services (ACCS) provides services that assist students in achieving academic, personal, vocational, and professional growth. Services include:

- Advising
- Career Service Counseling
- Personal Counseling/Mentoring

ACCS encourages students to be responsible for their own progress. Check the ACCS link on the BRCC Web site for the most current information.



Advising

The ACCS staff helps students successfully reach their academic goals. At BRCC, academic advising is a shared responsibility between advisor and

student, each playing a distinct role. An advisor is either a BRCC professor or an advising staff member.



Correct initial course placement is critical, so placement test scores and any prior transcripts help the advisor properly place each student in the correct class at the correct level. Students who are seeking degree course credits, diplomas, or certificates in credit programs must take the *COMPASS Placement Test*. If a student desires to transfer to another institution, an advisor can assist in selecting classes for that purpose.

Students must meet with an advisor in ACCS each semester to select classes, to remove the advisor hold, and enable their PINs.

A continuing student is assigned to a professor/faculty advisor who teaches courses in the student's major field of study. Generally, this professor/faculty advisor will guide the student throughout his/her time of study at

BRCC. Faculty advisors direct students toward specific goals and are knowledgeable about student programs of study, career advising, and available post-graduate programs.

New Student Briefings

Student briefings prepare students to enter BRCC and instruct them on how to use the available services at the college. Briefings are offered on the BRCC Web site.



Career Services

Career Services is housed in the Center for Advising, Counseling, and Career Services (ACCS) which is located in the Bienvenue Student Center. Services include

- career assessment testing,
- career workshops, and
- listings of job opportunities.

On the BRCC Website, students can take career assessment tests which can guide students when they are trying to decide on a career. Afterwards, an ACCS staff member can discuss career opportunities with the student. Career workshops on a number of topics are also offered—career decision-making, using the results of the career assessment test, job seeking skills, interviewing techniques, and more.

Job openings are posted on the bulletin board located in the ACCS office.

Personal Counseling

A student needing immediate personal counseling should report to Advising, Counseling, and Career Services (ACCS) located in the Bienvenue Student Center. Short-term personal counseling and crisis intervention are available. For long-term care or in-depth therapy, students should contact one of the local counseling specialists.

Counseling services offered include individual and group sessions, as well as seminars on anger management, career planning, conflict resolution, career decision-making, stress/anxiety management, and other counseling topics.

OFFICE OF DISABILITY SERVICES

BRCC provides programs and services for students with disabilities. People with disabilities have physical or mental impairments that substantially limit their activities (i.e., seeing, hearing, learning, walking, talking, taking care of one's self, etc.); have records of impairment; or are regarded as having impairments (*Americans with Disabilities Act, Public Law 101-336,*





1990). The definition also includes people with learning disabilities, such as mobility impairments, deafness/hearing impairments, blindness/visual impairments,

psychological disorders, and/or serious contagious/non-contagious diseases (i.e., AIDS, epilepsy, cancer, heart disease, Chronic Fatigue Syndrome (CFS), tuberculosis, etc.).

The Office of Disability Services coordinates all services for BRCC students having **documented disabilities**. Students with disabilities can request special accommodations/services by contacting the Office of Disability Services, and should apply to receive accommodations **at least 4 weeks prior to the first official day of classes each semester**. If a student delays in applying, BRCC cannot guarantee the availability of the accommodations/services once classes begin. Some accommodations/services include counseling (career, academic, and personal), liaison assistance with service agencies and college personnel, tutors, readers, scribes/notetakers, interpreters for the deaf, specialized testing, technical assistance with program and instructional modification, adaptive equipment, and sensitizing awareness workshops/seminars.

A student who has a documented disability cannot obtain accommodations,

assistance, or services from BRCC for personal use, such as wheelchairs, eye glasses/contacts, hearing aids, transportation, special classes, assistance with eating/dressing, or readers.

Contagious/Communicable Diseases

BRCC adheres to the requirements of the *Communicable Disease Prevention and Control Act* and the *Open Records Act*.

The college provides a working and educational environment free of health hazards for both employees and students. **An individual**

who has a contagious/communicable disease is allowed to attend class or be employed at BRCC as long as a board-certified physician has provided clearance, in writing, and the clearance is submitted to the Office of Disability Services.

The identity of these individuals is protected by the college: information is strictly limited to only those with direct need to know and is not revealed to others without the express consent of the affected person.



STUDENT PROGRAMS AND RESOURCES (SPAR)

The Office of Student Programs and Resources (SPAR) oversees a number of programs and services for students

that involve campus activities, student clubs and organizations, the Student Government Association, service learning, and the publication of the college newspaper.

Campus life outside the classroom provides networking opportunities, student activities, promotes career and educational opportunities. Suggestions for new activities and programs can be submitted to the SPAR Office.

Bienvenue Student Center

The Bienvenue Student Center has various types of entertainment, refreshments, dining and cafeteria facilities, and offices that provide student services. In addition, it houses the BRCC Bookstore, Student Government Association,

student club offices, and organization mailboxes. A multipurpose room is available upon request and is maintained through the Office of Student Programs and Resources.

Student Activities

Students at BRCC play vital roles in planning and implementing student activities on campus. Members of the Campus Activity Board and SGA meet with the Director of Student Programs and Resources on a regular basis to discuss activities that would benefit the BRCC community. The Student Government Association also provides students with scantrons to use during exams and sponsors the school newspaper. Some SGA activities include:

FALL

Welcome Fest
Fall Fest
United Way Campaign
Guest Speakers
Student Leadership Academy
Men's Health and Wellness Fair
Spirit Week
Intramural Sports
Ping Pong Tournaments
Pool Tournaments
Golf Club Tournament
Faculty/Student Two-Man
Scramble (Golf Club)
Mr. and Ms. BRCC elections
SGA Food Drive
Winter Formal
Friends and Family
Bowling Night

SPRING

Spring Fling
Alcohol Awareness Week
Student Recognition Ceremony
Mardi Gras Mania
Open Mic Night
SGA Spring Elections
Black History Month
MLK Unity Celebration
Guest Speakers
Friends and Family
Bowling Night
Intramural Sports
Ping Pong Tournaments
Pool Tournaments
Golf Club Tournament
Spades Tournaments

SUMMER

Big Bang

Student Government Association (SGA)

The entire membership of the SGA is composed of BRCC students. Active members help plan and implement programs that affect the entire student body.

The SGA conducts and regulates campus-wide elections and referenda. Its members work closely with BRCC's administration and faculty, the legislative branches of Louisiana government, and leaders of other statewide student organizations to establish policies that affect students enrolled in most of the institutions of higher education in the state. By attending meetings, students gain firsthand knowledge of issues that affect higher education.

Student Organizations

Student organizations help develop special talents, interests, and leadership. Information on student organizations and the guidelines for starting a new organization can be obtained from the Office of Student Programs and Resources. The following is a sample listing of clubs and organizations at BRCC:

Advocates for ADA (Americans with Disabilities Act)
Anime and Gaming Interest Club
Alpha Delta Alpha
Art Club
BRCC Rotoract Club
BRCC Today (Student Newspaper)
Campus Activity Board (CAB)
Christian Students Association (CSA)
Computer Science Club
Criminal Justice Club
Film Club
Future Educators Club
The Honey Bears Dance Team
Golf Club
Gospel Choir
History Club
Hip-Hop Coalition

International Students Association (ISA)
Kappa Sigma Delta
Library Club
Martin Luther King Peace Club
Omega Tau Pi
Phi Theta Kappa Honor Society
Poetry Club
Student Athletic Association
Student Government Association
Student Writers Association (SWA)
Twenty-Five Plus Club
Upsilon Phi Upsilon
Yearbook Club
Veterans Club

Bulletins and Posters

The Office of Student Programs and Resources must first approve any notices, announcements, bulletins, posters, class schedules, student activities, and advertisements before they can be posted on the bulletin boards in the buildings across the BRCC campus. Guidelines for posting notices are available from the Director of Student Programs and Resources.

BRCC BOOKSTORE

The BRCC Bookstore is located in the Bienvenue Student Center. A list of required textbooks, study aids, and supplies for BRCC courses is available from the Bookstore. Textbooks, supplies, snacks, and BRCC-licensed apparel and gifts are also available for purchase. At the end of each semester, the bookstore purchases textbooks back from students. The bookstore is opened regularly Monday - Friday, and on Saturday the week before classes begin, the first week of classes, and the week of finals. Hours can vary, depending on school holidays.

STUDENT INSURANCE

Health and accident insurance coverage is available to BRCC students through a third-party company. Insurance plans are available in the SPAR Office.

SMOKE-FREE BUILDINGS

BRCC is smoke-free. Smoking is strictly prohibited inside any indoor facility on campus. Employees, students, and visitors are permitted to smoke outside of the buildings only in designated areas. Smoking is not allowed under covered areas at major building entrances or within a radius of **25 feet** of access doors to major entryways.

and staff make it possible for students to earn extra credit by participating in service-learning projects. Students volunteer to work for agencies located throughout the Baton Rouge community. In turn, students apply their volunteer experiences to real life. Service Learning/Volunteerism gives them the opportunity to contribute to the community. For information on service learning and the names of professors/instructors involved in the program, visit the Student Center and pick up a free packet.

International Education

Baton Rouge Community College supports international education through curricula that focus on global and cultural literacy, as well as extracurricular activities that take place on campus and in the community. A Global Studies concentration is offered through the Associate of General Studies degree. This focus provides

students an opportunity to better understand the impact of the world on their personal and professional lives.



SPECIAL EDUCATIONAL ACTIVITIES

Learning Communities

Service Learning

The Department of Service Learning and Volunteerism is located in the Bienvenue Student Center. Involved faculty

Workforce, Corporate, and Continuing Education (WCCE)

WORKFORCE, CORPORATE, AND CONTINUING EDUCATION

The Division of Workforce, Corporate, and Continuing Education (WCCE) offers a variety of learning opportunities for training, professional advancement, and ongoing education to diverse segments of the population. Some opportunities provided by WCCE include:

- Continuing Education Units (CEUs) to maintain professional certifications
- Preparatory courses for industry-based certifications
- Courses offering updated/upgraded working skills
- Contract training for industry to satisfy regulatory requirements, improve working conditions, and increase production
- Life-long learning and educational enrichment programs
- Youth programs designed to enhance academic performance
- Computer software training programs, based on current technology
- Online training for students with atypical work schedules or transportation problems
- Small business and entrepreneurial training that focuses on business start-up and operations

Continuing Education

In a fast-paced and changing work environment, workers must maintain a competitive edge by continuing to learn. Professional certifications demand continuous learning as a part of the certification process. WCCE offers Continu-

ing Education Units (CEUs), which are earned over time and are required in order to renew a certification. **For every hour in the classroom, WCCE gives a one-tenth CEU.** All courses offered through Continuing Education qualify for CEU units.

Continuing Education courses improve students' chances for success. WCCE courses feature highly-qualified instructors, as well as state-of-the-art equipment and instructional materials.



Test Preparatory Courses for Industry-Based Certifications

Test preparatory courses prepare students to take national, state, or local examinations for licensure in specific fields. Courses are offered online and in instructor-based classrooms. WCCE offers preparatory courses in the following industries:

- Allied Health
- Business
- Construction
- Horticulture
- Hospitality and Tourism
- Information Technology

Youth Academy

During the summer, the *BRCC Youth Academy* provides academic programs for middle school and high school students. The *Middle School Academy*, for students entering the 6th, 7th, or 8th grades, offers courses that build strong foundations in mathematics, science, and language arts. Students use hands-on activities to apply to real-world experiences.

The *Science and Math Institute* challenges youths to pursue excellence in these fields, encourages them to consider math-based professions (engineering, scientific, education, medical, etc.), and increases their potential for success in math and science.

BRCC, in partnership with The Arts Council, offers a series of classes in cartoon animation. The instructor teaches students how to create backgrounds, characters, and dialog, and then combine these elements into an animated feature.



Senior Academy

BRCC and WCCE offer programs for seniors who want to remain active in life-long learning and education. In a small, competitive environment, seniors learn computer programming, the intricacies of the Internet, and how to use Adobe



Photoshop for photo editing. On the first Wednesday of every month, the Mall @ Cortana hosts a program for 65-75 year old seniors. They are treated to breakfast, educational topics, birthday gift certificates, Bingo, and ultimately receive health and wellness education. The program is sponsored by BRCC, HealthSouth, J. C. Penney and the Mall @ Cortana. **Seniors 55 years of age or older are qualified to attend.**

Online Training

BRCC offers online classes for individuals without transportation or who have difficult work schedules. Online training can be taken on a home computer. A wide variety of WCCE's enrichment courses, industry specific certifications, and test preparation courses are offered online. The courses are taught by qualified instructors who are also available for assistance. Some of the courses include:

A+ Certification
Paralegal Studies
Grant Writing from A to Z
AutoCAD 2005
Medical Transcription
Graphic Design
Medical Terminology
GED Prep



Corporate Training

WCCE offers occupational training programs to businesses, government agencies, and community-based organizations located in the Greater Baton Rouge area. These training programs are custom-designed to meet the needs of the organization and assist them in managing the rapidly evolving demands of business and industry. At the conclusion of training, participants are awarded a *Certificate of Completion* from BRCC.

In an effort to increase productivity and improve the work skills of employees, WCCE also offers *Incumbent Worker Training Program Grants* through the Louisiana Department of Labor. At the same time, WCCE enhances the abilities of the community's employee base by utilizing

targeted, contractual training, which in turn strengthens the economic viability of the Greater Baton Rouge area.

SMALL BUSINESS TRAINING CENTER (SBTC)

The Small Business Training Center (SBTC) focuses on the ever-changing needs of the small business community. The SBTC offers various products and services specifically tailored to meet the needs of its employees. The SBTC provides training at WCCE's state of the art site, at a company venue, or as part of a community-education initiative.

The SBTC Incubator provides a supportive environment and entrepreneurial education to small, start-up businesses. It provides training and services that help businesses develop, grow, and provide jobs. Using a variety of approaches, the SBTC enhances real-world training for the businesses it serves, and gives BRCC students experience in entrepreneurship. On completion of training, each participant is awarded a *Certificate of Completion* from BRCC.

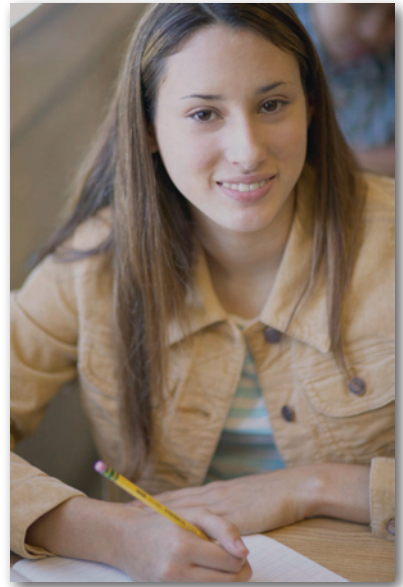
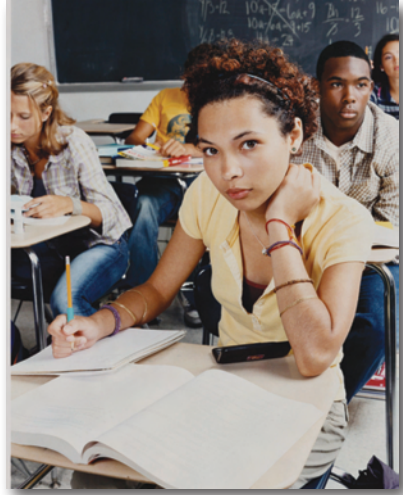


Course Descriptions

Most courses are designed for college transfer; students should check the BRCC “Course Equivalency Listing” for a current listing. Although most courses are approved for transfer, some may not be compatible with courses needed in a particular degree program at another institution. Students planning to transfer should discuss their plans with an advisor at the receiving institution to make sure that courses taken at BRCC will be accepted.

Course descriptions are alphabetized.

Courses with numbers less than 100 are developmental classes, which are non-transferable. Courses numbered 200 and above are second-year level courses. Prerequisites are listed for courses requiring them. Successful completion of developmental courses, ENGL 101 and 102, and courses serving as prerequisites for other courses require a **minimum grade of “C”**.



ACCOUNTING

ACCT 200 FINANCIAL ACCOUNTING I

Lecture 3, Lab 0, Credit 3

Introduces basic accounting concepts and principles, accounting cycle, preparation of financial statements, general and special journals, and payroll accounting.

Prerequisite: Eligibility for college mathematics or appropriate placement test score

ACCT 201 FINANCIAL ACCOUNTING II

Lecture 3, Lab 0, Credit 3

Introduces balance sheet valuations, partnerships, corporations, stockholder equity, the statement of cash flows, and financial statement analysis.

Prerequisite: ACCT 200

ACCT 203 FINANCIAL ACCOUNTING III

Lecture 3, Lab 0, Credit 3

Introduces advanced basic accounting concepts, principles, and the accounting cycle. Includes preparation of financial statements, balance sheet valuations, stockholder equity, income measurement, and cash flow.

Prerequisites: Eligibility for college mathematics, ENGL 101, GPA 2.5, and Approval by Department.

Note: Credit will not be given for both this course and ACCT 200 or ACCT 201.

ACCT 210 INTRODUCTION TO AUDITING

Lecture 3, Lab 0, Credit 3

Introduces basic auditing and its nature, purpose, and scope, including theory, procedures, internal control, audit programs, audit reports, and ethics.

Prerequisite: ACCT 201 or ACCT 203

ACCT 211 INTRODUCTION TO MANAGERIAL ACCOUNTING

Lecture 3, Lab 0, Credit 3

Reviews the principles and methods of accounting primarily concerned with data gathering and presentation for the purpose of internal management and decision-making.

Prerequisite: ACCT 201 or ACCT 203

ACCT 212 INTRODUCTION TO GOVERNMENTAL AND NOT-FOR-PROFIT ACCOUNTING

Lecture 3, Lab 0, Credit 3

Introduces basic accounting for governmental and not-for-profit organizations. Covers fund accounting, budgeting, financial reporting, and accounting procedures.

Prerequisite: ACCT 201 or ACCT 203

ACCT 218 PAYROLL ACCOUNTING

Lecture 3, Lab 0, Credit 3

Introduces the entire payroll function from all related areas, human resources, payroll clerk, payroll reporting officer, and the accountant responsibility for general journal entries regarding payroll as well as the purpose of payroll and carrying out related duties.

Prerequisite: ACCT 201 or ACCT 203

ACCT 220 INTRODUCTION TO FEDERAL TAXATION

Lecture 3, Lab 0, Credit 3

Introduces preparation of individual federal and state income tax returns in accordance with federal and state tax laws. Uses available federal and state resources or programs (e.g., IRS Visa Program).

Prerequisite: ACCT 200 or ACCT 203

ACCT 221 COMPUTER-BASED ACCOUNTING

Lecture 3, Lab 0, Credit 3

Introduces accounting using the computer and an appropriate software application such as Peachtree.

Prerequisites: ACCT 201 or ACCT 203 and CSCI 101 or CSCI 190

ACCT 231 INTERMEDIATE ACCOUNTING I

Lecture 3, Lab 0, Credit 3

Studies further details of concepts, relationships and procedures underlying the accounting cycle, financial statements, and generally-accepted accounting principles learned in ACCT 200 with the introduction of the time value of money.

Prerequisite: ACCT 201 or ACCT 203

ACCT 235 ACCOUNTING INFORMATION SYSTEMS

Lecture 3, Lab 0, Credits 3

An introduction to how Accounting Information Systems (AIS) collect, record and store business data; learn how to develop effective internal controls; examines the accountant's role in designing, developing, implementing and maintaining these systems.

Prerequisites: ACCT 201 or ACCT 203 and CSCI 190

ACCT 240 ADVANCED ACCOUNTING

Lecture 3, Lab 0, Credits 3

A condensed treatment of advanced accounting topics and a unique emphasis on accounting research. Taking a macro approach and then relating it back to an application, an attempts to explain the "why" behind accounting, in addition to the procedural methods. The underlying theory and application of business combinations, consolidated financial statements, foreign currency transactions, partnerships, and accounting for fund and non-profit organizations.

Prerequisite: ACCT 201 or ACCT 203

ART

ARTS 101 INTRODUCTION TO FINE ARTS

Lecture 3, Lab 0, Credit 3

Includes lecture and discussion on the visual arts with emphasis on how and why works have been created in our own and earlier times. Explores the basics of major forms of drawing, painting, printmaking, sculpture, design, and architecture.

ARTS 102 NON-WESTERN ART

Lecture 3, Lab 0, Credit 3

Introduces non-Western cultural perspectives to a survey of the visual arts (painting, drawing, printmaking, sculpture and architecture) in selected non-Western societies. Examines works through the ideas and beliefs of artists within their cultural and social context.

ARTS 103 SURVEY OF ASIAN ART

Lecture 3, Lab 0, Credit 3

Introduces Asian Art with historical perspectives to a survey of visual arts (painting, drawing, printmaking, sculpture, and architecture) in selected Asian societies (India, Southeast Asian, China, and Japan).

ARTS 111 INTRODUCTION TO 2-D DESIGN

Lecture 3, Lab 3, Credit 3

Introduces the concepts of two-dimensional design and color. Students learn to organize the visual elements of design according to established principles of art.

Lab Fee Required

ARTS 112 INTRODUCTION TO 3-D DESIGN

Lecture 3, Lab 3, Credit 3

Introduces the approaches, processes, and aesthetic concerns of three-dimensional design in studio art.

Lab Fee Required

ARTS 113 COMPUTER ART

Lecture 3, Lab 3, Credit 3

Introduces the use of the computer for the creation of digital imagery (computer art). Focuses on learning Adobe Photoshop. Introduces PowerPoint and additional areas including Illustrator and page layout software.

Lab Fee Required

**ARTS 114 2-D DESIGN
COMPUTER FORMAT**

Lecture 3, Lab 3, Credit 3

Introduces two-dimensional design using computer software tools to introduce the elements of art and principles of design. Focuses on basic design principles and on developing an awareness of the role of design in visual communication.

Lab Fee Required

**ARTS 115 INTRODUCTION TO
DIGITAL PHOTOGRAPHY**

Lecture 3, Lab 3, Credit 3

Explores photographic visualization and production techniques on a digital platform. Introduces camera operations such as aperture and shutter speed control and ISO selection and file formats. Covers image correction, basic digital manipulation, and image output.

Lab Fee Required

ARTS 120 BEGINNING DRAWING

Lecture 3, Lab 3, Credit 3

Introduces students to the language of drawing and to two-dimensional observational drawing through a structured sequence of practical exercises.

Lab Fee Required

ARTS 122 FIGURE DRAWING

Lecture 3, Lab 3, Credit 3

Implements the principles and elements of design as related to the figure.

Lab Fee Required

ARTS 130 BEGINNING PAINTING

Lecture 3, Lab 3, Credit 3

Introduces basic concepts, materials, and techniques in oil and acrylic mediums. Assumes student has no prior experience in painting.

Prerequisite: ARTS 120 or approval of instructor

Lab Fee Required

ARTS 140 BEGINNING CERAMICS

Lecture 3, Lab 3, Credit 3

Introduces the techniques, processes, and aesthetic concerns of ceramics as a studio art medium by teaching students to complete a number of original works. Covers hand-building techniques, earthenware glazing, and firing processes.

Lab Fee Required

**ARTS 142 INTRODUCTION
TO POTTERY**

Lecture 3, Lab 3, Credit 3

Introduces techniques, processes, aesthetic, and utilitarian concerns associated with wheel-thrown vessels as a ceramic art form.

Lab Fee Required

**ARTS 150 INTRODUCTION
TO SCULPTURE**

Lecture 3, Lab 3, Credit 3

Introduces techniques, processes, and aesthetic concerns of sculpture as a studio art medium.

Lab Fee Required

**ARTS 160 INTRODUCTION
GRAPHIC DESIGN**

Lecture 3, Lab 3, Credit 3

Introduces the basic concepts of graphic design. This studio course teaches students to utilize tools in visual communication using digital and manual methods. Studio projects will focus on the principles of design, typography, and graphic abstraction.

Prerequisite: Arts 111

Lab Fee Required

ASTRONOMY

ASTR 101 INTRODUCTORY ASTRONOMY: THE SOLAR SYSTEM

Lecture 3, Lab 0, Credit 3

Presents the fundamental principles of the solar system and informs students about the universe. Shows the logic and practice of science and how this knowledge is important in daily life.

Prerequisite: MATH 101 or MATH 110

Lab Fee Required

BIOLOGY

BIOL 101 GENERAL BIOLOGY I

Lecture 3, Lab 0, Credit 3

Covers general concepts in cell biology, genetics, biological chemistry, biotechnology, and introduction to evolution.

Not intended for science majors.

Prerequisite: CORE 081 or Eng 101 with a **grade of C or better**

Corequisite: BIOL 101L recommended

Note: Credit will not be awarded for both BIOL 101 and BIOL 120.

BIOL 101L GENERAL BIOLOGY I LAB

Lecture 0, Lab 2, Credit 1

Provides a laboratory component that enhances and follows the sequence of material in BIOL 101. **Not intended for science majors.**

Prerequisite: BIOL 101 with a **grade of C or better**

Corequisite: BIOL 101

Lab Fee Required

Note: Credit will not be awarded for both BIOL 101L and BIOL 120L.

BIOL 102 GENERAL BIOLOGY II

Lecture 3, Lab 0, Credit 3

Covers general concepts of biological diversity, physiology, ecology, and introduction to evolution of organisms. **Not intended for science majors.**

Prerequisites: CORE 081 or Eng 101 with a **grade of C or better**

Corequisite: BIOL 102L recommended

Note: Credit will not be awarded for both BIOL 102 and BIOL 121.

BIOL 102L GENERAL BIOLOGY II LAB

Lecture 0, Lab 2, Credit 1

Provides a laboratory component that enhances and follows the sequence of material in BIOL 102. **Not intended for science majors.**

Prerequisite: BIOL 102 with a **grade of C or better**

Corequisite: BIOL 102

Lab Fee Required

Note: Credit will not be awarded for both BIOL 102L and BIOL 121L.

BIOL 103 GENERAL BIOLOGY I (HONORS)

Lecture 3, Lab 0, Credit 3

Introduces basic concepts and processes in biochemistry, cell biology, genetics, ecology, and evolution. Emphasizes integration of these concepts into a holistic framework of biological knowledge. Intended as an alternative to BIOL 101 for students who want to explore biology in greater depth and in collaboration with their peers.

Prerequisite: Placement by department

Corequisite: BIOL 103L



**BIOL 103L GENERAL BIOLOGY I LAB
(HONORS)**

Lecture 0, Lab 2, Credit 1

Provides a laboratory experience that reinforces topics covered in BIOL 103.

Prerequisite: Placement by department

Corequisite: BIOL 103

Lab Fee Required

**BIOL 104 GENERAL BIOLOGY II
(HONORS)**

Lecture 3, Lab 0, Credit 3

Introduces basic concepts and processes in biodiversity, evolution, human anatomy, physiology, and ecology. Emphasizes integration of these concepts into a holistic framework of biological knowledge. Intended as an alternative to BIOL 102 for students to explore biology in greater depth and in collaboration with peers.

Prerequisites: BIOL 103, BIOL 103L, and placement by department

Corequisite: BIOL 104L

**BIOL 104L GENERAL BIOLOGY II LAB
(HONORS)**

Lecture 0, Lab 2, Credit 1

Provides a laboratory experience that reinforces the topics covered in BIOL 104.

Prerequisite: BIOL 103, BIOL 103L, and placement by department

Corequisite: BIOL 104

Lab Fee Required

**BIOL 120 BIOLOGY I FOR
SCIENCE MAJORS**

Lecture 3, Lab 0, Credit 3

Covers general concepts in cell biology, biological chemistry, biotechnology, genetics, and introduction to evolution. Intended for students majoring in science-based careers including science education.

Prerequisites: CORE 081 and COPA 048 or A02 - 18 or Math 094 with a **grade of C or better**

Corequisite: BIOL 120L

Note: Credit will not be awarded for both BIOL 120 and BIOL 101.

**BIOL 120L BIOLOGY I LAB
FOR SCIENCE MAJORS**

Lecture 0, Lab 3, Credit 1

Provides a laboratory component that enhances and follows the sequence of material in BIOL 120. **Required for science majors.**

Prerequisites: MATH 101 or MATH 110 or MATH 120 and BIOL 102L or

Corequisite: BIOL 120

Lab Fee Required

Note: Credit will not be awarded for both BIOL 120L and BIOL 101L.

**BIOL 121 BIOLOGY II FOR
SCIENCE MAJORS**

Lecture 3, Lab 0, Credit 3

Covers general concepts in evolution, biological diversity, physiology, and ecology. **Intended for students majoring in science-based careers including science education.**

Prerequisite: BIOL 120 with a **grade of C or better**

Corequisite: BIOL 121L

Note: Credit will not be awarded for both BIOL 121 and BIOL 102.

**BIOL 121L BIOLOGY II LAB
FOR SCIENCE MAJORS**

Lecture 0, Lab 3, Credit 1

Provides a laboratory component that coincides with the general concepts of BIOL 121 lecture. **Required for science majors.**

Prerequisites: BIOL 120 and BIOL 120L with a **grade of C or better**

Corequisite: BIOL 121

Lab Fee Required

Note: Credit will not be awarded for both BIOL 121L and BIOL 102L.

BIOL 130 HUMAN BIOLOGY

Lecture 3, Lab 0, Credit 3

A survey course that covers general concepts in human biological chemistry, cell biology, cellular metabolism, human anatomy and physiology, and genetics.

Not intended for science majors.

Prerequisites: CORE 081, COPA 048 or A02 - 18 or Math 094 with a **grade of C or better**

BIOL 130L INTRODUCTION TO HUMAN BIOLOGY LAB

Lecture 0, Lab 2, Credit 1

This lab parallels the BIOL 130 lecture which covers general concepts in human biology: cell biology, biochemistry, tissues and organ systems, anatomy and physiology, cell replication, genetics, and human ecology. **This course is not intended for science majors and is recommended for students preparing for a career in the health science professions or wanting to enroll in a general biology course.**

Prerequisites: CORE 081, COPA 048 or A02 - 18 or MATH 094 with a **grade of C or better.**

BIOL 200 GENERAL ZOOLOGY

Lecture 3, Lab 3, Credit 4

Surveys the phylogeny, taxonomy, and natural history of the animal kingdom. The course is designed to discuss zoology principles and examines in detail the divisions of the animal kingdom. Provides a laboratory component that coincides with the concepts of the lecture. **This course is intended for majors in science, agriculture, or science education.**

Prerequisites: BIOL 121, 121L

BIOL 210 GENERAL MICROBIOLOGY

Lecture 3, Lab 3, Credit 4

Studies microorganisms with emphasis on those of medical significance and their role in public health and infectious diseases. Includes a laboratory component that surveys laboratory techniques in microbiology applicable to general microbiology, public health, medical technology, and medicine.

Prerequisite: CORE 081 or Eng 101 with a **grade of C or better**

Lab Fee Required

BIOL 220 HUMAN NUTRITION & DIET THERAPY

Lecture 3, Lab 0, Credit 3

Involves the principles of nutrition and their application in maintaining health and providing diet therapy. Focuses on the basic concepts of nutrition and its application to a balanced diet and healthy weight. **Intended for students demonstrating an interest in dietetics, nursing, and other health-related professions.**

Prerequisite: BIOL 101 with a **grade of C or better** or BIOL 120 with a **grade of C or better**



BIOL 230 HUMAN ANATOMY AND PHYSIOLOGY I

Lecture 3, Lab 3, Credit 4

Focuses on gross anatomy, physiology and clinical aspects of anatomy and physiology as they relate to the organ systems of the human body. Not intended for science majors. Designed for students majoring in medical technology, nursing, nutrition, occupational health, and physical therapy (allied health professions). Includes a laboratory component paralleling the lecture.

Prerequisites: BIOL 101, BIOL 101L, BIOL 102, and BIOL 102L **with a grade of C or better**; or BIOL 130 **with a grade of C or better**; or BIOL 120, BIOL 120L, BIOL 121, and BIOL 121L **with a grade of C or better**, and CORE 081 and COAL 045 or A02 022

Lab Fee Required

BIOL 231 HUMAN ANATOMY AND PHYSIOLOGY II

Lecture 3, Lab 3, Credit 4

Focuses on the gross anatomy, physiology, and clinical aspects of anatomy and physiology as they relate to the organ systems of the human body. Not intended for science majors. Designed for students majoring in medical technology, nursing, nutrition, occupational health, and physical therapy (allied health professions). Includes a laboratory component paralleling the lecture.

Prerequisite: BIOL 230 **with a grade of C or better**

Lab Fee Required

BIOL 240 COASTAL AND WETLAND ECOSYSTEMS

Lecture 3, Lab 0, Credit 3

Examines the unique ecosystems of coastal Louisiana including forested wetlands, swamps, and marshes. Studies interactions of the Mississippi and Atchafalaya Rivers with the coastal regions of the Gulf of Mexico and the adjacent continental shelf, human and environmental impacts on the region, processes influencing coastal change, and biodiversity. The course will also compare local ecosystem dynamics with similar ecosystems. Louisiana coastal wetland preservation, restoration, and rebuilding will be emphasized.

Prerequisite: ENVS 201 **with a grade of C or better**

BIOL 241 INTRODUCTION TO OCEANOGRAPHY

Lecture 3, Lab 0, Credit 3

Covers geological, chemical, physical and biological marine processes associated with ocean and coastal ecosystems with emphasis on the Gulf coast region.

BIOL 250 INTRODUCTORY MICROBIOLOGY

Lecture 2, Lab 4, Credit 4

Introduces microbiology for science majors. Discusses microscopy, microbial diversity (prokaryotic and eukaryotic), microbial growth, metabolism, genetics, biotechnology, immunology and control of human diseases. Requires a basic understanding of biology.

Prerequisites: BIOL 120, BIOL 120L, CHEM 101, CHEM 101L

BIOL 260 FUNDAMENTALS OF GENETICS

Lecture 3, Lab 0, Credit 3

Focuses on the structure, replication and properties of genetic material as it relates to inheritance and molecular technologies. Inheritance and gene expression will also be examined at the population level.

Prerequisites: BIOL 120 and BIOL 120L with a **grade of C or better**

BUSINESS**BUSN 110 INTRODUCTION TO BUSINESS**

Lecture 3, Lab 0, Credit 3

Studies American business firms, organizational structures, practices, and principles. Includes organizational systems and terminology.

BUSN 121 BUSINESS MATH

Lecture 3, Lab 0, Credit 3

Reviews basic math functions including operations relative to arithmetic problems commonly found in business practices.

Prerequisite: Eligibility for college mathematics or appropriate placement test score

BUSN 130 CUSTOMER SERVICE FOR BUSINESS PROFESSIONALS

Lecture 3, Lab 0, Credit 3

Provides students with training and practice in providing the highest level of customer service for both external and internal customers. This course will provide students with a foundation of knowledge regarding customer service that will prepare them to sit for the *National Retail Federation Customer Service Exam*.

BUSN 170 INTERNATIONAL BUSINESS

Lecture 3, Lab 0, Credit 3

Explores the economic, political, and socio-cultural dimensions of international trade and finance. Topics include business culture, regional economic integrations, globalization, the international monetary system, foreign exchange markets, global finance, management, and marketing.

Prerequisite: BUSN 110

BUSN 201 PRINCIPLES OF MARKETING

Lecture 3, Lab 0, Credit 3

Explores marketing as an exchange process involving all members of society; research on the demographic and behavioral dimensions of markets; analyses of marketing strategies; and the social, cultural, economic, competitive, and legal factors affecting marketing mix decisions.

Prerequisite: BUSN 110

BUSN 220 BUSINESS LAW

Lecture 3, Lab 0, Credit 3

Introduces a study of the legal principles and practices in the business environment. Reviews the nature and sources of law, the judicial system, contractual relationships, contracts, employee/employer obligations, and ethics.

Prerequisite: BUSN 110





BUSN 240 BUSINESS COMMUNICATION
(Formerly BUSN 140)

Lecture 3, Lab 0, Credit 3

Introduces theory and application of communication in the business world. Includes oral, written, and various electronic means of communication.

Prerequisite: ENGL 101

BUSN 250 BUSINESS INTERNSHIP

Lecture 1, Lab 9, Credit 3

Allows business students the opportunity to obtain "real world" work experiences related to coursework.

Prerequisites: Student must: 1. Earn a minimum of thirty (30) semester hours of coursework to include CSCI 101 or CSCI 190 and BUSN 110, BUSN 121, BUSN 220, and BUSN 240 toward a degree in Business Technology. 2. **Attain a minimum GPA of 2.00** (overall and in major). 3. Obtain a recommendation of advisor/instructor. 4. Remain in good academic standing.

BUSN 295 PROFESSIONAL SUCCESS SKILLS

Lecture 3, Lab 0, Credit 3

Studies skills crucial to professional success in the business arena, including developing a professional image, becoming competitive in the interviewing process, enhancing relationships with customers, and understanding team dynamics and their impact on organizational success.

Prerequisites: ENGL 101, BUSN 240, and SPCH 101 or SPCH 120

CARE AND DEVELOPMENT OF YOUNG CHILDREN

CDYC 105 INTRODUCTION TO THE CARE AND DEVELOPMENT OF YOUNG CHILDREN

Lecture 3, Lab 0, Credit 3

Methods, materials and activities for day care centers, nursery schools, and primary grades.

Prerequisite: CORE greater than 90 or READ 091

CDYC 108 LANGUAGE ARTS DEVELOPMENT FOR YOUNG CHILDREN

Lecture 3, Lab 0, Credit 3

Designed to survey principles, methods, and materials needed for successful instruction or language arts during early childhood development. Explores factors in the development of language in the young child. Listening, storytelling, children's literature, use of flannel boards, pre-reading skills, and correct use of appropriate games and activities are surveyed. Students research and compile a language arts file.

Prerequisite: CDYC 105

Corequisite: CDYC 105

CHEMISTRY

CHEM 101 CHEMISTRY I FOR SCIENCE MAJORS

Lecture 3, Lab 0, Credit 3

Introduces fundamental laws, modern theories, and principles of chemistry with emphasis on atomic structure, periodicity, bonds, and stoichiometry. Integrates problem-solving and quantitative approaches. Intended for students planning to major in science or engineering.

Prerequisite: Eligibility for college mathematics

Corequisite: CHEM 101L

Note: Credit will not be awarded for both CHEM 101 and CHEM 130.

CHEM 101L CHEMISTRY I LAB

Lecture 0, Lab 2, Credit 1

Introduces basic laboratory skills and operations including experiments dealing with physical and chemical properties, chemical reactions, and solution chemistry.

Prerequisite: Eligibility for college mathematics, CHEM 101 or

Corequisite: CHEM 101

Lab Fee Required

Note: Credit will not be awarded for both CHEM 101L and CHEM 130L.

**CHEM 102 CHEMISTRY II FOR
SCIENCE MAJORS**

Lecture 3, Lab 0, Credit 3

Introduces chemical theories and principles with emphasis on chemical equilibria, acids and bases, electrochemistry, chemical thermodynamics, and kinetics. Integrates problem-solving and quantitative approaches. **Intended for students planning to major in science or engineering.**

Prerequisites: CHEM 101 and CHEM 101L

Corequisite: CHEM 102L

Note: Credit will not be awarded for both CHEM 102 and CHEM 131.

CHEM 102L CHEMISTRY II LAB

Lecture 0, Lab 2, Credit 1

Introduces basic laboratory skills and operations, including experiments, in qualitative inorganic analysis, acid/base properties, and titrations.

Prerequisite: CHEM 102 or

Corequisite: CHEM 102

Lab Fee Required

Note: Credit will not be awarded for both CHEM 102L and CHEM 131L.

**CHEM 104 CHEMISTRY FOR
PTEC MAJORS**

Lecture 3, Lab 0, Credit 3

Introduces fundamental laws, theories, and principles of general/organic chemistry, including modern atomic theory, bonding, chemical reactions, stoichiometry, periodicity, nomenclature, functional groups and their reactivity, and introductory polymeric materials. Chemical reactions are used to emphasize concepts and principles of atomic, molecular, and functional group behavior for inorganic and organic chemicals.

Prerequisites: MATH 101/110/120

Corequisite: CHEM 104L

**CHEM 104L CHEMISTRY LAB
FOR PTEC MAJORS**

Lecture 0, Lab 2, Credit 1

Provides laboratory experiences that demonstrate, clarify, and illustrate applications of fundamental principles of chemistry presented and discussed during CHEM 104 lecture.

Prerequisite: CHEM 104 or

Corequisite: CHEM 104

Lab Fee Required

**CHEM 130 CHEMISTRY I FOR
NON-SCIENCE MAJORS**

Lecture 3, Lab 0, Credit 3

Provides an overview of chemical theory and principles. Explores selected topics in applied chemistry and the application of chemical principles to life and environmental sciences. Requires little or no previous background in chemistry.

Prerequisite: Eligibility for college mathematics

Corequisite: CHEM 130L

Note: Credit will not be awarded for both CHEM 130 and CHEM 101.

**CHEM 130L CHEMISTRY I LAB
FOR NON-SCIENCE MAJORS**

Lecture 0, Lab 2, Credit 1

Covers basic laboratory skills that provide students with an opportunity to conduct investigations which reinforce principles learned in CHEM 130.

Prerequisite: Eligibility for college mathematics

Corequisite: CHEM 130

Lab Fee Required

Note: Credit will not be awarded for both CHEM 130L and CHEM 101L.

**CHEM 131 CHEMISTRY II FOR
NON-SCIENCE MAJORS**

Lecture 3, Lab 0, Credit 3

Continues to present modern theories and principles of chemistry with emphasis on the gas laws, properties of solutions, acids and bases, and a survey of organic chemistry. Explores selected topics in applied chemistry and the application of chemical principles to life and environmental sciences.

Prerequisite: CHEM 130

Corequisite: CHEM 131L recommended

Note: Credit will not be awarded for both CHEM 131 and CHEM 102.

**CHEM 131L CHEMISTRY II LAB FOR
NON-SCIENCE MAJORS**

Lecture 0, Lab 2, Credit 1

Covers basic laboratory skills and provides students with an opportunity to conduct investigations which reinforce principles learned in CHEM 131.

Prerequisites: CHEM 130 and CHEM 130L

Corequisite: CHEM 131

Lab Fee Required

Note: Credit will not be awarded for both CHEM 131L and CHEM 102L.

CHEM 201 ANALYTICAL CHEMISTRY

Lecture 2, Lab 2, Credit 4

Introduces students to the basic concepts in analytical chemistry dealing with solution analysis (equilibria, titration), statistics, chromatography, and a variety of spectroscopic methods of analysis. **Designed for students pursuing degrees in science, engineering, allied health, food and agricultural research, environmental and other technical fields.**

Prerequisites: CHEM 102 and CHEM 102L

**CHEM 202 ENVIRONMENTAL
CHEMISTRY**

Lecture 3, Lab 3, Credit 4

Introduces environmental issues from a chemical perspective with emphasis on atmospheric chemistry and global warming; fossil fuels and energy; water pollution and treatment; basic toxicology and toxic chemicals, soil chemistry; and solid and hazardous waste management.

Prerequisites: MATH 101/110 (or MATH 120) and CHEM 102 and CHEM 102L

**CHEM 210 INTRODUCTION TO
ORGANIC CHEMISTRY**

Lecture 3, Lab 3, Credit 4

Introduces organic chemistry and representative classes of organic compounds. **Structured particularly for students in biology, pharmacy, medical technology, nursing, health science, engineering and nutrition-related areas.**

Prerequisites: CHEM 101, CHEM 101L, CHEM 102, CHEM 102L, and MATH 101 or MATH 110

Lab Fee Required

CHEM 220 ORGANIC CHEMISTRY I

Lecture 3, Lab 0, Credit 3

Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds including nomenclature, reaction types and mechanisms. Designed for science majors and students in nursing, health science, and engineering.

Prerequisites: CHEM 102 and CHEM 102L

Corequisite: CHEM 220L

CHEM 220L ORGANIC CHEMISTRY I LAB

Lecture 0, Lab 3, Credit 1

Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds. Includes basic organic laboratory techniques, including note keeping, filtration, recrystallizations, extractions, distillation methods, spectroscopic and chromatographic methods, chemical searches, and report writing. Designed for science majors and students in nursing, health science, and engineering.

Prerequisites: CHEM 102 and CHEM 102L

Corequisite: CHEM 220

Lab Fee Required

CHEM 221 ORGANIC CHEMISTRY II

Lecture 3, Lab 0, Credit 3

Introduces organic chemical reactions and mechanisms of reactions. Designed for science majors and students in nursing, health science, and engineering.

Prerequisites: CHEM 220 and CHEM 220L

Corequisite: CHEM 221L

CHEM 221L ORGANIC CHEMISTRY II LAB

Lecture 0, Lab 3, Credit 1

Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds. Includes basic organic laboratory techniques, including note keeping, filtration, recrystallizations, extractions, distillation methods, spectroscopic and chromatographic methods, chemical searches, and report writing. Designed for science majors and students in nursing, health science, and engineering.

Prerequisites: CHEM 220 and CHEM 220L

Corequisite: CHEM 221

Lab Fee Required

CHEM 240 INDUSTRIAL PROCESS CHEMISTRY

Lecture 0, Lab 3, Credit 1

Introduces students to the chemical processes used in the chemical industry in the United States. Concentrates on teaching the chemistry of this industry's raw materials obtained from oil and other sources plus the synthesis reactions used to produce other chemicals, monomers, and polymers used in everyday life. Emphasizes chemicals produced industrially in Louisiana. Discusses the structure/property relationships for chemicals and polymers plus the naming of these chemicals. Also discusses monomers, additives, modifiers, catalysts and polymer design, fabrication, testing, and applications. Covers reaction mechanisms plus manufacturing information.

Prerequisites: CHEM 210 and CHEM 220

COMPUTER INFORMATION TECHNOLOGY SYSTEMS

CIST 100 KEYBOARDING

(Formerly OFCP 100)

Lecture 1, Lab 0, Credit 1

Teaches the use of a standard keyboard that is typical of today's computer terminals. Discusses and practices basic typing and function key concepts.

CIST 121 TYPING I

(Formerly OFCP 120)

Lecture 3, Lab 0, Credit 3

Teaches beginning typing using home keys, rhythm, speed, and accuracy using a standard computer keyboard. Uses business letters, manuscripts, reports, and current software applications in practice exercises.

CIST 130 INTRODUCTION TO WORD PROCESSING

Lecture 3, Lab 0, Credit 3

Introduces students to techniques for creating, editing, and storing text files. Uses a popular software application program such as *Microsoft Word*.

Prerequisite: CSCI 101 or CSCI 190

CIST 140 DATABASE MANAGEMENT I

Lecture 3, Lab 0, Credit 3

Introduces techniques for creating and maintaining database files. Uses current software applications such as *MS-Access*.

Prerequisite: CSCI 101 or CSCI 190

CIST 150 SPREADSHEETS I

Lecture 3, Lab 0, Credit 3

Introduces techniques for creating and maintaining spreadsheets. Uses current software applications such as *MS-Excel*.

Prerequisite: CSCI 101 or CSCI 190

CIST 160 INTRODUCTION TO DESKTOP PUBLISHING

Lecture 3, Lab 0, Credit 3

Introduces desktop publishing, including electronic designing, layout, editing, and production of business documents using personal computers and desktop publishing software. Uses current desktop publishing software like *Adobe InDesign*.

Prerequisite: CSCI 101 or CSCI 190 or CSCI 192

CIST 220 INTERNSHIP I

Lecture 1, Lab 9, Credit 3

Provides students with an opportunity to receive academic credit for supervised professional training and realistic experience in an actual work environment. Provides a work program during the semester. Requires a minimum of **40 hours per week** to complete internship.

Prerequisite: Placement by department

CIST 221 TYPING II

Lecture 3, Lab 0, Credit 3

Continues development of typing speed and accuracy. Utilizes word processing software to develop business letters, manuscripts, and reports.

Prerequisite: CIST 121

CIST 230 INTERNSHIP II

Lecture 1, Lab 9, Credit 3

Provides students with an opportunity to receive academic credit for supervised professional training and realistic experience in an actual work environment. Provides a work program during the semester. Requires a minimum of **40 hours per week** to complete internship.

Prerequisite: Placement by department

**CIST 235 ADVANCED WORD
PROCESSING**

Lecture 3, Lab 0, Credit 3
Introduces advanced techniques for creating, editing, and storing text files in a popular software application program such as *Microsoft Word*.

Prerequisites: CIST 130

CIST 240 DATABASE MANAGEMENT II

Lecture 3, Lab 0, Credit 3
Continues CIST 140.

Prerequisite: CIST 140

CIST 250 SPREADSHEETS II

Lecture 3, Lab 0, Credit 3
Continues CIST 150.

Prerequisites: CIST 150 and MATH 101 or MATH 110

**CIST 260 ADVANCED
DESKTOP PUBLISHING**

Lecture 3, Lab 0, Credit 3
Presents advanced topics in desktop publishing including working with large publications, tables, color, and advanced publication techniques. Uses current desktop publishing software like *Adobe InDesign*.

Prerequisite: CIST 160

**CIST 270 MULTIMEDIA
AND WEB DESIGN**

Lecture 3, Lab 0, Credit 3
Provides students with an introduction to the principles of multimedia design as they relate to the Web. Covers the use of multimedia and web page structure and web page creation through popular professional web design tools. Students will use the basic tools of multimedia and Web design in different environments.

Prerequisite: CSCI 101 or CSCI 190 or placement by department

CIST 280 SQL FOR BUSINESS

Lecture 3, Lab 0, Credit 3

Covers Structured Query Language (SQL), which provides a unified language that allows the user to query, manipulate, or control data in a business applications environment.

Prerequisites: CIST 140 and CIST 250 or placement by department

COMPUTER NETWORKING

**CNET 173 INTRODUCTION TO
PC OPERATING SYSTEMS**
(Formerly CIST 173)

Lecture 3, Lab 0, Credit 3

Offers an in-depth study of current operating systems used on personal computers. Introduces theory and provides practice of the concepts of operating systems and tools provided by the operating systems. Includes the control of the systems through commands, file handling, backup/restoration, system tuning, and utilities.

Prerequisite: CSCI 101 or CSCI 190 or CSCI 192

**CNET 210 INTRODUCTION TO
COMPUTER NETWORKING**
(Formerly CIST 210)

Lecture 3, Lab 0, Credit 3

Provides a basic foundation in computer networking for individuals and information systems professionals interested in networking technologies. Uses a step-by-step approach to basic networking concepts with a limited amount of technical jargon.

COMPUTER SCIENCE

CSCI 101 INTRODUCTION TO COMPUTER TECHNOLOGY

Lecture 3, Lab 0, Credit 3

Reviews computers and their applications in society (home, education, and industry). Introduces application software and its uses including, but not limited to, its uses in word processing, spreadsheets, databases, and multimedia.

Note: Credit will not be awarded for both CSCI 101 and CSCI 190.

CSCI 190 MICROCOMPUTER APPLICATIONS IN BUSINESS

Lecture 3, Lab 0, Credit 3

Introduces computers, systems, and management of information in business environments that improve managerial decision-making. Students apply word processing, spreadsheets, database managers, presentation software, and Web-authoring software used in a technologically-advanced business.

Prerequisites: Eligibility for either ENGL 101 or READ 101 and eligibility for college mathematics

CSCI 192 INTRODUCTION TO COMPUTERS: PROGRAMMING LOGIC AND DESIGN

Lecture 3, Lab 0, Credit 3

Introduces computers, systems, and management of information in business environments. Provides a comprehensive overview of the principles of programming and teaches beginning programmers how to develop logical thinking, structured procedural and program logic, and a good programming style. Assumes no programming experience and does not focus on a particular programming language.

CSCI 193 SOFTWARE DESIGN AND PROGRAMMING I

Lecture 3, Lab 0, Credit 3

Introduces the first of a two-course sequence intended for students wishing to transfer to a four-year institution for a major/minor in computer science. Offers a disciplined approach to problem-solving, program design, algorithms, and logic development. Uses high-level programming language as a vehicle for expressing algorithms.

Prerequisite: CSCI 192 or instructor's approval

CSCI 194 SOFTWARE DESIGN AND PROGRAMMING II

Lecture 3, Lab 0, Credit 3

Offers an intensive capstone of material covered in CSCI 193. Provides a disciplined approach to problem-solving, program design, algorithms, and logic development using higher level language. Introduces elementary data structures, searches, simple and complex sorts, and objects. **Intended for computer science majors.**

Prerequisite: CSCI 193

CSCI 195 INTRODUCTION TO GUI PROGRAMMING- VISUAL BASIC

Lecture 3, Lab 0, Credit 3

Introduces students to *Visual Basic.Net*. Focuses on user interface, program structure, syntax and implementation details. Serves as the first course in the *VB.Net* curriculum and is an entry point for other *.NET* courses.

Prerequisites: CSCI 194, ENGL 101, and MATH 101 or MATH 110

CSCI 200 DISCRETE STRUCTURES

Lecture 3, Lab 0, Credit 3

Introduces logic and mathematics for solving problems required in the theoretical study of computer science. Include sets, functions, formal logic, proof techniques, combinatorics, relations, matrices, Boolean algebra, finite state machines, and combinational and sequential circuits.

Prerequisite: MATH 111

CSCI 210 INTRODUCTION TO DATA STRUCTURES AND ALGORITHMS

Lecture 3, Lab 0, Credit 3

Presents the related theory for representing and accessing information using a higher level programming language. Studies concepts of data types, data abstraction, data structures and advanced programming techniques.

Prerequisites: CSCI 193 and MATH 101 or MATH 110

CSCI 285 SOFTWARE DEVELOPMENT AND PROFESSIONAL PRACTICE

Lecture 3, Lab 0, Credit 3

Offers an introduction to software engineering concepts and practices. Investigates the development, design, verification, and definition of computer-based systems software for both the PC and mainframe. A variety of techniques, processes, and procedures are presented.

Prerequisite: CSCI 194

CSCI 290 OBJECT-ORIENTED PROGRAMMING (JAVA)

Lecture 3, Lab 0, Credit 3

Introduces students to the fundamentals of **JAVA** programming using object-oriented paradigms. Emphasis is placed on writing **JAVA** applications and **JAVA** applets and embedding the applets into Web pages, creating graphical user interfaces, object-oriented programming, event handling, writing animations with audio and images, and writing network programs. Prepares students to develop real-world projects using **JAVA**.

Prerequisites: CSCI 194 and CSCI 200

CSCI 293 COMPUTER ORGANIZATION WITH ASSEMBLY PROGRAMMING

Lecture 3, Lab 0, Credit 3

Introduces students to the fundamentals of assembly language programming. Includes machine representation of data, fixed/floating point, and decimal arithmetic, macros, address modification, bit manipulation, and sub-routine linkage.

Prerequisite: CSCI 194

COLLEGE SUCCESS SKILLS**CSSK 101 COLLEGE SUCCESS SKILLS**

Lecture 3, Lab 0, Credit 3

Provides an opportunity for students to acquire, reinforce, and utilize strategies that promote success in college, as well as in the workplace. Includes an introduction to the college and its resources, recognition of various learning styles, critical thinking, problem solving, financial literacy, and other necessary skills; also, provides for the practical application of time management, note taking, test taking, and listening skills.



CRIMINAL JUSTICE

CJUS 101 INTRODUCTION TO CRIMINAL JUSTICE

Lecture 3, Lab 0, Credit 3

Introduces the basic concepts of crime and criminal justice in America. Focuses on the main elements of criminal justice and how criminal justice operates as a system and process.

CJUS 110 POLICE SYSTEMS AND PRACTICES

Lecture 3, Lab 0, Credit 3

Presents historical and social settings of the police, the police role and discretion, police organization and practices, and problems of law enforcement in a democratic society.

CJUS 120 COURT SYSTEMS AND PRACTICES

Lecture 3, Lab 0, Credit 3

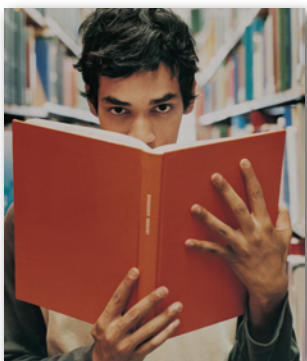
Presents the role and structure of prosecution, defense, and the courts, and basic elements of substantive and procedural law.

CJUS 130 CORRECTIONS SYSTEMS AND PRACTICES

Lecture 3, Lab 0, Credit 3

Introduces historical and social settings of corrections, theories and practices in corrections, and correctional programs in institutions and the community.

Prerequisite: CJUS 101



CJUS 211/ CONSTITUTIONAL LAW POLI 211

Lecture 3, Lab 0, Credit 3

Introduces the constitutional mandates embodied in the United States Supreme Court, lower federal courts, and appropriate state appellate courts. Explores in-depth the disparity existing in various rules of criminal procedure between individual states and the federal system and realistic solutions reached to accommodate these disparities. Same course as POLI 211.

Prerequisite: CJUS 120

Note: Credit will not be awarded for both CJUS 211 and POLI 211.

CJUS 212 DRUG ABUSE

Lecture 3, Lab 0, Credit 3

Provides an overview of drug use in America. Includes an examination of the history of drug use and characteristics of major drug groups with a special emphasis on psychoactive drugs.

CJUS 222 CRIMINAL LAW

Lecture 3, Lab 0, Credit 3

Concentrates on the purposes, functions, and procedures of criminal law. Emphasizes legal definitions, the nature of crime, crime defenses, and sentences.

Prerequisite: CJUS 120

CJUS 223 CRIMINAL BEHAVIOR

Lecture 3, Lab 0, Credit 3

Concentrates on the study of criminal behavior, crime causation and control, and crime theories. Identifies crime issues and policy and program solutions. Requires a basic understanding of criminology.

Prerequisite: CJUS 101

CJUS 224 CRIME SCENE INVESTIGATION

Lecture 3, Lab 0, Credit 3

This course is designed to provide students with the basic theoretical and philosophical understanding of the investigatory process. This course will examine techniques and methods of crime scene investigation such as: fundamentals of preliminary investigations, identification, collection of evidence, and fingerprinting. This course will provide students with a general introduction to the mechanics of crime scene investigation and its role in the criminal justice process.

Prerequisites: CJUS 110 and CJUS 120 and CJUS 130 or permission of instructor

CJUS 230 CRIMINAL JUSTICE INTERNSHIP

Lecture 3, Lab 0, Credit 3

The Criminal Justice internship is a cooperative effort between the Criminal Justice program at Baton Rouge Community College and public or private criminal justice agencies in the Baton Rouge area. The students enrolled in this course will work under the supervision of a criminal justice professional for **at least 135 hours** to learn the structure of the agency and the roles and responsibilities of individuals within that agency.

Prerequisite: CJUS 101 plus 9 hours of additional Criminal Justice courses and permission of instructor

ECONOMICS

ECON 201 PRINCIPLES OF MACROECONOMICS

Lecture 3, Lab 0, Credit 3

Introduces the operation and function of market economy. Attends to current economic problems such as those relating to income, employment, the business cycle, money and banking, growth and development.

Note: Credit will not be given for both this course and ECON 203.

ECON 202 PRINCIPLES OF MICROECONOMICS

Lecture 3, Lab 0, Credit 3

Introduces the study of price and output determination in a free enterprise economy with the assumptions of consumer maximization of utility and producer maximization of profits.

Note: Credit will not be given for both this course and ECON 203.

ECON 203 ECONOMIC PRINCIPLES

Lecture 3, Lab 0, Credit 3

Introduces both micro- and macro-economic principles; problems associated with resources and product markets; money, banking and monetary policy; fiscal policy; government and business; labor; international trade; and economic growth.

Note: Credit will not be given for both this course and ECON 201 and/or ECON 202.

Not intended for business majors transferring to a four-year school.

ECON 204 SPORTS AND ENTERTAINMENT ECONOMICS

Lecture 3, Lab 0, Credit 3

Reviews both micro- and macro-economic principles in the specific areas of the sports, movie, television, music, broadcasting, and cable industries. Microeconomic concepts of supply and demand, labor markets, consumer theory, production theory, and market structures are applied to industries as well as the macroeconomic concepts of the GDP and business cycles.

ECON 205 ECONOMICS OF MONEY AND BANKING

Lecture 3, Lab 0, Credit 3

Studies the commercial banking system, non-bank financial institutions, the Federal Reserve System, and monetary theory and policy.

Prerequisite: ECON 201 or ECON 203

ECON 213 AGRICULTURAL ECONOMICS

Lecture 3, Lab 0, Credit 3

Covers the role of agriculture in the general economy; economics principles as applied to agricultural production, marketing, processing, consumption, and policy.

Prerequisite: Eligibility for ENGL 101

EDUCATION**EDUC 106 SERVICE LEARNING IN EARLY CHILDHOOD EDUCATION**

Lecture 1, Lab 2, Credit 3

Designed for students pursuing a career in early childhood education. Requires participation in a service-learning program in an early childhood setting for one semester, training seminars, and reflection. Enhances student learning with practical application of theory and provides cross-cultural experience within the community. Instructor must approve the NAECE-certified service-learning site.

Prerequisites: Immunizations and criminal background check

EDUC 210 INTRODUCTION TO EDUCATION AND DIVERSITY IN EDUCATION

Lecture 3, Lab 0, Credit 3

Introduces students to the public education system and the profession of teaching. Emphasizes guidance and screening of applicants into the professional program, the structure and function of public education, and the initial exposure to a classroom/clinical setting. Focuses on historical and current topics and issues relevant to providing appropriate and equitable educational experiences for diverse populations of students.

Prerequisites: ENGL 102, 30 hours,

GPA 2.5, and placement by department

EMERGENCY MANAGEMENT**EMGT 150 PRINCIPLES OF EMERGENCY MANAGEMENT**

Lecture 3, Lab 0, Credit 3

Provides information that will enable persons just entering the profession or expanding their roles to have the ability to work with emergency management issues. The course provides an overview of the characteristics, functions, and resources of an integrated system and how various emergency management services work together in an integration of resources and capabilities. Emphasis will be placed on how this system is applied to all hazards for all government levels, across the four phases and all functions of emergency management.

EMGT 152 PUBLIC SAFETY CRITICAL INCIDENT MANAGEMENT

Lecture 3, Lab 0, Credit 3

Provides students with information relevant to public safety forces (fire, police, and emergency medical services) roles and responsibilities when responding to an emergency. Additionally, the course provides information dealing with support service agencies and the concerns and roles of private business and local government in supporting public safety forces in emergency situations. The course provides information to encourage cooperation of all groups and agencies at the scene of an emergency, with a key component focusing on the goals and critical tasks of each public safety agency operating at a given scene.



EMGT 170 PUBLIC INFORMATION OFFICER BASIC COURSE

Lecture 3, Lab 0, Credit 3

Provides students with the skills needed to perform public information duties as they relate to emergency management. The course focuses on the definition of the job of the public information officer (PIO) and assists participants with building the skills needed for this position such as oral and written communication, understanding and working with media, and the basic tools and techniques PIOs need to perform their job.

EMGT 178 EMERGENCY RESPONSE PLANNING

Lecture 3, Lab 0, Credit 3

Provides emergency and public safety personnel with the knowledge, skills and ability to develop or enhance their Comprehensive Emergency Management Plan. The course will highlight the importance of building an integrated system for emergency planning that uses multi-agency teams to address mitigation, preparedness, response and recovery.

Prerequisite: EMGT 150

EMGT 180 EMERGENCY MANAGEMENT LEADERSHIP

Lecture 3, Lab 0, Credit 3

Provides students with the skills necessary to lead and influence others in the demanding setting of emergency management by increasing their range of skills in a variety of interpersonal areas: conflict management, use of power group dynamics, leadership, and influence. Students are taught to clearly identify problems and their root causes so as to be able to determine and use the appropriate decision-making style. Using a suggested process of problem solving, participants will be able to apply creative solutions to both emergency and non-emergency situations in emergency management situations.

Prerequisites: EMGT 150, EMGT 152, EMGT 170, EMGT 180, EMGT 182, EMGT 184, EMGT 210, EMGT 220 or permission of instructor.

EMGT 182 BASIC INCIDENT COMMAND SYSTEM

Lecture 3, Lab 0, Credit 3

Increases participants' knowledge and understanding of the Incident Command System. Utilizing both lectures and small group activities, participants will acquire the ability to organize and manage an incident through implementing the ICS. The material covered during the course includes an introduction to the principles and features of ICS, organizational overview, incident facilities, incident resources and common responsibilities of key ICS positions.

EMGT 184 EMERGENCY RESPONSE TO TERRORISM

Lecture 3, Lab 0, Credit 3

Provides the knowledge and skills needed by public safety forces that respond to terrorist acts. The course provides those public safety and related support personnel the information to understand terrorism, its root causes, and motivations. The course also provides methods to enable students to recognize circumstances indicating a potential terrorist attack, and to protect themselves from a variety of potential dangers.

EMGT 200 INTRODUCTION TO HAZARDS, DISASTERS AND THE ENVIRONMENT

Lecture 3, Lab 0, Credit 3

Explores the interaction processes between natural/technical hazards and society that causes disasters; introduction to natural and technological hazards and disasters including hurricanes, floods, tornadoes, earthquakes, ice storms, chemical spills, landslides, biological warfare, etc., hazards and disaster management and environmental considerations and impacts.

EMGT 210 INTRODUCTION TO EMERGENCY MANAGEMENT

Lecture 3, Lab 0, Credit 3

Introduces emergency management functions and processes in federal, state, and local governments; roles of nonprofit and private organizations in disaster planning, response, and recovery; critical management issues in effective response and recovery to natural and man made hazards.

EMGT 220 TECHNOLOGY AND EMERGENCY MANAGEMENT

Lecture 3, Lab 0, Credit 3

Explores technology that may be applied in emergency planning, response, recovery, and mitigation; current and emerging technology applications; special issues and problems associated with the use of technology in emergency management.

EMGT 290 EMERGENCY MANAGEMENT INTERNSHIP

Lecture 3, Lab 0, Credit 3

Participate in faculty supervised field study with an agency or organization whose mission is considered relevant to the emergency management system or disaster planning, response, or mitigation.
Prerequisites: EMGT 200 and EMGT 210

EMGT 291 EMERGENCY MANAGEMENT LEADERSHIP

Lecture 3, Lab 0, Credit 3

Provides students with the skills necessary to lead and influence others in the demanding setting of emergency management by increasing their range of skills in a variety of interpersonal areas: conflict management, use of power group dynamics leadership and influence. Students are taught to clearly identify problems and their root causes so as to be able to determine the appropriate type of decision-making style. Using a suggested process of problem solving, participants will be able to apply creative solutions to both emergency and non-emergency situations, in an emergency management situation.

Prerequisites: EMGT 150, 152, 170, 180, 182, 184, 200, 210, 220, or permission of instructor

ENGLISH

ENGL 090 FOUNDATIONS OF ENGLISH 090

Lecture 3, Lab 0, Credit 3

Focuses on the development of writing skills. Emphasis on the study of grammar, mechanics, and sentence structure as they relate to the development of effective sentences and paragraphs. Students must earn a **"C" or better** in the course to receive credit for ENGL 090.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

ENGL 091 FOUNDATIONS OF ENGLISH 091

Lecture 3, Lab 0, Credit 3

Introduces students to the writing process and gives extended practice in the development of expository methods with special emphasis on revising and editing. Concentrates on the multi-paragraph essay. Emphasizes grammar and mechanics as a means of reinforcing writing. Uses essays from the textbook and items from the newspaper and other sources as "springboards" for creative writing. Students must earn a **"C" or better** in the course to receive credit for ENGL 091.

Prerequisites: Appropriate placement test score and/or ENGL 090

Corequisite: Academic Learning Center attendance

ENGL 101 ENGLISH COMPOSITION I

Lecture 3, Lab 0, Credit 3

Introduces writing in forms of expressive and informative discourse with emphasis on writing as a learning, thinking process. Includes discussion of and practice in strategies used in prewriting, writing, and revising. Students must earn a **"C" or better** in the course to receive credit for ENGL 101.

Prerequisite: Appropriate placement test score or ENGL 091 with a **minimum grade of "C" or better**

ENGL 102 ENGLISH COMPOSITION II

Lecture 3, Lab 0, Credit 3

Continues strategies learned in ENGL 101. Introduces writing persuasive, evaluative, and other forms of argumentative discourse.

Prerequisite: ENGL 101 with a **minimum grade of "C" or better**

ENGL 103 ENGLISH COMPOSITION I (HONORS)

Lecture 3, Lab 0, Credit 3

Introduces writing in forms of expressive and informative discourse with emphasis on writing as a learning, thinking process. Involves discussions of and practice in strategies used in prewriting, writing, and revising. Also addresses critical reading and thinking skills necessary for the development and completion of two documented papers, one of which is a formal research paper.

Prerequisite: Placement by department

ENGL 104 ENGLISH COMPOSITION II (HONORS)

Lecture 3, Lab 0, Credit 3

Continues strategies learned in ENGL 103. Introduces writing persuasive, evaluative, and other forms of argumentative discourse.

Prerequisite: ENGL 103

ENGL 190 INTRODUCTION TO MEDIA WRITING

Lecture 1, Lab 3, Credit 3

Introduces preparation of written materials for dissemination throughout the mass media. Emphasizes informational and persuasive communication.

Prerequisite: Eligibility for ENGL 102

**ENGL 201 WORKFORCE WRITING
 AND VOCABULARY
 DEVELOPMENT**

Lecture 3, Lab 0, Credit 3

Introduces the study of and practice in the forms of discourse as they apply to the preparation of reports, memoranda, letters, and a variety of technical documents.

Prerequisites: ENGL 101 and ENGL 102

**ENGL 205 INTRODUCTION TO
 WRITING SHORT STORIES**

Lecture 3, Lab 0, Credit 3

Introduces writing short stories for workshop criticism and analyzation. Students practice techniques of using point-of-view, dialogue, setting, and characterization.

Prerequisites: ENGL 101 and ENGL 102

**ENGL 208 INTERACTIVE
 STORYTELLING
 FOR VIDEO GAMES**

Lecture 3, Lab 0, Credit 3

Introduces students to concepts and strategies of interactive storytelling for games. Students will write at minimum a complete script for an interactive story.

Prerequisite: ENGL 102 or permission of department

**ENGL 209 INTRODUCTION
 TO SCREENWRITING**

Lecture 3, Lab 0, Credit 3

Writing screenplays for workshop criticism. The course will introduce students to techniques of exposition, characterization, and dramatization for television and film. Students will write, at minimum, a finished first act (approx. 40-page script) of a feature-length screenplay and a draft with a three act structure.

Prerequisite: ENGL 102 or permission of department

**ENGL 210 LITERATURE AND
 ETHNICITY**

Lecture 3, Lab 0, Credit 3

Studies the literature of America's diverse ethnic cultures, especially Native American, Asian, Hispanic, Jewish and African-American.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

**ENGL 211 INTRODUCTION TO SHORT
 STORIES AND NOVELS**

Lecture 3, Lab 0, Credit 3

Introduces the skills for reading and writing fiction, conventions of various genres and critical perspectives; emphasis varies by section.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

**ENGL 215 INTRODUCTION TO
 DRAMA AND POETRY**

Lecture 3, Lab 0, Credit 3

Develops in students an ability to understand, analyze, and evaluate drama and poetry. This course focuses on drama and introduces the student to plays from different historical periods, from the classic Greek theatre through the twentieth century. The course also covers a large variety of poetry reflecting different forms, subjects, themes, and points of view. Requires writing beyond paraphrasing into analysis, interpretation, and argumentation. Emphasis varies by instructor.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGL 220 MAJOR BRITISH WRITERS

Lecture 3, Lab 0, Credit 3

Includes study of prose and poetry by major writers of British literature. Emphasizes the development of appreciation. Emphasis varies by section.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGL 221 MAJOR AMERICAN WRITERS

Lecture 3, Lab 0, Credit 3

Includes study of prose and poetry by major writers of American literature. Emphasizes the development of appreciation. Emphasis varies by section.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGL 222 SURVEY OF WORLD LITERATURE

Lecture 3, Lab 0, Credit 3

Introduces a survey of major writing from various cultures from classical times to the present, with an emphasis on the epic genre. Emphasis varies by section.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGL 223 SURVEY OF AFRICAN-AMERICAN LITERATURE

Lecture 3, Lab 0, Credit 3

Acquaints students with African-American literature from Reconstruction in 1866 through the Harlem Renaissance, realism, and Black Arts Movements. Introduces the genres of poetry, fiction, drama, and prose. Employs literary analysis and discussion to focus on the political, social, and religious implications of the texts. Focuses on the building of African-American culture as it progresses into the modern era.

Prerequisites: ENGL 101 and ENGL 102

ENGL 230 UNDERSTANDING LITERATURE

Lecture 3, Lab 0, Credit 3

Introduces forms of fiction, poetry, and drama. Focuses on characteristics of each type of literature, development of ideas, and techniques for writing critical essays.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGL 240 INTRODUCTION TO FOLKLORE

Lecture 3, Lab 0, Credit 3

Introduces the basic concepts of folklore. Surveys a range of folklore genres such as folk narratives (folktales, legends, urban legends, and family stories), jokes, festive customs, and folk beliefs. Studies sources and characteristics of folklore, approaches to the study of folk material, and relationships between folklore, written literature, and popular culture. Emphasizes contemporary American folk culture and local and regional traditions.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGL 248 SHAKESPEARE: THE MORE POPULAR PLAYS

Lecture 3, Lab 0, Credit 3

Introduction to Shakespeare's more popular plays. This course covers selected major tragedies, comedies, and histories.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

ENGLISH AS A SECOND LANGUAGE

ESOL 090 ACADEMIC WRITING I FOR NON-NATIVE SPEAKERS

Lecture 3, Lab 0, Credit 3

Focuses on the writing skills necessary for functioning at the college level. Emphasizes the study of the basic components of standard English and targets the specific problems of non-native speakers. Teaches grammar, paragraph construction, and principles of essay writing via an integrated reading and writing approach and computer-assisted instruction. Designed for non-native speakers preparing for college classes.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

**ESOL 092 LISTENING AND SPEAKING I
FOR NON-NATIVE SPEAKERS**

Lecture 3, Lab 0, Credit 3

Designed for non-native English speakers at the intermediate level and above who want to improve their listening and speaking skills and build their confidence communicating in English. Develops listening comprehension and note taking skills, practices speaking, builds vocabulary, and practices pronunciation for clear communication. Raises students' awareness of various aspects of communicating in English and on developing strategies for monitoring their speaking skills.

Prerequisite: Foreign speaker with limited level of English speaking proficiency

**ENTERTAINMENT
TECHNOLOGY**

**ETEC 101 INTRODUCTION TO
ENTERTAINMENT
TECHNOLOGIES**

Lecture 3, Lab 0, Credit 3

Surveys aspects of film, video game, animation, sound recording, and other new media. This course will provide students with a broad understanding of the entertainment industry, including its history and economic structure. The course will introduce students to potential career paths in entertainment technologies.

Prerequisite: Eligibility for English 101

**ETEC 205 INTRODUCTION TO
RECORDING TECHNOLOGY**

Lecture 3, Lab 0, Credit 3

Surveys various aspects of recording technology as they relate to the music, film, sound recording, and digital media fields. This course will provide students with a broad understanding of the recording technology field including the studio recording process, microphone design, the mixing console and signal flow, and basic concepts of sound. The course will introduce students to the traditional recording studio layout and will provide them with an overview of the various job descriptions as they relate to the field.

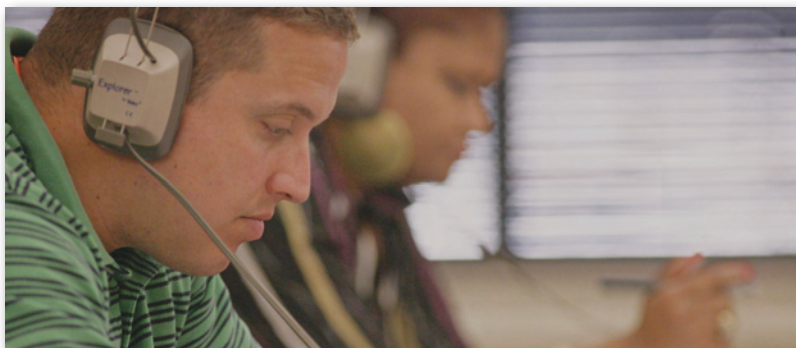
Prerequisite: ETEC 101

**ETEC 210 INTRODUCTION TO
VIDEO GAME STUDIES**

Lecture 3, Lab 0, Credit 3

Reviews the history of video games and societal and cultural game issues. The course will introduce students to the academic study of video games, game industry roles and economics, and issues of intellectual property and content regulation. Introduces students to the game asset pipeline—who the industry players are and through what process and by whom a video game is produced, published, distributed, and retailed.

Prerequisite: Eligibility for ENGL 101



ETEC 215 INTRODUCTION TO VIDEO GAME DESIGN

Lecture 3, Lab 0, Credit 3

Introduces students to the evolution of game design as an industry practice. The course will introduce students to the phases of development and a variety of processes for game design, principles of interface design, game world and avatar abstractions, and game structures. The course will introduce students to the design of several genres of games.

Prerequisites: ETEC 210 and CSCI 192

ETEC 220 VIDEO GAME PROGRAMMING

Lecture 3, Lab 0, Credit 3

This course takes two disparate areas of study—computer programming and game programming—and combines them into one area of study. Students will apply the fundamentals of computer programming to the specialized area of game programming.

Prerequisite: ETEC 210

Co-requisite: CSCI 194

ETEC 223 DIGITAL POST PRODUCTION

Lecture 3, Lab 0, Credit 3

Applies computer technology to the editing phase of cinema and video production. This course will introduce students to the various personnel positions involved in post production. This course will provide students with an understanding of digital post production workflow, including media management, editing theory and techniques, and effects. This course will introduce students to the operation of various hardware and software applications that are used in this field.

Co-requisite: FILM 222

ETEC 225 VIDEO GAME VISUAL DESIGN

Lecture 3, Lab 0, Credit 3

Introduces students both to the design of art assets for video game creations and the process by which they will prepare themselves for a career in the visual design aspect of the industry. The course will introduce students to pre-production and production processes including game modeling, UV layout, texture creation, special effects, and character animation.

Prerequisite: ETEC 215

ETEC 230 AUDIO ENGINEERING

Lecture 3, Lab 0, Credit 3

Introduces students to the detailed operations of the recording studio and its components. This course will provide students with an understanding of the role of the audio engineer during the recording process, with an emphasis on the importance of strong audio perception.

Prerequisite: ETEC 205

ETEC 240 AUDIO FOR DIGITAL MEDIA

Lecture 3, Lab 0, Credit 3

Provides students with an understanding of the specific equipment and methodology used to create final sound mixes for film, video, and other digital media. This course will provide students with an understanding of software applications designed to master audio tracks for various forms of multimedia.

Prerequisite: ETEC 205

ETEC 290 ENTERTAINMENT TECHNOLOGY INTERNSHIP

Lecture 1, Lab 9, Credit 3

Provides qualifying students with an external internship of 135 supervised hours in a local production facility.

Prerequisites: ETEC 101 and departmental approval

ENVIRONMENTAL SCIENCE

ENVS 201 ENVIRONMENTAL SCIENCE

Lecture 3, Lab 0, Credit 3

Facilitates the learning of science concepts and skills necessary to identify, understand, and analyze environmental issues. Investigates Louisiana and other environmental issues from scientific, social, economic, and political perspectives.

Prerequisite: MATH 094 or higher

Corequisite: BIOL 101, CHEM 130, or PHSC 101 strongly recommended

FILM

FILM 200 INTRODUCTION TO CINEMA STUDIES

Lecture 4, Lab 0, Credit 3

Introduces students to the artistic, technological, industrial, and social significance of the cinema. Explores various techniques for interpreting and reading works of cinema. Examines cinema genres and styles and its existence as a form of mass communication. Makes students aware of their roles as audience members.

FILM 201 INTRODUCTION TO CINEMA HISTORY

Lecture 4, Lab 0, Credit 3

Provides students with an introduction to the first century of narrative film. Explores the evolution of motion picture technology and the history of cinema as an art form. Screens historically significant films throughout the course.

FILM 221 FILM PRODUCTION I

Lecture 3, Lab 0, Credit 3

Provides students with an introduction to the technical, artistic, and procedural aspects of film production. Teaches students to write, shoot, and edit films. Places students on a production team to develop several short digital video programs throughout the semester.

FILM 222 FILM PRODUCTION II

Lecture 3, Lab 0, Credit 3

Provides students with advanced training in the production process. Explores lighting, sound, and editing techniques that improves students' abilities as artists and technicians. Emphasizes design and implementation of visual and sound strategies.

FINANCE

FINA 110 PERSONAL FINANCE

Lecture 3, Lab 0, Credit 3

Surveys personal and family finances as well as personal money management. Includes budgets, savings, borrowing, taxes, insurance, and estate planning.

FINA 210 BUSINESS FINANCE

Lecture 3, Lab 0, Credit 3

Studies the organization of business firms, financial planning, funds for operation, short- and long-term capital, long-term debt, and business expansion.

Prerequisite: ACCT 200

FRENCH

FREN 101 ELEMENTARY FRENCH I

Lecture 3, Lab 0, Credit 3

Introduces the French language and culture and explores the basic grammatical structure of the French language. Develops writing, reading, listening and speaking skills and instills an appreciation for the geography, food, music, values, and customs of the Francophone world.

FREN 102 ELEMENTARY FRENCH II

Lecture 3, Lab 0, Credit 3

Extends elementary knowledge of the basic grammatical structure of French language. Continues to develop reading, writing, listening, and speaking skills, and the appreciation for the geography, food, music, values, and customs of the Francophone world.

Prerequisite: FREN 101

FREN 201 INTERMEDIATE FRENCH I

Lecture 3, Lab 0, Credit 3

Completes review of the basic grammatical structure of the French language and continues developing appreciation for French culture through the reading of diverse cultural texts. Emphasizes reading and writing.

Prerequisite: FREN 102 or equivalent

FREN 202 INTERMEDIATE FRENCH II

Lecture 3, Lab 0, Credit 3

Continues skills developed in FREN 201. Emphasizes reading and writing skills and personal communication. Develops further appreciation and understanding of the Francophone culture.

Prerequisite: FREN 201 or equivalent

GEOGRAPHY**GEOG 201 INTRODUCTION
TO GEOGRAPHY**

Lecture 3, Lab 0, Credit 3

Surveys significant geographical endeavors and ideas that Western and non-Western cultures have contributed towards the development of modern geography and their impact on historical world events; discusses major topical sub-disciplines that comprise modern geography; introduces concepts, techniques, and tools of physical geography and human geography.

GEOG 203 CULTURAL GEOGRAPHY

Lecture 3, Lab 0, Credit 3

Introduces concepts, themes, and techniques of cultural geography; discusses religion, politics, language, population, agriculture, urbanization, environmental, and social problems.

**GEOG 206 PHYSICAL GEOGRAPHY:
THE ATMOSPHERE**

Lecture 3, Lab 0, Credit 3

Introduces concepts, themes, and disciplines of physical geography with an emphasis on the atmosphere and its relationship with the terrestrial and oceanic components of the earth's surface.

**GEOG 207 PHYSICAL GEOGRAPHY:
THE LITHOSPHERE
AND BIOSPHERE**

Lecture 3, Lab 0, Credit 3

Introduces concepts, themes, and disciplines of physical geography with an emphasis on the lithosphere, land and water surface and biosphere, plant and animal life. Discusses the physical earth and its relationships between earth's features and biological phenomena.

GEOLOGY**GEOL 101 PHYSICAL GEOLOGY**

Lecture 3, Lab 0, Credit 3

Covers Earth materials and land forms; processes at work on and within the Earth. Topics include igneous activity, volcanoes, metamorphism, weathering and erosion, deposition of sediment, the formation of sedimentary rocks, mountain building, earthquakes, glaciation, streams, and oceans.

<http://www.uno.edu/>

HISTORY**HIST 101 WORLD CIVILIZATION
to 1500**

Lecture 3, Lab 0, Credit 3

Surveys major civilizations of the world before 1500 and emphasizes interactions among them and their influences on each other.

**HIST 102 WORLD CIVILIZATION
1500 to present**

Lecture 3, Lab 0, Credit 3
Surveys major civilizations of the world from 1500 to the present and emphasizes interactions among them and their influences on each other.

**HIST 103 HISTORY OF WORLD
CIVILIZATION (HONORS)**

Lecture 3, Lab 0, Credit 3
Surveys the growth and development of world civilizations from prehistoric times to the Protestant Reformation. Emphasizes each civilization's identity and contributions and the impact of political, economic, and social factors on its history and development.

Prerequisite: Placement by department

**HIST 200 HISTORY OF ROMAN
REPUBLIC AND EMPIRE**

Lecture 3, Lab 0, Credit 3
Examines historical events from the beginning of Roman Civilization through the fall of Rome. Discusses social classes, political thought, religious ideas, and economic development and how they played a part in the makeup of Rome and its success and ultimate collapse.

**HIST 201 AMERICAN HISTORY
COLONIAL TO 1865**

Lecture 3, Lab 0, Credit 3
Surveys United States history from colonial origins to 1865.

**HIST 202 AMERICAN HISTORY
1865 TO PRESENT**

Lecture 3, Lab 0, Credit 3
Surveys United States history from 1865 to the present.

HIST 210 LOUISIANA HISTORY

Lecture 3, Lab 0, Credit 3
Surveys Louisiana history from European settlement to the present.

**HIST 221 MODERN EUROPE
1500-1848**

Lecture 3, Lab 0, Credit 3
Surveys the history of modern Europe from the periods of Reformation, Exploration, and Enlightenment through the revolutions of 1848.

**HIST 222 MODERN EUROPE
1848 TO PRESENT**

Lecture 3, Lab 0, Credit 3
Surveys the history of Modern Europe from the revolutions of 1848 to the present.

HORTICULTURE

**HORT 202 INTRODUCTION TO
THE GREEN INDUSTRY**

Lecture 2, Lab 0, Credit 2
Covers the general management structure and use of horticultural concepts specific to the "green agribusiness" sector. Includes entrepreneurial entry; specialized green industry labor; regulatory oversight; applied use of permits, waivers and variances; cost effect of regulatory compliance; and acquired use of patent and proprietary licensing.

HORT 205 GENERAL HORTICULTURE

Lecture 3, Lab 2, Credit 4
Introduces science and art of modern horticultural plant production, including propagation, fertilization, pest control, pruning, and major groups of garden crops including vegetables, fruits and nuts, ornamentals, house plants and florist crops. Includes labs on propagation and culture of garden plants in field and greenhouses.

HORT 206 PLANT PROPAGATION

Lecture 2, Lab 2, Credit 3
Covers the principles of sexual and asexual propagation and specific methods for reproduction of plants.

Prerequisite: HORT 205

**HORT 212 HERBACEOUS
PLANT MATERIALS**

Lecture 1, Lab 2, Credit 2

Covers the identification, growth and development, and visual characteristics of herbaceous plant materials used in ornamental horticulture and landscaping.

**HORT 213 SURVEY OF
ARBORICULTURE**

Lecture 1, Lab 2, Credit 2

Reviews the biology and growth environment of trees and management practices for trees in the landscape.

**HORT 220 INSTALLATION AND
MAINTENANCE OF
ORNAMENTALS IN THE
LANDSCAPE I**

Lecture 1, Lab 2, Credit 2

Introduces soil analysis and bed preparation; installation and maintenance of landscape plants including trees, shrubs, perennials and annuals; and irrigation installation and repair.

**HORT 222 INSTALLATION AND
MAINTENANCE OF
ORNAMENTALS IN THE
LANDSCAPE II**

Lecture 1, Lab 2, Credit 2

Introduces the management of interior plants, pruning techniques for trees, shrubs, palms, and roses and evaluation of landscape documents, cost estimation, and bidding.

Prerequisite: HORT 220

**HORT 224 WOODY PLANTS
MATERIALS I**

Lecture 1, Lab 3, Credit 2

Introduces the identification and study of woody plant materials, and the culture, ecology, and visual characteristics of plants used in landscape design.

**HORT 225 WOODY PLANTS
MATERIALS II**

Lecture 1, Lab 3, Credit 2

Continues the introduction of woody plant materials with an introduction to the nursery industry including production, availability, and marketing.

Prerequisite: HORT 224

**HORT 286 INTRODUCTION TO
TURFGRASS
MANAGEMENT**

Lecture 2, Lab 3, Credit 3

Covers turfgrass identification and adaptation, establishment and maintenance of high-quality turf areas, and turfgrass pests and their control. Includes required field trips.

HUMANITIES**HUMN 201 INTRODUCTION
TO HUMANITIES**

Lecture 3, Lab 0, Credit 3

Introduces the interdisciplinary study of philosophy, literature, and the fine arts of various periods and cultures. Emphasizes the interrelationships of the humanities by promoting an understanding of human nature and the values of human life. Emphasis varies by instructor.

Prerequisite: Eligibility for ENGL 102

HUMN 210 WORLD MYTHOLOGY

Lecture 3, Lab 0, Credit 3

Introduces a broad overview of mythological systems from various time periods and geographical areas. Emphasizes the importance of myth in world cultures. Explores Greek, Roman, Norse, Native American, African, Asian, and various religious mythologies. Presents a diachronic study of a wide variety of myths of the world. Emphasis varies by instructor.

Prerequisite: Eligibility for ENGL 102

**HUMN 250 AFRICA AND
THE MIDDLE EAST**

Lecture 3, Lab 0, Credit 3

Introduces and surveys the literatures, oral traditions, philosophies and religions, art and architecture, music and dance, and rituals of the cultures of Africa, the Middle East, Eastern Europe, and the Indian Sub-Continent.

Prerequisite: Eligibility for ENGL 101

HUMN 255 ASIA AND THE AMERICAS

Lecture 3, Lab 0, Credit 3

Introduces and surveys the literatures, oral traditions, philosophies and religions, art and architecture, music and dance, and rituals of the cultures of Asia and of the native peoples of the Americas.

Prerequisite: Eligibility for ENGL 101

**HUMN 275 THE HEROIC JOURNEY:
FROM CLASSICAL TO
CONTEMPORARY**

Lecture 3, Lab 0, Credit 3

Develops a comparative perspective of the heroic journey, tracing its representation and evolution from the classical to the contemporary. From literature to video games, this course examines how mythology has helped to shape culture, identity, and entertainment globally. Emphasis varies by section.

Prerequisite: ENGL 102 with a **minimum grade of "C" or better**

KINESIOLOGY

KIN 100 BEGINNING SWIMMING

Lecture 0, Lab 2, Credit 1

Teaches persons with little or no knowledge of swimming styles, jumping, diving, deep-water skills, and basic water safety.

KIN 120 FITNESS WALKING

Lecture 0, Lab 2, Credit 1

Teaches the novice exerciser the necessary skills and concepts for a lifetime of walking enjoyment. Emphasizes the proper techniques and body mechanics of efficient walking patterns and the components of health-related fitness and contemporary concepts of wellness. Discusses how to monitor and record efforts and progress and how to build a personal fitness plan around walking.

KIN 130 AEROBICS

Lecture 0, Lab 2, Credit 1

Promotes cardiovascular improvement, muscular strength, endurance, and reduction of body fat through energetic movement that is set to contemporary music.

Lab Fee Required

**KIN 140 BEGINNING
WEIGHT TRAINING**

Lecture 0, Lab 2, Credit 1

Emphasizes development of muscular strength and endurance through use of free weights and weight machines. Includes a circuit training routine which works all major muscle groups of the body. Presents principles of strength training, safety guidelines, and various training techniques.

LIBRARY SCIENCE

**LIBS 101 LIBRARY
INFORMATION SERVICES**

Lecture 1, Lab 0, Credit 1

Introduces students to the BRCC Library and its resources. Teaches research skills and knowledge about the myriad of resources and services provided by the library, such as scholarly vs. popular references, periodicals, index citation, abstracts, evaluation criteria for search engines and meta-search engines.

MANAGEMENT

MANG 201 PRINCIPLES OF MANAGEMENT

Lecture 3, Lab 0, Credit 3

Introduces the fundamentals of management theory, including behavioral and scientific approaches.

Prerequisite: BUSN 110

MANG 222 SMALL BUSINESS MANAGEMENT

Lecture 3, Lab 0, Credit 3

Introduces a design for students who wish to start and operate a small business. Discusses business planning, decision-making, and critical thinking. Requires development of a business plan and a presentation.

Prerequisite: CSCI 101 or CSCI 190

MANG 231 HUMAN RESOURCE MANAGEMENT

(Formerly MANG 131)

Lecture 3, Lab 0, Credit 3

Studies personnel issues including job classification, compensation, benefits, discipline, and training. Utilizes role-playing and discusses the impact of positive leadership.

Prerequisite: BUSN 110



MATHEMATICS

MATH 092 FOUNDATIONS OF COLLEGE MATHEMATICS

Lecture 3, Lab 0, Credit 3

Provides a strong mathematical foundation for pursuit of further study. Emphasizes the fundamental numerical operations of addition, subtraction, multiplication, and division of whole numbers, fractions, and decimals. Focuses on percentages, ratios and proportions, rational numbers, and introductory algebraic concepts. Teaches how to perform basic computations and solve relevant, multi-step mathematical problems using technology where technology is available.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

MATH 093 INTRODUCTORY ALGEBRA

Lecture 3, Lab 0, Credit 3

Establishes a foundation in algebraic concepts and problem-solving for the student who has a limited algebraic background, but possesses a solid foundation in computational arithmetic skills. Reviews the fundamental operations of addition, subtraction, multiplication, and division involving integers and fractions, graphing on the number line, evaluating simple expressions and polynomials, simplifying expressions containing exponents and simple radicals, solving and evaluating linear equations and inequalities, and solving application problems. Teaches students to utilize these concepts in problem-solving using technology where technology is available.

Prerequisite: Appropriate placement test score or MATH 092

Corequisite: Academic Learning Center attendance

MATH 094 INTERMEDIATE ALGEBRA

Lecture 3, Lab 0, Credit 3

Continues the study of algebraic concepts with emphasis on applications. Covers equations and inequalities, graphs and functions, systems of equations and inequalities, polynomials and polynomial functions, radical expressions and equations, roots, radicals, complex numbers, and quadratic functions. Teaches students to utilize these concepts in problem-solving using technology where technology is available.

Prerequisite: Appropriate placement test score or MATH 093

Corequisite: Academic Learning Center attendance

MATH 101 COLLEGE ALGEBRA

(5 Hour Format)

Lecture 5, Lab 0, Credit 3

Provides a five-hour class equivalent to MATH 110 that meets the needs of students who require additional class time to succeed. Particularly recommended for students who have not used algebra for some time or whose placement scores are at a level that suggest the students would benefit from this format. Includes quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential functions, complex numbers, and theory of equations.

Prerequisite: Appropriate placement test scores or MATH 094

Note: Credit will not be given for both this course and MATH 110.

MATH 110 COLLEGE ALGEBRA

Lecture 3, Lab 0, Credit 3

Introduces quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential functions, complex numbers, and theory of equations.

Prerequisite: Appropriate placement test scores

Note: Credit will not be given for both this course and MATH 101.

MATH 111 PLANE TRIGONOMETRY

Lecture 3, Lab 0, Credit 3

Includes the study of trigonometric functions and identities, inverse trigonometric functions, graphs, solving triangles and equations, complex numbers, vectors and polar coordinates.

Prerequisite: MATH 101 or MATH 110

MATH 120 COLLEGE ALGEBRA AND TRIGONOMETRY

Lecture 5, Lab 0, Credit 5

Serves as a replacement for MATH 101 or 110 and MATH 111 as a preparation for calculus. Offered to students who demonstrate a high proficiency on the appropriate math placement test. Includes quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential and logarithmic functions, complex numbers, theory of equations, trigonometric functions and identities, inverse trigonometric functions, graphs, solving triangles and equations, complex numbers, vectors and polar coordinates.

Prerequisite: Appropriate placement test score or placement by department

MATH 130 INTRODUCTION TO CONTEMPORARY MATHEMATICS

Lecture 3, Lab 0, Credit 3

Intended for students in liberal arts and social sciences. Uses basic concepts from algebra, geometry, and discrete mathematics to approach contemporary problems of growth, size and measurement, handling of data, and optimization.

Prerequisite: Appropriate placement test score or placement by department

MATH 131 COLLEGE MATHEMATICS

Lecture 3, Lab 0, Credit 3

Integrates statistics, algebra, and trigonometry. Includes but is not limited to system of equations, matrices, higher order polynomials, elements of trigonometry, vectors, oblique triangles, exponential and logarithmic functions, elementary statistics, and elements of statistical process control.

Prerequisite: Appropriate placement test score or placement by department

MATH 167 ELEMENTARY NUMBER STRUCTURE

Lecture 3, Lab 0, Credit 3

Covers the basic concepts of fractions, decimals, percentage, geometry, computational facility, number theory and problem-solving.

Prerequisite: MATH 101 or MATH 110

MATH 168 GEOMETRY FOR ELEMENTARY AND MIDDLE SCHOOL TEACHERS

Lecture 3, Lab 0, Credit 3

Prepares students to teach geometry for K-8 curriculum. Includes basic concepts and properties of two- and three-dimensional space, perimeter, area, volume, parallelism, perpendicularity, congruence, similarity, transformations and constructions.

Prerequisite: MATH 167



MATH 200 FINITE MATHEMATICS

Lecture 3, Lab 0, Credit 3

Designed for Liberal Arts majors who need a second math course to complete their General Education math requirements or who need additional preparation in math prior to taking MATH 201.

Includes systems of linear equations, vectors, matrices, and matrix algebra; linear inequalities and linear programming; counting techniques; permutations and combinations; probability; and basic concepts in introduction to statistics.

Prerequisite: MATH 101 or MATH 110 or placement by department

MATH 201 CALCULUS FOR NON-SCIENCE MAJORS

Lecture 3, Lab 0, Credit 3

Focuses on limits, continuity, and differential and integral calculus for algebraic, logarithmic, and exponential functions. Introduces applications in business and economics, such as optimization, marginal analysis, and exponential growth models.

Prerequisites: MATH 101, MATH 110, or MATH 120; MATH 200 recommended

MATH 202 BASIC STATISTICS I

Lecture 3, Lab 0, Credit 3

Includes descriptive statistics: graphical, tabular, and computer data summary; measures of location and dispersion and their application; basic probability, rules, and relationships; Bayes theorem; discrete and continuous probability distributions (especially the binomial and normal); sampling and sampling distribution; inferential statistics; single population; estimation, and hypothesis testing for the mean, proportion, and associated errors; sample size determination; and p-values.

Prerequisite: Math ACT score of 22 or better or Compass College Algebra score of 26 or better or passed MATH 101/110 with C or better

MATH 203 BASIC STATISTICS II

Lecture 3, Lab 0, Credit 3

Provides brief review of MATH 202; data analysis (including computer applications) and interpretation using correlation and simple regression, analysis of variance; analytical approaches to decision-making using linear programming; and decision analysis.

Prerequisite: MATH 202

MATH 208 INTRODUCTION TO STATISTICAL ANALYSIS

Lecture 3, Lab 2, Credit 4

Descriptive statistics; inferential statistical methods including confidence interval estimation and hypothesis testing for one and two population means and proportions; one-way analysis of variance; simple linear regression and correlation; analysis of categorical data.

Prerequisite: Math 101 or Math 110 with a **C or better**.

Note: Credit will not be given for both this course and Math 202 and Math 203

MATH 210 CALCULUS I

Lecture 5, Lab 0, Credit 5

Focuses on limits, continuity, and differentiation and integration of algebraic, trigonometric, exponential, and logarithmic functions from analytical and graphical points of view.

Prerequisites: MATH 101 or MATH 110 and MATH 111 or MATH 120

MATH 211 CALCULUS II

Lecture 5, Lab 0, Credit 5

Continues the focus on applications of the derivative and integral. Includes parametric equations, polar coordinates, infinite sequences and series, three-dimensional geometry, vectors, and partial derivatives.

Prerequisite: MATH 210

MATH 212 MULTIDIMENSIONAL CALCULUS

Lecture 4, Lab 0, Credit 4

Explores three-dimensional analytic geometry, vectors, vector calculus, partial derivatives, and multiple integrals.

Prerequisites: MATH 210 and MATH 211

MUSIC

MUSC 100 MUSIC THEORY

Lecture 3, Lab 0, Credit 3

Studies fundamentals of pitch and rhythmic notation, terminology, scales, and chords. Incorporates skills of basic musicianship through analysis and critical study.

MUSC 101 MUSIC APPRECIATION

Lecture 3, Lab 0, Credit 3

Fosters an understanding of music through study of selected examples of musical literature. Emphasizes analysis of compositions in cultural and historical context.

MUSC 102 HISTORY OF JAZZ

Lecture 3, Lab 0, Credit 3

Fosters an understanding of music history emphasizing jazz and Louisiana ethnic music in cultural and historical context.

MUSC 108 CLASS PIANO I

Lecture 1, Lab 1, Credit 1

Introduces basic knowledge, techniques, and skills to play the piano. Assumes student has no prior keyboard knowledge. Enables students to augment the knowledge, techniques, and skills learned in the piano lab outside the classroom. Provides supplementary literature to students who master concepts and techniques quickly. **Students who have some keyboard knowledge may test out of MUSC 108 and go directly to MUSC 109.**

MUSC 109 CLASS PIANO II

Lecture 1, Lab 1, Credit 1

Continues knowledge, techniques, and skills learned in MUSC 108.

Prerequisite: MUSC 108

MUSC 144 JAZZ ENSEMBLE I

Lecture 1, Lab 1, Credit 1

Coaches proper ensemble/individual performance techniques required to play a jazz-related repertoire. **Students are required to audition** in order to join a 10 - 15 member ensemble and take part in rehearsals and performances

MUSC 145 JAZZ ENSEMBLE II

Lecture 1, Lab 1, Credit 1

Ensemble will consist of approximately 10 – 15 members through **audition**. A diverse variety of jazz related repertoire will be rehearsed and performed each term. Instruction will include coaching toward proper ensemble/individual performance techniques.

Prerequisite: MUSC 144 or audition with instructor

MUSC 200 MUSIC THEORY II

Lecture 3, Lab 0, Credit 3

A study of the fundamentals of pitch and rhythmic notation, terminology, scales and chords, incorporating skills of basic musicianship through analysis and critical study. Special emphasis is placed on the ability to analyze form.

Prerequisite: MUSC 100

MUSC 230 STUDIO APPLIED LESSONS

Lecture 0, Lab 2, Credit 1

Provides private voice or instrument lessons designed to advance students to another level of performance technique, musicianship, and sight-reading skills.

Requires performance in a recital.

Corequisite: MUSC 101

MUSC 244 JAZZ ENSEMBLE III

Lecture 1, Lab 1, Credit 1

Advanced ensemble course will consist of approximately 10 – 15 members through audition. A diverse variety of jazz-related repertoire will be rehearsed and performed each term. Instruction will include coaching toward proper ensemble/individual performance techniques.

Prerequisite: MUSC 144 or audition with instructor

MUSC 245 JAZZ ENSEMBLE IV

Lecture 1, Lab 1, Credit 1

Advanced ensemble course will consist of approximately 10 – 15 members through **audition**. A diverse variety of jazz-related repertoire will be rehearsed and performed each term. Instruction will include coaching toward proper ensemble/individual performance techniques.

Prerequisite: MUSC 244 or audition with instructor

MUSC 291 FUNDAMENTALS OF MUSIC FOR ELEMENTARY EDUCATION MAJORS

Lecture 3, Lab 0, Credit 3

Provides elementary education majors and paraprofessionals a knowledge of the elements of music and techniques of performing, creating, and listening to music.



NURSING

NURS 110 NURSING FUNDAMENTALS

Lecture 4, Lab 6, Credit 6

The course introduces fundamental concepts of nursing practice and the application of basic assessment and nursing skills. Focus on the use of the nursing process in the provision of safe, holistic nursing care is emphasized.

Prerequisites: BIOL 230, PSYC 201, ENGL 101, MATH 101/110 and admission to the nursing program

NURS 210 ADULT NURSING I

Lecture 4, Lab 6, Credit 6

The course focuses on nursing care of adult clients experiencing commonly diagnosed health problems.

Prerequisites: NURS 110 and BIOL 231

NURS 212 MENTAL HEALTH NURSING

Lecture 3, Lab 3, Credit 4

The course focuses on nursing care of adult clients experiencing mental health problems.

Prerequisites: NURS 110 and BIOL 231

NURS 220 ADULT NURSING II

Lecture 3, Lab 9, Credit 6

This course is a continuation of Adult Nursing I and focuses on nursing care of adult clients experiencing selected health problems.

Prerequisites: NURS 210, NURS 212 and BIOL 210

NURS 222 MATERNAL – CHILD NURSING

Lecture 4, Lab 9, Credit 7

The course focuses on nursing care of women across the lifespan and children.

Prerequisites: NURS 210, NURS 212 and PSYC 202

NURS 230 ADULT NURSING III

Lecture 4, Lab 9, Credit 7

This course focuses on nursing care of adult clients experiencing life threatening or complex health problems. Management of the health care environment and the role of the professional nurse is emphasized.

Prerequisites: NURS 220 and NURS 222

PHILOSOPHY

PHIL 201 INTRODUCTION TO PHILOSOPHY

Lecture 3, Lab 0, Credit 3

Introduces philosophical ideas, problems, and methods through the study of important philosophers and major systems of philosophy. Includes appearance and reality, human nature, nature of knowledge, relation of mind and body, the right and the good, the existence of God, and freedom and determinism.

Prerequisite: Eligibility for ENGL 101

PHIL 203 INTRODUCTION TO LOGIC

Lecture 3, Lab 0, Credit 3

Introduces formal and informal reasoning: 1. traditional logic, emphasizing syllogistic theory, validation techniques, and fallacy detection; and 2. elementary formal logic, including truth-tables and propositional logic.

Prerequisite: Eligibility for ENGL 101

PHIL 205 INTRODUCTION TO ETHICS

Lecture 3, Lab 0, Credit 3

Reviews current ethical theories. Includes lectures, projects, and class discussions concerned with the development of a practical ethical perspective relevant to today's world, especially in the business, legal, and medical fields.

Prerequisite: Eligibility for ENGL 101

PHIL 225 BIOMEDICAL ETHICS

Lecture 3, Lab 0, Credit 3

Reviews current ethical issues in the biomedical realm. Includes lectures and class discussions concerned with the development of a practical ethical perspective relevant to the medical field. The following subjects (and issues concerning them) will be discussed in this course: health and disease; the patient-physician relationship; abortion and personhood; euthanasia and human dignity; experimentation with fetuses, children, prisoners, and animals; genetic research; the allocation of medical resources.

Prerequisite: Eligibility for ENGL 101

PHIL 228 PHILOSOPHY OF RELIGION

Explores lasting questions in the philosophy of religion. Includes lectures, projects, and class discussions concerned with the development of an understanding of both classical and contemporary philosophical discussions concerning religion. Among the topics discussed: religious experience, religion and morality, the problem of evil, miracles, the relationship between faith and reason, and arguments for and against the existence of God.

Prerequisite: Eligibility for ENGL 101

PHYSICAL SCIENCE**PHSC 101 PHYSICAL SCIENCE I**

Lecture 3, Lab 0, Credit 3

Gives students a greater appreciation for the wonders of the physical universe in which they live through a study of kinematics, Newton's laws of motion, rotational motion, fluids, thermodynamics, waves, the solar system, and other key topics in astronomy. **Not intended for science majors.**

Prerequisite: Eligibility for college mathematics

Corequisite: PHSC 101L is strongly recommended

PHSC 101L PHYSICAL SCIENCE I LAB

Lecture 0, Lab 2, Credit 1

Provides the means to gain an empirical understanding of the topics covered in PHSC 101. **Not intended for science majors.**

Prerequisites: Eligibility for college mathematics and PHSC 101 or

Corequisite: PHSC 101

Lab Fee Required

PHSC 102 PHYSICAL SCIENCE II

Lecture 3, Lab 0, Credit 3

Includes basic principles, concepts, and developments in physics, chemistry, and geology. **Not intended for science majors.**

Prerequisites: PHSC 101 and MATH 101/110/120

Corequisite: PHSC 102L is strongly recommended

PHSC 102L PHYSICAL SCIENCE II LAB

Lecture 0, Lab 2, Credit 1

Covers selected experiments primarily from electricity, magnetism, and chemistry. **Not intended for science majors.**

Prerequisites: PHSC 101 and PHSC 101L

Corequisite: PHSC 102

Lab Fee Required

PHSC 103 PHYSICAL SCIENCE I AND LAB FOR PTEC AND LIBERAL ARTS MAJORS

Lecture 3, Lab 2, Credit 4

Covers the basic concepts of physics and chemistry in the context of physical science while treating core topics in both areas in a constructivist, student-centered, and hands-on format.

Prerequisite: MATH 101 or MATH 110

Lab Fee Required

Note: PHYS 201 and PHYS 210L can be substituted for PTEC majors desiring transfer credit.

**PHSC 104 PHYSICAL SCIENCE II AND
LAB FOR PTEC AND
LIBERAL ARTS MAJORS**

Lecture 3, Lab 2, Credit 4

Continues PHSC 103 and covers basic physical science and chemistry in a constructivist, student-centered, and hands-on format.

Prerequisite: PHSC 103

Lab Fee Required

PHYSICS

PHYS 110 INTRODUCTION TO PHYSICS

Lecture 3, Lab 0, Credit 3

Introduces principles of physics and techniques of problem-solving. Emphasizes units of measure; three-dimensional vectors and trigonometry; kinematics; graphical analysis; and equivalent methods in calculus; Newton's laws of motion, work and energy; and oscillating systems.

Prerequisites: MATH 101 or MATH 110 and MATH 111 or MATH 120 or placement to higher level than MATH 120

Corequisite: MATH 210

**PHYS 121 GENERAL PHYSICS I
FOR PHYSICS MAJORS**

Lecture 3, Lab 2, Credit 4

A classical physics course intended for students majoring in physics or astronomy. Includes vector operations with calculus and analytical geometry; kinematics and dynamics of particles and rigid bodies; Newton's laws of motion for translational and rotational motion, work, energy, and conservation of energy; static equilibrium and elasticity; mechanics of fluids; oscillating system waves and sound; gravitation; kinetic theory of gases; and thermodynamics and heat engines.

Prerequisites: PHYS 110 and MATH 210

Corequisite: MATH 211 (**minimum 4 semester-hours credit**)

Lab Fee Required

**PHYS 122 GENERAL PHYSICS II
FOR PHYSICS MAJORS**

Lecture 3, Lab 2, Credit 4

A classical physics course intended for students majoring in physics or astronomy. Includes vector operations with calculus and analytic geometry; electric energy and power; dc and ac circuits; electromagnetic waves; geometric optics; physical optics; structure of the atom; quantization of energy and momentum; wave-particle duality; special relativity; and introduction to cosmology.

Prerequisites: PHYS 121 and MATH 211

Lab Fee Required

PHYS 201 GENERAL PHYSICS I

Lecture 3, Lab 0, Credit 3

Introduces the basic concepts and principles of mechanics, heat and sound. Non-calculus based physics course. Appropriate for students studying biology, pre-medicine, architecture, technology, earth, and environmental disciplines and other like disciplines.

Prerequisite: MATH 111 or MATH 120 or equivalent

Corequisite: PHYS 210L strongly recommended

PHYS 202 GENERAL PHYSICS II

Lecture 3, Lab 0, Credit 3

Introduces the basic concepts and principles of optics, electricity, magnetism, and topics in modern physics. Non-calculus physics course. Appropriate for students studying biology, pre-medicine, architecture, technology, earth and environmental sciences, and other like disciplines.

Prerequisite: PHYS 201

Corequisite: PHYS 211L strongly recommended

**PHYS 210 PHYSICS I FOR
TECHNICAL STUDENTS**

Lecture 3, Lab 0, Credit 3

Includes vector operations with calculus and analytic geometry; kinematics and dynamics of particles and rigid bodies; Newton's laws of motion for translational and rotational motion, work, energy, and conservation of energy; static equilibrium and elasticity; mechanics of fluids; oscillating systems, waves, and sound; gravitation; kinetic theory of gases; and thermodynamics and heat engines.

Calculus-based primary classical physics course intended for students in engineering and other technical disciplines.

Prerequisites: PHYS 110 and MATH 210

Corequisite: MATH 211

PHYS 210L GENERAL PHYSICS I LAB

Lecture 0, Lab 2, Credit 1

Includes experiments in mechanics, heat, and sound. **Designed for students enrolled in either PHYS 201 and PHYS 210.**

Corequisite: PHYS 201 or PHYS 210

Lab Fee Required

**PHYS 211 PHYSICS II FOR
TECHNICAL STUDENTS**

Lecture 3, Lab 0, Credit 3

Includes vector operations with calculus and analytic geometry; electric and magnetic fields; electrical energy and power; dc and ac circuits; electromagnetic waves; geometrical optics; physical optics; quantization of energy and momentum; wave-particle duality; and special relativity.

Calculus-based primary classical physics course for students in engineering or other technical disciplines.

Prerequisites: PHYS 210 and MATH 211

PHYS 211L GENERAL PHYSICS II LAB

Lecture 0, Lab 2, Credit 1

Includes selected experiments dealing with electricity, magnetism, optics, and modern physics.

Prerequisite: PHYS 210L

Corequisite: PHYS 211

Lab Fee Required

POLITICAL SCIENCE

**POLI 202 INTERNATIONAL
RELATIONS**

Lecture 3, Lab 0, Credit 3

Introduces basic factors, concepts and theories of international relations. Surveys objectives, methods and capabilities of modern states and other non-state factors. Studies the institutional form of international relations, ideological orientations and objectives. Emphasizes trends and transformation of the international system during and after the Cold War.

**POLI 211/ CONSTITUTIONAL LAW
CJUS 211**

Lecture 3, Lab 0, Credit 3

Introduces the constitutional mandates embodied in the United States Supreme Court, lower federal courts, and appropriate state appellate courts. Explores in-depth the disparity that exists in varying rules of criminal procedure between individual states and the federal system and the realistic solutions reached to accommodate these disparities. **Same course as CJUS 211.**

Prerequisite: POLI 251 (Formerly POLI 110)

Note: Credit will not be awarded for both POLI 211 and CJUS 211.

POLI 251 AMERICAN GOVERNMENT
(Formerly POLI 110)
Lecture 3, Lab 0, Credit 3
Introduces the principles, institutions, processes, and functions of the United States government. Emphasizes national government, development of the constitutional system, and the role of the citizen in the democratic process.

POLI 253 INTRODUCTION TO COMPARATIVE POLITICS
Lecture 3, Lab 0, Credit 3
Survey of politics in democratic, post-communist, and developing societies; emphasis on major actors and institutions.
Prerequisite: ENGL 102

POLI 260 INTRODUCTION TO POLITICAL THEORY
Lecture 3, Lab 0, Credit 3
Basic concepts of analysis of normative and empirical political thought.
Prerequisite: ENGL 102

PROCESS TECHNOLOGY
PTEC 101 INTRODUCTION TO PROCESS TECHNOLOGY
Lecture 3, Lab 0, Credit 3
Introduces the field of process operations within the process industry and reviews the roles and responsibilities of process technicians, the environment in which they work, and the equipment and systems that they operate. LEAP credit is available.
Prerequisites: Eligibility for ENGL 101 and college mathematics
Lab Fee Required and additional online fee applies

PTEC 131 PROCESS INSTRUMENTATION I
Lecture 2, Lab 2, Credit 3
Studies instruments and instrument systems used in the petrochemical process industry, including terminology, process variables, symbology, control loops, and basic troubleshooting.
Prerequisites: Eligibility for ENGL 101 and college mathematics
Additional online Lab Fee Required

PTEC 132 PROCESS INSTRUMENTATION II
Lecture 2, Lab 2, Credit 3
Continues Instrumentation I using actual demonstration units. Introduces switches, relays, annunciator system, signal conversion, transmission, controllers, control schemes, advance control schemes, digital control, programmable logic control, distributed control systems, instrumentation power supplies, emergency shutdown systems, and instrumentation malfunctions.
Prerequisites: PTEC 131 and eligibility for college mathematics

PTEC 161 PROCESS TECHNOLOGY I EQUIPMENT
Lecture 2, Lab 2, Credit 3
Introduces equipment used in the process industry. Studies many process industry-related equipment concepts including purpose, components, and operation. Emphasizes the process technician's role in operating and troubleshooting equipment.
Prerequisite: PTEC 101

**PTEC 203 SAFETY, HEALTH,
AND ENVIRONMENT**

Lecture 2, Lab 2, Credit 3

Introduces various types of plant hazards, safety and environmental systems and equipment, and regulations under which the industry is governed.

Prerequisites: PTEC 101 and PTEC 131. Online course requires CSCI 101 or CSCI 190

Additional On-line Lab Fee Required

PTEC 207 QUALITY

Lecture 3, Lab 0, Credit 3

Introduces many process industry-related quality concepts including operating consistency, continuous improvement, plant economics, team skills, and statistical process control (SPC).

Prerequisites: PTEC 131 and PTEC 161. Online course requires CSCI 101 or CSCI 190

Additional On-line Lab Fee Required

PTEC 220 OIL AND GAS PRODUCTION

Lecture 3, Lab 2, Credit 4

Introduces process technology students to the jobs, duties and tasks performed by the oil and gas production technician. Covers the role of the oil and gas production technician; the marketing of petroleum and petroleum productions; petroleum geology and exploration; drilling operations; well completion, work over and servicing; the wellhead system and equipment; and the emulsion separation and treatment system and equipment. Covers the natural gas treatment, dehydration and compressions system and equipment; the produced water treatment and handling system and equipment; auxiliary systems and equipment; artificial lift and enhanced recovery techniques; pumping and transportation systems; and safety, health and environmental considerations relative to the field of oil and gas production.

Prerequisites: PTEC 132, PTEC 161, and PTEC 203

**PTEC 242 PROCESS TECHNOLOGY II
UNIT SYSTEMS**

Lecture 2, Lab 2, Credit 3

Studies the interrelation of process equipment and process systems by arranging process equipment into basic systems; by describing the purpose and function of specific process systems; by explaining how factors affecting process systems are controlled under normal conditions; and recognizing abnormal process conditions. Introduces the concept of system and plant economics.

Prerequisites: PTEC 132, PTEC 203, and PTEC 263 or

Corequisite: PTEC 263

Lab Fee Required

**PTEC 243* PROCESS TECHNOLOGY III
OPERATIONS/CAPSTONE**

Lecture 3, Lab 2, Credit 4

Teaches the operation of an entire unit within the process industry using existing knowledge of equipment, systems, and instrumentation. Studies concepts related to commissioning, normal startup, normal operations, normal shutdown, turnarounds, and abnormal situations, as well as the process technician's role in performing the tasks associated with these concepts within an operating unit. **Requires a project.**

Prerequisites: CHEM 101 and CHEM 101L or CHEM 104 and CHEM 104L and PTEC 242* and PTEC 263

Lab Fee Required



**PTEC 244 PROCESS
TROUBLESHOOTING**

Lecture 2, Lab 2, Credit 3

Applies a six-step troubleshooting method for solving and correcting operation problems. Focuses on malfunctions as opposed to process design or configuration improvements. Uses data from instrumentation to determine the cause for abnormal conditions in an organized and regimented way.

Prerequisites: PTEC 242 and PTEC 263

Lab Fee Required

PTEC 263 FLUID MECHANICS

Lecture 2, Lab 2, Credit 3

Addresses fluids, fluid types, chemical and physical natures and factors affecting fluids while in motion. Reviews basic calculations relative to flow and volume. Discusses other topics such as laminar/turbulent flow, viscosity, and Reynolds Number.

Prerequisites: PTEC 131 and PTEC 161 and either MATH 101 or MATH 110 and either PHSC 101 and PHSC 101L, or PHYS 201 and PHYS 210L

Corequisite: PTEC 242

**PTEC 291 PROCESS TECHNOLOGY
INTERNSHIP**

Lecture 1, Lab 9, Credit 3

Students qualifying for an external internship must work a minimum of 135 supervised hours in a local industrial facility. Students who are unable to obtain external internships are required to take internal internships consisting of 135 hours of departmentally-approved team activities utilizing the PTEC laboratories and simulation programs.

Prerequisites: PTEC 161 and PTEC 203 and departmental approval

PSYCHOLOGY

**PSYC 200 PSYCHOLOGY OF
ADJUSTMENT**

Lecture 3, Lab 0, Credit 3

Addresses both scientific and applied aspects of the psychology of adjustment. Includes aspects of personality, stress and coping, social influences on adjustment, and interpersonal relationships. Facilitates self-understanding and the exploration of alternative behavioral strategies and problem-solving techniques.

**PSYC 201 INTRODUCTION TO
PSYCHOLOGY**

Lecture 3, Lab 0, Credit 3

Exposes students to major theories, research methods, and applied areas of psychology. Serves as a prerequisite for most advanced psychology courses at BRCC and surrounding four-year universities.

**PSYC 202 PSYCHOLOGY OF
DEVELOPMENT**

Lecture 3, Lab 0, Credit 3

Addresses both scientific and applied aspects of the field of developmental psychology and how it applies to development of humans throughout their life spans. Includes childhood, adolescence, adult and aging, and the changes experienced during these periods. Examines social and formal learning, personality development and adjustment, and interpersonal relationships.

Prerequisite: PSYC 201

PSYC 203 EDUCATIONAL PSYCHOLOGY

Lecture 3, Lab 0, Credit 3

Addresses both scientific and applied aspects of educational psychology and how it is applied to education and learning. Includes aspects of personality, stress and coping, social influences on adjustment, and interpersonal relationships. Facilitates self-understanding and the exploration of alternative behavioral strategies and problem-solving techniques.

Prerequisite: PSYC 201

PSYC 204 PSYCHOLOGY OF CHILD DEVELOPMENT

Lecture 3, Lab 0, Credit 3

Addresses both scientific and applied aspects of child development from conception to adolescence. Studies of growth, adjustment, and the capacities of children at different stages of development including physical, cognitive, social, and personality development.

Prerequisite: PSYC 201

PSYC 205 SOCIAL PSYCHOLOGY

Lecture 3, Lab 0, Credit 3

Studies how cultural forces guide individual and group behaviors. Includes self-fulfilling prophecy, social dominance, conformity, persuasion, intimacy, discrimination, and aggression.

Prerequisite: PSYC 201

PSYC 206 DESCRIPTIVE STATISTICS IN PSYCHOLOGY

Lecture 3, Lab 0, Credit 3

Introduces descriptive and inferential statistics. Includes frequency distributions, measures of variability, normal curve, percentiles, regression, probabilities, t-Tests, and analysis of variance.

Prerequisites: MATH 101/110 and PSYC 201

PSYC 206L DESCRIPTIVE STATISTICS IN PSYCHOLOGY LAB

Lecture 0, Lab 2, Credit 1

Introduces descriptive and inferential statistics. Includes frequency distributions, measures of variability, normal curve, percentiles, regression, probabilities, t-Tests, and analysis of variance through computer-based programming.

Prerequisites: MATH 101 or MATH 110 and PSYC 201

Corequisites: PSYC 206

Note: Not transferable as MATH 202 Basic Statistics I or MATH 203 Basic Statistics II

READING

READ 090 FOUNDATIONS OF READING 090

Lecture 3, Lab 0, Credit 3

Prepares students for the demands of college-level reading. Reviews and builds upon the basic skills necessary for students to become efficient and critical readers.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

READ 091 FOUNDATIONS OF READING 091

Lecture 3, Lab 0, Credit 3

Enhances reading skills in preparation for college-level textbook reading. Reviews the basic skills necessary for students to become better readers and stronger thinkers. **Includes a special project.**

Prerequisites: Appropriate placement test score and/or READ 090

Corequisite: Academic Learning Center attendance

REAL ESTATE

REAL 102 REAL ESTATE PRINCIPLES I

Lecture 3, Lab 0, Credit 3

Provides an overview of the entire career field of real estate. Studies closing costs, economics, financing, land, marketing, and written instruments. Discusses terminology and the career ladder in this industry. Includes discussion of *Louisiana Civil Law*. The combination of REAL 102 and REAL 202 prepares students to sit for the *Louisiana Real Estate Exam*.

REAL 202 REAL ESTATE PRINCIPLES II

Lecture 3, Lab 0, Credit 3

Continues REAL 102. Includes study of financing, taxes and assessments, appraisal, licensing, and employment and agency relationships. Also includes discussion of *Louisiana Civil Law*. The combination of REAL 102 and REAL 202 prepares students to sit for the *Louisiana Real Estate Exam*.

Prerequisite: REAL 102

SCIENCE TECHNOLOGY

STEC 101 INTRODUCTION TO ENVIRONMENTAL AND ENGINEERING TECHNOLOGY

Lecture 1, Lab 0, Credit 1

Introduces the duties and responsibilities of environmental and engineering technologists and various environmental and engineering fields and topics with special emphasis on career opportunities in the Gulf coast region. Introduces students to basic concepts of environmental and engineering technology and problem-solving strategies by exploring selected environmental problems of the Gulf coast region. Explores internships in business, industry, public agencies, academia, and nonprofit organizations.

STEC 201 ENVIRONMENTAL REGULATIONS AND COMPLIANCE

Lecture 3, Lab 0, Credit 3

Introduces basic requirements for compliance with federal, state, and local, environmental laws and regulations. Course topics will include water quality control, air quality control, and hazardous waste management. The application of regulatory concepts to current environmental issues of the Gulf coast region will be emphasized.

Prerequisites: ENGL 101

Prerequisite or Co-requisite: STEC 222

STEC 202 INTRODUCTION TO MAPPING AND GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Lecture 3, Lab 0, Credit 3

Introduces the mapping sciences with a primary focus on Geographic Information Systems (GIS). Covers the history, structure, uses, hardware and software requirements, and basic operations of GIS. Examines the use of other geographic technologies (mapping, aerial photography, remote sensing, and global positioning systems) as they relate to GIS use. Through hands-on projects and case studies, this course illustrates concepts and applications of GIS, with emphasis on applications in environmental science and issues of the Gulf coast region.

Prerequisites: CSCI 192 and eligibility for English 101 and college math



**STEC 203 ENVIRONMENTAL
MONITORING, SAMPLING
AND ANALYSIS**

Lecture 2, Lab 4, Credit 4

Examines the principles and methods for monitoring and discrete sampling of environmental media, including surface water, ground water, soil, air, solid wastes, and biological tissues within the context of regulatory compliance. Sampling design covers basic statistical concepts including data variability and detection of significant differences among sample sets. Environmental monitoring techniques will be used to monitor a geographic area of the Gulf coast region to assess changes in environmental conditions. **The course includes field trips and off-campus lectures and/or demonstrations at laboratories.**

Prerequisite: ENVS 201

Lab Fee Required

STEC 206 ENGINEERING GRAPHICS

Lecture 3, Lab 2, Credit 4

Covers principles and methods useful to engineering technology which are used in determining space relations of points, lines, planes, and their combination. Develops drafting skills and introduces sketching, drafting instruments, computer software for graphic representations and problem-solving involving environment issues of the Gulf coast region. Emphasis placed on graphical analysis, orthographic projection, auxiliary views, pictorial drawings, dimensioning methods, and sectioning with adherence to drafting standards. AutoCAD or similar computer-aided drafting and design software will be used.

Prerequisites: MATH 101/110 and CSCI 192

STEC 207 SURVEYING

Lecture 2, Lab 2, Credit 3

Covers the fundamentals of surveying but does not propose to make the student a surveyor. Prepares the student to work as a member of a surveying field party, including the position of instrument person. It serves as a foundation course for future study in surveying and teaches basic fieldwork and procedures.

Prerequisite: MATH 111

**STEC 222 WRITING AND
COMMUNICATION IN
SCIENCE TECHNOLOGY
CAREERS**

Lecture 3, Lab 0, Credit 3

Prepares science technology students for writing and communication skills needed in the science technology workplace. Students will learn to write and interpret a variety of technical documents such as letters, memos, reports, proposals, contracts, and technical guides. In addition, students will learn interpersonal and workforce communication skills.

Prerequisites: ENGL 101 and division approval



STEC 299 SCIENCE TECHNOLOGY INTERNSHIP

Lecture , Lab , Credit 2 – 4*

*Credit hours will be determined by the Science Technology Advisory Group. The Environmental and Engineering Concentrations both require 4 credits of STEC 299 for graduation. Students are strongly encouraged to complete a 4-credit internship rather than smaller credit internships (totaling four) in order to maximize the benefits of the internship. In some circumstances the **Division may allow a substitute course in lieu of STEC 299.**

A capstone experience in the workforce for a student in a specialized field involving written agreement between the educational institution and a sponsor (government agency, business or industry). Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the college that directly relate to specific occupational outcomes. This may be a paid or unpaid experience and may be repeated if topics and learning outcomes vary. **Assignments and credit hours received will be determined by the division.**
Prerequisite: Division approval

SOCIOLOGY

SOCL 200 INTRODUCTION TO SOCIOLOGY

Lecture 3, Lab 0, Credit 3

Provides students with an understanding of human society and social life. Introduces students to the major subject areas of sociology, including the major theoretical perspectives and theorists; techniques of research; components of culture; social organization, institutions, inequality; and social change.

SOCL 203 RACE RELATIONS

Lecture 3, Lab 0, Credit 3

Provides students with an understanding of race relations and social life. Introduces students to issues on immigration policy; desegregation of public schools; affirmative action-public policy; religious practice of racial segregation; institutional racism; educational opportunity and inequality; discrimination by race, gender, and age; racial economics and racial politics; imperialism or exploitation of labor; and class versus race in determining life chances and social upward mobility.

SOCL 205 CONTEMPORARY SOCIAL PROBLEMS

Lecture 3, Lab 0, Credit 3

Focuses on both individual and societal levels (thus, on both social action and social structure) and on the reciprocal relationship between them.

SPANISH

SPAN 101 ELEMENTARY SPANISH I

Lecture 3, Lab 0, Credit 3

Introduces Spanish language and culture and explores the basic grammatical structure of the Spanish language. Develops writing, reading, listening, and speaking skills and instills an appreciation for the geography, food, music, values, and customs of the Hispanic world.

SPAN 102 ELEMENTARY SPANISH II

Lecture 3, Lab 0, Credit 3

Extends elementary knowledge of the basic grammatical structure of the Spanish language and culture. Continues to develop reading, writing, listening, and speaking skills, and instills an appreciation for the geography, food, music, values, and customs of the Hispanic world.

Prerequisite: SPAN 101 or equivalent

SPAN 201 INTERMEDIATE SPANISH I

Lecture 3, Lab 0, Credit 3

Completes the review of the basic grammatical structure of the Spanish language and continues developing appreciation for Hispanic culture through the reading of diverse cultural texts. Includes additional emphasis on reading and writing.

Prerequisite: SPAN 102 or equivalent

SPAN 202 INTERMEDIATE SPANISH II

Lecture 3, Lab 0, Credit 3

Continues skills developed in SPAN 201. Emphasizes reading and writing skills and personal communication. Develops further appreciation and understanding of the Hispanic culture.

Prerequisite: SPAN 201 or equivalent

SPEECH**SPCH 101 FUNDAMENTALS OF COMMUNICATION**

Lecture 3, Lab 0, Credit 3

Develops an awareness and appreciation of the history and traditions of speech communication as a field of academic study. Includes fundamental codes, functions, and processes of oral communication and public speaking assignments.

SPCH 120 TECHNIQUES OF SPEECH

Lecture 3, Lab 0, Credit 3

Teaches basic public presentation principles and skills and considers ethics of public speaking. Includes speeches of introduction, information, demonstration, persuasion, and special occasion.

Prerequisite: Eligibility for ENGL 101

SPCH 210 INTERPERSONAL COMMUNICATION

Lecture 3, Lab 0, Credit 3

Introduces basic principles and theories of interpersonal communication. Includes practical skills for enhancing everyday relational communication in a variety of social and professional settings. Enhances appreciation for intercultural, gender, and power issues in dyadic communication.

Prerequisite: Eligibility for ENGL 101

SPCH 218 INTERCULTURAL COMMUNICATION

Lecture 3, Lab 0, Credit 3

Introduces the basic principles and theories of intercultural communication. Students also learn practical skills for enhancing everyday rational intercultural communication in a variety of social and professional settings.

Prerequisite: Student must complete ENGL 101 with a **“C” or better**

SPCH 220 COMMUNICATION FOR BUSINESS PROFESSIONALS

Lecture 3, Lab 0, Credit 3

Assists students in business-related presentations. Includes one information-seeking interview and two four-to-six minute presentations, including one group presentation. Examines general theories and principles of organizational communication.

Prerequisite: Eligibility for ENGL 101



SPCH 230 COMMUNICATING IN THE CLASSROOM

Lecture 3, Lab 1.5, Credit 3

Provides paraprofessionals and education majors with the knowledge of basic communication principles and how they relate to a teaching and learning situation. Heightens early awareness of conventions, requirements and expectations that are associated with teaching students to prepare themselves for service in their communities. Provides theoretical and practical training in the area of oral address and enhances the skills used in speaking through observations, practice and insightful criticism.

Requires twenty hours of field experience in a school setting.

Prerequisite: Eligibility for ENGL 101

SPCH 240 PERFORMANCE OF LITERATURE

Lecture 3, Lab 0, Credit 3

Introduces students to the study of literature through performance of poetry, prose, and dramatic literature. Students prepare texts for performance, study various methods of performing texts, and write about literary texts, performances and performing. **Includes in-class performances, written assignments and cultural critiques.**

Prerequisite: Eligibility for ENGL 101

SPCH 263 ARGUMENTATION AND DEBATE

Lecture 3, Lab 0, Credit 3

Introduces fundamentals of argumentation and debate: analysis, brief-construction, evidence, reasoning, and refutation. Explores rhetorical tradition from Socrates to modern civic debate. **Includes debates** on vital questions of the day.

Prerequisite: SPCH 101, SPCH 120, or equivalent



TEACHER EDUCATION

TEAC 201 TEACHING AND LEARNING IN DIVERSE SETTINGS I

(Formerly EDUC 201)

Lecture 3, Lab 2, Credit 3

This course, the first of a two-course sequence, introduces education majors to the field of teaching and focuses on the developmental needs of students. Three primary topics will be addressed within the course: an introduction to education and professional issues, child development/psychology, and technology for teaching and learning. The course will involve a combination of lecture and site-based experiences in local schools.

Prerequisites: Students must have earned a **2.5 G.P.A.**, accumulated **30 credit hours**, and earned a **"C" or better** in ENGL 102.

Co-requisites: After undergoing a criminal background check, students must complete **19 hours** of field experience at approved sites.

Software License Fee Required

**TEAC 203 TEACHING AND LEARNING
IN DIVERSE SETTINGS II**
(Formerly EDUC 202)

Lecture 3, Lab 2, Credit 3

This course, the second of a two-course sequence, introduces education majors to the field of teaching and focuses on the diverse needs of students. Two primary topics will be addressed within the course: an introduction to education and child development/psychology. The course will involve a combination of lecture and site-based experiences within schools.

Prerequisites: Students must have earned a **2.5 G.P.A.**, have earned a **“C” or better** in MATH 167, Elementary Number Structure, and TEAC 201 Teaching and Learning in Diverse Settings I, have completed an attempt of PRAXIS I, be a candidate for graduation, and have the permission of the program director.

Co-requisite: Students must complete **18 hours** of field experience at approved sites with diverse populations of various achieving students.

THEATRE

**THTR 100 INTRODUCTION
TO THEATRE**

Lecture 3, Lab 0, Credit 3

Surveys history of theatre and develops an appreciation and enjoyment of dramatic art. Develops an appreciation for artists who bring the playwrights' pages to life and considers the contribution to the audience.

THTR 200 ACTING I

Lecture 3, Lab 0, Credit 3

Exercises the separate parts of the composite art of acting: thought, emotion, specific movement and vocal techniques. Emphasizes improvisation and practical exercise leading to formal scene work. Develops a firm foundation in basic acting technique.

Lab Fee Required

THTR 225 ACTING II

Lecture 3, Lab 0, Credit 3

Builds upon skills in Acting I. This course emphasizes an understanding of the fundamental techniques of character analysis and portrayal, textual analysis, and communicating with the body and voice by studying and performing scenes from modern realistic dramas.

Prerequisite: THTR 200



Administrators, Faculty and Staff

ADMINISTRATIVE STAFF

Dorsey, Myrtle E. B.

Chancellor

Ph.D., University of Texas at Austin

Ebersole, Bradley

Vice Chancellor for Academic Affairs

Ph.D., University of Maryland

Hilterbran, Stephen

Vice Chancellor for Student Affairs

Ed.D., University of Oklahoma

Mouton, Phyllis

Vice Chancellor for Workforce, Corporate & Continuing Education

M.B.A., Louisiana State University

Rogers, Maxine

Vice Chancellor for

Administration and Finance/Audit Liaison

M.B.A., Amber University

FACULTY

Adams, Idell

Professor,

Developmental Reading

Liberal Arts

Ph.D., University of New Orleans

Ales, JoDale

Associate Professor, Biology

Math and Science

Ph.D., Louisiana State University

Aroskar, Nisha

Instructor, Economics

Business and Technology

Ph.D., Ohio State University

Atchley, Amy

Assistant Professor, Speech

Liberal Arts

Ph.D., Louisiana State University

Avery, Sue

Associate Professor, English

Liberal Arts

M.A., Louisiana State University

Babin, Bryan

Instructor, Process Technology

Business and Technology

B.S., Southeastern Louisiana University

Backstedt, Carol B.

Assistant Professor, Nursing

Math and Science

M.S.N., Louisiana State University

Medical School, Health and Science Center

Baskin, Eric L.

Associate Professor, Music

Liberal Arts

M.A., Southern University

Batiste, Linda M.

Assistant Professor, Accounting

Business and Technology

M.P.A., Southern University

Belonga, Isaac J.

Associate Professor, History

Liberal Arts

M.A., University of California-
Los Angeles

Binning, Wayne

Professor, History

Liberal Arts

Ph.D., University of North Carolina

Bockrath, Gloria

Associate Professor, Psychology

Math and Science

Ph.D., University of New Orleans

Boone, Ana

Instructor, Spanish

Liberal Arts

M.A., Louisiana State University

Borskey, Debra

Associate Professor, Computer Application

Business and Technology

M.S., Georgia Institute of Technology

Briggs, Sheilia J.

Instructor, Nursing and Allied Health

Math and Science

M.S.N., Southern University

Brossette, Kathy T.

Assistant Professor, Process Technology
Business and Technology
M.S., Southern University

Burrell, Erica

Assistant Professor, Sociology
Math and Science
M.S., Southern University

Caminita, Cristina M.

Instructor, Library
Learning Resources Center
M.L.I.S., Louisiana State University

Carlson, James S.

Assistant Professor, Speech
Liberal Arts
M.S., University of Southern Mississippi

Cazes, Anna L.

Assistant Professor, Nursing
Nursing and Allied Health
Ph.D., Louisiana State University
Health Science Center

Chavis, Joanie D.

Dean, Learning Resources Center
Associate Professor, College Success Skills
M.L.I.S., Louisiana State University

Craig, Lynn M.

Associate Professor, Mathematics
Math and Science
M.S., Southern University

Cross, Rebecca M.

Assistant Professor, Business
Business and Technology
M.B.A., Louisiana State University

Cummins, Christen M.

Instructor, English
Liberal Arts
Ph.D., Louisiana State University

D'Abundo, Denise

Instructor, Biology
Math and Science
Ph.D., Louisiana State University

Daniel, Janet

Associate Professor, Economics
Business and Technology
Ph.D., Louisiana State University

Daniel, Ross

Associate Professor, Economics
Business and Technology
M.A., West Virginia University

Davidson, Sharon S.

Instructor, English
Liberal Arts
M.A., Louisiana State University

Davis, Joy O.

Associate Professor, Biology
Math and Science
M.S., Southern University

Domangue, Thomas

Instructor, Psychology
Math and Science
M.A., Louisiana State University

Dorá, Raven R.

Instructor, Computer Technology
Business and Technology
M.S., Southern University

Dozier, Todd

Assistant Professor, History
Liberal Arts
M.A., Louisiana State University

DuBois, Evelyn

Associate Professor, Computer Science
Business and Technology
M.S., New Jersey Institute of Technology

Egedy, Karen S.

Associate Professor, Mathematics
Math and Science
M.Ed., Louisiana State University

Elkins, Clarence A.

Associate Professor, Biology
Math and Science
Ph.D., University of Nebraska—Lincoln

Elliott, Debbie W.

Associate Professor, English
Liberal Arts
M.Ed., Southern University

Ernest, Steven

Associate Professor, Business
Business and Technology
M.B.A., Southeastern Louisiana University

Everett, Bill

*Associate Professor, Business
Business and Technology
M.S., University of Southern Mississippi*

Flanders, Vickie G.

*Instructor, Mathematics
Math and Science
B.S., Louisiana Tech University*

Forrest, William J.

*Associate Professor, Mathematics
Math and Science
M.S., Michigan Tech University*

Gaines, Lynda

*Associate Professor, Sociology
Math and Science
M.A., Southern University*

Garton, James

*Assistant Professor, Biology
Math and Science
M.S., University of Minnesota*

Gillan, Rebecca J.

*Assistant Professor, Music
Liberal Arts
M.A., Southeastern Louisiana University*

Gischler, Victor E.

*Instructor, English
Liberal Arts
Ph.D., University of Southern Mississippi*

Glenn, Jason M.

*Instructor, Philosophy
Liberal Arts
M.A., Oklahoma State University*

Godeny, Elmer K.

*Assistant Professor, Biology
Math and Science
Ph.D., University of Texas Health
Science Center*

Goins, Otto K.

*Assistant Professor, Physical Science
Math and Science
M.S., University of Iowa*

Goodell, Rosemary W.

*Associate Professor, Art
Liberal Arts
M.S., University of California*

Graham, Bernis H.

*Instructor, Process Technology
Business and Technology
B.S., Louisiana State University*

Guess, Michael W.

*Assistant Professor, Library
Learning Resources Center
M.L.I.S., Louisiana State University*

Guillory, Christopher

*Assistant Professor, Mathematics
Reference Librarian, Library
Math and Science
M.S., Louisiana State University*

Guzman, Sandra M.

*Associate Professor, Biology
Math and Science
M.S., University of Puerto Rico -
Rio Piedras*

Hall, David T.

*Associate Professor, Psychology
Math and Science
M.A., John Kennedy University*

Harrison, Cynthia W.

*Associate Professor, Mathematics
Math and Science
M.Ed., Auburn University*

Hasek, Barbara E.

*Instructor, Biology
Math and Science
Ph.D., University of Louisiana-Lafayette*

Henderson, Gail O.

*Associate Professor, English
Liberal Arts
M.A., Northwestern State
University of Louisiana*

Henry, Jane J.

*Instructor, Biology
Math and Science
M.S., University of New Orleans*

Holliday, Valerie

*Assistant Professor, English/Philosophy
Liberal Arts
Ph.D., Louisiana State University*

Huxen, Keith

*Assistant Professor, History
Liberal Arts
Ph.D., George Washington University*

James, Sophia L.

Instructor, Nursing
Nursing and Allied Health
M.S.N., Southern University

Jones, Dynechia M.

Instructor, Mathematics
Math and Science
M.S., Southern University

Jones, Jacqueline L.

Associate Professor, Library Information Services
Assistant Director, Library Services, Library
Learning Resources Center
M.L.I.S., Louisiana State University

Jones, Kanetra H.

Associate Professor, Mathematics
Math and Science
M.S., Southern University

Jones, Leroy

Lab Manager, I Can Learn
Math and Science
M.S., Southern University

Journeé, Roger A.

Associate Professor, Mathematics
Math and Science
M.S., Southern University

Joyner, Myrtle R.

Professor, Developmental Reading
Liberal Arts
Ph.D., Kansas State University

Kongchum, Laddawan

Instructor, Library Information Services
Library Serials Supervisor, Library
Learning Resources Center
M.L.I.S., Louisiana State University

Krasner, Roberta

Assistant Professor, Political Science
Liberal Arts
Ph.D., Louisiana State University

Lee, Elizabeth P.

Associate Professor, English
Associate Dean, Academic Learning Center
Learning Resources Center
M.A., Northeastern Louisiana University

McClure, Keith M.

Associate Professor, English
Liberal Arts
M.F.A., University of Alabama

McClurg Cambric, Leanne R.

Assistant Professor, Art
Liberal Arts
M.F.A., Louisiana State University

Mack, Rosemary

Associate Professor, English
Liberal Arts
M.A., University of Manchester - England

McGhee, Rosie H.

Associate Professor, Computer Science
Business and Technology
M.S., Southern University

McKeough, Mary G.

Associate Professor, English
Liberal Arts
M.A., Boston College

McMichael, Margaret

Associate Professor, Biology
Math and Science
Ph.D., University of Florida, Gainesville

Mellieon-Williams, Francesca M.

Instructor, Biology
Math and Science
Ph.D., Louisiana State University

Miller, Raymond

Assistant Professor, Economics
Business and Technology
M.S., University of Illinois - Chicago

Mims, Jacqueline M.

Instructor, Psychology
Math and Science
Ph.D., University of Phoenix

Morello, Nicole F.

Instructor, Library Information Services
Reference Librarian, Library
Learning Resources Center
M.L.I.S., Louisiana State University

Nealy, Susan

Instructor, Business
Business and Technology
M.B.A., Louisiana Tech University

Newman, Donna W.

Associate Professor, Developmental Math
Math and Science
M.S., Southern University

Pinero, Amy V.

Instructor, Criminal Justice
Business and Technology
M.A., University of State of New York

Pope, Christopher

Instructor, English
Liberal Arts
M.A., Louisiana State University

Posey, Ronald A.

Instructor, Mathematics
Math and Science
M.S., University of New Orleans

Potier, Miles A.

Associate Professor, Mathematics
Math and Science
M.S., Southern University

Pounders, Tawna J.

Assistant Professor, Nursing
Nursing and Allied Health
M.S.N., University of Arkansas
Medical Health Center

Raiford, Vernon D.

Instructor, Process Technology
Business and Technology
B.S., Louisiana State University

Reese, Amy L.

Instructor, College Success Skills
Reference Librarian, Library
Learning Resources Center
M.S.I.S., University of Texas

Reeves, Gary

Associate Professor, Speech
Liberal Arts
M.A., Louisiana State University

Reich, Ashley L.

Instructor, Psychology
Math and Science
Ph.D., Mississippi State University

Rice, Rory O.

Instructor, Chemistry
Math and Science
Ph.D., Louisiana State University

Richerson, Robert

Assistant Professor, Business
Business and Technology
M.B.A., University of Southern Mississippi

Robert, Nicole R.

Assistant Professor, Nursing
Nursing and Allied Health
M.S.N., Southern University

Roberts-Whalen, Shannon W.

Assistant Professor, Psychology
Math and Science
M.S., University of Louisiana at Monroe

Ross, Kristin C.

Assistant Professor, English
Liberal Arts
Ph.D., Louisiana State University

Rushing, Rita

Instructor, History
Liberal Arts
M.S., Southern University

Sampson, Paul T.

Assistant Professor, Sociology
Math and Science
M.A., Louisiana State University

Satpathi, Suchitra

Associate Professor, Developmental English
Liberal Arts
J.D., Temple University

Schmidt, Steve I.

Associate Professor, Art
Liberal Arts
M.F.A., Louisiana State University

Sedevie, David

Instructor, Theatre and Film
Liberal Arts
M.A., University of Southern Mississippi

Seidel, Kathryn

Reference Librarian, Library
Learning Resources Center
M.L.I.S., University of Illinois - Chicago

Sells, Laura R.

Assistant Professor, Speech
Liberal Arts
Ph.D., University of Southern Florida

Shahjahan, Abul K. M.

Professor, Biology
Math and Science
Ph.D., Louisiana State University

Simien, Eugenia E.

Associate Professor, Spanish
Liberal Arts
M.A., Louisiana State University

Simon, Daniel

Assistant Professor, History
Liberal Arts
M.A., Southeastern Louisiana University

Smith, Carolyn

Associate Professor, Developmental Reading
Liberal Arts
Ph.D., Louisiana State University

Stacy, Jeanne

Assistant Professor, English
Assistant Director, Academic Learning Center
Learning Resources Center
M.Ed., University of Maryland

Stallone, Jaimie

Instructor, English
Liberal Arts
M.A., Southeastern Louisiana University

Stephens, Karen

Associate Professor, Chemistry
Math and Science
M.S., Southern University

Stigge, Mark J.

Instructor, Mathematics
Math and Science
M.S., University of Nebraska

Stokes, Sandra D.

Associate Professor, Math
Math and Science
M.Ed., Southern University

Talley, Laci L.

Associate Professor, English
Liberal Arts
M.A., Southeastern Louisiana University

Taylor, Dennis

Associate Professor, Mathematics
Math and Science
M.S., Southern University, Baton Rouge

Tebault, Bob P.

Associate Professor, Math
Math and Science
M.S., Southern University

Tucker, Richard L.

Instructor, English
Liberal Arts
B.S., Southern University

Turner, Patsy K.

Instructor, Speech
Liberal Arts
M.F.A., University of Southern Mississippi

Tyler, Ed

Associate Professor, English
Liberal Arts
M.A., University of Missouri

Tyson-Polk, Brandy M.

Instructor, Computer Technology
Business and Technology
B.S., Southern University

Varnado, Sydney L.

Instructor, English
Liberal Arts
M.A., Southeastern Louisiana University

Vidrine, Andrea

Associate Professor, Business
Business and Technology
M.B.A., Louisiana State University

Wadley-Miller, Samara

Instructor, Physics
Math and Science
M.A., University of Louisville

Walker, Dianne

Instructor, History
Liberal Arts
Ph.D., University of Mississippi

Weaver, Jeffrey T.

Assistant Professor, Mathematics
Math and Science
M.S., Loyola University - New Orleans

Wells, Ida Maxie

Professor, English
Liberal Arts
Ph.D., Louisiana State University

Wilder, Emmett

Associate Professor, Developmental English
Liberal Arts
M.A., Louisiana State University

Younger, Laura

Associate Professor, Biology
Math and Science
M.S., Louisiana State University

Zeh-Youe, Anthony Q.

Associate Professor, Chemistry
Math and Science
Ph.D., Louisiana State University

STAFF**Allen, Lloyd**

IT Network Manager
Information Technology
B.S., Southern University

Anderson, Paris

Coordinator 3
Office of the Vice Chancellors
B.A., Lakeland College

Andrus, Dionne

Associate Director/Lead Analyst
Information Technology
B.S., University of Phoenix

Andrus, Stephen

Assistant Director
Student Programs and Resources
B.S., University of Phoenix

Arbour, Sherry

Accountant 2
Accounting and Finance

Banks, Donise

Administrative Assistant 2
Financial Aid and Scholarships
B.A., Dillard University

Baptiste, Lloyd

Director
Facilities and Public Safety
B.S., Southern University

Bean, Caronda

Enrollment Services Specialist/
Assistant to Executive Director
Enrollment Services
B.S., Southern University

Bibbins, Carlesia

Coordinator
Workforce, Corporate, and
Continuing Education
B.A., Southern University

Birks, Marvin

Career Counselor
Advising, Counseling, and Career Services
M.Ed., University of New Orleans

Blythe, Randy

Bookstore Manager
BRCC Bookstore

Brown, Calandra

Director
Financial Aid and Scholarships
M.S., Southern University

Brown, Rickey

Student Programs & Resources Specialist
Student Programs and Resources
Assistant Baseball Coach
B.S., Southern Arkansas University

Brown, Tanasha

Coordinator, Faculty Support
Liberal Arts
B.S., Louisiana State University

Burrell, Edward

Maintenance Repairer 1
Facilities and Public Safety

Butler, Decobea

Administrative Assistant 1
Advising, Counseling, and Career Services
A.A.S., Baton Rouge Community College

Butler, Susie

Associate Director
Enrollment Services
B.S., University of Southwestern Louisiana

Carter, Veronica

Administrative Assistant 1
Enrollment Services

Celestine, Andrea

Enrollment Services Specialist
Enrollment Services
M.A., University of Phoenix

Charles, Theresa

Payroll Manager
Human Resources and Payroll
M.B.A., Grambling State University

Christophe, Celyn

Executive Director, Continuing Education
Workforce, Corporate and
Continuing Education
M.Ed., University of New Orleans

Clay, Nancy

Testing Center Specialist
Enrollment Services
M.Ed., University of Nebraska

Constantin, Michael

Assistant Director, Purchasing
Accounting and Finance
B.S., Louisiana State University

Corvers, Shana

Director, Institutional Advancement
Ph.D., Louisiana State University

Davis Terrence

Police Officer 3
Facilities and Public Safety
B.A., Southeastern Louisiana University

David-Valentine, Amy

Career Advisor/Perkins Grant
Institutional Advancement
B.A., Southeastern Louisiana University

DeSoto, Marcelle

Administrative Assistant 1
Small Business Training Center
Workforce, Corporate, and
Continuing Education

Dupuy, L. J.

Athletics, Head Men's Baseball Coach
Student Affairs

Fair, Lisa

Assistant Director
Human Resources and Payroll
B.S., University of Phoenix

Ferguson, Yvette

Coordinator, Academic Learning Center
Learning Resources Center
B.S., Southern University, Baton Rouge

Fernandes, Bibiana

Optical Imaging Specialist
Enrollment Services
B.A., Mumbai University

Flanagan, Sharon

Associate Dean
Business and Technology
Ph.D., Louisiana State University

Fox, Brian

Assistant Director
Financial Aid and Scholarships
B.S., University of South Alabama

Frie, Vinetta

Executive Director
Advising, Counseling, and Career Services
M.A., Louisiana State University

Gaither, Marie

Custodian Supervisor 2
Facilities and Public Safety

Gardner, Ozanna

Customer Service Specialist
Enrollment Services

Germany, Ethel

Administrative Coordinator 3
Math and Science
A.G.S., Baton Rouge Community College

Gibson, Sherry

Associate Dean, Associate Professor
Math and Science
M.S., Southern University

Godwin, Vivian

Academic Advisor
Advising, Counseling, and Career Services
M.Ed., University of Southern Mississippi

Green Smith, Pat

Executive Director, Corporate Training
Workforce, Corporate, and
Continuing Education
M.Ed., Southern University, Baton Rouge

Hampton, Brodrick

Writer/Editor
Public Relations
B.A., Louisiana State University

Hampton, Constance

Administrative Supervisor 1
Nursing and Allied Health

Hardnick, Jason

*Interim Financial Aid Counselor/
Veterans Affairs*
Financial Aid and Scholarships
B.S., Lincoln University

Hardy, Stacia S.

Director
Student Programs and Resources
M.Ed., Southern University

Harris, Helen

Director, Accounting
Accounting and Finance
M.B.A., University of Phoenix

Harris, Mildred

Custodian 2
Facilities and Public Safety

Hawkins, Elmira

Financial Aid Counselor
Financial Aid and Scholarships
B.A., Dillard University

Henriott, Jon

Help Desk Support Specialist
Information Technology

High, Michael

Director
Environmental Safety
M.S., Marshall University

Hill, Michelle

Director,
Learning Resources Center
M.P.A., Southern University

Hills, Vallory

Director
Public Relations
M.A., Southern University

Hollowell, Raynette

Director, Disability Services
Student Affairs
M.S., California State University

Hymel, Claudette

Coordinator to the Vice Chancellor
Academic Affairs
B. S., Our Lady of Holy Cross College

Jackson, Alterman

Executive Director
Enrollment Services
M.Ed., Milersville University

Jackson, Angela

Grant Compliance Officer
Institutional Advancement
B.A., Southern University

Jackson, Malissa

Coordinator
Upward Bound Program
M.P.A., Southern University

Jackson, Pamela

Counselor
Advising, Counseling, and Career Services
M.Ed., Southern University

Jackson-Dixon, Victoria

Police Officer 1
Facilities and Public Safety

Johnson, Adrea

Financial Aid Counselor
Financial Aid and Scholarships
A.G.S., Baton Rouge Community College

Johnson, Morgan

Coordinator, Performing Arts Pavilion
Performing Arts
M.F.A., Howard University

Lawson, Lisa

Senior Financial Aid Counselor
Financial Aid and Scholarships
B.S., Southern University

McCarroll, Brandon

IT Equipment Operator 1
Information Technology
A.A.S., Art Institute of Houston

McClanahan Patricia

Coordinator
Office of the Chancellor
A.A.S., Baton Rouge Community College

Manogin, Toni

Dean
Nursing and Allied Health
Ph.D., Nova Southeastern University

Martin, Sarah

Administrative Coordinator 1
Enrollment Services

Meeks, Winnifred

Customer Service Specialist
Enrollment Services

Mitchell, Helen

Lead Coordinator
Office of the Vice Chancellors
M.Ed., Southern University

Mitchell, Steven

Director, Performing Arts Pavilion
Performing Arts
M.F.A., Syracuse University

Moore, Charlsa

Administrative Graphics Specialist
Public Relations
B.F.A., B.A., Louisiana State University

Moore, Tony

Chief Information Officer
Information Technology
M.S., Louisiana State University

Moze, Tony

Maintenance Repairer 2
Facilities and Public Safety

Morgan, Tanesha

Financial Analyst
Accounting and Finance
M.B.A., Southeastern Louisiana University

Myer, Toni

Program Manager
Small Business Training Center
Workforce, Corporate and
Continuing Education
B.S., University of Southwestern Louisiana

Nguyen, Duc

IT Coordinator
Information Technology
A.S., Tien Giang College

O'Connor, Ronald

Custodian 2
Facilities and Public Safety

Orellana, Susan

Administrative Assistant 2
Enrollment Services

Ott, Eric

IT Equipment Operator 2
Information Technology

Parker, Louis

Guard
Facilities and Public Safety

Parker, Stephen

Executive Director
Accounting and Finance
M.P.A., Louisiana State University

Parms, Willie

Director, External Resources
Institutional Advancement
B.A., Tulane University

Patin, Joseph

Custodian 2
Facilities and Public Safety

Perry, Regina

Media Services Coordinator
Learning Resources Center
M.S., Louisiana State University

Ponthieux, Gene

Dean
Math and Science
M.A., Louisiana State University

Rami, Lucinda

Coordinator 3
Business and Technology
B.S., University of Phoenix

Randall, Carolyn

Director
Human Resources and Payroll
M.A., University of Phoenix

Reynaud, André

Counselor
Advising, Counseling, and Career Services
M.A., Louisiana State University

Robinson, Amanda

Coordinator
Pathways to Construction
Workforce, Corporate, and
Continuing Education
B.S., Louisiana State University

Rollins, Julie

Administrative Program Specialist A
Workforce, Corporate and
Continuing Education

Rollins, Phillip

Administrative Coordinator 2
Facilities and Public Safety

Sarno, Christopher

Recruiter
Enrollment Service
B.A., Georgia State University

Schaffer, Leslie

Maintenance Repairer
Facilities and Public Safety

Scott, LaTonya

Media Specialist
Public Relations
M.A., Southern University

Seaman, William

Program Director
Pathways to Construction
Workforce, Corporate, and
Continuing Education

Self, Michael

*Assistant Director, Institutional
Effectiveness/Institutional Advancement*
M.S., Southern University

Sherrard, Erica

Executive Assistant to the Chancellor
Office of the Chancellor
M.B.A., University of Phoenix

Sideboard, Dion

Police Officer 3
Facilities and Public Safety

Simmons, Lakisha

Academic Advisor
Advising, Counseling, and Career Services
Ph.D., Louisiana State University

Simon, Darica N.

Director
Upward Bound Program
M.P.A., Southern University

Smart, Diane

Horticultural Attendant
Facilities and Public Safety

Smith, David

Custodian Supervisor 1
Facilities and Public Safety

Smith, Stephen

Recruiter
Enrollment Services
B.S., Louisiana State University

Spooner, Emma

Custodian 2
Facilities and Public Safety

Stewart, Marlon

Accounting Technician
Accounting and Finance
B.S., Louisiana State University

Taylor, Sandra

Director
Continuing and Community Education
Workforce, Corporate and
Continuing Education
M.B.A., Nicholls State

Thibodeaux, Jesse

IT Equipment Operator 1
Student Affairs

Thompson, Harry

Director
Bienvenue Student Center
M.A., Southern University, Baton Rouge

Tigue, John

Dean
Liberal Arts
Ph.D., Florida State University

Tilley, Genoria

Assistant Director, Public Safety
Facilities and Public Safety
M.P.A., Southern University

Turner, Malcolm

Custodian Supervisor 1
Facilities and Public Safety

Walker, Anner

Assistant Director
Facilities and Public Safety

Wallace, Christy

Interim Coordinator
Accounting and Finance

Washington, Bland

Accounting Technician
Accounting and Finance
B.S., Southeastern Louisiana University

Washington, Taylor
IT Technical Support Specialist 2
Information Technology
A.A.S., ITT Technical College

White, Lenora
Support Manager
Information Technology
M.S., University of Phoenix

Wilkins, Shontell
Assistant Director
Enrollment Services
M.A., Northwestern State University

Wille, Cynthia
Women's Fast-Pitch Softball Coach
Student Affairs
M.Ed., McNeese State University

Williams, Crystal
Property Control Coordinator
Accounting and Finance
B.S., Jackson State University

Williams, Cynthia
Customer Service Specialist
Enrollment Services
M.B.A., University of Phoenix

Williams, Sandra
Associate Dean
Liberal Arts
Ph.D., Kansas State University

Williams, Walter
Data Exchange Coordinator
Financial Aid and Scholarships
M.B.A., Louisiana Tech University

Wilson, Sycondria
Administrative Assistant 1
Human Resources/Payroll

Yah, Jake
IT Analyst
Information Technology
M.S., University of Poznan

Yu, Sumei
Accounting Technician
Accounting and Finance
Associate, East China Institute
of Technology

Zanders, Ann
Executive Director
Institutional Advancement
M.Ed., University of New Orleans

Zieske, Glen
Science Lab Manager
Math and Science
B.S., Louisiana State University



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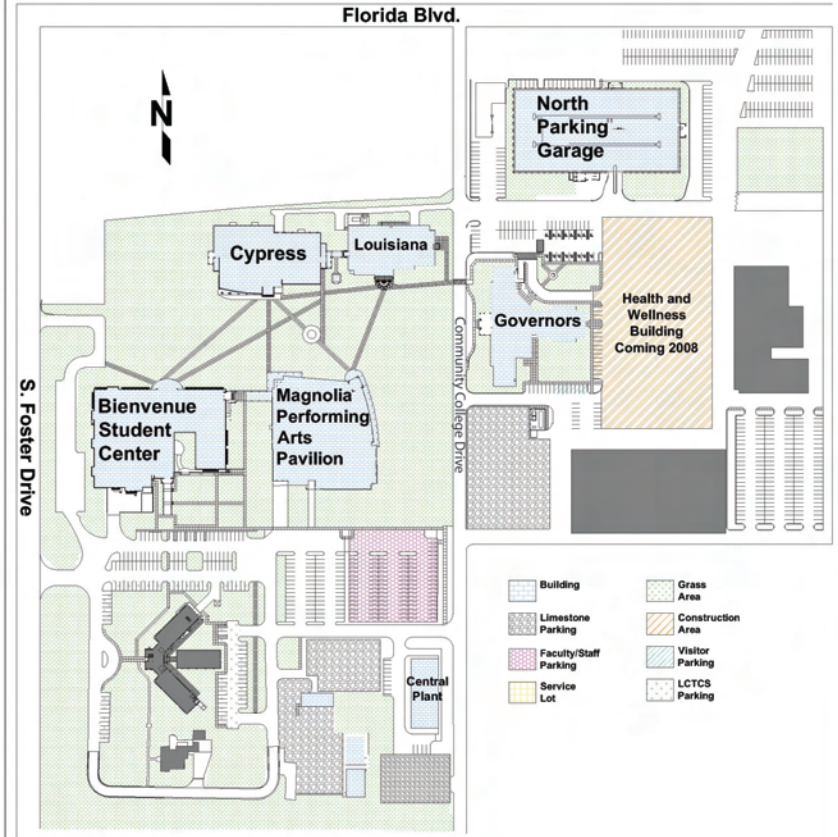
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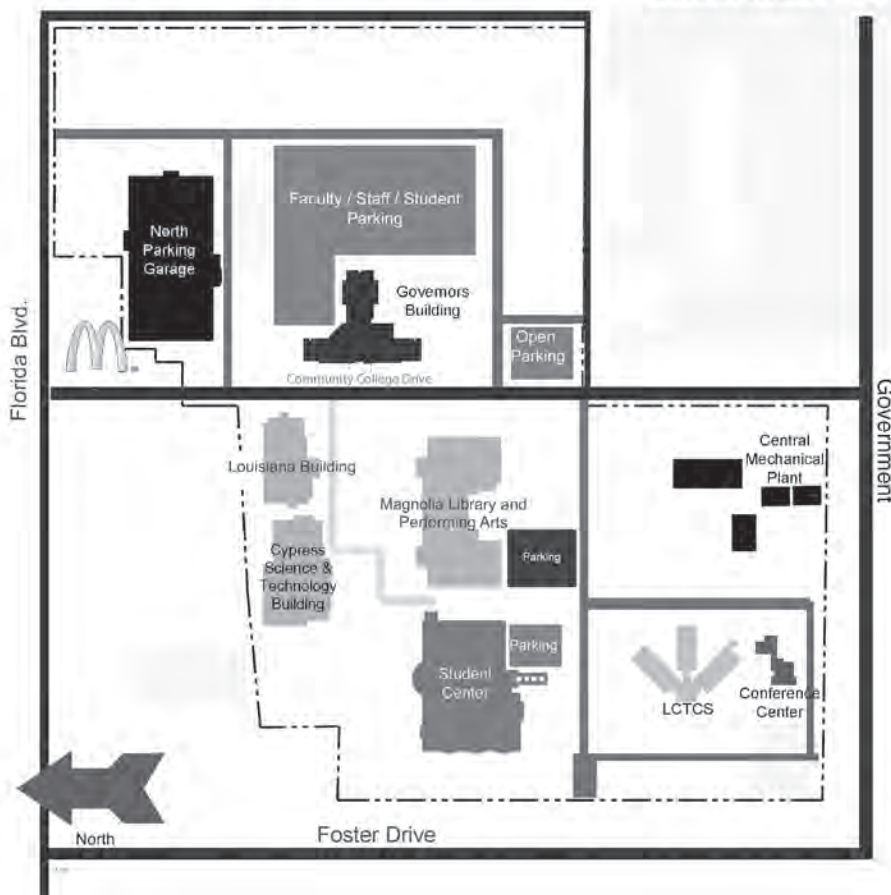
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Baton Rouge Community College



Campus Map



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Baton Rouge Community College does not discriminate on the basis of gender in admission to or employment in its education programs or activities. Title IX Coordinator is Dr. Stephen Hilterbran, Vice Chancellor for Student Affairs, 5310 Florida Boulevard, Baton Rouge, Louisiana 70806 – 225.216.8040.

The Director of Disability Services has been designated as the college's 504/ADA Compliance Officer. Any person with a disability who needs assistance should contact the Director at 225.216.8503. TDD 225.216.8702.

The Family Educational Rights and Privacy Act of 1974, as amended (also sometimes referred to as the Buckley Amendment), is a federal law regarding the privacy of student records and the obligations of the institution, primarily in the areas of release of the records and the access provided to these records. Any educational institution that receives funds under any program administered by the U.S. Secretary of Education is bound by FERPA requirements. Institutions that fail to comply with FERPA may have funds administered by the Secretary of Education withheld.

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