



Catalog 2010 - 2012

201 Community College Drive
Baton Rouge, LA 70806
225.216.8000 / 1.800.601.4558

imagine what **you** can do!

www.mybrcc.edu



Baton Rouge Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Baton Rouge Community College.

CATALOG POLICY

This catalog is designed to provide students with vital information about Baton Rouge Community College. Each student is responsible for knowing the information appearing in this catalog. Failure to read the regulations is not an excuse for noncompliance.

Rules and regulations described in this catalog have been adopted by the faculty and administration. Should a student find that extenuating circumstances might justify the waiver of a particular college regulation, the student may file a petition with the Vice Chancellor of Student Affairs in accordance with established procedures.

This catalog is not intended to be a complete statement of all procedures, policies, rules, and regulations. The college reserves the right to change, without notice, any academic or other requirements, course offerings, content, programs, procedures, rules and regulations or fees as needed. The provisions of the catalog are not to be regarded as an irrevocable contract between the student and the college. However, students are governed by the catalog in effect at the time of their admission to the college.



Catalog 2010-2012

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Baton Rouge Community College is accredited by the Association of Collegiate Business Schools and Programs to offer the following business degrees: Associate of Applied Science in Business Technology and Associate of Science in Business. Baton Rouge Community College is accredited by the Association of Technology, Management, and Applied Engineering to offer the following technology degree: Associate of Applied Science in Process Technology.

Educational and employment opportunities are offered by the Baton Rouge Community College without regard to race, color, age, national origin, religion, gender, or disability.

The Director of Disability Services has been designated as the college's 504/ADA Compliance Officer. Any person with a disability who needs assistance should contact the Director at 225.216.8503. TDD 225.216.8702. Located on campus in the Magnolia Performings Arts Pavilion & Theatre

Baton Rouge Community College does not discriminate on the basis of gender in admission to or employment in its education programs or activities. Title IX Coordinator is Dr. Stephen Hilterbran, Vice Chancellor for Student Affairs, 201 Community College Drive, Baton Rouge, Louisiana, 70806 - 225.216.8068.

The Family Educational Rights and Privacy Act of 1974, as amended (also sometimes referred to as the Buckley Amendment), is a federal law regarding the privacy of student records and the obligations of the institution, primarily in the areas of release of the records and the access provided to these records. Any educational institution that receives funds under any program administered by the U.S. Secretary of Education is bound by FERPA requirements. Institutions that fail to comply with FERPA may have funds administered by the Secretary of Education withheld.

A Member of the Louisiana Community and Technical College System (LCTCS)

Baton Rouge Community College is an Equal Opportunity/Equal Access Employer

The College

The Mission

The mission of Baton Rouge Community College is to identify and meet the educational and workforce needs of our community through innovative, accessible, and dynamic programs.

Vision

Baton Rouge Community College aspires to be the leader in providing world-class educational opportunities for our community. World class is:

- Excellence in teaching
- Access for all, and
- A sustaining resource for the economic development for the state of Louisiana.

Core Values

INTEGRITY

- Promote the highest level of ethical behavior and professionalism.
- Commit to a sense of honesty and fairness.

DIVERSITY/RESPECT

- Acknowledge the dignity, the equality and the value of every individual.
- Encourage individual differences of opinions, thoughts, and ideas.

TEAMWORK/RESPONSIBILITY

- Promote excellence and quality in programs and services.
- Provide opportunities to work together to further excellence, efficiency and growth.

ACCESSIBILITY

- Provide an open environment that promotes equal opportunities.
- Maintain a safe, barrier-free environment.

Governance

Louisiana Community and Technical College System (LCTCS)

Stephen Smith
Shriever
Board Chair

Vincent St. Blanc
Franklin
First Vice Chair

Michael Murphy
Bogalusa
Second Vice Chair

Edwards Barham Oak Ridge
Helen Bridges Carter Greensburg
Tommy Clark Bossier City
Keith Gamble Shreveport
Brett Mellington Lafayette
Woody Ogé Avondale
Dan Packer New Orleans
Paul Price Winnsboro
F. "Mike" Stone New Orleans
Deni Grissette Sunset
Allen Scott Terrill Bossier City
Stephen Toups Baton Rouge

Student Member

Brock Dubois Abbeville
Anna Hernandez Sulphur

Chancellor's Message



As an institution that strives for excellence, we recognize that quality is an attribute of that standard. Quality demands adherence to robust criteria in order to be of significant worth. Quality demands examination and revision where necessary, to keep pace with the requirements of a rapidly changing world. Quality demands flexibility in order to meet the needs of a diverse population with widely varying ideas and goals.

It is for these reasons that we are excited to present our updated catalog: it is a reflection of our commitment to both quality and excellence. We not only have new courses and programs of study; we have also revised our existing programs to ensure their educational rigor and value to our students in pursuit of academic, career, or lifelong learning goals.

This catalog is also a reflection of our responsibility as a member of our state, national, and world community. We continue to work alongside our partners in education, business, and industry to ensure that the education we provide our students is well-suited to the demands of their future path – wherever it may take them.

An integral part of our tradition is recognizing the diversity of the students we serve. We understand that not only do different people have different goals – they also take differing paths to accomplish those goals. Our programs and curricula are continually being examined to ensure that they provide students flexibility both in obtaining the education they need and in utilizing it to achieve their objectives.

Our educational philosophy is based on the invitation to explore new possibilities – to “imagine what you can do.” We are excited to continue the tradition of providing a foundation for our students to launch into their dreams...and we encourage you to join us!

Myrtle E. B. Dorsey, Ph.D.
Chancellor, Baton Rouge Community College

Innovation, Evolution, Revolution

The Story of Baton Rouge Community College



Baton Rouge Community College (BRCC) was born from a 1994 Desegregation Settlement Agreement between Louisiana and the U.S. Department of Justice in an effort to eliminate remnants of a dual-race system in the state's post-secondary educational structure. The college officially opened its doors on August 20, 1998, expecting an estimated enrollment of 700 students. Instead, faculty and staff were shocked to find almost triple that number – 1,866 enrollees – waiting.

The first year was only the beginning. By 1999, BRCC, described by the Baton Rouge Advocate as “bursting at the seams,” found itself on a razor’s edge, racing to meet the needs of an ever-growing, widely varying student population: traditional, non-traditional, special-needs, first-generation, and continuing-education students – all reflecting the diverse residents within the eight-parish area it served. The college’s wild success enabled it to secure alternative financing to accomplish the quick construction of additional facilities as demand skyrocketed.

BRCC established a strong academic foundation by instituting several degree programs: Liberal Arts, General Studies, and Science (including two Applied Sciences programs). The college enhanced its available programs with concentrations that would better serve specific career educational needs of students. The college’s establishment of robust and diverse academic curricula enabled it to pursue and obtain full accreditation from the Southern Association of Colleges and Schools (SACS) in 2004. An associate-degree nursing program was established in 2007, and additional consideration is being given to fields such as interpreter preparation, radiation therapy, construction management, and even biotechnology.

As an adaptable institution largely unburdened by tradition, BRCC has been able to explore unique opportunities in fields such as film and animation, video-game design, studio arts, and entertainment technology. The college has also been able to establish a convention of using and adapting cutting-edge equipment and processes to increase teacher effective-

ness, enhance teaching practices, and strengthen learning and knowledge retention.

BRCC's 2009 fall enrollment exceeded 8,104 students. The college is already looking to the future, with a plan that will result in the construction of new buildings and the capacity to service 10,000 students, projected to occur in 2012. Originally designated to serve its local eight-parish area, BRCC has found itself evolving into a major center of education, with a diverse student body that reflects

growing statewide, national, and international representation. Despite the College's incredible growth and its continual development, its mission is unchanged: To exhibit excellence in teaching, allow access for all, and be a sustaining resource in the economic development of the state of Louisiana. These principles guide Baton Rouge Community College as it continues to expand, develop, and evolve in assuming its rightful place as an academic capital of learning for the 21st century.

Myrtle E.B. Dorsey, Ph.D., Chancellor, BRCC

Bradley Ebersole, Ph.D., Vice Chancellor for Academic Affairs, BRCC

Maxine Rogers, Former Vice Chancellor for Administration and Finance, BRCC

Brodrick Hampton, Writer/Editor (Public Relations), BRCC

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Academic Calendar

Fall Semester 2010 (August 16 – December 6)

AUGUST

Special Registration Hours August 6 Fri (8:00a.m.-8:00p.m.)
August 7 Sat (8:00 a.m.-12:00p.m.)
Payment due date August 7 Sat (noon)
Special Registration Hours August 13 Fri (8:00a.m.-8:00p.m.)
August 14 Sat (8:00a.m.-12:00p.m.)
Last day to register for Fall Semester
and 1st 7-Week Semester August 14 Sat (noon)
100% refund for classes dropped August 14 Sat (noon)

CLASSES BEGIN FOR FALL SEMESTER

AND 1st 7-WEEK SEMESTER August 16 Mon
75% refund for classes dropped August 16-22 Mon-Sun
Final date to add/drop classes August 22 Sun
50% refund for classes dropped August 23-30 Mon-Mon
Withdrawal period August 23-October 22 Mon-Fri

SEPTEMBER

College closed for September 6 Mon
Labor Day holiday

OCTOBER

Mid-semester examinations October 4-9 Mon-Sat
Last day to register for October 8 Fri
Fall 2nd 7-Week Semester
Mid-semester grades due October 12 Tue (midnight)
Last day to withdraw from October 22 Fri
Fall Semester

NOVEMBER

Final day to apply November 1 Mon
for Fall Graduation
Enrollment for Spring and November 1 Mon
Summer Semester begins for continuing students

Enrollment for Spring and.....November 8..... Mon
 Summer Semester begins for new students
 Thanksgiving break (no classes) . November 24-27Wed-Sat
 College closed for..... November 25-27 Thu-Sat
 Thanksgiving holiday
 Fall Semester Classes end.....November 29 Mon

DECEMBER

Final Fall SemesterNovember 30-December 6 Tue-Mon
 examinations
 Final Fall SemesterDecember 9..... Thur (midnight)
 grades due
 College closed for..... December 24-January 3Fri-Mon
 Winter Break

Fall 1st 7-Week Semester 2010
 (August 16 – October 6)

AUGUST

Special Registration Hours August 6 Fri (8:00a.m.-8:00p.m.)
 August 7Sat (8:00a.m.- 12:00p.m.)
 Payment due date August 7Sat (noon)
 Special Registration Hours August 13 Fri (8:00a.m.-8:00p.m.)
 Special Registration Hours August 14Sat (8:00a.m.-12:00p.m.)
 Last day to register for August 14Sat (noon)
 Fall 1st 7-Week Semester
 100% refund for classes dropped..... August 14 Sat

CLASSES BEGIN FOR FALL

1st 7-WEEK SEMESTERAugust 16 Mon
 75% refund for classes droppedAugust 16-17..... Mon-Tue
 50% refund for classes dropped August 18.....Wed
 Final date to add/drop classes..... August 18..... Wed
 Withdrawal periodAugust 19–September 17Thur-Fri

SEPTEMBER

College closed for September 6 Mon
 Labor Day holiday
 Last day to withdraw from September 17Fri

OCTOBER

1st 7-Week classes end..... October 4..... Mon
Final examinations 1st 7-Week..... October 5-6.....Tue-Wed
Final 1st 7-Week grades due..... October 9.....Sat (midnight)

Fall 2nd 7-Week Semester 2010

(October 11 – December 2)

AUGUST

Registration Begins.....August 23..... Mon

SEPTEMBER

Payment due date.....September 29.....Wed

OCTOBER

Last day to register for October 8.....Fri
Fall 2nd 7-Week Semester
100% refund for classes dropped..... October 8.....Fri

CLASSES BEGIN FOR

FALL 2nd 7-WEEK SEMESTER.....October 11Mon

75% refund for classes droppedOctober 11-12Mon-Tue
50% refund for classes droppedOctober 13.....Wed
Final date to add/drop classes.....October 13.....Wed
WithdrawalOctober 14-November 12 Thur-Fri

NOVEMBER

Final day to apply for.....November 1..... Mon
Fall Graduation
Last day to withdraw fromNovember 12Fri
2nd 7-Week Semester
Thanksgiving break (no classes)... November 24-27Wed-Sat
College closed for..... November 25-27Thur-Sat
Thanksgiving holiday
2nd 7-Week classes endNovember 29 Mon

DECEMBER

Final 2nd 7-Week examinations.....December 1-2.....Wed-Thur
Final 2nd 7-Week grades due.....December 9..... Thur (midnight)

College closed for..... December 24-January 3Fri-Mon
Winter Break

Spring Semester 2011 (January 18 – May 16)

JANUARY

Special Registration HoursJanuary 7 Fri (8:00a.m.-8:00p.m.)
January 8Sat (8:00a.m.-12:00p.m.)
Payment due date.....January 8Sat (noon)
Special Registration Hours January 14..... Fri (8:00a.m.-8:00p.m.)
January 15Sat (8:00a.m.-12:00p.m.)
Last day to register for January 15Sat (noon)
Spring Semester
100% refund for classes dropped..... January 15 Sat
College closed for..... January 17 Mon
Martin Luther King holiday

CLASSES BEGIN FOR SPRING January 18 Tue SEMESTER AND SPRING 1st 7-WEEK SEMESTER

75% refund for classes dropped January 18-24..... Tue-Mon
Final date to add/drop classes..... January 24 Mon
50% refund for..... January 25-February 1.....Tue-Tue
classes dropped
Withdrawal period January 25-March 25Tue-Fri

MARCH

Mardi Gras holiday (no classes) March 7-9..... Mon-Wed
College closed for..... March 8..... Tue
Mardi Gras holiday
Mid-semester examinationsMarch 10-16Thur-Wed
Mid-semester grades due.....March 19.....Sat (midnight)
Last day to withdraw..... March 25.....Fri
from Spring Semester

APRIL

Final day to apply forApril 4 Mon
May Commencement

Enrollment for Fall SemesterApril 4 Mon
 begins for continuing students
 Enrollment for Fall Semester April 11 Mon
 begins for new students
 Spring Break (no classes)April 18-April 23.....Mon-Sat
 College closed for..... April 22Fri
 Good Friday holiday

MAY

Spring Semester classes end May 9..... Mon
 Final Spring Semester examinations ..May 10-16..... Tue-Mon
 Commencement..... May 14..... Sat
 Final Spring Semester grades due..... May 19..... Thur (midnight)

Spring 1st 7- Week Semester 2011

(January 18 – March 3)

JANUARY

Special Registration Hours.....January 7 Fri (8:00a.m.-8:00p.m.)
 January 8Sat (8:00a.m.-12:00p.m.)
 Payment due date.....January 8Sat (noon)
 Special Registration Hours..... January 14 Fri (8:00a.m.-8:00p.m.)
 January 15Sat (8:00a.m.-12:00p.m.)
 Last day to register..... January 15Sat (noon)
 for 1st 7-Week
 100% refund for classes dropped..... January 15 Sat
 College closed for..... January 17 Mon
 Martin Luther King holiday

**CLASSES BEGIN FOR SPRING January 18 Tue
 1st 7-WEEK SEMESTER**

75% refund for classes dropped ... January 18-19.....Tue-Wed
 50% refund for classes dropped January 20 Thur
 Final date to add/drop classes..... January 20 Thur
 Withdrawal periodJanuary 21-February 18 Fri-Fri

FEBRUARY

Last day to withdraw from classes ..February 18.....Fri

MARCH

1st 7-Week classes end March 1 Tue

Final 1st 7-Week examinations..... March 2-3..... Wed-Thur
Final 1st 7-week grades due March 6..... Sun (midnight)

Spring 2nd 7- Week Semester 2011

(March 14 – May 12)

JANUARY

Registration begins..... January 25 Tue

MARCH

Payment due date March 2Wed

Mardi Gras holiday (no classes) March 7-9..... Mon-Wed

College closed for..... March 8..... Tue

Mardi Gras holiday

Last day to register for March 11Fri

Spring 2nd 7-Week Semester

100% refund for classes dropped..... March 11Fri

CLASSES BEGIN FOR.....March 14..... Mon

SPRING 2nd 7-WEEK SEMESTER

75% refund for classes dropped March 14-15 Mon-Tue

50% refund for classes dropped March 16.....Wed

Final date to add/drop classes..... March 16.....Wed

Withdrawal period March 17-April 22Thur-Fri

APRIL

Final day to apply for..... April 4 Mon

May Commencement

Spring Break (no classes) April 18-April 23..... Mon-Sat

College closed for..... April 22Fri

Good Friday holiday

Last day to withdraw from April 22Fri

2nd 7-Week Semester

MAY

2nd 7-Week classes end May 9 Mon

Final 2nd 7-Week examinations May 11-12 Wed-Thur

Commencement..... May 14..... Sat

Final 2nd 7-Week grades due..... May 19..... Thur (midnight)

Maymester 2011
(3 weeks: May 23 – June 10)

MAY

Payment due date..... May 4.....Wed
 Last day to register for Maymester..... May 20.....Fri
 100% refund for classes dropped..... May 20.....Fri
CLASSES BEGIN FOR MAYMESTER May 23 Mon
 75% refund for classes dropped May 23..... Mon
 50% refund for classes dropped May 24..... Tue
 Final date to add/drop classes..... May 24..... Tue
 Withdrawal periodMay 25-June 3 Wed-Fri

JUNE

Last day to withdrawJune 3Fri
 from Maymester
 Maymester classes endJune 9Thu
 Final Maymester examinations June 10Fri
 Final Maymester grades due June 13 Mon (midnight)

Summer I Semester 2011
(9 weeks: May 23 – July 28)

MAY

Payment due date..... May 11.....Wed
 Last day to register for May 20.....Fri
 Summer I Semester
 100% refund for classes dropped..... May 20.....Fri
CLASSES BEGIN FOR SUMMER May 23 Mon
SUMMER I SEMESTER
 75% refund for classes droppedMay 23-24 Mon-Tue
 50% refund for classes dropped May 25.....Wed
 Final date to add/drop classes..... May 25.....Wed
 Withdrawal periodMay 26-July 8 Thur-Fri

JULY

College closed for July 4 Mon
 Independence Day holiday

Last day to withdraw from July 8 Fri
 Summer I Semester
 Summer I classes end..... July 22 Fri
 Final Summer I examinations..... July 25-28..... Mon-Thu
 Final Summer I grades due July 29 Fri (midnight)

Summer II Semester 2011

(6 weeks: June 13-July 28)

JUNE

Payment due date June 1 Wed
 Last day to register for June 10 Fri
 Summer II Semester
 100% refund for classes dropped June 10 Fri
CLASSES BEGIN FOR SUMMER June 13 Mon
SUMMER II SEMESTER
 75% refund for classes dropped June 13-14 Mon-Tue
 50% refund for classes dropped June 15 Wed
 Final date to add/drop classes..... June 15 Wed
 Withdrawal period June 16-July 15..... Thur-Fri
 Final day to apply for..... June 27 Mon
 Summer Graduation

JULY

College closed for..... July 4 Mon
 Independence Day holiday
 Last day to withdraw from July 15 Fri
 Summer II Semester
 Summer II classes end July 22 Fri
 Final Summer II examinations July 25-28..... Mon-Thu
 Final Summer II grades due July 29 Fri (midnight)

Fall Semester 2011

(August 15 – December 5)

AUGUST

Special Registration Hours August 5 Fri (8:00a.m.-8:00p.m.)
 August 6 Sat (8:00a.m.-12:00p.m.)
 Payment due date August 6 Sat (noon)

Special Registration Hours August 12 Fri (8:00a.m.-8:00p.m.)
 August 13 Sat (8:00a.m.-12:00p.m.)
 Last day to register for August 13 Sat (noon)
 Fall Semester and 1st 7-Week Semester
 100% refund for classes dropped August 13 Sat (noon)
CLASSES BEGIN FOR FALL August 15 Mon
SEMESTER AND 1st 7-WEEK SEMESTER
 75% refund for classes dropped August 15-21 Mon-Sun
 Final date to add/drop classes August 21 Sun
 50% refund for August 22-August 29 Mon-Mon
 classes dropped
 Withdrawal period August 22-October 21 Mon-Fri

SEPTEMBER

College closed for September 5 Mon
 Labor Day holiday

OCTOBER

Mid-semester examinations October 3-8 Mon-Sat
 Last day to register for October 7 Fri
 Fall 2nd 7-Week Semester
 Mid-semester grades due October 11 Tue (midnight)
 Last day to withdraw from October 21 Fri
 Fall Semester
 Final day to apply for October 31 Mon
 Fall Graduation
 Enrollment for Spring and October 31 Mon
 Summer Semester begins for continuing students

NOVEMBER

Enrollment for Spring and November 7 Mon
 Summer Semester begins for new students
 Thanksgiving break (no classes) November 23-26 Wed-Sat
 College closed for November 24-26 Thu-Sat
 Thanksgiving holiday
 Fall Semester classes end November 28 Mon
 Final Fall Semester November 29-December 5 Tue-Mon
 examinations

DECEMBER

Final Fall Semester grades dueDecember 8.....Thur (midnight)
College closed for..... December 23-January 2Fri-Mon
Winter Break

Fall 1st 7-Week Semester 2011
(August 15 – October 5)

AUGUST

Special Registration Hours August 5 Fri (8:00a.m.-8:00p.m.)
August 6Sat (8:00a.m.-12:00p.m.)
Payment due date..... August 6.....Sat (noon)
Special Registration Hours August 12..... Fri (8:00a.m.-8:00p.m.)
August 13.....Sat (8:00a.m.-12:00p.m.)
Last day to register for August 13.....Sat (noon)
Fall 1st 7-Week Semester
100% refund for classes dropped..... August 13..... Sat

CLASSES BEGIN FOR FALLAugust 15 Mon
1st 7-WEEK SEMESTER

75% refund for classes dropped August 15-16..... Mon-Tue
50% refund for classes dropped August 17Wed
Final date to add/drop classes..... August 17Wed
Withdrawal period August 18–September 16 Thur-Fri

SEPTEMBER

College closed for..... September 5 Mon
Labor Day holiday
Last day to withdraw fromSeptember 16.....Fri
1st 7-Week Semester

OCTOBER

1st 7-Week classes end..... October 3 Mon
Final examinations 1st 7-Week..... October 4-5.....Tue-Wed
Final 1st 7-Week grades due..... October 8..... Sat (midnight)

Fall 2nd 7-Week Semester 2011

(October 10 – December 1)

AUGUST

Registration Begins..... August 22..... Mon

SEPTEMBER

Payment due date..... September 28.....Wed

OCTOBER

Last day to register for October 7Fri

Fall 2nd 7-Week Semester

100% refund for classes dropped..... October 7Fri

CLASSES BEGIN FOR.....October 10..... Mon

FALL 2nd 7-WEEK SEMESTER

75% refund for classes droppedOctober 10-11Mon-Tue

50% refund for classes droppedOctober 12.....Wed

Final date to add/drop classes.....October 12.....Wed

Withdrawal periodOctober 13-November 11Thur-Fri

Final day to apply for.....October 31 Mon

Fall Graduation

NOVEMBER

Last day to withdraw fromNovember 11Fri

2nd 7-Week Semester

Thanksgiving break (no classes)..... November 23-2Wed-Sat

College closed for..... November 24-26Thur-Sat

Thanksgiving holiday

2nd 7-Week classes endNovember 28 Mon

DECEMBER

Final 2ndNovember 30-December 1Wed-Thur

7-Week examinations

Final 2nd 7-Week grades due.....December 8.....Thur (midnight)

College closed for December 23-January 2Fri-Mon

Winter Break

Spring Semester 2012

(January 17 – May 14)

JANUARY

Special Registration Hours.....January 6 Fri (8:00a.m.-8:00p.m.)
January 7Sat (8:00a.m.-12:00p.m.)
Payment due date.....January 7Sat (noon)
Special Registration Hours..... January 13 Fri (8:00a.m.-8:00p.m.)
January 14Sat (8:00a.m.-12:00p.m.)
Last day to register..... January 14Sat (noon)
for Spring Semester
100% refund for classes dropped..... January 14 Sat
College closed for..... January 16 Mon
Martin Luther King holiday

CLASSES BEGIN FOR SPRING January 17 Tue SEMESTER AND SPRING 1st 7-WEEK SEMESTER

75% refund for classes dropped ... January 17-23 Tue-Mon
Final date to add/drop classes..... January 23 Mon
50% refund for January 24-January 31 Tue-Tue
classes dropped
Withdrawal period January 24-March 23 Tue-Fri

FEBRUARY

Mardi Gras holiday (no classes) February 20-22..... Mon-Wed
College closed for..... February 21 Tue
Mardi Gras holiday

MARCH

Mid-semester examinations.....March 5-10.....Mon-Sat
Mid-semester grades due.....March 13.....Tue (midnight)
Last day to withdraw from March 23.....Fri
Spring Semester
Final day to apply for.....March 26..... Mon
Spring Graduation
Enrollment for Fall Semester March 26..... Mon
begins for continuing students

MARCH

1st 7-Week classes end..... March 6..... Tue
Final 1st 7-Week examinations..... March 7-8..... Wed-Thur
Final 1st 7-week grades dueMarch 11..... Sun (midnight)

Spring 2nd 7- Week Semester 2012

(March 12 – May 10)

JANUARY

Registration begins..... January 24 Tue

FEBRUARY

Payment due date..... February 29.....Wed

MARCH

Last day to register for March 9.....Fri

Spring 2nd 7-Week Semester

100% refund for classes dropped March 9.....Fri

CLASSES BEGIN FOR SPRINGMarch 12..... Mon

2nd 7-WEEK SEMESTER

75% refund for classes droppedMarch 12-13Mon-Tue

50% refund for classes droppedMarch 14.....Wed

Final date to add/drop classes.....March 14.....Wed

Withdrawal period March 15-April 20..... Thur-Fri

Final day to apply for.....March 26..... Mon

May Commencement

APRIL

Spring Break (no classes)April 2-7Mon-Sat

College closed for.....April 6Fri

Good Friday holiday

Last day to withdraw from April 20Fri

2nd 7-Week Semester

MAY

2nd 7-Week classes end May 7 Mon

Final 2nd 7-Week examinations.....May 9-10..... Wed-Thur

Commencement.....May 12..... Sat

Final 2nd 7-Week grades due.....May 17..... Thur (midnight)

Maymester 2012
(3 weeks: May 21 – June 8)

MAY

Payment due date..... May 2.....Wed
 Last day to register for Maymester..... May 18.....Fri
 100% refund for classes dropped..... May 18.....Fri
CLASSES BEGIN FOR MAYMESTER.... May 21 Mon
 75% refund for classes dropped May 21 Mon
 50% refund for classes dropped May 22..... Tue
 Final date to add/drop classes..... May 22..... Tue
 Withdrawal periodMay 23-June 1 Wed-Fri

JUNE

Last day to withdraw from Maymester ..June 1Fri
 Maymester classes endJune 7Thu
 Final Maymester examinationsJune 8Fri
 Final Maymester grades due June 11 Mon (midnight)

Summer I Semester 2012
(9 weeks: May 21 – July 26)

MAY

Payment due date..... May 9.....Wed
 Last day to register for May 18.....Fri
 Summer I Semester
 100% refund for classes dropped..... May 18.....Fri
CLASSES BEGIN FOR..... May 21 Mon
SUMMER I SEMESTER
 75% refund for classes droppedMay 21-22 Mon-Tue
 50% refund for classes dropped May 23.....Wed
 Final date to add/drop classes..... May 23.....Wed
 Withdrawal periodMay 24-July 6 Thur-Fri

JULY

Last day to withdraw from July 6Fri
 Summer I Semester
 College closed for..... July 4 Wed
 Independence Day holiday

Summer I classes end..... July 20Fri
 Final Summer I examinations..... July 23-26..... Mon-Thu
 Final Summer I grades due July 27 Fri (midnight)

Summer II Semester 2012

(6 weeks: June 11-July 26)

JUNE

Payment due date May 30Wed
 Last day to register for June 8Fri

Summer II Semester

100% refund for classes dropped..... June 8Fri

CLASSES BEGIN FOR..... June 11 Mon

SUMMER II SEMESTER

75% refund for classes dropped June 11-12 Mon-Tue

50% refund for classes dropped June 13Wed

Final date to add/drop classes..... June 13Wed

Withdrawal period June 14-July 13..... Thur-Fri

Final day to apply for..... June 25 Mon

Summer Graduation

JULY

College closed for..... July 4Wed

Independence Day holiday

Last day to withdraw from July 13Fri

Summer II Semester

Summer II classes end July 20Fri

Final Summer II examinations July 23-26..... Mon-Thu

Final Summer II grades due July 27 Fri (midnight)

General Education Requirements



BRCC's General Education Requirements confirm the college's belief that in order to succeed, students need to acquire a knowledge base, to think critically, and to communicate well. While major courses provide specific knowledge and skills, General Education courses enhance awareness of the world, its people, the arts, humanities, and basic mathematical and scientific principles. Specifically, General Education courses provide students with the ability to:

- think critically, collect evidence (statistics, examples, testimony) and make decisions based on the evidence, comprehend and analyze texts, and solve problems using methods of critical and scientific inquiry;
- communicate effectively using standard written English;
- communicate clearly, verbally and non-verbally, and employ critical listening skills;
- organize, analyze, and develop useful information by employing mathematical principles;
- relate general concepts of science to the world, and demonstrate an understanding of the impact of these processes and their concepts on human lives;
- use computer technology to access, retrieve, process, and communicate information;
- apply global perspectives and ideas by utilizing an interdisciplinary approach;
- examine and identify cultural, ethnic, and gender diversity;
- appraise the quality, value, and significance of cultural artifacts in their historical context; and
- apply core values in making ethical, personal, social, and professional decisions.

Requirements

- Each degree program requires that a student complete specific number of courses in order to fulfill General Education requirements. Students should check General Education course options and degree requirements when deciding on a program of study.
- Students must complete the General Education English requirements prior to graduating from BRCC and should work on the requirements in the first semester of attendance.
- The grading system for General Education courses is the "A, B, C, D, F, P" system.
- Students must earn a grade of "D" or better in all General Education requirements and a "C" or better in ENGL 101 and ENGL 102.
- Students must earn a "C" or better in General Education courses that are prerequisites for other courses.
- A request for an exception to the General Education requirements must be submitted to the dean of the division in which the course is offered. The student's request and the dean's evaluation are forwarded to the Vice Chancellor for Academic Affairs for a final decision.
- Only those courses on the following approved list may be used to satisfy General Education requirements.

Area/Courses Credit Hours

I. ENGLISH COMPOSITION

All students must earn credit and a grade of "C" or better in ENGL 101 and ENGL 102 or the equivalent.

English

101 English Composition I	3
102 English Composition II	3
103 English Composition I Honors...	3

II. MATHEMATICS

Students may earn credit towards the degree in either MATH 101 or MATH 110, but not both. Students earning credit in MATH 120 may not also earn credit towards the degree with MATH 101, MATH 110, or MATH 111. All students must have credit in MATH 101, MATH 110, MATH 120, or MATH 130, plus one additional course from the following:

Mathematics

101 College Algebra: Five-hour Format.....	3
110 College Algebra	3
111 Plane Trigonometry.....	3
120 College Algebra and Trigonometry	5
130 Introduction to Contemporary Math.....	3
131 College Mathematics.....	3
200 Finite Mathematics.....	3
201 Calculus for Non-Science Majors	3
202 Basic Statistics I.....	3
203 Basic Statistics II.....	3
208 Introduction to	

Statistical Analysis.....	3
210 Calculus I.....	5
211 Calculus II.....	5
212 Multidimensional Calculus.....	3

III. SOCIAL SCIENCE

Criminal Justice

101 Introduction to.....	3
Criminal Justice	
211 Constitutional Law	3

Economics

201 Principles of Macroeconomics..	3
202 Principles of Microeconomics ...	3
203 Economic Principles.....	3
213 Agricultural Economics.....	3

Geography

201 Introduction to Geography.....	3
203 Cultural Geography.....	3

Political Science

202 International Relations.....	3
211 Constitutional Law	3
251 American Government	3
253 Introduction to.....	3
Comparative Politics	
260 Introduction to.....	3
Political Theory	

Psychology

200 Psychology of Adjustment	3
201 Introduction to Psychology.....	3

Sociology

200 Introduction to Sociology.....	3
203 Race Relations	3
205 Contemporary Social Problems..	3

IV. NATURAL/PHYSICAL SCIENCES

Astronomy

101 Astronomy.....	3
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Biological Sciences

101 General Biology I.....	3
102 General Biology II.....	3
103 General Biology I Honors	3
104 General Biology II Honors	3
120 Biology I for Science Majors	3
121 Biology II for Science Majors.....	3
130 Introduction to	3
Human Anatomy and Physiology	
210 General Microbiology.....	4
241 Introduction to Oceanography..	3

Chemistry

101 Chemistry I	3
102 Chemistry II	3
130 Chemistry I for.....	3
Non-Science Majors	
131 Chemistry II for.....	3
Non-Science Majors	

Environmental Science

201 Environmental Science	3
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Geography

206 Physical Geography:	3
The Atmosphere	
207 Physical Geography:	3
Litho- & Biosphere	

Geology

101 Physical Geology.....	3
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Physical Science

110 Physical Science I	3
102 Physical Science II	3
103 Physical Science/Lab.....	4
104 Physical Science/Lab.....	4

Physics

101 Introduction to Physics.....3

121 General Physics I for4
Physics Majors

122 General Physics II for.....4
Physics Majors

201 General Physics I.....3

202 General Physics II.....3

210 Physics I for Technical Students....3

211 Physics II for.....3
Technical Students

V. ARTS

Arts

101 Introduction to Fine Arts.....3

102 Non-Western Art3

103 Survey of Asian Arts3

Music

101 Music Appreciation3

102 History of Jazz3

Theatre

100 Introduction to Theatre3

VI. HUMANITIES

English

210 Literature and Ethnicity3

211 Survey of Short Stories.....3
and Novels

215 Introduction to Drama3
and Poetry

220 Major British Writers.....3

221 Major American Writers3

222 Survey of World Literature3

223 Survey of African-American3
Literature

230 Understanding Literature3

240 Introduction to Folklore3

248 Shakespeare:.....3
The More Popular Plays

Film

200 Introduction to.....3
Cinema Studies

201 Introduction to.....3
Cinema History

French

101 Elementary French I3

102 Elementary French II3

201 Intermediate French I3

202 Intermediate French II3

German

101 Elementary German I.....3

History

101 History of World Civilizations I.....3

102 History of World Civilizations II....3

103 History of World Civilizations.....3
(Honors)200 History of Roman
Republic and Empire.....3

201 U.S. History3

202 U.S. History II.....3

221 Modern Europe 1500 -18483

222 Modern Europe 1848.....3
to Present

Humanities

201 Introduction to Humanities3

210 World Mythology3

250 Studies in Non-Western3
Humanities: Africa and
the Middle East

255 Studies in Non-Western3
Humanities: Asia and
the Americas

275 The Heroic Journey:.....3
From Classical to Contemporary

Italian

101 Elementary Italian I3

Philosophy

201 Introduction to Philosophy3

203 Introduction to Logic.....3

205 Introduction to Ethics.....3

228 Philosophy of Religion3

Spanish

101 Elementary Spanish I3

102 Elementary Spanish I3

201 Intermediate Spanish I3

202 Intermediate Spanish II.....3

Speech

101 Fundamentals of Speech3

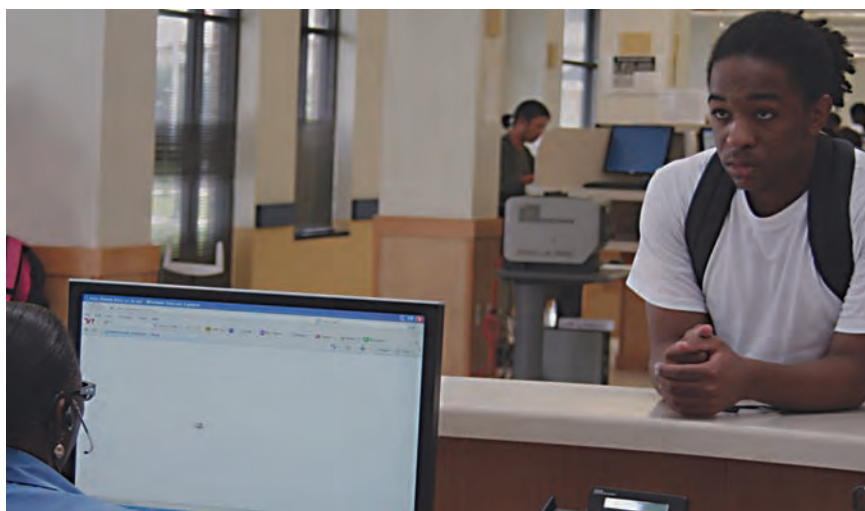
120 Techniques of Speech.....3

210 Interpersonal Communication..3

218 Intercultural Communication....3

240 Performance of Literature.....3

263 Argumentation and Debate.....3



Programs of Study

The college's academic programs enable students to succeed personally and professionally. Academic programs prepare students for

transfer to four-year institutions, for satisfying and rewarding careers, or for personal growth and fulfillment.

Baton Rouge Community College offers the following degrees and certificates:

- Accounting Technology Associate of Applied Science (AAS)
- Business Associate of Science (AS)
- Business Technology Associate of Applied Science (AAS)
- Business Technology Certificate
- Computer Information Systems Associate of Science (AS)
- Construction Management Associate of Applied Science (AAS)
- Criminal Justice Associate of Science (AS)
- Emergency Management Certificate
- Entertainment Technology Associate of Applied Science (AAS)
- General Science Associate of Science (AS)
 - General Science Landscape Management Concentration
 - General Science Natural Sciences Concentration
- General Studies Certificate
- Liberal Arts Associate of Arts (AA)
 - Liberal Arts Global Studies Concentration
 - Liberal Arts Studio Arts Concentration
- Nursing Associate of Science (AS)
- Process Technology Associate of Applied Science (AAS)
- Science Technology Associate of Applied Science (AAS)
 - Environmental Technology Concentration
 - Engineering Technology Concentration
- Teaching Associate of Science (AST)

The Associate of Arts (AA) and Associate of Science (AS) degrees are designed for students who plan to transfer to universities to complete bachelors degrees. Associate degrees provide many of the basic general education courses required

for the first two years of a bachelors degree program. If a student is interested in transferring to a specific four-year program, he/she should consult with the college/university of intent and establish which courses taken at BRCC will transfer.

Certificate programs provide defined work skills also prepares students for employment. Students in certificate programs may take a limited number of General Education courses that transfer to four-year institutions; however, the focus of the certificate program is to renew or establish employable skills which allows students to enter the workforce.

Regents' Statewide Articulation
BRCC participates in the Board of Regents' Statewide Articulation Consortium. Students planning to transfer to another Louisiana public institution of higher learning should consult with their academic advisors for information about course transfers.

2+2 Articulation Agreements

BRCC has 2 + 2 articulation transfer agreements in the program areas of Criminal Justice, Business, Computer Science, and Landscape Management with the following universities. Please see your advisor for additional information.

Criminal Justice

Northwestern State University
Southern University A & M College

Business

Nicholls State University
Southeastern Louisiana University
Southern University A & M College

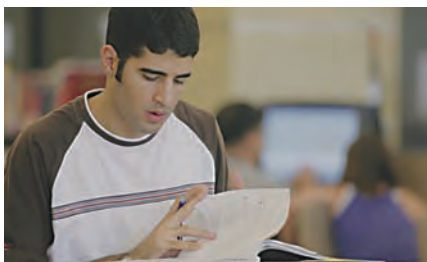
Computer Science

Southeastern Louisiana University
Southern University A & M College

Landscape Management

Louisiana State University

Accounting Technology Associate of Applied Science



The Associate of Applied Science in Accounting Technology (AAS) provides the knowledge and skills necessary for career-entry in various fields of accounting, and provide incumbent workers with an avenue for potential advancement.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C” or better** in major courses, in ENGL 101 and ENGL 102, in approved accounting-related electives, and in courses that are prerequisites of other courses;
- take **at least 12 hours** at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101)	3
Mathematics (MATH 101/110)	3
Social Science (ECON 203)	3
Natural Science (BIOL 101 or PHSC 101)	3
Humanities (Any Humanities course)	3
Total General Education Credits.....	15

Required Major Courses

ACCT 200	Financial Accounting I	3
ACCT 201	Financial Accounting II	3

ACCT 210	Introduction to Auditing.....	3
ACCT 211	Introduction to Managerial Accounting	3
ACCT 220	Introduction to Federal Taxation	3
ACCT 231	Intermediate Accounting I.....	3
ACCT 235	Accounting Information Systems.....	3
BUSN 110	Introduction to Business.....	3
BUSN 240	Business Communication	3
BUSN 295	Professional Success Skills	3
CIST 150	Spreadsheets I	3
CSCI 190	Microcomputer Applications	3
ENGL 102.....	English Composition II.....	3

Choose either:

- SPCH 120..... Techniques of Speech 3
- OR-
- SPCH 220..... Communications for
Business Professionals..... 3
- Total Required Major Course Credits 42

Elective Courses

- (choose 2 with appropriate approval):
- Accounting (choose 1): ACCT 212 or ACCT 218 or
ACCT 221 or ACCT 240 3
- Business (choose 1): BUSN 121 or BUSN 130 or
BUSN 170 or BUSN 201 or BUSN 220 3

Total Elective Course Credits 6

Total Program Credits63

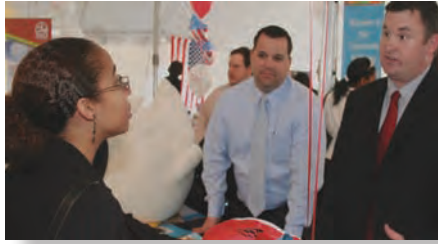
Note:

*ACCT 203 can be used in place of Accounting 200 & 201. If ACCT 203 is taken one additional accounting elective course should be taken to complete the necessary hours required for the degree.

Contact the Division of Business and Social Sciences at 225.216.8154 for more information.



Associate of Science in Business



The Associate of Science in Business (AS) provides a course of study and a degree for students who intend to transfer to four-year colleges or universities as Business majors.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C”** or better in major courses, in ENGL 101 and ENGL 102, in approved business-related electives, and in courses that are prerequisites of other courses;
- take at least **12 hours** at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 & 102)	6
Mathematics (MATH 101/110 & 201)	6
Social Science (PSYC 201 or SOCL 200)	3
Natural Science (BIOL 101 & 102)	6
Arts (ARTS 101 or MUSC 101)	3
Humanities (HIST 201 or 202)	3
Total General Education Credits	27

Required Major Courses

ACCT 200 Financial Accounting I	3
ACCT 201 Financial Accounting II	3
CSCI 190 Microcomputer Applications	3
in Business	
ECON 201 Macroeconomic Principles	3
ECON 202 Macroeconomic Principles	3

SPCH 120..... Techniques of Speech	3
Total Required Major Course Credits	18

Elective Courses (choose 6 with approval of your faculty advisor):

Business (choose 3 or 4): ACCT 211, BUSN 220, BUSN 240, ECON 205, MATH 202, MATH 203, SPCH 220	
English (1 only): ENGL 201 or 211 or 215 or 220 or 221	
Additional Science (1 only): CHEM 101 or PHSC 101 or PHYS 201	
Social Science: POLI 251 (special permission required)	

Total Elective Course Credits18

Total Program Credits63

Note:

The choice of approved electives must always be discussed with your faculty advisor or the Dean of Business and Social Sciences. Baton Rouge Community College makes sure that students take classes which transfer to their intended four-year college; however, completion of the A.S. in Business does not guarantee

acceptance into any other University. Students are encouraged by the Division of Business and Social Sciences to be aware of the admission requirements for their intended four-year college.

Contact the Division of Business and Social Sciences at 225.216.8154 for more information.



Associate of Applied Science in Business Technology



The Business Technology Associate of Applied Science (AAS) is specifically designed to meet the employment needs of the business community of the Greater Baton Rouge metropolitan area. **This program of study is not intended for college transfer.** It provides general education and work skills needed for employment. Besides the required courses, the Business Technology AAS curriculum students can choose two approved business-related electives. Students can design their own program of study to fit their needs and add emphasis in accounting, business, computer information systems, economics, finance, management, marketing, and real estate.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C”** or better in major courses, in ENGL 101 and ENGL 102, in CSCI 101 or 190, in approved business-related electives, and in courses that are prerequisites for other courses;
- take at least **12** hours at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education Requirements

English Composition (ENGL 101)	3
Mathematics	3
Social Science (ECON 201, 202, or 203).....	3
Natural Science	3
Humanities	3
Total General Education Credits	15

Required Major Courses

ACCT 200	Financial Accounting I.....	3
ACCT 201	Financial Accounting II	3
BUSN 110	Introduction to Business	3
BUSN 121	Business Math	3
BUSN 201	Principles of Marketing	3
BUSN 220	Business Law	3
BUSN 240	Business Communication.....	3
FINA 110	Personal Finance.....	3
MANG 201	Principles of Management.....	3

Total Required Major Course Credits30

Other Required Courses

- ENGL 102 English Composition II 3
- CSCI 190 Microcomputer Applications in Business . 3
- Speech 3

Total Other Required Course Credits 9

Electives (choose three)

At least two (2) of the approved electives must be at the 200 level or above. At least one (1) of the approved electives must be from ACCT, BUSN, ECON, FINA, MANG, or REAL. Choose three (3) from the courses listed here:

- Any Accounting (ACCT) course
- Any Business (BUSN) course
- Any Finance (FINA) course
- Any Management (MANG) course
- Any Real Estate (REAL) course
- CIST 130 Introduction to Word Processing
- CIST 140 Database Management
- CIST 150 Spreadsheets I
- CIST 160 Introduction to Desktop Publishing

- CIST 235 Advanced Word Processing
- CIST 240 Database Management II
- CIST 250 Spreadsheets II
- CIST 260 Advanced Desktop Publishing
- CIST 270 Multimedia and Web Design
- CIST 280 SQL for Business
- ECON 204 Sports and Entertainment Economics
- ECON 205 Economics of Money and Banking
- ENGL 201 Workforces Writing and Vocabulary Development
- MATH 202 Basic Statistics I
- MATH 203 Basic Statistics II

Total Elective Course Credits 9

Total Program Credits63

Contact the Division of Business and Social Sciences at 225.216.8154 for more information.



Business Technology Certificate



The Business Technology Certificate is designed to specifically meet the entry-level employment needs of the Greater Baton Rouge metropolitan area business community. This program of study is **not designed for college transfer**. It provides a general education and the work skills needed for employment. Students can tailor the program of study by emphasizing one or more courses in the following areas: accounting, business, computer science, economics, finance, management, marketing, and real estate.

To receive this certificate, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree
- earn a **“C”** or better in major courses, ENGL 101, CSCI 101 or 190, approved business-related electives, and courses that are prerequisites for other courses;
- complete the coursework listed below:

PROGRAM OF STUDY

General Education Requirements

English Composition (ENGL 101)	3
Mathematics	3
Social Science (ECON 203 required)	3
Total General Education Credits	9

Required Major Courses

ACCT 200	Financial Accounting I	3
BUSN 110	Introduction to Business.....	3
Choose one of the following:.....		3
BUSN 201	Principles of Marketing	

BUSN 240	Business Communication
BUSN 295	Professional Success Skills
MANG 201	Principles of Management

Total Required Major Course Credits 9

Other Required Courses

Computer Science	3
(Credit will not be awarded for both CSCI 101 and CSCI 190)	
Speech	3

Total Other Required Course Credits 6

Electives

Choose two from the following:

- Any Accounting (ACCT) course
- Any Business (BUSN) course
- Any Finance (FINA) course
- Any Management (MANG) course
- Any Real Estate (REAL) course
- CIST 140 Database Management
- CIST 160 Introduction to Desktop Publishing
- CIST 235 Advanced Word Processing
- CIST 240 Database Management II
- CIST 250 Spreadsheets II
- CIST 260 Advanced Desktop Publishing
- CIST 270 Multimedia and Web Design
- CIST 280 SQL for Business

- ECON 204 Sports and Entertainment Economics
- ECON 205 Economics of Money and Banking
- ENGL 201 Workforce Writing and Vocabulary Development
- MATH 202 Basic Statistics I
- MATH 203 Basic Statistics II
- SPCH 220 Communication for Business Professionals

Total Elective Course Credits 6

Total Certificate Credits30

Contact the Division of Business and Social Sciences at 225.216.8154 for more information.

Computer Information Systems Associate of Science



The Associate of Science in Computer Information Systems (AS) degree is an industry-linked program that prepares students for careers as technicians and specialists in the computer science industry. Students gain knowledge, professional skills, and specialized training, including internships that position them for entry into the workforce. This program of study is designed for transfer to four-year institutions. Students planning to transfer to another institution of higher learning should discuss their plans with a BRCC advisor and with an advisor at the receiving institution to ensure maximum transferability of credits. Students may choose the computer science technology course sequences that best meet their current or future employment goals.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C”** or better in CSCI courses, in ENGL 101 and 102, in MATH 210 and 211, and in courses that are prerequisites for other courses;
- take at least **12** hours at the 200 level;
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 and 102)	6
Mathematics (MATH 101 or 110, and 120) MATH 111 or	6
Social Science Elective.....	3
Natural Sciences (BIOL 120 and BIOL 121).....	6
Humanities (SPCH 120 or 210 or 218 or 220 or 230 or 240).....	3
Arts Elective	3

Total General Education Credits27

Required Major Courses

CSCI 192	Introduction to Computers: Programming Logic and Design	3
CSCI 193	Software Design and Programming I.....	3
CSCI 194	Software Design and Programming II.....	3
Additional CSCI courses with approval of advisor.....		9 – 12

Total Required Major Credits 18-21

Other Required Courses

Required Additional Math Hours (MATH 210 and 211)	10
Required Additional English Hours (ENGL 210 or 220 or 221)	3
Required Natural Science Labs	1 – 2
Total Other Required Credits	14 – 15

Approved Electives

Courses selected with approval of advisor..... 0 – 6

Total Elective Course Credits **0 – 6**

Total Program Credits **60 – 69**

Contact the Division of Math,
Science, and Technology at
225.216.8226 for more information.



ENGL 102.....	English Composition II	3
MANG 201.....	Principles of Management.....	3
SPCH 220.....	Communication for Business Professionals.....	3

Total Other Required Course Credits18

Total Program Credits 64

Contact the Division of Business and Social Sciences at 225.216.8154 for more information.

Criminal Justice Associate of Science



The Associate of Science in Criminal Justice (AS) prepare students with the education and skills needed to pursue a career in the criminal justice system in municipal, local, and parish police departments, state police, corrections agencies, court systems, and other public and private agencies. The program also provides a course of study and degree for students who intend to transfer to a criminal justice program at a four-year college or university, in addition to enhancing the capabilities of incumbent workers currently employed in the field of criminal justice. The program focuses on the interrelationship between crime, the criminal justice system, and society as a whole.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits used toward the degree;
- earn a “**C**” or better in major course and in English 101 and 102; and
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 and 102)	6
Mathematics	6
Social Science (SOCL 203).....	3
Natural Science	6
Arts	3
Humanities	3

Total General Education Credits27

Required Major Courses

CJUS 101	Introduction to Criminal.....	3
CJUS 110	Police Systems and Practices.....	3
CJUS 120	Court Systems and Practices	3
CJUS 130	Corrections Systems and Practices.....	3
CJUS 230	Criminal Justice Internship.....	3

Total Required Major Course Credits15

Other Required Courses

CSCI 190	Microcomputer Applications in Business	3
SPCH 220.....	Communication for Business Professionals.....	3

Total Other Required Course Credits 6

Elective Courses (select 4 courses)

CJUS 211	Constitutional Law	3
CJUS 212	Drug Abuse.....	3
CJUS 220	Victimology	3
CJUS 222	Criminal Law	3
CJUS 223	Criminal Behavior.....	3
CJUS 224	Crime Scene Investigation	3
EMGT 150	Principles of Emergency Management	3

EMGT 152.....	Public Safety Critical Incident Management	3
EMGT 170	Public Information Officer Basic Course	3
EMGT 178	Emergency Response Planning.....	3
EMGT 184	Emergency Response to Terrorism	3
EMGT 210	Introduction to Emergency Management	3
EMGT 220.....	Technology and Emergency.....	3
EMGT 291.....	Emergency Management Leadership .	3

Total Elective Course Credits12

Total Program Credits60

Contact the Division of Business and Social Sciences at (225) 216-8154 for more information.

Emergency Management Certificate



The Certificate in Emergency Management provides coursework which strengthens the knowledge and skills in the area of Emergency Management. Students may already be working in the field of emergency management but want to take additional courses in order to obtain an Applied Technology Certificate. Students choosing the emergency management program may pursue jobs in emergency management field, plan for emergencies, work with large or small companies on their emergency plans, logistics and response to emergencies.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits used toward the degree;
- earn a **“C”** or better in major courses and in English 101 and Emergency Management related electives; and
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101)	3
Mathematics	3
Social Science	3

Total General Education Credits 9

Required Major Courses

(select 7 courses)

EMGT 150..... Principles of Emergency Management	3
EMGT 152..... Public Safety Critical Incident Management	3
EMGT 170..... Public Information Officer Basic Course	3
EMGT 178..... Emergency Response Planning..	3
EMGT 180..... Emergency Management Leadership	3

EMGT 182..... Basic Incident Command System.	3
EMGT 184..... Emergency Response to Terrorism	3
EMGT 200..... Introduction to Hazards, Disasters and the Environment	3
EMGT 220..... Technology and Emergency Management	3
EMGT 290..... Emergency Management Internship	3

Total Required Major Course Credits21

Total Program Credits30

Contact the Division of Business and Social Sciences at 225.216.8154 for more information.

Entertainment Technologies Associate of Applied Science (AAS)



The Associate of Applied Science in Entertainment Technologies (AAS) provides a course of study and degree for students who want to prepare to immediately enter into the Louisiana entertainment industry. Students learn about media production, and how to understand the structures of the music, film, and video game industries. Students should consult an advisor for specific course selection.

General Education

English Composition (ENGL 101)	3
Mathematics	3
Social Science	3
Natural Science	3
Humanities (SPCH 210)	3

Total General Education15

Other Required Courses

CSCI 192 Intro to Computers: Programming Logic and Design	3
ENGL 102..... English Composition II	3
ETEC 101 Introduction to Entertainment Technologies	3
SPCH 101..... Fundamentals of Communications .	3

Total Other Required Course Credits 12

Core Requirements

Choose one (1) of the following core groups (9 credit hours required)	
Core Group 1	
FILM 200 Introduction to Cinema Studies	3

FILM 221 Film Production I	3
FILM 222 Film Production II	3
Total Credits Core 1	9

Core Group 2

ETEC 210 Introduction to Video Game Studies	3
ETEC 215 Introduction to Video Game Design	3

Choose one (1) of the following courses

ETEC 220 Video Game Programming	3
ETEC 225 Video Game Visual Design	3

Total Credits Core 2 9

Core Group 3

ETEC 205 Introduction to Recording Technology	3
ETEC 230 Audio Engineering.....	3
ETEC 240 Audio for Digital Media	3

Total Credits Core 3 9

Total Core Group Course Credits..... 9

Core Electives

Choose any four (4) ETEC or FILM courses not taken as core group requirements.

Total Core Elective Course Credits12

Elective Courses

Choose four (4) courses from the following:

Any MUSC course

Any POLI course

Any HUMN course

Any ARTS course

Any CSCI course (CSCI 101 and CSCI 190 may not both be taken)

Any THTR course

BUSN 110, 240

CIST 270

ECON 204

ENGL 190, 201, 205, 208, 209

HIST 101, 102, 201, 202

PSYC 200, 201, 205

SOCL 200, 203, 205

SPCH 120, 220, 240

Total Elective Course Credits12

Total Program Credits60

Contact the Division of Liberal Arts at 225.216.8165 for more information.

General Science Associate of Science (AS)



The General Science Associate of Science (AS) offers two concentrations that allow students to transfer to baccalaureate degree-granting institutions in sciences, engineering, and healthcare professions. Students may choose the Natural Sciences Concentration or the Landscape Management Concentration. For students who do not plan to transfer to a senior institution, these curricula provide a foundation that can lead to entry-level employment in the health or science fields or in the green industry.

To maximize possible transfer courses to senior institutions, students should select a college/university as soon as possible and obtain a catalog from that institution. Students planning to transfer to another institution should discuss their plans with a BRCC advisor and with an advisor at the receiving institution to assure that credits earned at BRCC will transfer.

Credit will not be given for both BIOL 101 and BIOL 120, BIOL 102 and BIOL 121, BIOL 101L and BIOL 120L, BIOL 102L and BIOL 121L, CHEM 130 and CHEM 101, CHEM 131 and CHEM 102, CHEM 130L and CHEM 101L, and CHEM 131L and CHEM 102L.

General Science Associate of Science (AS) Landscape Management Concentration



The General Science Associate of Science (AS in General Science)

The Landscape Management Concentration allows BRCC students to transfer to a senior institution and complete a related degree program in plant and soil systems. For students who do not wish to obtain a four-year degree, the Landscape Management Concentration prepares students for entry-level employment in the “green industry” upon completion of a two-year degree. The green industry has a growing demand for employees knowledgeable in plant and soil systems and trained in landscape installation, care, and maintenance. Students must obtain a “C” or better in all concentration courses.

NOTE: Courses cannot be scheduled in more than one degree category. For example, HORT courses taken under Approved Landscape Management Electives cannot also be used under Electives.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree;
- earn a “C” or better in the area of concentration courses, in ENGL 101 and ENGL 102, and in courses that are prerequisites for other courses;
- take at least **12 hours** at the 200 level; and
- complete the coursework listed

PROGRAM OF STUDY

General Education Requirements

English Composition (ENGL 101 and 102)	6
Mathematics (MATH 101 or 110, and MATH 111) ..	6
Social Science (ECON 203 and one other Social Science Gen Ed course).....	6
Natural Sciences (BIOL 120, 121, and CHEM 101) ..	9
Humanities	9
Arts	3
Total General Education Credits	39

Landscape Management Concentration

Required Concentration Courses

CHEM 101L.....	1
CHEM 102 and 102L	4
BIOL 120L and 121L	2
CHEM 210.....	4
HORT 205	4
HORT 206	3

Total Required Concentration Credits 18

Electives Courses

Choose one or two from the following for a minimum of 3 credits:

HORT 202	Introduction to the Green Industry	2
HORT 212	Herbaceous Plant Materials	2
HORT 213	Survey of Arboriculture	2
HORT 220	Installation and Maintenance of Ornamentals in the Landscape I	2
HORT 224	Woody Plants Materials I	2
HORT 225	Woody Plants Materials II	2
HORT 286	Introduction to Turfgrass Management	3

Total Elective Course Credits 3 - 5

Total Concentration

Course Credits 21 - 22

Total Program Credits 60 - 61

It is recommended that students pursuing the Landscape Management Concentration also take the following electives:

Choose HORT 286	3
-OR-	
two from the following:	
HORT 202, 213, 220, 222, 212, 224, or 225	4

NOTE: Courses cannot be scheduled in more than one degree category. For example, HORT courses taken under Approved Landscape Management Electives cannot also be used under Electives.

Transfer Note: Students who complete the Associates of Science in General Science with a concentration in Landscape Management at Baton Rouge Community College and meet LSU admission standards can enter the LSU Landscape Management program at a junior-level standing.

Contact the Division of Math, Science, and Technology at 225.216.8226 for more information.

General Science Associate of Science (AS)

Natural Science Concentration



The General Science Associate of Science (AS in General Science)

The Natural Sciences Concentration is designed for students who plan to transfer to baccalaureate degree-granting institutions to major in science, engineering, or a health profession. For students not planning to transfer to a senior institution, the Natural Sciences Concentration provides foundation courses that lead to entry-level employment in one of the various health or science fields.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree;
- earn a **“C”** or better in the area of concentration courses, in ENGL 101 and ENGL 102, and in courses that are prerequisites for other courses;
- take at least **12** hours at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education Requirements

English Composition (ENGL 101 and 102)	6
Mathematics (MATH 101 or 110, AND MATH 111 or 202 or 208 or 210).....	6
Social Science.....	6
Natural Sciences (see note below).....	9
Humanities	9
Arts	3

Total General Education Credits 39

NOTE: Biology and chemistry courses for non-science majors (BIOL 101, BIOL 102 CHEM 130, and CHEM 131) may be not used to satisfy the General Education Requirements.

Natural Sciences Concentration

Concentration Elective Courses

Choose 21 credits from the following:

Any Astronomy (ASTR) course

Any Biology (BIOL) course except

BIOL 101 and 101
Any Chemistry (CHEM) course except
CHEM 101 and 102
Any Environmental Science (ENVS)
course
Any Geology (GEOL) course
Any Horticulture (HORT) course
Any Mathematics (MATH) course
above 200
Any Physics (PHYS) course
Any other science courses as approved by the Dean
of Math, Science, and Technology

Total Concentration Elective Credits21

The completion of a science
sequence with labs is highly
recommended.

Contact the Division of Math, Science,
and Technology at 225. 216.8226 for
more information.

General Studies Certificate



The Certificate in General Education provides a strong initial grounding in liberal education. Upon completion, students are prepared to successfully meet transfer requirements at most four-year universities and have the knowledge and skills frequently identified by employers as being desirable qualities in an employee. The certificate program may be taken by students who are pursuing a baccalaureate or associate degrees and by students who do not intend to obtain a more advanced degree.

To receive this certificate, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits used toward the certificate;
- earn a “**C**” or better in English 101 and 102; and
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101)	3
Mathematics	3
Social/Behavioral Science.....	3
Fine Arts.....	3
Natural Science	3
English (ENGL 102).....	3
Humanities	3
Total General Education Credits	21

General Education Elective Courses

Humanities, Mathematics, Natural Science, or Social/Behavioral Science	3
Total Elective Course Credits	3
Certificate Elective Courses	
Two 3-credit hour courses	6
Total Certificate Elective Courses Credits.....	6
Total Program Credits.....	30

Contact the Division of Liberal Arts at 225.216.8165 for more information.

Liberal Arts Associate of Arts (AA)



The Liberal Arts Associate of Arts (AA) degree is specifically for those students planning to transfer to a senior college/university. Emphasis is placed on General Education courses required by most senior institutions. The degree also allows students to gain knowledge while deciding on a major, and enables them to develop self-fulfillment or knowledge for employment in the workplace. Students planning to transfer to another institution should discuss their plans with a BRCC advisor and with an advisor at the receiving institution to assure that credits earned at BRCC will transfer.

To receive this degree, the student must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree,
- earn a **“C”** or better in major courses, in ENGL 101 and ENGL 102, and in courses that are prerequisites for other courses;
- take at least **12 hours** at the 200 level; and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 & 102).....	6
Mathematics (MATH 101/110 and/or higher).....	6
Social Science (at the 200 level) (ECON 203 may not be used with either ECON 201 or ECON 202)	6
Humanities	9

Arts	3
Natural Science Sequence	9
<small>(A Natural Science sequence consists of two sequential courses in the same area, e.g.: BIOL 101 and BIOL 102, CHEM 101 and CHEM 102, PHSC 101 and PHSC 102, or PHYS 201 and PHYS 202.)</small>	

Total General Education Hours39

Required Major Courses

Choose five from the following:

- Any Arts (ARTS) course
- Any English (ENGL) course
- Any Film (FILM) course
- Any Foreign Language (FREN/SPAN) course
- Any History (HIST) course
- Any Humanities (HUMN) course
- Any Music (MUSC) course
- Any Philosophy (PHIL) course
- Any Speech (SPCH) course
- Any Theatre (THTR) course

Total Required Major Course Credits15

Other Required Courses

- Computer Science (Credit will not be awarded for both CSCI 101 and CSCI 290)..... 3
- Speech 3

Total Other Required Course Credits 6

Total Program Credits60

Contact the Division of Liberal Arts at 225.216.8165 for more information.

Total Program Credits60

**Liberal Arts
Associate of Arts
Global Studies Concentration**



The Liberal Arts Associate of Arts Global Studies Concentration prepares students for further undergraduate studies in international relations and world affairs, and gives them a solid liberal arts background for positions that involve decision-making in international business and communications. The program instills the student with a familiarity of particular cultures while providing general knowledge of global trends.

Students pursuing a Global Studies Concentration learn to relate specific knowledge to larger trends and issues that affect all cultures, especially transnational and cross-cultural interactions of peoples, economies, and politics; globalizing processes of communications; accelerating technological, environmental, demographic, and cultural changes; the search for law, order, and human rights; and the potentially violent political, ethnic, and religious responses to widespread modernization.

The Global Studies Concentration requires a minimum of 18 hours in various related courses across several disciplines.

Contact the Division of Liberal Arts at 225.216.8165 for more information.

Liberal Arts Associate of Arts Studio Arts Concentration



The Liberal Arts Associate of Arts Studio Arts Concentration enriches students' personal development through the study of historical and artistic trends in art. It enhances professional development by offering a multitude of skills-based courses and providing opportunities for students to engage with the community through art shows. The competitive nature of today's market demands not only intellectual development but also skills emphasized in studio arts. Students learn to communicate, produce art in different types of media, expand their analytic problem-solving skills, and work in an environment that promotes collaboration, understanding, and learning. These foundation courses prepare students for a career in art and for continuing study in a four-year program.

A Studio Arts Concentration requires a minimum of 18 hours of ARTS/FILM Courses. Students should consult their advisor to plan their program of study.

Contact the Division of Liberal Arts at 225.216.8165 for more information.



Nursing Associate of Science

The Associate of Science in Nursing (ASN) is a **five (5) semester, seventy-two (72) credit program** that provides educational opportunities to individuals who want to acquire the necessary knowledge, skills, values, and competencies required to join the nursing profession. The curriculum is based on the *National League for Nursing Educational Competencies for Graduates of Associate Degree Nursing Programs*. Graduates receive the Associate of Science in Nursing degree, and are eligible to apply to write the *National Council Licensure Examination for Registered Nurses (NCLEX-RN)*.

A selective admissions process is used to select candidates for enrollment in the program.

PROGRAM OF STUDY

General Education	Total General Education Credits36
English Composition (ENGL 101 and 102) 6	Required Courses
Mathematics (MATH 101/110 and 202)..... 6	NURS 110Nursing Fundamentals..... 6
Natural Science (BIOL 230, 231, and 210)..... 12	NURS 210Adult Nursing I..... 6
Social Science (PSYC 201 and 202) 6	NURS 212Mental Health Nursing..... 4
Arts 3	NURS 220Adult Nursing II..... 6
Humanities 3	NURS 222Maternal – Child Nursing..... 7
	NURS 230Adult Nursing III..... 7
	Total Required Course Credits36
	Total Program Credits72

ADMISSION CRITERIA

Admission to the AS in Nursing program is competitive. It is important to note that **meeting minimum requirements does not guarantee admission.**

GPA of **2.8 or higher** and grade of **“C”** or better in the 16 credit hours of required prerequisite courses (listed below):

Course No.	Course Title	Credit Hours
MATH 101 or 110	College Algebra	3
ENGL 101	English Composition I	3
BIOL 230	Human & Anatomy Physiology I	4
PSYC 201	Introduction to Psychology	3
ART or HUMN	Art or Humanities Elective	3
		16

- Composite score of 75 on the nursing admission exam to be considered for admission..

APPLICATION PROCEDURE

The application for admission to the Associate of Science in Nursing program is available once a year, during the spring semester, for an anticipated fall admission. Completed and signed nursing applications are due by the deadline indicated on application. **Late applications are not accepted.** The procedure to apply is:

- Pay for the Nursing Admission Exam at the BRCC Bursar’s Office.
- Submit a copy of Nursing Admission Exam receipt and sign up for a day and time to complete the exam at the BRCC Testing Center.
- Take and pass Nursing Admission Exam with a cumulative score of 75 or higher.

Applicants are notified of their application status (Admitted or Denied). Students admitted to the nursing

program receive an acceptance letter and additional information regarding the following admissions requirements: Health History, Physical Examination, TB Skin Test, and Immunizations. Completed health records must be submitted to the Nursing Department office by the date indicated in the acceptance letter. Costs for all health requirements are incurred by student.

Urine Drug Screen

Urine drug screen results must be submitted to the Nursing Department office by the date indicated in the acceptance letter. Costs are incurred by student. A positive urine drug screen or any attempt to tamper with a specimen may disqualify an applicant and/or result in dismissal from the nursing program.

Criminal Background Check and Fingerprint Cards

The Louisiana State Board of Nursing (LSBN) requires persons who have been arrested, charged with, or convicted of any criminal offense in any state to petition the LSBN, in writing, for the right to practice as a student in Louisiana prior to enrolling in a clinical nursing course. All applicants must complete an *Application for Approval to Enroll in a Clinical Nursing Course* form and submit it for a criminal background check prior to enrollment in the course. Costs are incurred by the student. Approval to enroll in clinical nursing courses is granted by the LSBN.

CPR

All students accepted into the nursing program are required to have and

maintain current CPR certification by the date indicated in the acceptance letter. Only *American Heart Association CPR for Health Care Providers* are accepted. Students who accept the invitation for admission to the nursing program must submit his/her confirmation letter by the date indicated in the acceptance letter. Students are required to attend a **mandatory** nursing orientation, date and time to be announced. Students not accepted for admission should schedule an appointment for academic advisement with nursing faculty. LPN to RN BRCC makes it possible for qualified LPNs to apply for the Nursing Program using their previously earned credits and/or experience. For information, call 225.216.8044.

Process Technology Associate of Applied Science (AAS)



The curriculum for the Process Technology Associate of Applied Science (AAS) was developed in collaboration with local industry. This program is a rigorous study of the common operating processes found in industrial plants. Upon graduation from the program, students are prepared to enter the employment market as entry-level process operators for a specialty career in a strong job market.

To receive the degree, the student must

- have a cumulative **GPA of 2.00 or better** in all credits that are to be used towards the degree;
- earn a **“C”** or better in major courses, ENGL 101 and ENGL 102, and courses that are prerequisites for other courses;
- earn **12** of their last 15 process technology credit hours at BRCC and
- complete the coursework listed below.

PROGRAM OF STUDY

General Education Requirements

English Composition (ENGL 101)	3
Mathematics	3
Social Science (ECON 203 required)	3
Natural Science (PHSC 101 required)	3
Humanities	3

Total General Education Credits15

Required Major Courses

PTEC 101Introduction to Process Technology	3
PTEC 131Process Instrumentation I	3

PTEC 132Process Instrumentation II	3
PTEC 161Process Technology I Equipment	3
PTEC 203Safety, Health, and Environment ...	3
PTEC 207Quality	3
PTEC 242Process Technology II Unit Systems	3
PTEC 243Process Technology III Operations/Capstone	4
PTEC 244Process Troubleshooting.....	3
PTEC 263Fluid Mechanics	3
PTEC 291Process Technology Internship	3

Total Required Major Course Credits34

Other Required Courses

ENGL 102.....English Composition 3

Choose either:

CHEM 104/104L Chemistry for PTEC
Majors..... 4

-OR-

CHEM 101/101L Chemistry for Science
Majors..... 4

Computer Science 3

(Credit will not be awarded for both CSCI 101 and
CSCI 190)

MATH 111 or 131..... 3

Speech 3

PHSC 101L.....Physical Science 101 Lab..... 1

Total Other Required Course Credits11

Total Program Credit.....66

Contact the Division of Math,
Science, and Technology at
225.216.8226 for more information.

Science Technology Associate of Applied Science



The Associate of Applied Science in Science Technology (AAS) degree is a rigorous industry-linked program that prepares students for careers as science technicians – specialists in the application of science in the science technology industry. Students gain scientific knowledge, professional skills, and specialized training, including internships that prepare them for entry into the workforce. **This program of study is**

not designed for transfer; however, individual courses may transfer to other institutions. Students who plan to transfer to another institution should discuss their plans with a BRCC advisor and with an advisor at the receiving institution to assure that credits earned at BRCC will transfer. Students may choose the science technology area of concentration that meets their current or future employment goals

To receive this degree, students must:

- have a cumulative **GPA of 2.00 or better** in all credits to be used towards the degree;
- earn a **“C”** or better in *Area of Concentration* courses, in ENGL 101, in CSCI 192, and in courses that are prerequisites for other courses;
- take at least **12** hours at the 200 level;
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101)	3
Mathematics (MATH 101/110)	3
Social Science (ECON 202)	3
Natural Science (ENVS 201)	3
Humanities (PHIL 205)	3

Total General Education Credits15

Other Required Courses

BIOL 240.....Coastal and Wetland Ecosystems..	3
CIST 150Spreadsheets I	3
CSCI 190Microcomputer Applications	
..... in Business	3
EMGT 200.....Introduction to Hazards,	
Disasters, and the Environment.....	3
MATH 111Plane Trigonometry	3

STEC 101	Introduction to Environmental and Engineering Technology	1
STEC 201	Environmental Regulations and Compliance	3
STEC 202	Introduction to Mapping and Geographic Information Systems	3
STEC 203	Environmental Monitoring, Sampling and Analysis	4
STEC 207	Surveying.....	3
STEC 222	Writing and Communication in Science Technology Careers	3
STEC 299	Science Technology Internship	4

Total Other Required Credits.....36

Required for the Environmental Technology Concentration

CHEM 101	Chemistry I for Science Majors	3
CHEM 101L	Chemistry I Lab for Science Majors..	1
CHEM 102	Chemistry II for Science Majors	3
CHEM 102L	Chemistry II Lab for Science Majors	1
CHEM 202	Environmental Chemistry	4

Total Environmental Technology Concentration Credits12

Required for the Engineering Technology Concentration

PHYS 201	General Physics I	3
PHYS 210L	General Physics I Lab.....	1
PHYS 202	General Physics II	3
PHYS 211L	General Physics II Lab.....	1
STEC 206	Engineering Graphics	4

Total Engineering Technology Concentration Credits12

Total Required Course Credits45

Elective Courses

For the Environmental Technology Concentration: choose at least one course from the following:

GEOG 207, GEOL 101, CIST 140, HORT 205, BIOL 241, BIOL 210

Total Elective Course Credits Environmental Technology Concentration . 3

For the Engineering Technology Concentration: choose at least one course from the following:

GEOG 207, GEOL 101, CIST 140

Total Elective Course Credits Engineering Technology Concentration 3

Total Program Credits66

Contact the Division of Math, Science, and Technology at 225.216.8226 for more information.

Teaching Associate of Science



The Associate of Science in Teaching (AST) is a transfer degree that prepares students to successfully pass the curriculum of the Baccalaureate of Science in Elementary Education from a Louisiana college/university. The degree provides the opportunity for non-traditional and traditional students who become certified to teach first through fifth grade elementary students in Louisiana. BRCC students should consult an advisor for specifics regarding teacher education in the state of Louisiana.

To receive this degree, students must:

- have a cumulative **GPA of 2.50 or better** in all credits to be used towards the degree;
- obtain a passing score on *PRAXIS I* according to state guidelines;
- obtain a passing score on the content knowledge portion of *PRAXIS II* according to state guidelines;
- participate in an exit/entrance interview before graduation;
- complete the course work listed below.

PROGRAM OF STUDY

General Education

English Composition (ENGL 101 & 102)	6
Mathematics (MATH 101/110 & 202)	6
Social Science (GEOG 201)	3
Natural Science (BIOL 101 & 102).....	6
Arts (MUSC 101 or ARTS 101)	3
Humanities (HIST 102)	3

Total General Education Credits27

Required Courses

BIOL 101L.....General Biology I Lab	1
TEAC 201Teaching and Learning in Diverse Settings I	3
TEAC 203Teaching and Learning in Diverse Settings II	3
ENGL 220.....Major British Writers	3
ENGL 221.....Major American Writers	3
MATH 167.....Elementary Number Structure	3

MATH 168.....Geometry for Elementary and Middle School Teachers	3
PHSC 101.....Physical Science I	3
PHSC 101L.....Physical Science I Lab.....	1
PHSC 102.....Physical Science II	3
PHSC 102L.....Physical Science II Lab	1
HIST 201	American History Colonial to 1865..3
POLI 251.....American Government.....	3

Total Required Course Credits33

Total Program Credits60

Contact the Division of Liberal Arts at
225.216.8165 for more information.

Admissions and Registration



Baton Rouge Community College (BRCC) has an open-door admissions policy. Students can enroll without regard to race, religion, sex, national origin, age, physical disability, marital status, or veteran status. Graduates of a state-approved high school, individuals who have obtained the *General Equivalency Diploma* (GED), or individuals with a demonstrated ability to benefit are eligible for admission. Admission to the college does not ensure admission to a particular program of study. A person can apply for admission to Baton Rouge Community College at any time. To enroll, an individual must complete the entire admissions, registration, and payment process before the first official day of classes for the term the individual wishes to attend.

How to Enroll

Applications Procedure

To complete registration for the first time, an individual must first complete the application process.

Applicants must:

- complete the *Application for Admission* and submit it to the Office of Enrollment Services. Applications are available online at www.mybrcc.edu or may be obtained in person at the Bienvenue Student Center. A non-refundable **\$7.00 application fee** must be paid to the Bursar's Office before the applicant can enroll for classes.
- present a copy of a high school diploma (unless one has already been submitted electronically by a Louisiana high school), a copy of a certified GED, or demonstrate an ability to benefit.
- first-time students born after 1956 must provide proof of current immunization against measles, mumps, rubella, and tetanus-diphtheria. The *Immunization Form* is available in the Office of Enrollment Services.
- submit a *Statement of Compliance* and written proof of selective service registration, or proof that

the requirement to register is no longer in effect or applicable. In lieu of the *Statement of Compliance*, veterans of the armed forces of the United States can submit a copy of their discharge documents. The applicant is responsible for submitting true, accurate, and unaltered documentation. The submission of altered, inaccurate or false documentation/information can result in denial of admittance, expulsion from the college, and/or prosecution.

An *Application for Admission* is good for one calendar year after its submission.

Additional Enrollment Steps

In addition to completing the application process, applicants must:

1. complete the *COMPASS* placement test;
2. attend new student orientation;
3. attend an academic advising session at Center for Academic Success;
4. register for courses; and
5. pay tuition and fees at the Bursar's Office.

Standard and Provisional Admission Status

Standard Admission Status is granted when all required records (official high school and/or college transcripts, BRCC placement test scores, immunization documents, etc.) are received by the Office of Enrollment

Services. Applicants who have not submitted all the required documentation by the first official day of classes may be admitted under Provisional Admission Status. However,



admission requirements must be met within 30 calendar days after the first official day of classes. Applicants who do not submit the appropriate documents within this time frame will have a hold placed on their ability to make class changes or enroll for future courses.

Admissions Categories

Students enrolling at BRCC fall into one of several admissions categories. Applicants should review the following categories in order to satisfy any additional requirements.

First-Time Students

First-time students are students who have never attended a university/college. To apply for admission to Baton Rouge Community College, an applicant must complete an *Application for Admission* and submit it to the Office of Enrollment Services. Applicants should refer to the previous section ("How to Enroll") for detailed instructions.

Transfer Students

Transfer students are students previously enrolled at another college/university. Transfer students must submit an *Application for Admission*, a nonrefundable **\$7.00 application fee**, and an official transcript from every institution previously attended. A student may be provisionally admitted to BRCC until all required documentation is received. Students who transfer to BRCC with an **adjusted cumulative grade point average of 2.00 or better** are admitted in good standing. A student transferring from another college/university while on academic probation/suspension will be admitted to BRCC on Academic Probation. Students who are on



academic probation/suspension at BRCC are responsible for checking with the institution they plan to attend to verify that coursework completed at BRCC will transfer.

Transfer Credits

Transfer credits from regionally-accredited institutions of higher education are recorded on a student's academic record. Developmental course credits do not apply towards a degree or certificate, but are entered on the student's record. Grades awarded for any and all transfer credits are excluded when

calculating BRCC grade point averages. All transfer grades are recorded on the student's academic record with the designation of "T" (e.g., "TA").



BRCC does not accept courses from an institution of higher education that is not accredited by a regional accrediting authority. However, students can transfer from institutions not regionally accredited if faculty qualifications and student credentials are first forwarded to BRCC. Students may petition for acceptance of coursework by:

- establishing that another regionally accredited institution has applied his/ her course credits towards a degree or certificate.
- providing verification from the Chief Academic Officer of the transferring institution that the coursework in question meets SACS requirements. The following guidelines govern the acceptance of transfer credits:
- An academic dean determines whether courses taken prior to transferring to BRCC are acceptable by consulting and taking recommendations from the faculty.
- Students without college-level

credits of **"C" or better in English** and mathematics are required to take the *BRCC Placement Test*.

- Grades transferred are converted to the BRCC grading scale and are appropriately recorded as TW, TA, TB, TC, TD, and TF grades. Plus (+) or minus (-) symbols are disregarded. Grades of Pass, Credit, and Satisfactory are treated the same and count as hours earned. Failing grades, including TF, count for hours attempted. Grades in developmental courses are recorded, but are not included in GPA calculations. Grades of NC (no credit) are not recorded.
- Enrollment Services evaluates transcripts for degree-seeking students in their first semester at BRCC.
- A **"C"** is the lowest acceptable transfer grade for English Composition 101 and 102 and College Algebra.
- Transfer work that has been earned in quarter-hour credits are converted to semester hour credits.
- Forty-five (45) hours is the maximum number of acceptable transfer credits towards earning a degree.



Readmission

Students who have attended BRCC but have not been enrolled for a full calendar year or more must submit a new *Application of Admission* and pay the applicable fees. If the enrolling student has attended another university/college during the lapsed period, a transcript from that institution is required.

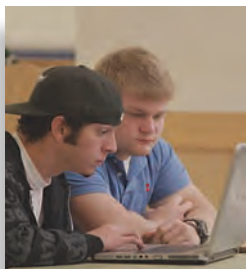
Students applying for readmission are subject to the most current fees.

International Students

International students must pay a **\$52.00 application fee** when submitting their *Application for Admission*. In addition to the documents required for enrollment, international students must provide the following:

- Evidence of sufficient funds to cover expenses, including a current statement of financial support in the amount of **\$10,000 or more.**
- Official secondary and/or postsecondary scholastic records which lists courses taken and indicates the results of any past examinations.





College credentials must be translated into English, evaluated by an official translating agency, and

certified as being correct.

- An official copy of *TOEFL (Test of English as a Foreign Language)* scores for students whose native language is not English. **A minimum TOEFL score of 500 on the paper test or 173 on the computer test is required.**
- BRCC placement exam scores.
- Valid visa/passport.
- Completed transfer form, if transferring from another institution in the United States
- Immunization records. BRCC must receive all documents before an *I-20* is issued. International students are obligated to follow the regulations of the Immigration and Naturalization Service. **International students are not eligible for resident tuition status.**

Home-Schooled Students

Home-schooled students who wish to attend BRCC are encouraged to apply during the equivalency of their junior or senior year of high school.

Admissions requirements for home-schooled students are the same as for all new students. However, if a homeschooled student does not

have a high school or GED diploma, he or she must provide the following:

- Proof that he/she is 16 years of age or older.
- An official, current transcript for any coursework completed at a public/ private high school (if applicable)
- Documentation from the state verifying completion of a SBESE Approved Home Study Program.

Out-of-state students, home-schooled using a program not approved in Louisiana and seeking admission to BRCC must contact the *SBESE Approved Home Study Program Office* of the Louisiana Department of Education.

High School Student Options

Early Admissions Program

BRCC has an Early Admissions program which allows high school students to take specific classes at BRCC while continuing to attend high school. Students earn high school credit for high school classes they have taken and college credit for attending BRCC classes. Students qualify if they



- are 16 years of age or older.
- are high school juniors or seniors who have earned and maintained

3.00 grade point averages.

- have a letter of consent from the high school principal/designated official of the high school.
- have a letter of consent from a parent/ guardian.
- meet course or program requirements.

College-Level Options

Cross-Enrollment

BRCC has cross-enrollment agreements with Louisiana State University, Southeastern Louisiana University, and Southern University.



These agreements permit BRCC students to register for pre-approved courses at one of these institutions while concurrently enrolled at BRCC. Cross-enrolled students wishing to transfer

BRCC credits to another primary institution should first speak with an advisor at that institution in order to confirm that the credits earned at BRCC can transfer to there. Interested students should contact the Office of Enrollment Services at both BRCC and the primary institution of interest for procedures governing registration and cross-enrollment.

ROTC Cross-Enrollment

Baton Rouge Community College has cooperative agreements with the Air Force, Army, and Navy ROTC units at local universities; BRCC students can cross-enroll as first- and second-year students at these universities. Southern University offers a cross-enrollment program for Army and Navy ROTC. Louisiana State University offers a cross-enrollment program for Air Force ROTC. BRCC students are responsible for traveling to the participating universities for classes and laboratories related to the ROTC programs.

Concurrent Enrollment

Concurrent enrollment allows qualified students to enroll in two post-secondary institutions at the same time. Students enrolled at BRCC must notify the Office of Enrollment Services whenever they have enrolled or plan to enroll at another college/ university. Upon completion of each semester of concurrent enrollment, students must provide official transcripts to BRCC from the postsecondary institution (Students participating in cross-enrollment courses with Louisiana State University, Southeastern Louisiana University, or Southern University are not required to notify the Office of Enrollment Services or submit transcripts for those courses). Academic standing is based on the coursework completed at both post-secondary institutions.

Residency Information

Louisiana Residents

The Office of Enrollment Services determines the residency of a student based on BRCC regulations, the information provided by the student on the *Application for Admission*, and related documents. Students' domiciles and/ or places of employment are also used to determine residency. Students can apply for residency once they have resided and/or worked in Louisiana for **at least one full year (365 days)** prior to the first official day of classes of the

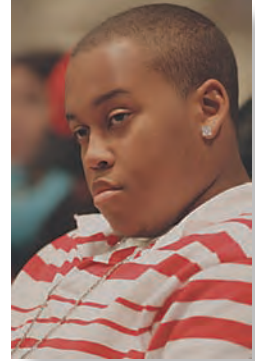


term for which the application is being made and have **filed Louisiana state tax returns. Residency cannot be established for the sole purpose of obtaining an education.**

Residency classification and fees are audited after completing registration, and some fees are adjusted. Factors used to determine residency include:

- Financial independence from parents who reside in another state/ country.
- Dependency on the state of Louisiana for financial support.
- A continuous presence in Louisiana while not enrolled as a student at BRCC.
- Payment of Louisiana income taxes during the past tax year.

- Proof of domicile in Louisiana for a specified period of time. A current driver's license, voter registration card, or copy of a state tax return may be used to verify residency. Special provisions are made for students who move to Louisiana for employment or for military personnel who are stationed in Louisiana. Students with valid resident-alien cards are evaluated by the same standards as U.S. citizens when determining Louisiana residency status.



Non-Louisiana Residents

Students who are not Louisiana residents are charged out-of-state tuition. College fees and tuition are based on the legal residency of a student. For applicants who are under 18 years of age or are legal dependents, residency is determined by the domiciles of students' parent(s) or legal guardian(s).

Non-U.S. Citizens (International)

International students are non-U.S. citizens who do not possess valid resident-alien cards. International students are charged out-of-state tuition.



Student Classifications

Degree Seeking

A degree-seeking student is a student who takes credit courses with eventual intentions to obtain a degree/certificate. A first-year student has earned no more than 29 semester credit hours. A second-year student has earned 30 or more semester credit hours. **Degree-seeking students are classified as either full-time or part-time.** Full-time students take 12 or more semester hours during a regular semester or at least six semester hours during a summer semester. Part-time students take less than 12 semester hours during a regular semester or less than six semester hours during a summer semester.

Students receiving financial aid are advised to check with the Office of Financial Aid and Scholarship regarding eligibility and to declare a major.

Non-Degree Seeking

A non-degree seeking student takes courses for professional or personal enrichment, but does not seek to earn a degree or certificate. Non-degree seeking students may not be subject to admissions standards; however, they must follow the prerequisites required for their curricula. Students having a bachelor's degree or higher are allowed to enroll in any course at BRCC. Students who move from non-degree seeking to degree seeking are required to submit necessary documentation, complete assessments, and meet admission requirements.

Audit Status Applicants

Audit Status Applicants must meet the admissions standards of the college in order to audit a course(s). **Semester course loads include audited courses.** Applicants who audit courses are **assessed the same**

tuition and fees as those assessed for credit courses. College credit is not earned for audited courses.

Audits cannot be converted to credit hours after having attended a class or completed a course. Students must regularly attend audited classes and prepare all class assignments. They can participate in class activities; but are not required to take examinations.

Americans with Disabilities Act (ADA)

BRCC policy provides equal opportunity for qualified persons **without regard to disability** in the recruitment of, admission to, participation in, treatment of, or employment in its programs and activities which are operated and sponsored by the college pursuant to the *Americans with Disabilities Act of 1990 (ADA)* and other related federal and state laws.

The college is committed to serving individuals with disabilities in employment, academic and other programs, public services, transportation, public accommodations, and telecommunications. Additionally, the college strives to prevent discrimination against individuals with disabilities, bring them into the social and economic mainstream, and provide enforceable standards that address discrimination. Applicants



for admission may voluntarily identify themselves as being disabled. Disabled students requesting accommodations should contact the Office of Disability Services before the first official day of classes. Students are provided information on the services available, and admissions criteria and testing are selected, administered, and evaluated in an accessible manner.



Admissions Assessment

It is vital that students are placed in the appropriate level of study in order to receive the appropriate level of instruction. Initial assessments are determined by placement testing, and the testing is used to determine whether personal abilities match course recommendations. Where test scores indicate, students are assigned to developmental classes in reading, writing (English), and/or mathematics in order to strengthen those abilities prior to beginning college-level work.

Baton Rouge Community College offers quality educational assessment programs that help students realize their goals and potentials. Assessments improve the chances for retention and success. For this reason, **assessment is ongoing.** Placement scores, academic achievement as-

assessments, surveys, testing, licensure examinations, and other educational measures determine the progress of BRCC students.

Entry Assessment

BRCC offers college programs which increase students' abilities to succeed in collegiate and vocational programs of study. The *COMPASS* test evaluates students who seek degrees, course credits, diplomas, or certificates in credit programs.

First-time applicants must take the placement test. The *COMPASS* test identifies college preparedness in English, reading, and mathematics. Students are required to take the *COMPASS* placement test prior to being advised.

During registration, students are advised and placed in courses according to the results of *COMPASS*. Assessment tests are administered daily in the Testing Center. Students should bring picture identification and a pen/pencil.

Applicants whose native language is not English are also required to take the *Test of English as a Foreign Language (TOEFL)*. A *TOEFL* score of at least **500 on the paper test or 173**

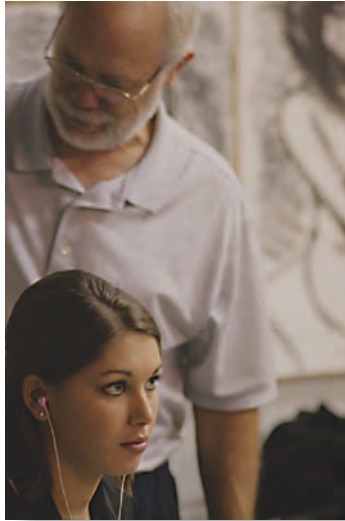
on the computer test is required for admission to BRCC.

Test scores are used for advising and placement only.

Test scores older than three years are not acceptable for course placement.

Applicants are not refused admission to the college based on low test scores. If test scores indicate that an

applicant needs preparation in basic skills, he/she is directed to enroll in developmental education courses. Students enrolled in developmental education courses may be restricted to enrolling in certain general education courses. After taking the BRCC placement test, first-time



applicants must have scores on file unless:

- a transcript is submitted from an accredited institution that indicates a **letter grade of "C" or better** in English and mathematics;
- a transcript is submitted from an accredited institution that shows an associate or higher degree;
- a non-credit certificate program is selected;
- courses without prerequisites are selected and a Non-Degree Seeking Form is completed; or
- a course is to be audited.

The first test is required for admission and can be taken at no cost. Students are allowed a limited number of retests in order to improve their scores. The cost is \$7.50 per section to retest and \$20.00 for the three-part writing, reading, and mathematics test. To retest, applicants must pay a retest fee at the bursar's office and bring the receipt to the testing center.

Ability to Benefit

Prospective students who do not possess a high school diploma, GED, or equivalent must show an ability to benefit from a post-secondary program of study. The BRCC Placement Test satisfies this requirement.

Contact With Academic Advisor

Academic advising is available for new, returning, and current students throughout the academic year. New

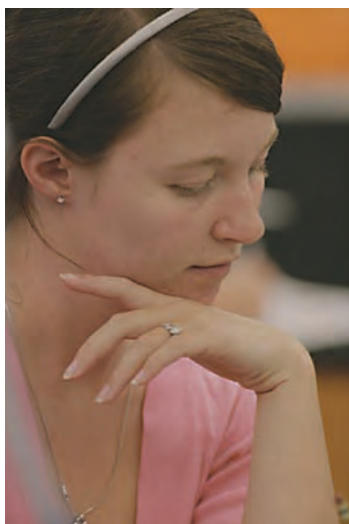
and continuing students must see an academic advisor before registering for a semester. New students may see an advisor to receive information regarding placement test results, learn about course offerings, and discuss their educational plans. **New students must attend orientation and schedule planning assistance with an advisor** in the Center for Academic Success. Current students can visit a faculty advisor to develop/revise their educational plans so that their programs of study meet post-graduation goals. Continuing students who are unsure of their educational plans and/or goals should seek assistance from the Center for Academic Success. An advising conference can help determine the progress made towards completing certificate or degree requirements, or it can ensure that courses taken are appropriate and that credit earned



can transfer to another institution of higher education. **Degree-seeking students with 45 or more hours of credit should request a degree audit from the Office of Enrollment Services to identify the remaining courses needed to graduate.**

Registration

Registration is the process of enrolling, obtaining a class schedule, and paying tuition and fees for the term. A *Schedule of Classes* is published annually and made available on the BRCC Web site. It lists available courses and related information. Students can register/ modify an existing schedule via the Web, or in person at the BRCC main campus. *Personal Identification Numbers (PINs)* are issued to every registering student. **A PIN is required to register online.** A “registration hold” must be removed from the online record by a student advisor before a student can register. A new student is eligible for Web registration after completing an assessment and meeting with an advisor in the Center for Academic Success. Returning students can register online during the registration period, but an advisor must reactivate their PIN



before he/she can modify an existing schedule.

Tuition/Fees

Tuition/Fees can be paid at the Bursars Office with a financial aid award, cash, money order, deferred payment, check, or it can be charged to an approved credit card. Checks or money orders should be mailed to **Baton Rouge Community College, 201 Community College Drive, Baton Rouge, LA 70806.** **No registration is complete until tuition and fees are paid in-full or until a deferment plan is arranged and approved by the Office of Accounting and Finance.** Payment due dates are listed in the “Academic Calendar” or on the BRCC Web page.

Registration Periods

Registration periods are set for each term. Students can register for courses or add/drop courses online until the published deadline. Registration is then closed and only existing schedules can be modified.

Personal Identification Number(PIN)

Personal Identification Numbers (PINs) are unique numbers that allow students to electronically access student records, take advantage of student services, and register for classes. When

students log in to the BRCC portal, a six-digit number used as a login password can be selected. **The day before enrollment begins for the next semester, every BRCC student's PIN number is deactivated. Enrolled students can only have their PIN reactivated by a faculty advisor/departmental advisor.**



After being advised, PINs are issued and can be used to add classes for an upcoming semester and check records, including final grades for the current semester. Before a student drops courses or resigns from the college, he/she should first see an academic advisor.

Family Education Rights and Privacy Act (FERPA)
Students attending Baton Rouge Community College can access their personal records to:

- inspect and review their education records.
- request an amendment to their education record to ensure that the record is not misleading, inaccurate, or otherwise in violation of privacy or other rights.

- contest disclosures of personal information contained in their education records, except for those which concern FERPA and those that authorize disclosure without consent.
- file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA and its regulations.

- obtain a copy of the institution's student record policy.

For personal records to be released to a third party, written permission must be on file with the Office of Enrollment Services.



Directory information cannot be released by the college, unless the college first receives a written request stating that the information can be released. This request should be received by the Office of Enrollment

Services prior to each new semester and within 10 days of the official



date for final registration. Directory information includes:

- date of enrollment
- division in which the student is enrolled
- classification, major, degree(s) earned
- awards, participation in officially recognized activities and sports
- weight and height (athletes)
- most recent educational agency or institution attended.

Credit for Prior Learning

BRCC recognizes that learning takes place in a variety of situations and circumstances.

A. Credit by Evaluation

BRCC offers credit by evaluation for prior learning.

1. Educational Experiences in the Armed Services

BRCC may award credit for military experiences based on the *American Council on*

Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services.

A student may receive college credit if:

- a. training parallels a discipline area offered through BRCC, and
- b. credit meets a program requirement or is used as elective credit.

Upon request, individuals who have successfully completed basic training will be awarded four credit hours in physical education as indicated in the *ACE Guide* and the *Community College of the Air Force Catalog*. Official documentation of military training is required.

2. Credit for Training Programs

ACE evaluates training programs offered by business, industry, and government, and publishes its credit recommendations in *The National Guide to Educational Credit for Training Programs*. If a student has received training



which appears in the guide, he/she may receive college credit if:

- a. training parallels a discipline area offered through BRCC, and
- b. credit meets a program requirement or is used as elective credit.

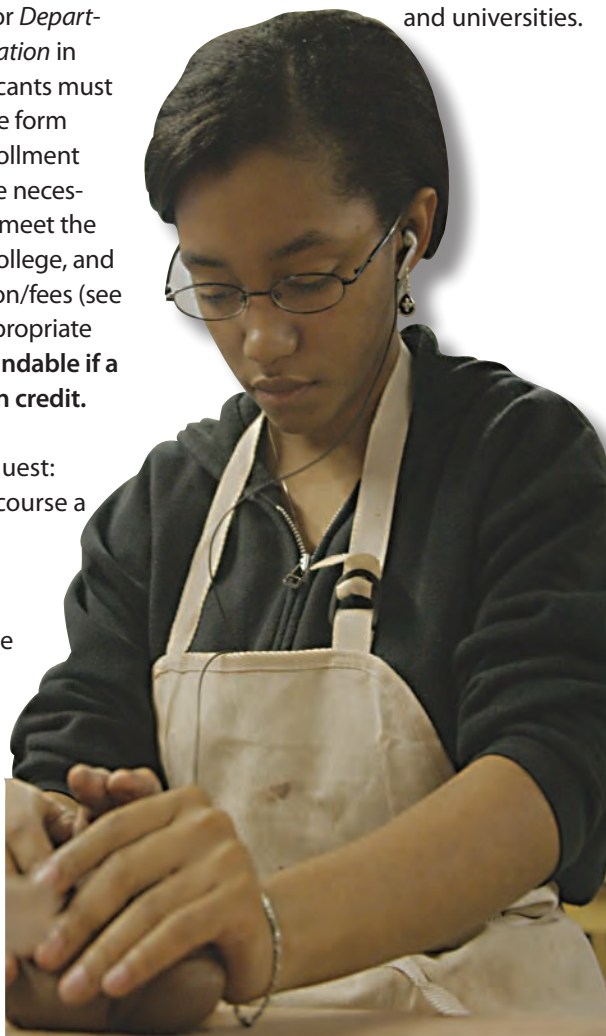
3. Departmental Credit by Evaluation

Students may apply for *Departmental Credit by Evaluation* in certain courses. Applicants must obtain the appropriate form from the Office of Enrollment Services, complete the necessary applications and meet the requirements of the college, and pay the required tuition/fees (see "Fee Schedule" for appropriate fee). **Fees are not refundable if a student fails to obtain credit.**

Students may not request:

- a. the evaluation of a course a second time;
- b. the evaluation of a course while currently enrolled in the course;
- c. to establish credit in a previously completed course; and
- d. to establish credit for a lower level of a course in which credit has been received.

Some departments have additional requirements which must be met before credit is awarded through departmental credit by evaluation. When credit is granted, a notation of "credit by evaluation" and the number of credits appears on the student's transcript. These credits are not used in computing grade point average. Credit by evaluation is not transferable to other colleges and universities.





B. College-Level

Equivalency Examinations

ACE has published credit recommendations for a number of national standardized examinations, such as the ones listed from the *Guide to Educational Credit By Examination*. BRCC uses these recommendations as guidelines to award credit for equivalent BRCC coursework as well as elective credit. Scores must be sent directly to the Office of Enrollment Services from the specific testing company before credit is awarded. **All equivalency is subject to future review and possible catalog change.**

1. Advanced Placement Examination

Students who have taken an advanced placement course of the *College Entrance Examination Board (CEEB)* in their secondary school and who have taken an *Advanced Placement Examination of the CEEB* may receive course credit with a score of 3, 4, or 5, depending on the subject. **Scores must be received directly from CEEB before credit is awarded.**

2. College Level

Examination Program

BRCC may award credit to individuals who have received an acceptable score on the *College Level Examination Program (CLEP) General Examinations* and who meet or exceed the ACE recommended scores for awarding credit on the CLEP subject examinations. **Credit received through CLEP is not transferable to other colleges and universities.**

English Composition: Students pursuing credit for ENGL 101 must take the English Composition with Essay. **BRCC does not award credit for ENGL 102 through a CLEP examination.**

Foreign Languages: Credit earned through a CLEP examination for French, German, or Spanish meets the language proficiency requirements of BRCC.



For *CLEP* examinations taken prior to July 1, 2001, BRCC will grant credit based on scaled scores.

3. Defense Activity for Non-Traditional Education Support Examination Program

BRCC may award credit for the *Defense Activity for Non-Traditional Education Support (DANTES) Examination Program* to individuals who meet or exceed the *ACE* recommended scores for awarding credit on the *DANTES* subject examinations. **BRCC does not award credit for ENGL 102 through a DANTES examination. Credit received through DANTES is transferable at BRCC, but is not transferable to other colleges/universities.**

4. Departmental Credit by Examination

Students may apply for *Departmental Credit By Examination* for certain courses by contacting the Office of Enrollment Services. **Students must pay the applicable fee, complete the examination, and meet all other requirements.** See "Fee Schedule" for appropriate fees.

Students may not request:

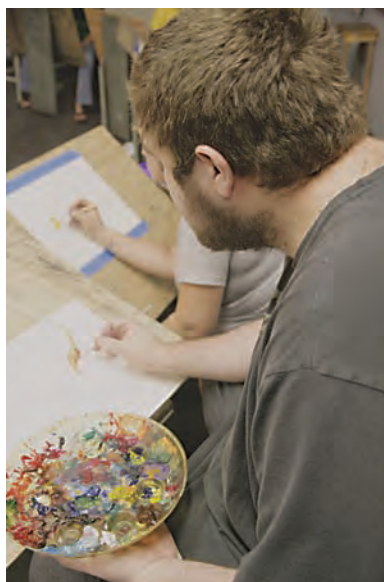
- a. to challenge a course a second time;
- b. to challenge a course while currently enrolled in the course;
- c. to establish credit in a previously completed course; and
- d. to establish credit for a lower level of a course in which credit has been received.

Certain departments may have additional requirements which must be met before credit is awarded through departmental credit by examination. **Only grades of A, B, or C earned as a result of this examination are recorded on the student's transcript. Fees are nonrefundable.** When credit is granted, a notation of "credit by examination," a grade, and the number of credits appear on the student's transcript.

5. International Baccalaureate Diploma/Certificate

Students who present an International Baccalaureate Diploma/Certificate may qualify for college credit. BRCC grants credit for college-level courses only. **A grade of 5 qualifies a student to receive credit for one introductory course. No credit is awarded for English as a Second Language.**

It is the responsibility of the student to have their international transcripts evaluated by an authorized international transcript/credential evaluation service in order for international coursework to be considered for credit at BRCC. **Students are responsible for any and all costs for this service.** Upon evaluation by an authorized international service, the Office of Enrollment Services will forward all



documentation (translations, course descriptions, etc.) to the appropriate academic dean(s) for final approval. **There is no guarantee that transfer credit will be awarded for international coursework.**

Transcripts

Transfer Credit Policy

Credit may be granted for coursework completed at other regionally accredited colleges/universities. Coursework earned at a regionally accredited institution with a **letter grade of "C" or better** is accepted in transfer. All transfer grades are indicated on the student's academic record with the designation of "T" (e.g., "TA"). **A maximum of 45 transfer credits may be accepted towards earning a degree at BRCC. Developmental**

course credits are not accepted toward a degree/certificate. Grades awarded for transfer credits are not calculated as part of the BRCC grade point average.

If faculty qualifications and student credentials are forwarded, students can transfer from non-regionally accredited institutions. Students may petition for acceptance of coursework by establishing that another regionally-accredited institution has applied the courses toward a degree or certificate. Students must also provide verification from the Chief Academic Officer of the transfer institution that coursework meets SACS requirements.

The Office of Enrollment Services evaluates transcripts for degree seeking students during their first semester at BRCC. Upon recommendations from faculty, an academic dean determines the acceptance of course(s) taken before transferring to BRCC. **Students without college-level credits in English or mathematics are required to take the BRCC placement test (COMPASS).** For academic purposes, **transfer credit is granted for grades of “C” or better.** When reviewing for Financial Aid eligibility, all attempted hours are considered.

Student Record Retention

Baton Rouge Community College retains official student academic records (transcripts) of enrollment and credit earned in perpetuity. All

other student records are destroyed two years after the last date of enrollment.

Inaccuracies on transcripts should be reported to the Office of Enrollment Services.

Academic Amnesty

Academic amnesty is a special program offered to students who have dropped out of college or have been suspended because of poor academic performance. Those demonstrating sufficient maturity and aptitude are chosen for academic amnesty.

Academic amnesty does not apply to students who receive federal financial aid. For further information, contact the Office of Financial Aid and Scholarship.

Academic amnesty allows students with poor academic records to exclude all previous academic credit from GPA calculations and essentially “start over.” Academic amnesty has strict rules and regulations. Students wishing to apply for academic amnesty should first discuss the program with the Executive Director of Enrollment Services.

Students considering academic amnesty should be advised that some undergraduate, graduate, and professional schools compute undergraduate GPA based on all hours completed, including those excluded under academic amnesty at BRCC.

Criteria:

- **At least two years** must have elapsed from the end of the semester in which the student was last enrolled for credit
- An interested student must submit a letter requesting academic amnesty to the Office of Enrollment Services prior to the semester he/she intends to enroll. The letter should include evidence that all conditions were met and that a satisfactory performance can be expected.
- An appeals committee meets monthly to evaluate every application and recommend appropriate action for those who satisfy the requirements and show potential for success.
- Academic credit earned prior to declaring academic amnesty is included in the student's academic record.
- When academic amnesty is granted, the date of enrollment is entered on the student's transcript, along with a reference stating that the use of previously earned credits and quality points for 1) meeting degree requirements, 2) computing a GPA for credit that leads to an undergraduate certificate/degree, or 3) determining graduation is prohibited at BRCC.
- After academic amnesty is granted,

a student is classified as a first time student, and new records are established that show no credit or quality points were recorded and no suspensions occurred while attending BRCC.

- A student demonstrating competency in his/her courses may qualify for advanced standing (without credit) or may earn a waiver of requirements that qualifies him/her for advanced standing.

For students transferring into BRCC, **the college accepts academic amnesty granted from another accredited institution.** However, academic amnesty is granted only **ONCE**, regardless of the number of institutions attended. **Academic Amnesty does not apply to Title IV financial aid.**

Change of Name, Address, Phone Number or e-Mail Address

BRCC students are required to keep their mailing address, phone number, and e-mail address current. Updates to personal information can be completed online or in person at the Office of Enrollment Services. Students must notify the Office of Enrollment Services of a name change and must provide proof of the change by presenting a valid, updated Social Security card or driver's license.

Admissions Requirements Summary

Degree Seeking Students	High School Graduate GED	Dual Enrollment Student	Early Admissions or Home-Schooled Student	International Student	Transfer Student
Application for Admission	X	X	X	X	X
Application Fee	X		X	X	X
High School Diploma or GED Documentation	X		X	X ¹	
College Transcript				X ²	X
Assessment	X ^{3,4}		X ^{3,4}	X ^{3,4}	X ^{3,4}
Statement of Financial Support				X	
Immunization	X		X	X	X

Degree Seeking Students	High School Graduate or GED	Job Improvement	Personal Interest
Application for Admission	X	X	X
Application Fee	X	X	X
High School Diploma or GED Documentation	X		
College Transcript		X ²	X ^{2,4}
Assessment	X ^{3,4}	X ^{3,4}	X ^{3,4}
Immunization	X	X	X

¹Transcripts must be translated into English and submitted to an accredited agency for evaluation (World Evaluation Services, etc.).

²Must submit official transcripts from each institution attended.

³Students who wish to take and have successfully completed college English or math must submit placement scores.

⁴Required if enrolled for courses with prerequisites.

Schedule of Tuition/Fees

Tuition and fees must be paid-in-full on or before the payment deadline shown in the "Academic Calendar" of this catalog. **A student is officially registered once tuition and fees are paid-in-full and all required admission documents have been**

received by the Office of Enrollment Services. BRCC accepts cash, check, Visa, MasterCard, Discover, American Express, a money order, or a cashiers check for payment.

TUITION			
Tuition and Mandatory Fees*			
Resident			
Credit Hours	Tuition	Fees	Total
1	68.50	54.25	122.75
2	137.00	77.50	214.50
3	205.50	100.75	306.25
4	274.00	124.00	398.00
5	342.50	147.25	489.75
6	411.00	170.50	581.50
7	479.50	193.75	673.25
8	548.00	217.00	765.00
9	616.50	240.25	856.75
10	685.00	263.50	948.50
11	753.50	286.75	1,040.25
12 or More	822.00	310.00	1,132.00
Non Resident			
Credit Hours	Tuition	Fees	Total
1	185.50	54.25	239.75
2	371.00	77.50	448.50
3	556.50	100.75	657.25
4	742.00	124.00	866.00
5	927.50	147.25	1,074.75
6	1,113.00	170.50	1,283.50
7	1,298.50	193.75	1,492.25
8	1,484.00	217.00	1,701.00
9	1,669.50	240.25	1,909.75
10	1,855.00	263.50	2,118.50
11	2,040.50	286.75	2,327.25
12 or more	2,226.00	310.00	2,536.00

* Does not include applicable lab fees and mandatory parking fee.

Schedule of Fees	
Non-Refundable	
Application	7.00
Placement Test (per part)	7.50
Graduation	25.00
Credit by Exam (per course)	30.00
Official Transcript	3.00
Duplicate Identification Card	5.00
Advanced Placement (per credit hour)	5.00
Technology Fee (per credit hour)	5.00
Transportation Poll (Fall, Spring, Summer)	15.00
Transportation Poll (Spring, Summer)	15.00
Transportation Poll (Summer Only)	15.00
Operational Fee (per credit hour)	2.50
Computer Assisted Math Fee	110.00
Enterprise Resource Planning Fee (Fall, Spring, Summer)	16.00
Refundable Fees	
SGA Fee (per credit hour)	4.00
Building Use Fee (per credit hour)	0.75
Academic Enhancement Fee (per credit hour)	2.00
Athletic Fee (per credit hour)	2.00
Academic Excellence Fee (per credit hour)	7.00

Payment Plan

- The "Payment Plan" has a **non-refundable processing fee of \$25**.
- **Late payment fees are \$25** per payment (maximum \$50).
- Accounts that are **90 days past due** are sent to collection.
- **Collection costs are borne by the student.**

Policies and Procedures for Student Refunds (Credit Courses ONLY)

Refund of tuition and fees from the fall, spring, and summer/short session semesters is based on:

- a student's reduction in credit hours and/or official withdrawal from the college.
- total tuition and refundable fees owed, and not tuition and fees paid at the time of registration.

If courses are dropped, any resulting refund is first applied to the balance owed. **The remaining balance must be paid-in-full.**

Refunds for regular semesters are processed **two to four weeks after the fourteenth day of classes** (summer - **two to four weeks after the seventh day of classes**.) **NO REFUNDS ARE MADE IN CASH.** For additional information, contact the BRCC Bursar's Office.

Financial Aid and Scholarships



Purpose of Financial Aid

Financial aid assists students who have a demonstrated financial need, or who can show an academic or special talent. Awards are available in various forms (grants, scholarships, or part-time employment) from federal, state, institutional, or private funds. To apply for financial assistance, contact the Office of Financial Aid and Scholarships. **Students must reapply for financial aid each year.**

Federal Financial Aid Eligibility Requirements

Financial aid is dependent on the availability of funds and resources. To be eligible, a student must:

- seek a degree.
- make satisfactory academic progress.
- be a U.S. citizen, national, or permanent resident alien.
- not be in default on a previous student loan.
- not owe a repayment/overpayment on a federal grant.
- if a **male, 18-25 years old**, be registered with Selective Service (see www.sss.gov)
- have a high school diploma or equivalent (*GED*, etc), or pass an approved ability to benefit test.
- transfer coursework taken at other colleges to BRCC.
- not have been convicted of sale/possession of illegal drugs.
- not be enrolled in either correspondence or telecommunication courses, unless the credits received in these courses apply towards an Associate Degree/Certificate.
- not be auditing courses.
- sign a statement on the *Free Application for Federal Student Aid (FAFSA)* which certifies that the applicant 1) will use federal and/or state student financial aid only to pay the cost of attending an in-

stitution of higher education, 2) is not in default on a federal student loan and has made arrangements to repay it; 3) does not owe money on a federal student grant and has made arrangements to repay it; 4) will notify his/her school if he/she defaults on a federal student loan; and 5) will not receive a *Federal Pell Grant* from more than one school for the same period of time.

If the address on the student's form does not match the address currently on file in the Office of Enrollment Services, the refund may be delayed.

Repayment of Unearned Federal Financial Aid

A student who receives *Title IV* federal financial aid and completely withdraws from all classes within the first 60% of the term, or who stops attending classes without notification, may have to repay a pro-rated portion of any financial aid received. A student withdrawing is billed for the amount owed, and **a hold is placed on his/her account until payment is made.** A publication explaining the repayment process is available in the Office of Financial Aid and Scholarships.

Application Priority Deadlines

Students wishing to receive priority consideration for financial aid should apply as soon as the *Free Application for Federal Student Aid (FAFSA)* is available, usually after **January 1**. New students are given first consideration when priority dates are set.

Priority dates for new students:

Fall — June 1
Spring — November 1
Summer — April 15

Applications are considered complete when all necessary parties (student, spouses, parents, etc.) have provided required documentation containing complete and correct financial data. Students auditing courses, earning credit by placement tests, or enrolling in continuing education courses/programs not approved by the U.S. Department of Education are not eligible for financial aid.

Financial Aid Awards

The amount of Federal financial aid awarded may vary, depending on a student's enrollment status at the end of the add/drop period (or, in the case of late awards, at the time the award is given). **A financial aid recipient must meet all eligibility requirements by the time the awards are made.**

Tuition, fees, book purchases, or outstanding deferments are collected from financial aid payments once the awards are made. If there is a credit balance, a refund is forwarded to the student via a selected refund option. Addresses should always be kept current (with signatures where applicable) in the Office of Financial Aid and Scholarships. Students submitting completed applications by the priority date are usually processed first and receive their

awards earlier. Students who apply after the priority date may receive financial aid, but could initially have to pay for tuition, fees, and books until all late applications are processed and awards distributed.

The priority date for students to fill out a FAFSA application is **April fifteenth**. Continuing students may be awarded financial aid for fall, spring and summer semesters. Students must complete the FAFSA and submit it to the federal processor as soon as possible each spring. BRCC's federal school code, **037303**, must be included on the FAFSA. Students can submit the FAFSA by regular mail (allow **at least 6 weeks** for processing) or complete the application on the Web at www.fafsa.ed.gov (allow at least 7 to 14 days for processing).

Financial Aid Application Instructions

Students must provide copies of their high school transcripts or *GEDs* to the Office of Enrollment Services. Transfer students must provide transcripts from each institution of higher education that they have previously attended. Students should submit additional documentation to the Office of Financial Aid and Scholarships; then research and apply for scholarships. Other important information:

- BRCC verifies all federal financial aid recipients.
- Additional documents must be completed and copies of signed tax returns must be provided for individuals whose incomes are included on the FAFSA.

Academic Requirements - Receiving Financial Aid

Satisfactory Academic Progress (SAP)

The entire academic record of a student receiving financial aid may be reviewed each semester before awards are made (students on probation are reviewed at the end of each semester). Failure to maintain *SAP* results in cancellation of a student's federal financial aid, but does not prohibit the student from attending school using his/her own resources or with non-federal financial aid.

Completed courses include any course in which a grade of A, B, C, or D is given. Attempted courses include not only completed courses, but also those courses in which grades of F, W, or I" are given.

Students are responsible for knowing the College's *SAP* policies and monitoring their own performances for compliance.

BRCC's *SAP (Satisfactory Academic Progress Policy)* encompasses the following factors:

Qualitative Standard - Minimum Cumulative Grade Point Average

Students are required to maintain a minimum *Cumulative Grade Point Average (CGPA)*, which is based on the total number of hours attempted. If a student's *CGPA* falls below the minimum *CGPA* listed in the following table, that student is not eligible for financial aid.

Hours Attempted	Minimum GPA
6 - 29	1.50
30 - 96	2.00

Quantitative Standard - Progression during Matriculation

Students must demonstrate progression during matriculation by completing a minimum percentage of all courses attempted. The minimum percentage ranges from **50% to 67%**, depending on the total number of hours attempted (see table). **Academic progress is evaluated each semester.**

The 150% Rule

BRCC offers two-year degrees that require approximately **60** semester hours be taken in order to graduate. While all courses attempted become part of a student's academic record and are used in calculating CGPA, **some courses do not count towards earning a degree.**

The maximum number of credit hours (excluding English as a Second Language) that a student can attempt and still qualify to receive federal and state aid is 96 semester hours (150% of 60). For certificates, the maximum number of allowable hours attempted is 54 hours. The Office of Financial Aid and Scholarships monitors student progress and cancels financial aid once **96 semester credits are attempted.** During the last semester in which a student

is expected to reach the **96-hour limit**, he/ she can receive aid for the total number of hours enrolled.

To earn a second Associate Degree, students can request that eligibility be extended to a **maximum of 120 attempted semester hours, or 90 earned hours.**

Students must present a written statement from the division's dean, confirming that all requirements for the first degree are met. Additional scheduled courses beyond the first degree are limited to courses required to obtain a second degree. **Students are liable for any financial aid that is received for taking ineligible courses.**

Attempted Hours	Completed Hours	Earned Hours
12-24 credit hours	50% of attempted hours	6-12
25-48 credit hours	57% of attempted hours	14-27
73-96 credit hours	67% of attempted hours	48-64

Transfer Student Information

Transfer students must present transcripts from every college/university that they have previously attended, including foreign schools, to the BRCC Office of Enrollment Services. The Office of Enrollment Services evaluates all transcripts except those of students who have attended schools outside of the United States. **International students' financial aid programs must be evaluated, and students must pay for transcripts, at their own expense.** Transfer students are evaluated on BRCC hours earned plus any transfer hours.

Probation

Students who do not make satisfactory academic progress are placed on probation. If otherwise eligible, students can be considered for financial aid during the probationary semester.

Continued Probation

Students on probation, who are enrolled for **six (6) or more semester hours**, must successfully complete all hours and earn a **“C” or better** in each class. Those who do not comply continue on financial aid probation.

Suspension

Students who fail to meet satisfactory academic progress during the semester of probation or who have reached the credit hour limit are placed on financial aid suspension.

Academic Amnesty

Academic amnesty does not apply to federal student aid programs. Students may file appeals for financial aid.

Regaining Eligibility

A student can regain eligibility for financial aid by enrolling at his/her own expense and complying with all requirements:

- enrolling for **six (6) or more semester hours** and successfully completing the hours with a **“C” or better**
- filing a written appeal with the Office of Financial Aid and Scholarships within **fifteen (15) days** of the receipt of a suspension letter. Supporting documentation should be included.

Appeals can be made because of extenuating circumstances including injury, illness, death in the immediate family, or undue hardship. In order that financial aid be considered, the student must provide sufficient, supporting documentation in the appeal to prove that an extenuating circumstance exists.

If an appeal is approved, the student is placed on probation. During this time, the student is expected to successfully complete every class for which he/she is enrolled and earn **at least a “C”** in the courses.

Financial Aid Programs

- **Grants** - Grants are awarded to students who demonstrate financial need, as defined by FAFSA.
- **Federal Pell Grant** - The federal government provides financial assistance to students whose estimated family contribution (EFC) is below minimum average as set by the federal administering agency and who are classified as undergraduates seeking a first degree in an approved academic program (see “General Eligibility Requirements”). Annual award amounts are \$400 to \$5,350, depending on a student’s financial status. **When a student enrolls in less than 12 semester hours each term, the Federal Pell Grant is pro-rated.**

- **Federal Loans** - are awarded to students who have remaining eligibility to their costs as calculated through student *Financial Aid Applications*.
- **LEAP Grants** are awarded to **Louisiana residents** who qualify based on their unmet need(s) as calculated by the DOE based on the applicant's *FAFSA* and is awarded from funds available at the time. **Students must enroll in at least 12 credit hours.**
- **LRS** - Recipients must file a *FAFSA* and apply through Louisiana Rehabilitation Services.
- **Veteran Assistance** - contact the Office of Financial Aid and Scholarships.
- **Scholarships** - several organizations have partnered with BRCC to provide scholarships and tuition assistance.
- **Federal Supplementary Educational Opportunity Grant (SEOG)** is awarded based on the **estimated family contribution (EFC)** calculated by the DOE from information taken from the *FAFSA* and is awarded from available funds. Students must enroll in at least **six** credit hours.
- **Federal Work-Study (FWS)** is determined based on need(s) and availability of funds. The student must check the "interest box" on the *FAFSA*. The award is cancelled if the student fails to report to the Office of Financial Aid and Scholarship within **30 days** after the receipt of the award letter announcing that the student can collect his/her

award. **Students must be enrolled in at least six credit hours.**

- **Academic Competitiveness Grant (ACG)** is available for first-year students who have graduated from high school after **January 1, 2006**, and second year students who have graduated from high school after **January 1, 2005**. The maximum amount awarded cannot exceed \$750 for the first year of undergraduate study and up to \$1,300 for the second year of undergraduate study. The grant is awarded to full-time students only. *Federal Pell Grant* recipients must successfully complete a rigorous high school program which is determined by the state education agency and is recognized by the Secretary of Education. The *ACG* is a separate award, given in addition to the student's *Pell Grant* award. Second year students must maintain a **cumulative grade point average (GPA) of at least 3.0.**

BRCC FEDERAL SCHOOL CODE

037303

Scholarships and Awards

A variety of scholarships are available from institutional and private sources. Scholarships are awarded based on demonstrated need, academic excellence, exemplary character, and leadership. The funding source determines the amount of the scholarship. Contact the Office of Financial Aid and Scholarships.

Baton Rouge Community College Foundation Scholarships

These scholarships are privately-funded awards for students with financial need and/or who qualify academically. Awards range from \$200-\$500.

Baton Rouge Community College Grants

Applicants for these grants must be **ineligible for Pell Grants and enrolled in six or more credit hours**. Grants awarded are from \$100-500.

Hollywood Casino Scholarships

These scholarships are provided for full-time students who reside in Ascension, Assumption, Avoyelles, East Baton Rouge, Iberville, Livingston, Pointe Coupee, St. Helena, or West Baton Rouge parish. **The student must be majoring in Hospitality and Tourism, Culinary Arts, Information Technology, Marketing, or Business Administration**. Recipients are selected based on financial need; special consideration is given to employees of Hollywood Casino and their children. Students must have a cumulative high school GPA (for incoming freshmen) or college GPA (for continuing students) of **2.50**. Awards are based on the availability of funds.

Vision 21 Scholarship

This scholarship is offered for full-time students who are ineligible for *TOPS* and hold a cumulative high school GPA (for incoming freshmen) or col-

lege GPA (for continuing students) of **2.50**. The award is \$1100 for the fall and spring semesters, and \$400 for the summer semester. Consideration is given to students who have a financial need, are interested in community service, and who are employed. **Affiliates of BRCC or Vision 21 are ineligible.**

Rotary Foundation Scholarship

The scholarship is designated for **continuing, BRCC students who have a disability(ies)**. Eligible students must have a documented physical impairment and be registered in the Office of Disability Services. Applicants must also have a demonstrated financial need (as indicated on the *FAFSA*) and maintain satisfactory academic progress.

Zenia and Earl Shipp Scholarship

The scholarship is for Iberville Parish or West Baton Rouge Parish high school graduating seniors who are to be **enrolled full-time in Process Technology** at BRCC. Students must maintain a **2.00** grade point average. The scholarship covers tuition for **two consecutive years. One scholarship is awarded every two years.**

Mid-City Merchants Scholarship

The scholarship is awarded to students pursuing a **business degree**. The amount of the award is based on the availability of funds and the recipient having a cumulative **2.00** grade point average.

Louisiana State Exemptions

Dependents of Emergency Workers

Children of firefighters, law enforcement personnel, correctional officers, or sanitation workers who were killed or permanently disabled in the line of duty are admitted to the college **tuition-exempt**. An applicant must meet all academic requirements, be **enrolled as a full-time student**, and maintain at least a **2.00 GPA** each semester.

Veterans Services

Veterans and members of the military reserves are eligible to receive educational benefits while enrolled and pursuing a degree/certificate in an approved program of study at BRCC. **Veterans of the armed forces have ten (10) years succeeding the date of their active duty discharge to apply for educational benefits.**

State Scholarships

Tuition Opportunity Program for Students (TOPS) is available to graduates of Louisiana High Schools who meet the academic requirements set by the Louisiana Office of Student Financial Assistance. Students qualifying for the *TOPS-Tech* award must be enrolled in a **technical program**. The Associate of Applied Science (with concentration in Business, Entertainment Technology, Process Technology, or Science Technology), Business Certificate, and Emergency Management Certificate are considered technical programs at Baton Rouge Community College. Additional information is available at www.osfa.state.la.us or by phoning **225.922.1012**.

Veterans' Orphan Scholarships

Veterans' Orphan Scholarships are awarded through the Louisiana Department of Veterans Affairs.

Vocational Rehabilitation Grants

Vocational Rehabilitation Grants are awarded to qualifying disabled students through the Louisiana Department of Rehabilitation Services.

Fee Waivers

BRCC offers fee waivers to students meeting the criteria defined by Louisiana state law and standards set by the LCTCS Board of Supervisors. Applying disabled/deceased veterans have **eight to ten years** from the initial date of eligibility to apply for benefits. Members of any of the military reserves have **ten years** from the initial eligibility date to apply (refer to *DD Form 214* issued by the reserve unit). Veterans must submit all applications to BRCC at least **six weeks** prior to the first official day of classes. Applicants for veteran educational benefits must

- be eligible for one of the benefit programs of the United States Department of Veterans Affairs.
- be at least a half-time student.
- maintain a **2.00 GPA**.
- pursue one major field of study at a time.

Veterans Dependent Scholarships

Veterans Dependent Scholarships allow children of Louisiana veterans who died or were disabled during

the performance of their military duty to enroll **tuition-free** at BRCC. Fee exemptions are awarded by the Louisiana Department of Veterans Affairs. **Fee exemption certificates must be presented to the BRCC Office of Enrollment Services at the time of enrollment.** Correspondence related to these scholarships should be addressed to: Department of Veterans Affairs Veterans Dependent Scholarships P.O. Box 94095, Capital Station Baton Rouge, LA 70804-9095

Louisiana National Guard fee exemptions are available to Louisiana

residents who are presently active members, in good standing, in the Louisiana National Guard. The exemptions allow members to attend BRCC tuition-free.

An applicant must apply to his/her unit commander at least **six weeks** prior to the scheduled start of BRCC registration. **The fee exemption certificate must be received at the BRCC Office of Financial Aid before the exemption can be granted. Recipients cannot be on scholastic probation.**



Academic Affairs



Educational Activities

Articulation Agreements

BRCC strives to make the transfer of credits and degrees easy. “2+2” agreements have been negotiated with regional colleges and universities for specific programs. These include:

- Criminal Justice with Northwestern State University,
- Business with Nicholls State University,
- Business with Southeastern Louisiana State University,
- Computer Science with Southeastern Louisiana State University,
- Computer Science with Southern University and A&M College, Baton Rouge

A complete copy of each agreement may be found on the BRCC website under “Academic Affairs.”

Dual Enrollment

The Dual Enrollment Program offers high school students the opportunity to earn college credit while earning *Carnegie-units* in high school. For more information, see the “Learning Resources” section in this catalog.

Evening and Weekend Learning

The Evening and Weekend College is an alternative approach to earning an associate degree/certificate: it allows students to complete a degree during evenings and weekends instead of during the day. For more information, see the “Learning Resources” section in this catalog, or visit the “Evening and Weekend College” link on the BRCC website.

Service Learning

The department of Service Learning (located in the Center for Academic Success) and dedicated faculty/staff provide students the ability to earn extra credit by allowing the students

to participate in service programs. Participating students volunteer to train for work at community agencies located throughout Baton Rouge. In turn, these students can then apply their volunteer services to real life experiences; and at the same time, contribute to the community. For information on service learning and the courses involved in the program, please visit the Center for Academic Success.

International Education

BRCC supports international education by offering a concentration in *Global Studies* that is part of the Liberal Arts Associate of Arts program. The concentration emphasizes global and cultural literacy which includes extracurricular activities on campus and throughout the community. *Global Studies* helps students understand the greater impact that the world has on their personal and professional lives.

Academic Policies

The *BRCC Academic Policy Manual* is the primary source of information on all policies that are used to govern the institution's programs.

Governing Catalog

The *BRCC Catalog* is an official document of the college. It defines the policies, academic programs, and requirements that students attending Baton Rouge Community College must follow. The most recently

published *BRCC Catalog* is the governing version; however, students can expect to graduate under the same requirements published in the catalog of the year that they are officially accepted into a program of study at BRCC. Information in the catalog guides students through their time of study at BRCC. **Students are responsible for knowing the college policies and graduation requirements** cited in the catalog unless differing policies have been set by the LCTCS Board of Supervisors. **A BRCC catalog is valid for five academic years.**

Change of Catalogs

Students can officially declare a subsequent catalog as their governing catalog; however, they must follow its requirements until it expires. To request a change of college catalog, a student must make an appointment to meet with the Executive Director of Enrolment Services. If the student remains out of school for a full semester or longer, the student must re-enter his/her degree program at BRCC under the most current catalog. **The college reserves the right to designate the effective date of change in curricula, course offerings, fees, and other regulations.** Students already enrolled at BRCC can apply changes made by the college to the curriculum, courses, and/or other requirements, provided the changes do not increase the number of hours needed to complete their program of study or receive a degree.



Change of Major

Students may transfer from one degree or certificate program to another, and **non-degree seeking students can declare a major at any time**. When contemplating a change in majors, students should first see an advisor. Once a major is changed, students should complete and file all necessary paperwork with the Office of Enrollment Services.

Degree requirements for a new major derive from the requirements in the governing *BRCC Catalog* at the time the major is declared. Students should notify the Office of Enrollment Services if they intend to use a catalog published after their initial enrollment date at the college.

Students declaring a new major are

responsible for adhering to the prescribed requirements of that major, as recommended in the governing catalog. Coursework and grade point averages earned in an earlier major remain part of any transcripts and records. However, only courses and grades applicable to the new major are used to determine qualifications to graduate.

Academic Year

The academic year consists of **16-week** and **seven-week courses** taken during **fall and spring semesters**. **Concentrated three-week and six-week sessions are offered during the summer semesters.** Students can complete the required coursework for an associates degree within **two years**. To achieve this, a student must successfully complete **15-18 hours** of college level work every fall and spring semester.

Academic Load

A full course load ranges from a **minimum of 12 credit hours** to a **maximum of 18 credit hours in fall and spring**. During the **three-week pre-summer term**, a full course load is equal to **three credit hours**; and during the **six-week or nine-week summer terms**, a full course load is **six credit hours**. **Nine credit hours is the maximum course load allowed during summer sessions.**

When choosing courses for the

semester, students should consider the difficulty of the courses and the number of hours required to study. An academic advisor can assist in selecting courses. **The most acceptable course load is dependent upon the amount of time the student has to invest in academic work and is still able to meet other obligations, such as work hours, travel, and family responsibilities.** Time should be set aside for reading, studying, assignments, library research, reflection, and group projects. A student should plan to devote **at least two hours outside of class for every hour spent attending class.** The division dean is responsible for deciding the requests for exception to an academic course load maximum. **BRCC reserves the right to limit the number of credit hours in which a student can enroll if the student's academic record indicates the need for college preparatory coursework, or if the student is on academic probation/suspension.** Students who receive financial aid or veterans benefits should contact the Office of Financial Aid and Scholarships for full-time status requirements.

Class Attendance

Students are expected to be punctual and regularly attend classes. Absenteeism includes tardiness and early departure from class. Students must adhere to the attendance policies set by each instructor. Failure to attend classes jeopardizes scholastic standing, disrupts the ability to receive financial aid, and/or

results in being dropped from class for excessive absences. **Students are responsible for any missed class work.** Faculty members set policies regarding makeup exams and excused absences, and how these can affect grades. Policies are located on the instructor's course syllabus. Students are responsible for consulting with instructors regarding official/ unofficial absences. **Excused absences can only be granted by an instructor.** Excused absences include, but are not limited to, student illness, religious holidays, college-sponsored activities, jury duty, or military obligations. Unavoidable circumstances should be discussed directly with the instructor. Students who have frequent absences should meet with their instructor to discuss options in regards to class and grades, or they should consider voluntarily withdrawing from the course. Withdrawal can be done in person at or in writing to the Office of Enrollment Services. **After three weeks of unexcused absences, an instructor may drop a student from class.** A letter grade of "W" is recorded for a drop which occurs prior to the last official withdrawal date. A letter grade of A to F is assigned to students who have excessive absences occurring after the last official withdrawal date. Students who are dropped from courses because of excessive absences can appeal. (Refer to the *BRCC Student Handbook*).

Academic Integrity

Baton Rouge Community College expects high standards of academic integrity from its students and faculty. Academic integrity is essential for equitable learning and assessment; thus, faculty and students share equal responsibility in maintaining academic honesty. Students must adhere to the academic rules and regulations set by the college. All aspects of cheating, fabrication, plagiarism, misuse of academic resources, misrepresentation, violation of class rules, and complicity constitute academic misconduct, and disciplinary action will be taken by the college. For more information please see the *BRCC Student Handbook*.

Mid-term Grades

Mid-term grades reflect work completed to date and are not included as part of a student's permanent record. Final grades are awarded at the conclusion of the semester and become part of a student's permanent record. **Mid-term and final grade reports are mailed to students by the Office of Enrollment Services.**

To receive credit for courses, students must take final examinations.

Final examination dates are posted in the *Schedule of Classes*, in the Office of Enrollment Services, and online.

A faculty member or division dean must approve an absence from a final exam. Students unable to take the final exam and complete courses should read the information regarding incomplete grades and withdrawing from BRCC.

Grades

Professors/Instructors should discuss awarding grades at the beginning of each term, and this information should be included in course syllabi. Basic grades are:

Student academic progress is reflected in final grades. A student who believes that he/she has received an incorrect grade should discuss the discrepancy with the professor/instructor of the class **within 45 days of the date the original grade was posted.**

Grade Rating		Quality Points
A	Exceptional	4
B	Above average	3
C	Average	2
D	Below Average	1
F	Failure	0
I	Incomplete	0
W	Withdrawal	0
P	Pass	0

Attempted Hours	Earned Grade	Quality Points	Credit Hours	Total Pts per Course
3	A	4	3	12
3	B	3	3	9
4	C	2	4	8
3	D	1	3	3
3	F	0	3	0
3	W	0	0	0

Grade Point Average (GPA)

A student's overall grade point average (GPA) is determined from grades received in all non-developmental courses (Students enrolled in developmental education courses earn letter grades; however, those grades are not computed when determining the GPA or fulfilling degree requirements.). **The GPA determines academic status and indicates eligibility to remain in college.** Each grade earns a quality point which is assigned for credit hours taken. The college grading system is shown above.

Overall GPA calculation:

- To obtain quality points for each course, multiply each course's credit hours by the corresponding quality points for the letter grade earned (A=4, B=3, etc.) .
- To obtain quality points earned, add quality points for all courses.
- To obtain total credit hours, add attempted hours for all courses except developmental courses and courses with grades of "P," "W," and "AU" .

- To obtain a GPA, divide the total number of quality points earned by total credit hours.

An "Incomplete" (I) grade has no grade value, but converts to an "F" if work in the course is not completed within **90 days** after the course has ended. Also, an "Incomplete" grade is only issued after the last day to drop and before a final grade is given. **The grade awarded after an "I" is removed is used to calculate the GPA.** A GPA less than **2.00** is **unsatisfactory** and can result in the student being placed on **academic probation** for the following term.

Incomplete Grades

"I" grades are only issued after the last day to drop and before final grades are issued. An "I" or "Incomplete" grade is awarded to students who may have experienced a serious, documented problem. However, the following applies:

- a final grade must not have been awarded,
- work in the class reflects at least a

“C” average, and

- the instructor is willing to help the student complete the class.

To receive a letter grade of “I”, a student should petition his/her instructor. **Only a professor/instructor awards or removes an “I” grade. The academic dean of the division should be contacted if the instructor is unavailable.** Students who have excessive absences and cannot earn an incomplete grade should consider withdrawing from class before the deadline listed in the “Academic Calendar” of this catalog. When incomplete grades are awarded, students have **90 days** from the end of the semester to complete work and take the final examination in the class. Students are required to complete courses by the deadline whether or not they are enrolled at BRCC. **Failure to complete required work within the prescribed time results in an “F” for the class.**

Include/Exclude Policy

Students are permitted to repeat courses. If a student repeats a course, the earlier grade(s) in that course is excluded from that student’s Grade Point Average (GPA) calculations. **The last grade received is the official grade for the course** and is included in the calculation of the student’s GPA at BRCC. Other colleges and universities may compute all grades earned when calculating a student’s cumulative grade point average.

In an associate degree program, a maximum of **twelve (12) credit hours** of coursework numbered above 099 may be repeated. Once a student has been provided **three** attempts in any one developmental course, BRCC will not submit a *Student Credit Hour* (SCH) report for that course to the Board of Regents for that student.

Academic Honors

The Dean’s List is composed of students who **complete a minimum of 12 or more credit hours** and earn a minimum grade point average of **3.50**, with no grades below “C” for the semester. Honors includes students who complete a minimum of **12 credit hours** and **earn a minimum grade-point average of 3.00-3.49**, with no grade below “C” for the semester.

Honors designations are determined from the cumulative GPA of all work completed prior to graduation. Honors grades are:

- Chancellor’s Honors 3.85 - 4.00 GPA
- Dean’s Honors 3.50 - 3.84 GPA
- Honors 3.00 - 3.49 GPA

NOTE: Developmental English and English as a Second Language courses are not considered when determining eligibility for academic honors and graduation with honors.

Academic Probation/Suspension

Academic policies that govern the standing of BRCC students are as follows:

- Students who have a **minimum of 15 hours** and an overall GPA of **less than 2.00** are placed on academic probation.
- Students must remain on probation until they earn an **overall 2.00 GPA**.
- **Students on probation who have attempted at least 24 hours and earn a GPA of less than 2.00 for any semester are placed on academic suspension for one semester.** Suspension notices are posted on the Web and are mailed to students. **At the end of the suspended semester, students may re-enter BRCC on probation.** If a student again fails to earn a **minimum 2.00 GPA** for any semester while on probation, the student is suspended again. Students who receive a second suspension are suspended for **one full academic year**.

Students suspended at the end of the spring semester can attend summer sessions. If their summer grades raise their **overall GPA to 2.00**, they are removed from suspension/probation and are allowed to enroll and attend BRCC the coming fall semester. **Students who earn a 2.00 on all attempted hours in the summer but fail to achieve an overall GPA of 2.00 can enroll and attend BRCC the following fall semester, but must remain on academic probation.**

Eligible students can appeal a suspension; **appeals should be addressed to the Appeals and Exceptions Quality Team.** Students with **more than one suspension or who are suspended following probation as a result of poor grades are not eligible to file an appeal.** A **fourth academic suspension** results in expulsion from the college.



Appeals

The Appeals and Exceptions Quality Team provides an avenue for students to appeal decisions rendered by academic and student affairs staff. Reviews of student-related issues and/or grievances are conducted at the student's request. Before a student can appeal, he/she must first attempt to resolve the issue by progressing through the proper chain of authority (e.g.: professor, chairperson, dean, etc.). **Appeals can only be made as a final resort.** The appeals committee reviews all information provided by the student and faculty and staff, and from documentation on decisions made that involved faculty/staff members. The appeal

review team is charged to render a timely and impartial decision on the matter, upholding the rules, regulations, and mission of the college. **The decision of the team is final.**

Types of Appeal/Exception Requests

- **Academic Integrity Violations** (appealing findings of academic misconduct through violations such as plagiarism, fabrication, misrepresentation, copying from others' work, etc.)
- **Readmission from Academic Suspension** (allows waiver of first academic suspension)
- **Retroactive Withdrawal** (awarding a grade of "W" for course[s] after published deadline)
- **Financial Aid Reinstatement** (restoration of suspended financial aid funds)
- **Academic Bankruptcy** (allows for the clearance of grades from an academic record to allow for a clean start)



- **Change of Grade** (adjust a grade that is incorrect or recorded in error)
- **Expungement of Academic Record** (removal of grade activity from the record for specified period)
- **Expungement of Financial Record** (removal of billing activity from record for a specified period)
- **Out-of-State Tuition Waiver** (grants residency status in order to pay in-state tuition)
- **Removal of Hold on Account** (restoration of access to a student account)
- **Tuition Refund** (refund of a portion or all of tuition after deadline)

Procedure for Applying for Appeals and Exceptions

The Appeals and Exceptions Quality Team accepts appeals from students on all academic and financial matters. Appeals must be submitted to the Appeals and Exceptions Quality Team in the **red drop box** located on the wall near the Campus Police Office in the Bienvenue Student Center. The Team meets on the **first week of each month**. All appeals must be received **ten (10) days** prior to the monthly meeting. The following procedures, which ensure a prompt review of the request, should be used when filing an appeal:

1. Obtain a copy of the *Appeal/Exception Form* from the Enrollment Services Office. The form must be typed or printed legibly. Incomplete applications **WILL NOT** be reviewed.

2. Prepare a personal letter detailing the following:
 - Student identification number (not Social Security Number)
 - Current address
 - Current Telephone number(s)
 - Current E-mail address
 - Specific courses and CRN numbers involved
 - Your request (state the reasons for the appeal in detail, any efforts that have been made to resolve the issue, and the desired outcome)
 - Attach relevant supporting documentation (physician's statement on his/her letterhead [not an invoice], accident report, newspaper obituary with the name of the student and his/her relationship to the deceased, death certificate, letter from the court, etc.)
3. Submit the appeal form and letter, along with all attached documentation, in an envelope addressed to **Appeals and Exceptions Quality Team** by placing it in the **red drop box** in the Bienvenue Student Center.

Drops/Withdrawals

During the first week of classes, a student can drop courses online at the BRCC website. Dropped courses are removed from the student's academic schedule for that semester and will not appear on the student's transcript. Refunds for dropped courses are based on the school's current refund policy; refer to the "Academic Calendar" for dates and refund percentages. **Students who do not attend a class**

during the first fourteen (14) days of the semester are administratively dropped.

After the first week of classes, students can withdraw from a course before the deadline published in the "Academic Calendar" for that semester. Successful withdrawal from a class results in a letter grade of "W" for that course, which is the grade that appears on the student's transcript. Students withdrawing from a class should obtain and complete a *Withdrawal Form* from the Office of Enrollment Services. **Failure to officially withdraw from a class before the published deadline date results in a letter grade of "F" being recorded for that class.**

Students may also elect to withdraw from the college. When considering withdrawal from courses or the college, students should consult with a professor/instructor, an assigned faculty advisor, or an advisor in the Center for Academic Success. The staff and faculty at BRCC can provide alternatives and ensure that withdrawal is best for the student. Students receiving financial aid who decide to drop/withdraw from a course or the college must contact the Office of Financial Aid and Scholarships. **Students withdrawing from the college must have their accounts paid-in-full.**

The following rules also apply:

- Withdrawal from the college should occur before the published deadline for withdrawals listed in the “Academic Calendar.” Students who successfully withdraw from the college before the deadline receive a letter grade of “W” for all courses attempted during the semester.
- **Students withdrawing from the college must also withdraw from all classes being taken.** If a student fails to officially withdraw from a class when withdrawing from the college, a letter grade of “F” is assigned for that class.
- If a student withdraws from the college after the published deadline for withdrawals, a letter grade of “F” is assigned for each course attempted during the semester. In the above cases, the **grades appear on the student’s transcript.**

Prerequisites/Corequisites

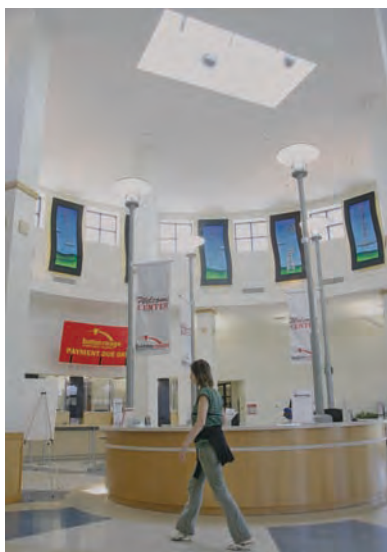
Prerequisites are required courses.

Students seeking to take a course or enter a program of study that has prerequisites must first pass the **pre106 requisite courses** with a grade of “C” or better.

Corequisites are courses taken at the same time as companion courses.

Lectures and labs are frequently designed as corequisite, **companion courses**, as they present both theory and laboratory application during the same term.

Requirements for Placement into



Entry-Level College Mathematics

To enroll in an entry-level college mathematics course which fulfills General Education requirements, a student must achieve an approved score on the *COMPASS Placement Test*.

Requirements for Placement into Entry-Level College English

To enroll in an entry level college mathematics course which fulfills General Education requirements, a student must achieve an approved score on the *COMPASS Placement Test*.

Course Cancellations

BRCC reserves the right to cancel any course(s) listed in the *Schedule of Classes*. Students in their last semester of studies who are unable to schedule a required course should immediately consult an advisor and the appropriate academic dean.

Assignment of Class Instructors

If a course is cancelled or conditions necessitate instructor reassignments, BRCC reserves the right to change instructors listed in the *Schedule of Classes*. The listing of an instructor in the *Schedule of Classes* does not guarantee that this instructor will teach the course.

Concurrent Degrees

Students can receive **two degrees**, both usually awarded at the same time. In this case, students must meet all graduation requirements for the concurrent/second degree, and must earn **at least nine additional semester hours** for a second associate degree in a second major. **Earned credit hours cannot apply toward the first degree/certificate.** In degree programs where there are several concentrations, **a different concentration is not considered for a second degree, and it cannot be used to earn a degree twice.** Prior to completing requirements for the two degrees, students must notify the Office of Enrollment Services, in writing, of their intent to complete both programs.

Course Waiver/Substitutes

Students who have attended another college/university and have taken courses there can petition to obtain a course waiver or substitute from the Office of Enrollment Services. Students should provide a course syllabus, college catalog, or other relative information from the

institution last attended which proves and verifies comparability of courses between the two institutions. BRCC academic deans determine whether a course from another institution is acceptable as a substitute for a BRCC course.

Graduation Requirements

Graduate Assessment Program

Baton Rouge Community College assesses the academic competency of all of its graduates. The college administers an assessment test that measures selected general education competencies. **Each student who applies for graduation is required to take the graduate assessment test prior to commencement.**

1. Students applying for graduation receive a letter from Enrollment Services informing them of the graduate assessment policy and test. A testing schedule is also included.
2. The assessment does not affect a student's academic standing or application for graduation.
3. Institutional Research and Enrollment Services monitor and track eligible students.
4. Students must take the test to complete the graduation clearance process. Students unable to take the assessment test can appeal to the Vice Chancellor for Academic Affairs.
5. Students who have completed the assessment are recognized at the annual commencement ceremony.

Graduation Eligibility



Students who believe they are eligible for graduation should

- meet with an academic advisor to make sure that all requirements have been met;
- complete an *Application for Graduation* and submit it to the Office of Enrollment Services.

Students who have completed **45 semester hours** of coursework should request an official audit from the Office of Enrollment Services. The audit identifies courses which must be completed in order to graduate. After being advised, students should make appointments to discuss the audits with a division dean. Whenever a degree audit is completed and during the final semester, students should apply for graduation. Deadlines for applying to graduate are posted in the "Academic Calendar." A **\$25 graduation fee** must be paid to the Bursar's Office. This is a one-time fee that is

good for **one year** from the time the application is made.

College commencement exercises are held in May, at the end of the spring semester. **Participation in the ceremony is voluntary.** Students completing programs in the fall or summer terms are encouraged to participate. Summer graduates who would like their names included in the *Commencement Program* need to submit a *Graduation Application* by the spring graduation application deadline.

Diplomas are **mailed** to graduates once semester grades are recorded and all final college work is evaluated. If graduation requirements are not met, students are required to complete any deficiencies before their diplomas are mailed.

Associate Degree Graduation Requirements

Candidates for an Associate of Arts (AA), Associate of Science (AS), Associate in General Studies (AGS), and/or Associate of Applied Science (AAS) degrees must:

- apply for graduation prior to the deadline shown in the "Academic Calendar."
- complete all required coursework, as defined in the program of study shown in the governing catalog.
- complete BRCC General Education Core requirements.
- complete ENGL 101 and ENGL 102 with a letter grade of "**C**" or better.
- complete a **minimum of 25% of**

required program coursework at BRCC.

- earn **12** of the final **15** credits at BRCC (Students in Process Technology must earn **12** of the last **15** process technology credit hours at BRCC).
- receive a cumulative grade point average (GPA) of **2.00 or better**.
- **fulfill all financial obligations to BRCC.**
- if receiving financial aid, attend an **exit interview** in the Office of Financial Aid and Scholarships.

Certificate Requirements

Candidates who are eligible to receive certificates must:

- apply for graduation prior to the deadline shown in the "Academic Calendar."
- complete all required coursework, as defined in the program of study shown in the governing catalog.
- complete ENGL 101 with a letter grade of "**C**" or better.
- complete a **minimum of 25% of required program coursework** at BRCC.
- earn **12** of the final **15** credits at BRCC.
- receive a cumulative grade point average (GPA) of **2.00 or better**.
- **fulfill all financial obligations to BRCC.**
- if receiving financial aid, attend an **exit interview** in the Office of Financial Aid and Scholarships.

Center for Academic Success



The Center for Academic Success provides a variety of support services to assist students. It is located in the north and south areas of the Magnolia Library and Performing Arts Pavilion's first floor, with over 15,000 square feet of facility. This unique, comprehensive array of programs, resources, and services is designed to help ensure success for students in their goals toward degree completion and successful transfer.

Magnolia North

Magnolia North contains programs and services to assist students in achieving academic, vocational, and professional growth. Here students will find BRCC's Quality Enhancement Plan program, Service Learning, and STARS Gate (Title III). Math/Science and Writing Centers, active-learning classrooms, and one-on-one tutoring are also available, either through appointment or on a walk-in basis.

Quality Enhancement Plan (QEP)/First-Year Class

Baton Rouge Community College has implemented a student seminar called "First Class" which meets as a regular course with an assigned instructor. The QEP seminar orients new students to the institution and its programs, and teaches them important academic survival skills. The course also engages students in the learning process and equips them with the requisite knowledge, skills, and behaviors needed to succeed throughout their matriculation at the college.

Student success and the "First Class" program are directly linked to the mission of the college. The goals of the program are to:

1. integrate students into academic and social activities that enhance their college experience;

2. teach students self-reliance while they are attending the college and offer them the best student support resources available; and
3. increase retention and graduation rates of program participants who are enrolled at BRCC.

Service Learning

Service Learning works with students, encouraged by faculty/staff advisors, who wish to earn extra credit for their participation. Students volunteer to work for agencies located throughout the city of Baton Rouge; in turn, they use what they have learned to benefit the community.

STARS Gate

The Title III Federally Funded Program at BRCC is called “STARS Gate” (*Students Toward Achievement, Retention, and Success*). “STARS Gate” serves first-year students who enroll in one or more developmental courses (English, reading, and mathematics). Academic support strategies assist in the timely completion of the developmental course sequence and the expansion of academic and personal skills which students need to successfully complete an associate degree.

Magnolia South

The programs in Magnolia South are designed to enhance “the total student” and further empower them in being responsible for their own academic progress. Academic advising, personal counseling, and Disability Services are available, in addition to a Mathematics Classroom with computer-based learning, Testing Center, and Open-Computer Lab.

Advising

The advising staff helps students to successfully reach their academic goals. At BRCC, academic advising is a shared responsibility between an advisor and a student. Correct initial course placement is critical, so placement test scores and any prior transcripts help the advisor to properly place a student in the correct class at the correct academic level. Students who are seeking degree course credits, diplomas, or certificates in credit programs must take the *COMPASS Placement Test*. If a student desires to transfer to another institution, an advisor can assist in selecting classes for that purpose. Students must meet with an advisor each semester to select classes, remove the advisor holds, and enable their PINs.

All continuing students are assigned to a professor/faculty advisor who teaches courses in the student’s major field of study. Generally, this professor/ faculty advisor guides the

student throughout his/her time of study at BRCC. Faculty advisors direct students toward specific goals and are knowledgeable about student programs of study, career advising, and available post-graduate programs.

New Student Orientation

Student orientation prepares students to enter BRCC and instruct them on how to use the available services at the college.

Counseling

A student needing immediate personal counseling should report to the Center for Academic Success located in Magnolia South. Short-term personal counseling and crisis intervention are available. For long-term care or in-depth therapy, students should contact one of the local counseling specialists. Counseling services offered include individual and group sessions, as well as seminars on anger management, career planning, conflict resolution, career

decision-making, stress/anxiety management, and other counseling topics.

Disability Services

Disability Services provides and coordinates support services for students identified as having a documented disability/impairment. Special accommodations are available to students who require assistance while attending the college. Students need only apply at Disability Services to obtain accommodation. Documentation is required from a board-certified physician or psychologist directed to the college that states that the student is disabled and requires accommodation while attending BRCC. The doctor should also recommend the type of accommodation the student will need. **Requests for special accommodations/services should be made at least four (4) weeks prior to the first official day of classes each semester.**

Learning Resources



Learning Resources

Learning Resources is composed of the Magnolia Library; Dual, Online, and Evening/Weekend Learning; Media Services; the Archives; the Teaching and Learning Center, and the college's Open Computer Labs.

The Learning Resources Department of Instruction offers courses for college credit. These courses foster a commitment from each student toward his/her own success. College Success Skills (CSSK) 101, a three-credit hour course, equips students with the study skills necessary to succeed in college and careers. The department also offers Library Information Services (LIBS) 101, a one-credit hour course, which encourages lifelong learning by helping students

develop library research skills. First Class is a two-credit course which supports new student orientation at the college.

Magnolia Library

The Magnolia Library provides services to BRCC students, faculty, staff, and the surrounding community. The library has a variety of materials that meet the information and research needs of its patrons and houses a core collection of over 40,000 print and non-print items, including books, audio cassettes, VHS tapes, DVDs, CDs, CD-ROMs, art slides, pamphlets, maps, reference, and reserve items. In addition, the library subscribes to *NetLibrary*, a collection of over

55,000 electronic books, which can be accessed outside the library via an internet connection. The user creates the account. The library also subscribes to over 200 print serials, which include magazines, newspapers, and journals. Facility amenities include computer terminals, accessible seating space, and study carrels.

The library offers media equipment for loan to faculty, staff, and students. Open-use copiers and printers are available for a nominal charge. The Magnolia Library Reference department provides bibliographic instruction sessions and tours. Bibliographic instruction is tailored to individual or class needs, and tours are welcome.

The Magnolia Library is a member of the *Louisiana Library Network (LLN)* and the *Louisiana Online University Information System (LOUIS)*. *LOUIS* allows library users access to a variety of electronic databases containing material from full-text journals, newspapers, and magazines. Additional databases such as *EBSCO*, *OED* online, *GaleGroup*, *Lexis-Nexis*, *Sanborn Maps LA*, *Math SciNet*, and *JSTOR* are also available. *LOUIS* provides access to both local online catalogs and the catalogs of surrounding institutions. Inter-library loan privileges for students and staff are provided through *Louisiana Academic Library Information Network Consortium (LALINC)*.

BRCC students, faculty, staff, and the public are welcome to use the library during regularly scheduled hours of operation and are encouraged to use all the services provided. However, failure to comply with library policies may result in the loss of library privileges and services. Borrowed materials must be returned and fines paid by the end of each semester, or final grades and transcripts are withheld. A copy of library policies is found on the BRCC Web site under "Library." The Magnolia Library closes in observance of New Year's Day, Martin Luther King, Jr. Day, Mardi Gras, Good Friday, Independence Day, Labor Day, Thanksgiving, and the Winter Break. For detailed hours of operation or additional information, please check the library's web page, call 225.216.8303, or e-mail brcclibrary@mybrcc.edu.

The BRCC Archives

The BRCC Archives, which houses archival and special collections and is available to students, faculty, and staff for reference and research in-house only, is located on the second floor of the Magnolia Library. The following collections are available:

- The *History of Baton Rouge Community College* was collected by the Office of Public Relations, and includes materials distributed since 1977 — college events and ceremony programs, event posters, newsletters, reports, copies of the college's original bylaws and founding documents, and other important documents. The finding

aid for the collection is available upon request.

- *The Carville Earle Collection* is an extensive collection of geographical and anthropological materials composed of more than 2,100 books, maps, and journals from the personal collection of Dr. Carville Earle, renowned scholar and former chair of the LSU Department of Geography and Anthropology. The Earle Collection is cataloged and can be accessed from the *BRCC Card Catalog*. Collection materials do not circulate because of its importance to the College and community. Due to its value, it can only be viewed in the BRCC Archive reading room. **The BRCC Archive is only available for research by appointment**, which can be made at the Library Reference Desk.

The Teaching and Learning Center

The Teaching and Learning Center (TLC) is located on the third floor of the Magnolia Building. The center enhances instructional programs by providing free support to BRCC faculty members.

Media Services

The Media Services Department, located on the second floor of the Magnolia Library and Performing Arts Pavilion, provides educational technology support to faculty, staff, and students. Patrons can listen to or view media on DVDs, CDs, video tapes, or other storage devices in the Media Center.

Office of Student Technology

The BRCC Student Technology Services Department provides open computer labs in every campus building, and computers in the labs are equipped with the necessary software and hardware to academically support both students and faculty. These technologies allow BRCC to stay on the cutting edge of national higher-education technology trends, innovations, and best practices, thereby sustaining a relevant educational experience for students. The open labs are networked, internet accessible and provide printing capabilities. Full-time Student Technology Services staff members assist students with registration and navigating through *BlackBoard*, Microsoft Office software, and other technology-related issues. **Assistance is free of charge.**

Student Technology Fee

A Student Technology Fee is assessed to every student at the time of enrollment. This fee allows the college to maintain and upgrade systems, add new resources, and provide computer support for students inside and outside of the classroom.

Dual, Online, and Evening and Weekend Learning

The Dual, Online and Evening/Weekend Learning offers an alternative approach to earning an associate degree/certificate. It allows students to complete a degree/certificate during evenings and weekends instead of taking day classes.

The program is designed for:

- working adults who need flexibility while earning a degree
- working adults who must acquire a degree for career advancement
- anyone interested in acquiring a degree within a short time frame
- individuals who assume multiple life roles such as parents, spouses/partners, caregivers, veterans, or homemakers.

Dual Enrollment

The Dual Enrollment Program offers high school students the opportunity to earn college credit while earning *Carnegie units* in high school; in essence, the program enables a high school student to graduate from high school with college credit. However, it is vital to understand that a high school student registrant is expected to adhere to all college, course, and instructor requirements. The program is designed for students who:

- are serious about their education,
- want to understand what it is like to attend college,
- want to earn a college degree,
- desire to start college education where there is a smaller student to teacher ratio, and
- wish to get an early start on completing their college education.

For additional information on the program, visit the BRCC web page, or call 225.216.8076.

Online Learning

Distance/Electronic Learning offers certain degrees and college-credit courses in a variety of disciplines. Although this is an electronic program, classes adhere to the same course objectives, content, rigor, and transferability.

Students taking online courses must meet the same testing, prerequisite, and corequisite requirements as any traditionally taught (face-to-face) student at BRCC. In order to succeed in an online course, students must have access to a computer with an internet connection and an e-mail account, have version 6.0 or higher of either *Netscape Navigator* or *Internet Explorer*, and be proficient in the use of the computer. Students using a Apple MacIntosh should have *Safari 3.0* or higher. In some instances, additional software packages are required. For more information, visit the BRCC web page and click on for the Dual, Online and Evening/Weekend Learning.

Student Services



Baton Rouge Community College provides a safe environment for learning and activities that enrich the lives of its students.

Bienvenue Student Center

The Bienvenue Student Center allows for various types of entertainment, refreshments, dining facilities, and offices that provide student services. In addition, it houses the BRCC Bookstore, Student Government Association, student club offices, and organization mailboxes. A multipurpose room is available upon request and is maintained through the Office of Student Programs and Resources.

Department of Public Safety

BRCC makes every effort to provide a safe and secure environment for students, faculty, staff, and visitors to the college. BRCC's public safety officers are empowered to enforce all federal, state, and local laws, as well as all college policies.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires colleges and

universities across the United States to disclose information about crime on and around their campuses. Students, employees, and other interested persons can obtain a copy of the publication by contacting the BRCC Public Safety Office or by visiting the BRCC web site at www.mybrcc.edu.

Pursuant to the *Campus Sex Crimes Prevention Act*, the BRCC Public Safety Office receives and maintains information on sex offenders who are enrolled, employed, or are volunteering on campus. This information can be obtained by contacting the BRCC Public Safety Office.

Crime Reporting and Other Campus Emergencies

Staff, faculty, students, and visitors are encouraged to immediately report incidents of criminal activity, serious illness, or injury to the BRCC Public Safety Office. Incidents include, but are not limited to, vandalism, theft, automobile accidents, and break-ins. The campus emergency number is **225.216.8888**.

Lost and Found

Lost and found items are kept through the end of each semester, and can be claimed at the BRCC Public Safety Office located in the Bienvenue Student Center.

Parking

BRCC students, faculty, and staff must obtain a *Parking Permit* within the **first week of classes**. Individuals already possessing a current BRCC permit for the fall semester can retain that permit to park throughout the year without reapplying. *Parking Permits* are issued at the beginning of each Fall semester. *Parking Permit* applicants must provide vehicle registration and driver's license information when registering. Students must also provide proof that tuition and fees have been paid. **A motor vehicle registration fee is assessed each semester, and a parking hangtag is issued only after registration is completed and all fees are paid. The parking permit must be displayed on the vehicle at all times while driving/parking on campus.** A parking citation is issued if a vehicle is observed to be in violation of any parking regulations. **Parking or driving on lawns, sidewalks, grass, fire zones, loading zones, or anywhere that hinders the free movement of traffic is strictly prohibited.** Individuals who are issued a citation can file an appeal with the BRCC Public Safety Office.

Parking in "Handicapped Only" spaces requires a **valid BRCC handicap parking permit and corresponding identification hangtag and card issued by the Louisiana Office of Motor Vehicles.** The BRCC Public Safety Office issues **temporary medical permits** for a maximum period of **15 days** to those who require short-term medical parking. The permit is re-issued if additional time is required; however, **medical documentation confirming the medical condition must be presented at the time of reapplication.**

Department of Environmental Safety

Unsafe conditions should be reported to the Director of Environmental Safety at 225.216.8222, or in person at the Environmental Safety Director's Office located in the Bienvenue Student Center. Emergencies or injuries should be reported immediately by calling **225.216.8888**. The Department of Environmental Safety offers a number of services to students and campus personnel, including safety orientations, assistance with class projects, recycling, and safety/health information. Information about the College's Emergency Procedure and Safety Plan may be obtained from the Director of Environmental Safety.

Career Services

Career Services assists students in making career decisions, honing job-seeking skills, and finding full- or part-time work. Students can take advantage of *e-Discover*, an online career test which is offered at **no cost to the student**. The Career Center posts and updates full- and part-time job opportunities and hosts *Career Day*, when companies are invited to campus to recruit BRCC students for employment. Students are encouraged to use the materials found in the Career Center to decide on a career and find a job while still attending college and after graduating. Some things in the Career Center that students can take advantage of are career assessment testing, career workshops, and listings of job opportunities. Job openings are posted on the bulletin board and on the BRCC web site.

Student Programs and Resources (SPAR)

The Office of Student Programs and Resources (SPAR) oversees a number of programs and services for students—campus activities, student clubs and organizations, the Student Government Association, service learning, and the publication of the college newspaper, *BRCCToday*.

Campus life outside the classroom provides networking opportunities, sponsors student activities, and endorses career and educational opportunities. Suggestions for new activities and programs can be submitted to the SPAR Office, located in the Bienvenue Student Center.

Student Activities

Students at BRCC play vital roles in planning and implementing student activities on campus. Members of the Campus Activity Board and SGA meet with the Director of Student Programs and Resources on a regular basis to discuss activities that would benefit the BRCC community.

Some SGA activities include:

FALL

Welcome Fest
Fall Fest
United Way Campaign
Guest Speakers
Student Leadership Academy
Men's Health and Wellness Fair
Spirit Week
Intramural Sports
Ping Pong Tournaments
Pool Tournaments
Golf Club Tournament
Faculty/Student Two-Man Scramble (Golf Club)
Mr. and Ms. BRCC elections
SGA Food Drive
Winter Formal
Friends and Family Bowling Night

SPRING

Spring Fling
Alcohol Awareness Week
Student Recognition Ceremony
Mardi Gras Mania
Open Mic Night
SGA Spring Elections
Black History Month
MLK Unity Celebration
Guest Speakers
Friends and Family Bowling Night
Intramural Sports
Ping Pong Tournaments
Pool Tournaments
Golf Club Tournament
Spades Tournaments

SUMMER

Big Bang

Student Government Association (SGA)

The entire membership of the SGA is composed of BRCC students. Active members plan and implement programs that affect the entire student body. The SGA conducts and regulates campus-wide elections and referenda. Its members work closely with BRCC's administration and faculty, the legislative branches of Louisiana government, and leaders of other statewide student organizations to establish policies that benefit students enrolled in institutions of higher education in the state. By attending meetings, students gain firsthand knowledge of issues that affect higher education.

The Student Government Association also provides students with scantrons for exams and sponsors the school newspaper.

Student Organizations

Student organizations help to develop special talents, interests, and leadership. Information on student organizations and the guidelines for starting a new organization can be obtained from the Office of Student Programs and Resources. The following is a sample listing of clubs and organizations at BRCC:

25-Plus Society

50-Plus Society

Afrikids

Alpha Rho Theta (ART) Art Club

Anime and Gaming Club (AGC)
Alumni Association
BRCC Today
Christian Students Association (CSA)
Computer Science
C.R.A.S.H. Club
Criminal Justice Club
Film Club
French Club
Future Educators Club
Gospel Choir
Hip Hop Coalition
Honey Bears Dance Team
International Student Club
I, Too America Club
Jazz Ensemble
Library Club
Mathematics Club
National Institute of Science
Notations Jazz Club
Outright Club
Phi Theta Kappa (by invitation only)
Process Technology Club (PTEC)
Rotaract Club
Self-Esteem Club
Sigma Kappa Delta
Spanish Club
STEM Club
Student Nurses Association
Student Government Association (SGA)
Theatre Club
Veterans Club

Bulletins and Posters

The Office of Student Programs and Resources must first approve any notices, announcements, bulletins, posters, class schedules, student activities, and advertisements that are to be posted on the bulletin boards in buildings across the BRCC campus.

Guidelines for posting notices are available from the Director of Student Programs and Resources.

BRCC Bookstore

The BRCC Bookstore is located in the Bienvenue Student Center. A list of required textbooks, study aids, and supplies for BRCC courses is available at the Bookstore. Snacks, BRCC-licensed apparel and gifts are also available for purchase. At the end of each semester, the bookstore purchases textbooks back from students. The bookstore is open Monday - Friday and on Saturday the week before classes begin, the first week of classes, and the week of finals. Hours can vary, depending on scheduled school holidays.

International Education

Baton Rouge Community College supports international education through curricula that focus on global and cultural literacy, as well as extracurricular activities that take place on campus and in the community. A *Global Studies* concentration is offered through the Associate of General Studies degree program. Students who obtain a multicultural, diverse education can better understand the impact of the world on their personal and professional lives.

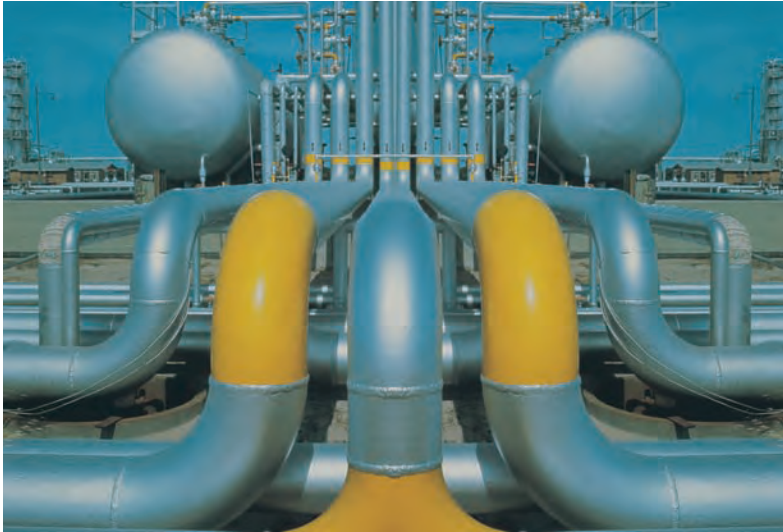
Student Insurance

Health and accident insurance coverage is available to BRCC students through a third-party company. Insurance plans are available in the SPAR Office.

Smoke-Free Buildings

BRCC is smoke-free campus. Smoking is strictly prohibited inside any indoor facility on campus. Employees, students, and visitors are permitted to smoke outside of buildings, but only in areas designated for that purpose. Smoking is **NOT ALLOWED** under covered areas at building entrances or within a radius of **25 feet** of access doors to major entryways.

Economic Development



The Division of Economic Development offers a variety of learning opportunities for diverse segments of the population. Some opportunities provided include:

- *Continuing Education Units (CEUs)* to maintain professional certifications
- Preparatory courses for industry based certifications
- Courses offering updated/upgraded working skills
- Contract training for industry to satisfy regulatory requirements, improve working conditions, and increase production
- Life-long learning and educational enrichment programs
- Youth programs designed to enhance academic performance

- Computer software training programs, based on current technology
- Online training for students with atypical work schedules, transportation problems, or those serving in the military
- Small business and entrepreneurial training that focuses on business start-up and operations

Continuing Education

In a fast-paced and changing work environment, workers must maintain a competitive edge by continuing to learn. Professional certifications demand continuous learning as a part of the certification process. Continuing Education offers *Continuing Education Units (CEUs)*, which are earned over time and are required in order to renew a certification. For every hour

in the classroom, the division gives a **one-tenth CEU. All courses offered through Continuing Education qualify for CEU units.** Continuing Education courses improve students' chances for success because they are taught by highly-qualified instructors using state-of-the-art equipment and instructional materials.

Test Preparatory Courses for Industry-Based Certifications Tests prepare students for national, state, or local examinations that lead to licensure in specific fields. Courses are offered online and in instructor-based classrooms. Continuing Education offers preparatory courses in the following industries:

- Allied Health
- Business
- Construction
- Florist
- Hospitality
- Food Safety and Sanitation
- Computer Information Technology
- Payroll
- Bookkeeping
- Human Resource

Entertainment Technology Camp During the summer, the Continuing Education Division offers a **four-week long** camp which focuses on Animation, Art, Movie Making, and Video Game Design. The camp offers real-life experience and hands-on training in each of these high-demand fields.

Youth Academy

The Youth Academy provides academic programs for middle school and high school students. The Middle School Academy, for students entering the **6th, 7th, or 8th grades**, offers courses that build strong foundations in mathematics, science, and language arts.

Young At Heart 50-Plus

Our goal is to serve the educational and workforce needs of the 50-plus population in Baton Rouge, offering programs for the lifelong learner, from cooking to scuba. BRCC and Continuing Education offer programs for seniors who want to remain active in life and learning. The division also provides courses in career development and job training for those who want to re-enter the workforce. One of Continuing Education's newest initiatives includes offering travel programs for the 50+ population.

Online Training

BRCC offers online classes for individuals without transportation, with difficult work schedules, or other obstacles that prevent them from enrolling in class. Active duty military members, veterans, or dependants of military personnel interested in online training may qualify for tuition assistance. Online training can be taken on a home computer. A wide variety of Continuing Education's enrichment courses, industry specific certifications, and test preparation

courses are offered online. The courses are taught by qualified instructors who are also available for assistance.

Some of the courses include:

- Green Technology:
Building Analyst Quick Start Program (BPI BA Certification)
- Certified Green Supply Chain Professional
- Performing Comprehensive Building Assessments
- Principles of Green Buildings
- Senior Certified Sustainability Professional
- A+ Certification
- Paralegal Studies
- Grant Writing from A to Z
- AutoCAD 2005
- Medical Transcription
- Graphic Design
- Video Game Design
- Medical Terminology
- GED Preparation

Small Business Training Center (SBTC)

The Small Business Training Center (SBTC) focuses on the ever-changing needs of the small business community. The SBTC offers various products and services specifically tailored to meet the needs of its customers. Training is available at SBTC's facility, at a company venue, or as part of a community education initiative.

The SBTC Incubator provides a supportive environment and entrepreneurial education to small, start-up businesses. It provides training and services that help businesses develop, grow, and provide jobs. Using a variety of approaches, the SBTC enhances real-world training for the

businesses it serves, and gives BRCC students experience in entrepreneurship. On completion of training, each participant is awarded a *Certificate of Completion* from BRCC.

Corporate Training

Economic Development offers occupational training programs to businesses, government agencies, and community-based organizations located in the Greater Baton Rouge area. These training programs are custom-designed to meet the needs of the organization and assist in managing the rapidly evolving demands of business and industry. At the conclusion of training, participants are awarded a *Certificate of Completion* from BRCC.

In an effort to increase productivity and improve the work skills of employees, Economic Development also offers *Incumbent Worker Training Program Grants* through the Louisiana Department of Labor. At the same time, the division enhances the abilities of the community's employee base by utilizing targeted, contractual training, which in turn strengthens the economic viability of the Greater Baton Rouge area.

Course Descriptions

Most courses are designed for college transfer; students should check the BRCC "Course Equivalency Listing" for the most current listing. Although most courses are approved for transfer, some may not be compatible with courses needed in a particular degree program at another institution. Students planning to transfer should discuss their plans with an advisor at the receiving institution to make sure that courses taken at BRCC will be accepted.

Course descriptions are alphabetized. Courses with numbers less than 100 are developmental classes, which are non-transferable. Courses numbered 200 and above are second-year level courses. Prerequisites are listed for courses requiring them. Successful completion of developmental courses, ENGL 101 and 102, and courses serving as prerequisites for other courses require a minimum grade of "C".

ACCOUNTING

ACCT 200 Financial Accounting I

Lecture 3, Lab 0, Credit 3

Introduces basic accounting concepts and principles, accounting cycle, preparation of financial statements, general and special journals, and payroll accounting.

Prerequisite: Eligibility for college mathematics or appropriate placement test score

ACCT 201 Financial Accounting II

Lecture 3, Lab 0, Credit 3

Introduces balance sheet valuations, partnerships, corporations, stockholder equity, the statement of cash flows, and financial statement analysis.

Prerequisite: ACCT 200 with a grade of "C" or better

ACCT 203 Financial Accounting III

Lecture 3, Lab 0, Credit 3

Introduces advanced basic accounting concepts, principles, and the accounting cycle. Includes preparation of financial statements, balance sheet valuations, stockholder equity, income measurement, and cash flow.

Prerequisite: Eligibility for college mathematics, ENGL 101 with a grade of "C" or better, **GPA 2.5**, and approval by department.

Note: Credit is not given for both this course and ACCT 200 or ACCT 201.

ACCT 210 Introduction to Auditing

Lecture 3, Lab 0, Credit 3

Introduces basic auditing and its nature, purpose, and scope, including theory, procedures, internal control, audit programs, audit reports, and ethics.

Prerequisite: ACCT 201 or ACCT 203 with a grade of "C" or better

ACCT 211 Introduction to Managerial Accounting

Lecture 3, Lab 0, Credit 3

Reviews the principles and methods of accounting primarily concerned with data gathering and presentation for the purpose of internal management and decision-making.

Prerequisite: ACCT 201 or ACCT 203 with a grade of "C" or better

ACCT 212 Introduction to Governmental and Not-for-Profit Accounting

Lecture 3, Lab 0, Credit 3

Introduces basic accounting for governmental and not-for-profit organizations. Covers fund accounting, budgeting, financial reporting, and accounting procedures.

Prerequisite: ACCT 201 or ACCT 203 with a grade of "C" or better

ACCT 218 Payroll Accounting

Lecture 3, Lab 0, Credit 3

Introduces the entire payroll function from all related areas, human resources, payroll clerk, payroll reporting officer, and the accountant responsibility for general journal entries regarding payroll as well as the purpose of payroll and carrying out related duties.

Prerequisites: ACCT 201 or ACCT 203 with a grade of "C" or better

ACCT 220 Introduction to Federal Taxation

Lecture 3, Lab 0, Credit 3

Introduces preparation of individual federal and state income tax returns in accordance with federal and state tax laws. Uses available federal and state resources or programs (e.g., *IRS Visa Program*).

Prerequisite: ACCT 200 or ACCT 203 with a grade of "C" or better

ACCT 221 Computer-Based Accounting

Lecture 3, Lab 0, Credit 3

Introduces accounting using the computer and an appropriate software application such as *Peachtree*.

Prerequisites: ACCT 201 or ACCT 203 and CSCI 101 or CSCI 190 with grades of "C" or better

ACCT 231 Intermediate Accounting I

Lecture 3, Lab 0, Credit 3

Studies further details of concepts, relationships and procedures underlying the accounting cycle, financial statements, and generally-accepted accounting principles learned in ACCT 200 with the introduction of the time value of money.

Prerequisite: ACCT 201 or ACCT 203 with a grade of "C" or better

ACCT 235 Accounting Information Systems

Lecture 3, Lab 0, Credits 3

Introduces how *Accounting Information Systems (AIS)* collect, record and store business data; develops effective internal controls; examines the accountant's role in designing, developing, implementing and maintaining these systems.

Prerequisites: ACCT 201 or ACCT 203 and CSCI 190 with grades of "C" or better

ACCT 240 Advanced Accounting

Lecture 3, Lab 0, Credits 3

Presents a condensed treatment of advanced accounting topics and emphasizes unique approach to accounting research. Taking a macro approach and then relating it back to an application, an attempt to explain the "why" behind accounting and procedural methods. Explains the underlying theory and application of business combinations, consolidated financial statements, foreign currency transactions, partnerships, and accounting for fund and non-profit organizations.

Prerequisites: ACCT 201 or ACCT 203 with a grade of "C" or better

ART

ARTS 101 Introduction to Fine Arts

Lecture 3, Lab 0, Credit 3
Includes lecture and discussion on the visual arts with emphasis on how and why works have been created in our own and earlier times. Explores the basics of major forms of drawing, painting, printmaking, sculpture, design, and architecture.

ARTS 102 Non-Western Art

Lecture 3, Lab 0, Credit 3
Introduces non-Western cultural perspectives to a survey of the visual arts (painting, drawing, printmaking, sculpture and architecture) in selected non-Western societies. Examines works through the ideas and beliefs of artists within their cultural and social context.

ARTS 103 Survey of Asian Art

Lecture 3, Lab 0, Credit 3
Introduces Asian Art with historical perspectives to a survey of visual arts (painting, drawing, printmaking, sculpture, and architecture) in selected Asian societies (India, Southeast Asian, China, and Japan).

ARTS 111 Introduction to 2-D Design

Lecture 3, Lab 3, Credit 3
Introduces the concepts of two-dimensional design and color. Teaches to organize the visual elements of design according to established principles of art.
Lab Fee Required

ARTS 112 Introduction to 3-D Design

Lecture 3, Lab 3, Credit 3
Introduces the approaches, processes, and aesthetic concerns of three-dimensional design in studio art.
Lab Fee Required

ARTS 113 Computer Art

Lecture 3, Lab 3, Credit 3
Introduces using the computer for the creation of digital imagery (computer art). Focuses on learning *Adobe Photoshop*. Introduces *PowerPoint* and additional areas including *Illustrator* and page layout software.
Lab Fee Required

ARTS 114 2-D Design Computer Format

Lecture 3, Lab 3, Credit 3
Introduces two-dimensional design using computer software tools to introduce the elements of art and principles of design. Focuses on basic design principles and on developing an awareness of the role of design in visual communication.
Lab Fee Required

ARTS 115 Introduction to Digital Photography

Lecture 1, Lab 5, Credit 3
Explores photographic visualization and production techniques on a digital platform. Introduces camera operations such as aperture and shutter speed control and ISO selection and file formats. Covers image correction, basic digital manipulation, and image output.
Lab Fee Required

ARTS 120 Beginning Drawing

Lecture 1, Lab 5, Credit 3

Introduces drawing and two-dimensional, observational drawing through a structured sequence of practical exercises.

Lab Fee Required

ARTS 122 Intermediate Drawing

Lecture 1, Lab 5, Credit 3

Implements the principles and elements of design as related to the figure.

Lab Fee Required

ARTS 130 Beginning Painting

Lecture 1, Lab 5, Credit 3

Introduces basic concepts, materials, and techniques in oil and acrylic mediums. Assumes student has no prior experience in painting.

Prerequisite: ARTS 120 with a grade of "C" or better or approval of instructor

Lab Fee Required

ARTS 140 Beginning Ceramics

Lecture 1, Lab 5, Credit 3

Introduces the techniques, processes, and aesthetic concerns of ceramics as a studio art medium by teaching students to complete a number of original works. Covers hand-building techniques, earthenware glazing, and firing processes.

Lab Fee Required

**ARTS 142 Introduction
to Pottery**

Lecture 1, Lab 5, Credit 3

Introduces techniques, processes, aesthetics, and utilitarian concerns associated with wheel-thrown vessels as a ceramic art form.

Lab Fee Required

**ARTS 150 Introduction
to Sculpture**

Lecture 1, Lab 5, Credit 3

Introduces techniques, processes, and aesthetic concerns of sculpture as a studio art medium.

Lab Fee Required

**ARTS 160 Introduction to
Graphic Design**

Lecture 3, Lab 3, Credit 3

Introduces the basic concepts of graphic design. Teaches students to utilize tools in visual communication using digital and manual methods. Focuses on the principles of design, typography, and graphic abstraction when working on studio projects.

Prerequisite: Arts 111 with a grade of "C" or better

Lab Fee Required

ARTS 161 **Intermediate
Graphic Design**

Lecture 3, Lab 3, Credit 3

Expands upon the skills developed in *Introduction to Graphic Design*.

Explores topics such as grid systems, advertising techniques, and electronic publication by providing students with in-depth proficiency in design principles and vocabulary. Teaches advanced techniques in traditional graphic design and desktop publishing with standard design-industry software. **Prerequisites:** ARTS 160 with a grade of "C" or better

Lab fee required

ARTS 162 **Typography**

Lecture 3, Lab 3, Credit 3

Introduces the elements of basic typography, including the history of letterforms, recognition, and specification of existing typefaces, typographical style, and letterform design.

Prerequisites: ARTS 160 with a grade of "C" or better

Lab fee required

ARTS 220 **Introduction to
Printmaking**

Lecture 3, Lab 3, Credit 3

Introduces basic concepts, materials, and techniques in relief and silk-screen printmaking. Uses a structured sequence of exercises in this comprehensive studio course that focuses on producing multiples from a matrix.

ASTRONOMY

ASTR 101 **Introductory
Astronomy:
The Solar System**

Lecture 3, Lab 0, Credit 3

Presents the fundamental principles of the solar system and informs students about the universe. Shows the logic and practice of science and how this knowledge is important in daily life.

Prerequisite: MATH 101 or MATH 110 with a grade of "C" or better

Lab Fee Required

BIOLOGY

BIOL100 **Introduction to Health Sciences**

Lecture 1, Lab 0, Credit 1

Introduces students to a wide array of health science professions such as medical technology, nursing, dietetics, health administration, occupational therapy, medicine, clinical psychology, physical therapy, and others. Highlights educational requirements, career opportunities, and clinical experiences. Focuses on leadership development, ethical and legal responsibilities, and the history and economics of health care.

BIOL 101 **General Biology I**

Lecture 3, Lab 0, Credit 3

Covers general concepts in cell biology, genetics, biological chemistry, biotechnology, and introduction to evolution. **Not intended for science majors.**

Prerequisite: CORE 081 or Eng 101 with a grade of "C" or better

Corequisite: BIOL 101L recommended

Note: Credit is not awarded for both BIOL 101 and BIOL 120.

BIOL 101L **General Biology I Lab**

Lecture 0, Lab 2, Credit 1

Provides a laboratory component that enhances and follows the sequence of material in BIOL 101. **Not intended for science majors.**

Prerequisite: BIOL 101 with a grade of "C" or better

Corequisite: BIOL 101

Lab Fee Required

Note: Credit is not awarded for both BIOL 101L and BIOL 120L.

BIOL 102 **General Biology II**

Lecture 3, Lab 0, Credit 3

Covers general concepts of biological diversity, physiology, and behavior of living organisms. **Not intended for science majors.**

Prerequisites: CORE 081 or Eng 101 with a grade of "C" or better

Co-requisites: BIOL 102L recommended

BIOL 102L **General Biology II Lab**

Lecture 0, Lab 2, Credit 1

Provides a laboratory component that enhances and follows the sequence of material in BIOL 102. **Not intended for science majors.**

Prerequisite: BIOL 102 with a grade of "C" or better

Corequisite: BIOL 102

Lab Fee Required

Note: Credit is not awarded for both BIOL 102L and BIOL 121L.

**BIOL 103 General Biology I
(Honors)**

Lecture 3, Lab 0, Credit 3
Introduces basic concepts and processes in biochemistry, cell biology, genetics, ecology, and evolution. Emphasizes integration of these concepts into a holistic framework of biological knowledge.
Is intended as an alternative to BIOL 101 for students who want to explore biology in greater depth and in collaboration with their peers.

Prerequisite: Placement by department

Corequisite: BIOL 103L

**BIOL 103L General Biology I Lab
(Honors)**

Lecture 0, Lab 2, Credit 1
Provides a laboratory experience that reinforces topics covered in BIOL 103.
Prerequisite: Placement by department

Corequisite: BIOL 103

Lab Fee Required

**BIOL 104 General Biology II
(Honors)**

Lecture 3, Lab 0, Credit 3
Introduces basic concepts and processes in biodiversity, evolution, human anatomy, physiology, and ecology. Emphasizes integration of these concepts into a holistic framework of biological knowledge.
Is intended as an alternative to BIOL 102 for students to explore biology in greater depth and in collaboration with peers.

Prerequisites: BIOL 103 and BIOL 103L with grades of "C" or better, and placement by department

Corequisite: BIOL 104L

**BIOL 104L General Biology II Lab
(Honors)**

Lecture 0, Lab 2, Credit 1
Provides a laboratory experience that reinforces topics covered in BIOL 104.

Prerequisite: BIOL 103 and BIOL 103L with grades of "C" or better, and placement by department

Corequisite: BIOL 104

Lab Fee Required

**BIOL 120 Biology I for
Science Majors**

Lecture 3, Lab 0, Credit 3
Covers general concepts in evolution, diversity, ecology, and the function of organisms. **Primarily for students majoring in science, agriculture, or science education.**

Prerequisites: BIOL 120 with a grade of "C" or better

Co-requisites: BIOL 121L

Note: Credit is not awarded for both BIOL 120 and BIOL 101.

**BIOL 120L Biology I Lab for
Science Majors**

Lecture 0, Lab 3, Credit 1
Provides a laboratory component that enhances and follows the sequence of material in BIOL 120.

Required for science majors.

Prerequisite: MATH 101 or MATH 110 with a grade of "C" or better or MATH 120 and BIOL 102L with grades of "C" or better or

Corequisite: BIOL 120

Lab Fee Required

Note: Credit is not awarded for both BIOL 120L and BIOL 101L.

**BIOL 121 Biology II for
 Science Majors**

Lecture 3, Lab 0, Credit 3

Covers general concepts in evolution, biological diversity, physiology, and ecology. **Is intended for students majoring in science-based careers** including science education.

Prerequisite: BIOL 120 with a grade of "C" or better

Corequisite: BIOL 121L

Note: Credit is not awarded for both BIOL 121 and BIOL 102.

**BIOL 121L Biology II Lab for
 Science Majors**

Lecture 0, Lab 3, Credit 1

Provides a laboratory component that coincides with the general concepts of BIOL 121 lecture. **Required for science majors.**

Prerequisites: BIOL 120 and BIOL120L with grades of "C" or better

Corequisite: BIOL 121

Lab Fee Required

Note: Credit is not awarded for both BIOL 121L and BIOL 102L.

BIOL 200 General Zoology

Lecture 3, Lab 3, Credit 4

Surveys the phylogeny, taxonomy and natural history of the animal kingdom. Discusses zoological principles and examine in detail the divisions of the animal kingdom. Provides a laboratory component that coincides with the concepts of the lecture. **Is intended for majors in science, agriculture, or science education.**

Prerequisites: BIOL 121 and 121L with grades of "C" or better

BIOL 210 General Microbiology

Lecture 3, Lab 3, Credit 4

Studies of microorganisms with emphasis on health and disease, ecology, and industry. Includes a laboratory component that surveys laboratory techniques in microbiology applicable to general microbiology.

Prerequisites: CORE 081 or Eng 101 with a grade of "C" or better, and BIOL 120 and BIOL 120L with grades of "C" or better; BIOL 121 and 121L recommended

Lab Fee Required

**BIOL 220 Human Nutrition and
 Diet Therapy**

Lecture 3, Lab 0, Credit 3

Involves the principles of nutrition and their application in maintaining health and providing diet therapy.

Focuses on the basic concepts of nutrition and their application to a balanced diet and healthy weight. **Intended for students demonstrating an interest in dietetics, nursing, and other health-related professions.**

Prerequisites: BIOL 101 or BIOL 120 with a grade of "C" or better

BIOL 230 Human Anatomy and Physiology I

Lecture 3, Lab 3, Credit 4

Focuses on gross anatomy, physiology and clinical aspects of anatomy and physiology as they relate to the organ systems of the human body. **Is not intended for science majors. For students majoring in medical technology, nursing, nutrition, occupational health, and physical therapy** (allied health professions). Includes a laboratory component paralleling the lecture.

Prerequisites: BIOL 120 and 120L, with grades of "C" or better, or ACT composite score of 22 (A02 22); BIOL 121 and 121L recommended

Lab Fee Required

BIOL 231 Human Anatomy and Physiology II

Lecture 3, Lab 3, Credit 4

Focuses on the gross anatomy, physiology, and clinical aspects of anatomy and physiology as they relate to organ systems of the human body. **Is not intended for science majors. For students majoring in medical technology, nursing, nutrition, occupational health, and physical therapy** (allied health professions). Includes a laboratory component paralleling the lecture.

Prerequisite: BIOL 230 with a grade of "C" or better

Lab Fee Required

BIOL 240 Coastal and Wetland Ecosystems

Lecture 3, Lab 2, Credit 4

Examines coastal and wetland ecosystems on a local, national, and global scale including freshwater, estuarine, and marine influences with a focus on the Louisiana coastal environment. Shows the interactions between the biotic and abiotic components of each. Includes fieldwork, off-campus lectures, and/or demonstrations at laboratories.

Prerequisites: ENV5 201 with a grade of "C" or better

BIOL 241 Introduction to Oceanography

Lecture 3, Lab 0, Credit 3

Covers geological, chemical, physical and biological marine processes associated with ocean and coastal ecosystems with emphasis on the Gulf coast region.

BIOL 250 Introductory Microbiology

Lecture 3, Lab 3, Credit 4

Introduces microbiology **for science majors**. Discusses microscopy, microbial diversity (prokaryotic and eukaryotic), microbial growth, metabolism, genetics, biotechnology, immunology and control of human diseases. Requires a basic understanding of biology.

Prerequisites: BIOL 120, BIOL 120L, CHEM 101, CHEM 101L with grades of "C" or better

BIOL 260 **Fundamentals
of Genetics**

Lecture 3, Lab 0, Credit 3

Focuses on the structure, replication and properties of genetic material as it relates to inheritance and molecular technologies. Examines inheritance and gene expression at the population level.

Prerequisites: BIOL 120 and BIOL 120L with grades of “C” or better

BUSINESS

BUSN 110 **Introduction
to Business**

Lecture 3, Lab 0, Credit 3

Studies American business firms, organizational structures, practices, and principles. Includes organizational systems and terminology.

BUSN 121 **Business Math**

Lecture 3, Lab 0, Credit 3

Reviews basic math functions including operations relative to arithmetic problems commonly found in business practices.

Prerequisite: Eligibility for college mathematics or appropriate placement test score

BUSN 130 **Customer Service For
Business Professionals**

Lecture 3, Lab 0, Credit 3

Provides students with training and practice in providing the highest level of customer service for both external and internal customers. Gives students a foundation of knowledge regarding customer service that prepares them to sit for the *National Retail Federation Customer Service Exam*.

BUSN 170 International Business
Lecture 3, Lab 0, Credit 3
Explores the economic, political, and socio-cultural dimensions of international trade and finance. Topics include business culture, regional economic integrations, globalization, the international monetary system, foreign exchange markets, global finance, management, and marketing.
Prerequisite: BUSN 110 with a grade of "C" or better

BUSN 201 Principles of Marketing
Lecture 3, Lab 0, Credit 3
Explores marketing as an exchange process involving all members of society; research on the demographic and behavioral dimensions of markets; analyses of marketing strategies; and the social, cultural, economic, competitive, and legal factors affecting marketing mix decisions.
Prerequisite: BUSN 110 with a grade of "C" or better

BUSN 220 Business Law
Lecture 3, Lab 0, Credit 3
Introduces a study of the legal principles and practices in the business environment. Reviews the nature and sources of law, the judicial system, contractual relationships, contracts, employee/employer obligations, and ethics.
Prerequisite: BUSN 110 with a grade of "C" or better

BUSN 240 Business Communication
(Formerly BUSN 140)
Lecture 3, Lab 0, Credit 3
Introduces theory and application of communication in the business world. Includes oral, written, and various electronic means of communication.
Prerequisite: ENGL 101 with a grade of "C" or better

BUSN 250 Business Internship
Lecture 1, Lab 9, Credit 3
Allows business students to obtain "real world" work experiences related to coursework.
Prerequisites: 1. Earns a minimum of **thirty (30) semester hours** of coursework to include CSCI 101 or CSCI 190 and BUSN 110, BUSN 121, BUSN 220, and BUSN 240 toward a degree in Business Technology. 2. Attains a **minimum GPA of 2.00** (overall and in major). 3. Obtains a recommendation of advisor/instructor. 4. Remains in good academic standing.

BUSN 295 Professional Success Skills
Lecture 3, Lab 0, Credit 3
Studies skills crucial to professional success in the business arena, including developing a professional image, becoming competitive in the interviewing process, enhancing relationships with customers, and understanding team dynamics and their impact on organizational success.
Prerequisites/Corequisites: ACCT 201, BUSN 110, BUSN 240 with grades of "C" or better

CARE AND DEVELOPMENT OF YOUNG CHILDREN

CDYC 105 Introduction to the Care and Development of Young Children

Lecture 3, Lab 0, Credit 3

Methods, materials and activities for day care centers, nursery schools, and primary grades.

Prerequisites: CORE greater than 90 or READ 091 with a grade of "C" or better

CDYC 111 Observing and Assessing Young Children

Lecture 3, Lab 0, Credit 3

Designed for students planning a career in early childhood education. Develops skills in observing and assessing young children using a variety of methods and these assessments in planning. Fulfills the requirement of three credit hours in child care or child care development in the Louisiana QRS star rating model.

Prerequisite: CDYC 105 with a grade of "C" or better

CDYC 122 Infants and Toddlers Care and Curriculum

Lecture 3, Lab 0, Credit 3

Studies the care and education of infants and toddlers, to age three, in culturally sensitive, safe, responsive environments. Includes rationales and strategies for supporting the whole child, with cognitive, language, social/emotional, and physical development.

Emphasizes the role of the caregiver, planning environments, and working with parents. **Ten hours of field experience required in an approved childcare site. Requires a background check (student's expense). Responsible for transportation to and from field experience sites.**

Prerequisites: CDYC 105 with a grade of "C" or better or

Co-requisites: CDYC 105

CDYC 130 Introduction to Children with Exceptionalities

Lecture 3, Lab 0, Credit 3

Surveys exceptionalities in children through age eight. Emphasizes federal and state laws and regulations in *Early Childhood Special Education (ECSE)*; methods, evaluation, and individual planning; referral processes and available resources; and cognitive, language, physical, and social/emotional development.

Requires four hours field experience in approved childcare site. Requires a criminal background check (student's expense). Responsible for transportation to field experience sites.

Prerequisites: CDYC 105 with a grade of "C" or better OR

Co-requisites: CDYC 105 or permission of department

**CDYC 141 Creative Experiences
 for Young Children**

Lecture 3, Lab 0, Credit 3

Explores the creative development of young children. Provides knowledge of developmentally appropriate methods, general teaching materials, and experiences for supporting young children's creative development through the arts to include art, music, dance, and dramatic expression. **Requires field experience at an approved childcare site. Requires a criminal background check (student's expense). Responsible for their own transportation to field experience sites.**

Prerequisites: CDYC 105 with a grade of "C" or better OR

Co-requisites: CDYC 105

**CDYC 181 Math and Science for
 Young Children**

Lecture 3, Lab 0, Credit 3

Studies the standards, principles, and practices in teaching mathematics and science to young children from birth to age eight. Emphasizes development of integrated math and science curriculum that includes appropriate content, processes, environment, materials, and child-centered choices. **Requires field experience of 4-6 hours. Requires a criminal background check (student's expense). Responsible for their own transportation to field experience sites.**

Prerequisites: CDYC 105 with a grade of "C" or better OR

Co-requisites: CDYC 105

CDYC 202 Children's Literature

Lecture 3, Lab 0, Credit 3

Surveys selection, evaluation, and use of books and materials for young children; reading needs and reading interests for children; and factors in using and interpreting library materials in relation to the school curriculum.

Prerequisite: CDYC 105 with a grade of "C" or better OR

Co-requisites: CDYC 105

**CDYC 213 Curriculum for
 Young Children**

Lecture 3, Lab 0, Credit 3

For students planning a career in early childhood education. Explores issues of curriculum in early childhood settings by examining activities, materials, media, and daily activities of children to age 10. Fulfills the requirement of three credit hours in child care or child care development in the Louisiana QRS star rating model.

Prerequisite: CDYC 105 with a grade of "C" or better

**CDYC 280 Administration and
 Supervision in
 Child Care**

Lecture 3, Lab 1, Credit 3

Surveys the historical background of and examines the growing need for high quality early childcare programs. Identifies the problems surrounding such programs and discusses the processes for organizing, operating, and maintaining such programs: licensure and methods for attracting funding.

Prerequisite or Corequisite: CDYC 105 with a grade of "C" or better

CHEMISTRY

CHEM 101 Chemistry I for Science Majors

Lecture 3, Lab 0, Credit 3
Introduces fundamental laws, modern theories, and principles of chemistry: atomic structure, periodicity, bonds, and stoichiometry. Integrates problem-solving and quantitative approaches. **Intended for students planning to major in science or engineering.**
Prerequisites: Eligibility for college mathematics
Corequisite: CHEM 101L
Note: Credit is not awarded for both CHEM 101 and CHEM 130.

CHEM 101L Chemistry I Lab

Lecture 0, Lab 3, Credit 1
Introduces basic laboratory skills and operations: experiments of physical and chemical properties, chemical reactions, and solution chemistry.
Prerequisite: Eligibility for college mathematics, CHEM 101 with a grade of "C" or better or
Corequisite: CHEM 101
Lab Fee Required
Note: Credit is not awarded for both CHEM 101L and CHEM 130L.

CHEM 102 Chemistry II for Science Majors

Lecture 3, Lab 0, Credit 3
Introduces chemical theories and principles: chemical equilibria, acids and bases, electrochemistry, chemical thermodynamics, and kinetics. Integrates problem-solving and quantitative approaches. **Intended for students planning to major in science or engineering.**
Prerequisites: CHEM 101 and CHEM 101L with grades of "C" or better
Corequisite: CHEM 102L
Note: Credit is not awarded for both CHEM 102 and CHEM 131.

CHEM 102L Chemistry II Lab

Lecture 0, Lab 3, Credit 1
Introduces basic laboratory skills and operations: experiments, in qualitative inorganic analysis, acid/base properties, and titrations.
Prerequisite: CHEM 102 with a grade of "C" or better or
Corequisite: CHEM 102
Lab Fee Required
Note: Credit is not awarded for both CHEM 102L and CHEM 131L.

**CHEM 104 Chemistry for
PTEC Majors**

Lecture 3, Lab 0, Credit 3

Introduces fundamental laws, theories, and principles of general/organic chemistry: modern atomic theory, bonding, chemical reactions, stoichiometry, periodicity, nomenclature, functional groups and their reactivity, and introductory polymeric materials. Uses chemical reactions to emphasize concepts and principles of atomic, molecular, and functional group behavior for inorganic and organic chemicals.

Prerequisites: MATH 101/110/120 with a grade of "C" or better

Corequisite: CHEM 104L

**CHEM 104L Chemistry Lab for
PTEC Majors**

Lecture 0, Lab 2, Credit 1

Provides laboratory experiences that demonstrate, clarify, and illustrate applications of fundamental principles of chemistry as discussed during CHEM 104 lecture.

Prerequisite: CHEM 104 with a grade of "C" or better or

Corequisite: CHEM 104

Lab Fee Required

**CHEM 130 Chemistry I for
Non-Science Majors**

Lecture 3, Lab 0, Credit 3

Provides an overview of chemical theory and principles. Explores topics in applied chemistry and the application of chemical principles to life and environmental sciences. **Requires little or no previous background in chemistry.**

Prerequisite: Eligibility for college mathematics

Corequisite: CHEM 130L

Note: Credit is not awarded for both CHEM 130 and CHEM 101.

**CHEM 130L Chemistry I Lab for
Non-Science Majors**

Lecture 0, Lab 2, Credit 1

Covers basic laboratory skills that students need to conduct investigations which reinforce principles learned in CHEM 130.

Prerequisite: Eligibility for college mathematics

Corequisite: CHEM 130

Lab Fee Required

Note: Credit is not awarded for both CHEM 130L and CHEM 101L.

**CHEM 131 Chemistry II for
 Non-Science Majors**

Lecture 3, Lab 0, Credit 3

Continues to present modern theories and principles of chemistry emphasizing: gas laws, properties of solutions, acids and bases, and a survey of organic chemistry. Explores topics in applied chemistry and the application of chemical principles to life and environmental sciences.

Prerequisite: CHEM 130 with a grade of "C" or better

Corequisite: CHEM 131L recommended

Note: Credit is not awarded for both CHEM 131 and CHEM 102.

**CHEM 131L Chemistry II Lab for
 Non-Science Majors**

Lecture 0, Lab 2, Credit 1

Covers basic laboratory skills that students need to conduct investigations which reinforce principles learned in CHEM 131.

Prerequisites: CHEM 130 and CHEM 130L with grades of "C" or better

Corequisite: CHEM 131

Lab Fee Required

Note: Credit is not awarded for both CHEM 131L and CHEM 102L.

CHEM 201 Analytical Chemistry

Lecture 2, Lab 2, Credit 4

Introduces students to basic concepts in analytical chemistry dealing with solution analysis (equilibria, titration), statistics, chromatography, and a variety of spectroscopic methods of analysis.

For students pursuing degrees in science, engineering, allied health, food and agricultural research, environmental and other technical fields.

Prerequisites: CHEM 102 and CHEM 102L with grades of "C" or better

**CHEM 202 Environmental
 Chemistry**

Lecture 3, Lab 3, Credit 4

Introduces environmental issues from a chemical perspective emphasizing: atmospheric chemistry and global warming; fossil fuels and energy; water pollution and treatment; basic toxicology and toxic chemicals, soil chemistry; and solid and hazardous waste management.

Prerequisites: MATH 101/110 (or MATH 120) and CHEM 102 and CHEM 102L with grades of "C" or better

**CHEM 210 Introduction to
Organic Chemistry**

Lecture 3, Lab 3, Credit 4
Introduces organic chemistry and representative classes of organic compounds. **For students in biology, pharmacy, medical technology, nursing, health science, engineering and nutrition-related areas.**

Prerequisites: CHEM 101, CHEM 101L, CHEM 102, CHEM 102L, and MATH 101 or MATH 110 with grades of "C" or better

Lab Fee Required

CHEM 220 Organic Chemistry I

Lecture 3, Lab 0, Credit 3
Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds including nomenclature, reaction types and mechanisms. **For science majors and students in nursing, health science, and engineering.**

Prerequisites: CHEM 102 and CHEM 102L with grades of "C" or better

Corequisite: CHEM 220L

**CHEM 220L Organic
Chemistry I Lab**

Lecture 0, Lab 3, Credit 1
Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds. Includes basic organic laboratory techniques: note keeping, filtration, recrystallizations, extractions, distillation methods, spectroscopic and chromatographic methods, chemical searches, and report writing. **For science majors and students in nursing, health science, and engineering.**

Prerequisites: CHEM 102 and CHEM 102L with grades of "C" or better

Corequisite: CHEM 220

Lab Fee Required

CHEM 221 Organic Chemistry II

Lecture 3, Lab 0, Credit 3
Introduces organic chemical reactions and mechanisms of reactions. **For science majors and students in nursing, health science, and engineering.**

Prerequisites: CHEM 220 and CHEM 220L with grades of "C" or better

Corequisite: CHEM 221L

**CHEM 221L Organic
Chemistry II Lab**

Lecture 0, Lab 3, Credit 1
Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds. Includes basic organic laboratory techniques: note keeping, filtration, recrystallizations, extractions, distillation methods, spectroscopic and chromatographic methods, chemical searches, and report writing. **For science majors and students in nursing, health science, and engineering.**

Prerequisites: CHEM 220 and CHEM 220L with grades of "C" or better

Corequisite: CHEM 221

Lab Fee Required

**CHEM 240 Industrial Process
Chemistry**

Lecture 0, Lab 3, Credit 1

Introduces students to the chemical processes used in the chemical industry in the United States. Concentrates on teaching the chemistry of this industry's raw materials obtained from oil and other sources plus synthesis reactions that produce other chemicals, monomers, and polymers used everyday. Emphasizes chemicals produced industrially in Louisiana. Discusses the structure/property relationships for chemicals and polymers plus the names of these chemicals. Also discusses monomers, additives, modifiers, catalysts and polymer design, fabrication, testing, and applications. Covers reaction mechanisms and manufacturing information.

Prerequisites: CHEM 210 and CHEM 220 with grades of "C" or better

COLLEGE SUCCESS SKILLS

CSSK 101 College Success Skills

Lecture 3, Lab 0, Credit 3

Provides an opportunity for students to acquire, reinforce, and utilize strategies that promote success in college, as well as the workplace. Includes an introduction to the college and its resources, recognition of various learning styles, critical thinking, problem-solving, financial literacy, and other skills; also, provides for the practical application of time management, note taking, test taking, and listening skills.

COMPUTER INFORMATION TECHNOLOGY SYSTEMS

CIST 100 Keyboarding
(Formerly OFCP 100)
Lecture 1, Lab 0, Credit 1
Teaches use of a standard keyboard that is typical of today's computer terminals. Discusses and practices basic typing and function key concepts.

CIST 121 Typing I
(Formerly OFCP 120)
Lecture 3, Lab 0, Credit 3
Teaches beginning typing using home keys, rhythm, speed, and accuracy using a standard computer keyboard. Uses business letters, manuscripts, reports, and current software applications in practice exercises.

**CIST 130 Introduction to
Word Processing**
Lecture 3, Lab 0, Credit 3
Introduces students to techniques for creating, editing, and storing text files. Uses a popular software application program such as *Microsoft Word*.
Prerequisite: CSCI 101 or CSCI 190 with a grade of "C" or better

**CIST 140 Database
Management I**
Lecture 3, Lab 0, Credit 3
Introduces techniques for creating and maintaining database files. Uses current software applications such as *Microsoft Access*.
Prerequisite: CSCI 101 or CSCI 190 with a grade of "C" or better

CIST 150 Spreadsheets I
Lecture 3, Lab 0, Credit 3
Introduces techniques for creating and maintaining spreadsheets. Uses current software applications such as *Microsoft Excel*.
Prerequisite: CSCI 101 or CSCI 190 with a grade of "C" or better

**CIST 160 Introduction to
Desktop Publishing**
Lecture 3, Lab 0, Credit 3
Introduces desktop publishing. Includes electronic designing, layout, editing, and production of business documents using personal computers and desktop publishing software. Uses current desktop publishing software like *Adobe PageMaker*.
Prerequisite: CSCI 101 or CSCI 190 or CSCI 192 with a grade of "C" or better

CIST 220 Internship I

Lecture 1, Lab 9, Credit 3

Provides students an opportunity to receive academic credit for supervised professional training and experience in an actual work environment via a work program during the semester. Requires a **minimum of 135 internship hours per semester** for completion.

Prerequisite: Placement by department

CIST 221 Typing II

Lecture 3, Lab 0, Credit 3

Continues developing typing speed and accuracy utilizing word processing software to develop business letters, manuscripts, and reports.

Prerequisite: CIST 121 with a grade of "C" or better

CIST 230 Internship II

Lecture 1, Lab 9, Credit 3

Provides students an opportunity to receive academic credit for supervised professional training and experience in an actual work environment via a work program during the semester. Requires a **minimum of 135 internship hours per semester** for completion. **Prerequisite:** Placement by department

CIST 235 Advanced Word Processing

Lecture 3, Lab 0, Credit 3

Introduces advanced techniques for creating, editing, and storing text files in a popular software application program such as *Microsoft Word*.

Prerequisites: CIST 130 with a grade of "C" or better

CIST 240 Database Management II

Lecture 3, Lab 0, Credit 3

Continues CIST 140.

Prerequisite: CIST 140 with a grade of "C" or better

CIST 250 Spreadsheets II

Lecture 3, Lab 0, Credit 3

Continues CIST 150.

Prerequisites: CIST 150 and MATH 101 or MATH 110 with grades of "C" or better

CIST 260 Advanced Desktop Publishing

Lecture 3, Lab 0, Credit 3

Presents advanced topics in desktop publishing including working with large publications, tables, color, and advanced publication techniques. Uses current desktop publishing software like *Adobe PageMaker*.

Prerequisite: CIST 160 with a grade of "C" or better

**CIST 270 Multimedia
 and Web Design**

Lecture 3, Lab 0, Credit 3

Provides students with an introduction to the principles of multimedia design as related to the web. Covers use of multimedia and web page structure and creation through popular professional web design tools. Uses basic tools of multimedia and web design.

Prerequisites: CSCI 101 or CSCI 190 with a grade of "C" or better or placement by department

CIST 280 SQL for Business

Lecture 3, Lab 0, Credit 3

Covers Structured Query Language (SQL), provides a unified language allowing the user to query, manipulate, or control data in a business applications environment.

Prerequisites: CIST 140 and CIST 250 with grades of "C" or better or placement by department

COMPUTER NETWORKING

**CNET 210 Introduction to
 Computer Networking
 (Formerly CIST 210)**

Lecture 3, Lab 0, Credit 3

Provides a basic foundation in computer networking for individuals and information systems professionals interested in networking technologies. Uses a step-by-step approach to basic networking concepts with a limited amount of technical jargon.

COMPUTER SCIENCE

CSCI 101 **Introduction to Computer Technology**

Lecture 3, Lab 0, Credit 3

Reviews computers and their applications in society (home, education, and industry). Introduces applications and its uses including word processing, spreadsheets, databases, and multimedia.

Note: Credit is not awarded for both CSCI 101 and CSCI 190.

CSCI 173 **Introduction to PC Operating Systems (Formerly CIST 173 & CNET 173)**

Lecture 3, Lab 0, Credit 3

Presents an in-depth study of current operating systems used on personal computers. Studies theory and concepts of operating systems and offers practice with the tools provided by the operating systems. Topics include the nature of personal computer operating systems, control of the systems through commands, file handling, backup/restore, system tuning, and utilities.

Prerequisite: CSCI 101 or CSCI 190 with a grade of "C" or better

CSCI 190 **Microcomputer Applications in Business**

Lecture 3, Lab 0, Credit 3

Introduces computers, systems, and management of information in business environments that improve managerial decision-making. Applies word processing, spreadsheets, database managers, presentation software, and Web-authoring softwares.

Prerequisites: Eligibility for either ENGL 101 or READ 101 and eligibility for college mathematics

CSCI 192 **Introduction to Computers: Programming Logic and Design**

Lecture 3, Lab 0, Credit 3

Introduces computers, systems, and management of information in business environments. Provides a comprehensive overview of the principles of programming and teaches beginning programmers how to develop logical thinking, structured procedural and program logic, and a good programming style. Assumes student has no programming experience and does not focus on a particular programming language.

**CSCI 193 Software Design and
Programming I**

Lecture 3, Lab 0, Credit 3

Introduces the first of a two-course sequence **for students wishing to transfer to a four-year institution for a major/minor in computer science.** Offers a disciplined approach to problem-solving, program design, algorithms, and logic development. Uses high-level programming language to express algorithms.

Prerequisite: CSCI 192 with a grade of "C" or better or instructor's approval

**CSCI 194 Software Design and
Programming II**

Lecture 3, Lab 0, Credit 3

Offers an intensive capstone of material covered in CSCI 193. Provides a disciplined approach to problem-solving, program design, algorithms, and logic development using higher level language. Introduces elementary data structures; searches, simple and complex sorts; and objects. **For computer science majors.**

Prerequisite: CSCI 193 with a grade of "C" or better

**CSCI 195 Introduction to GUI
Programming-Visual
Basic**

Lecture 3, Lab 0, Credit 3

Introduces students to *Visual Basic .Net*. Focuses on user interface, program structure, syntax and implementation details. Introduces a course in the *VB.Net* curriculum and entry point for other *.NET* courses.

Prerequisites: CSCI 194, ENGL 101, and MATH 101 or MATH 110 with grades of "C" or better

CSCI 200 Discrete Structures

Lecture 3, Lab 0, Credit 3

Introduces logic and mathematics for solving problems required in the theoretical study of computer science. Include sets, functions, formal logic, proof techniques, combinatorics, relations, matrices, *Boolean* algebra, finite state machines, and combinational and sequential circuits.

Prerequisite: MATH 111 with a grade of "C" or better

**CSCI 210 Introduction to Data
Structures and
Algorithms**

Lecture 3, Lab 0, Credit 3

Presents related theory for representing and accessing information using higher level programming language. Studies concepts of data types, data abstraction, data structures and advanced programming techniques.

Prerequisites: CSCI 193 and MATH 101 or MATH 110 with grades of "C" or better

**CSCI 285 Software Development
and
Professional Practice**

Lecture 3, Lab 0, Credit 3

Offers an introduction to software engineering concepts and practices. Investigates the development, design, verification, and definition of computer-based systems software for both the PC and mainframe. Presents a variety of techniques, processes, and procedures.

Prerequisite: CSCI 194 with a grade of "C" or better

**CSCI 290 Object-Oriented
Programming (JAVA)**

Lecture 3, Lab 0, Credit 3

Introduces students to the fundamentals of *JAVA* programming using object-oriented paradigms. Emphasizes writing *JAVA* applications and applets and embedding the applets into Web pages, creating graphical user interfaces, object-oriented programming, event handling, writing animations with audio and images, and writing network programs. Prepares students to develop real-world projects using *JAVA*.

Prerequisites: CSCI 194 and CSCI 200 with grades of “C” or better

**CSCI 293 Computer Organiza-
tion with Assembly
Programming**

Lecture 3, Lab 0, Credit 3

Introduces students to the fundamentals of assembly language programming. Includes machine representation of data, fixed/floating point, and decimal arithmetic, macros, address modification, bit manipulation, and sub-routine linkage.

Prerequisite: CSCI 194 with a grade of “C” or better

CONSTRUCTION MANAGEMENT

**CMGT 101 Introduction to
Construction Graphics
and Technology**

Lecture 3, Lab 0, Credit 3

Provides an overview of construction industry safety. Includes graphic communication concepts as related to building construction and management of construction projects.

CMGT 103 Construction Safety

Lecture 3, Lab 0, Credit 3

Addresses principles of basic job site construction safety in residential, commercial, and industrial construction; accidents and accident prevention; contractual obligations; and project management and coordination. Covers the *OSHA 30* safety course outline and study of hazardous materials on the job site.

**CMGT 110 Computer Applica-
tions for Construction
Management**

Lecture 2, Lab 2, Credit 3

Provides the student with basic knowledge of computer applications used for planning, scheduling, and estimating in the construction field. Covers computer applications applicable to the construction industry with emphasis on value input.

Prerequisites: CSCI 101/190 and CMGT 100 with grades of “C” or better

**CMGT 121 Construction Materi-
als and Methods I**

Lecture 3, Lab 0, Credit 3

Introduces construction materials, methods, and equipment used in residential and commercial building construction. Emphasizes the construction process and how various materials and equipment relate to the different stages of the process.

**CMGT 122 Construction Materi-
als and Methods II**

Lecture 3, Lab 0, Credit 3

Continues introduction to construction materials and methods but focuses on industrial building construction.

Prerequisites: CMGT 121 with a grade of "C" or better

**CMGT 200 Contracts and
Construction Law**

Lecture 3, Lab 0, Credit 3

Covers current construction laws, roles and responsibilities associated with the construction industry, and the preparation and review of contracts. Involves the study of legal factors associated with the business operations of a construction company.

Prerequisites: BUSN 110 with a grade of "C" or better

**CMGT 210 Construction
Estimating**

Lecture 3, Lab 0, Credit 3

Trains students to complete quantity surveys, pricing analyses, and bid package preparation for commercial and residential projects. **Prerequisites:** Math 101 or 110 with a grade of "C" or better and CMGT 122 with a grade of "C" or better

**CMGT 241 Planning and
Scheduling**

Lecture 3, Lab 0, Credit 3

Trains students in planning and scheduling techniques used in the construction industry. Includes practical exercises in planning and sequencing of construction operations.

Prerequisites: CMGT 210 with a grade of "C" or better

**CMGT 251 Construction
Cost Analysis**

Lecture 3, Lab 0, Credit 3

Explores unique cost-control methods of the construction industry. Includes the study of working drawings and specs, cost estimating, bidding, materials, methods, and equipment for residential and commercial construction. **Prerequisites:** CMGT 210 with a grade of "C" or better

**CMGT 260 Construction
Management
Internship**

Lecture 1, Lab 0, Credit 1

Places students in an external internship during the semester. Consists of duties assigned by the supervisor at a job site. Requires a **minimum of 135 hours** interning. Includes estimating, planning and scheduling, and assisting in project management. **Arrangement and approval of internships made by the instructor.** Limited class size determines the number of internships available each semester. Focuses on job-seeking and interviewing skills. **Prerequisites:** CMGT 210 with a grade of "C" or better and permission of the instructor. **Corequisites:** CMGT 241

CRIMINAL JUSTICE

**CJUS 101 Introduction to
Criminal Justice**

Lecture 3, Lab 0, Credit 3

Introduces the basic concepts of crime and criminal justice in America. Focuses on the main elements of criminal justice and how criminal justice operates as a system and process.

**CJUS 110 Police Systems
and Practices**

Lecture 3, Lab 0, Credit 3

Presents historical and social settings of the police, the police role and discretion, police organization and practices, and problems of law enforcement in a democratic society. **Prerequisite:** CJUS 101 with a grade of "C" or better

**CJUS 120 Court Systems
and Practices**

Lecture 3, Lab 0, Credit 3

Presents the role and structure of prosecution, defense, and the courts, and basic elements of substantive and procedural law.

**CJUS 130 Corrections Systems
and Practices**

Lecture 3, Lab 0, Credit 3

Introduces historical and social settings of corrections, theories and practices in corrections, and correctional programs in institutions and the community. **Prerequisite:** CJUS 101 with a grade of "C" or better

CJUS 211/POLI 211

Constitutional Law

Lecture 3, Lab 0, Credit 3

Introduces the constitutional mandates embodied in the United States Supreme Court, lower federal courts, and appropriate state appellate courts. Explores the disparity existing in various rules of criminal procedure between individual states and the federal system and realistic solutions reached to accommodate these disparities.

Same course as POLI 211.

Prerequisite: CJUS 120 with a grade of "C" or better. **Note:** Credit is not awarded for both CJUS 211 and POLI 211.

CJUS 212 Drug Abuse

Lecture 3, Lab 0, Credit 3

Provides an overview of drug use in America. Includes an examination of the history of drug use and characteristics of major drug groups with emphasis on psychoactive drugs.

CJUS 215 Juvenile Delinquency

Lecture 3, Lab 0, Credit 3

Provides an examination of the issues, policies, and procedures involved in the American Juvenile Justice System from the perspective of law enforcement, courts, and corrections. **Prerequisites:** CJUS 101 with a grade of "C" or better

CJUS 220 Victimology

Lecture 3, Lab 0, Credit 3

Examines the criminal justice process from the perspective of the victim. Explores the history and evolution of the roles of victimology and the probability and effects of victimization. **Prerequisites:** CJUS 101 with a grade of "C" or better

CJUS 222 Criminal Law

Lecture 3, Lab 0, Credit 3

Concentrates on the purposes, functions, and procedures of criminal law. Emphasizes legal definitions, the nature of crime, crime defenses, and sentences.

Prerequisite: CJUS 120 with a grade of "C" or better

CJUS 223 Criminal Behavior

Lecture 3, Lab 0, Credit 3

Concentrates on the study of criminal behavior, crime causation and control, and crime theories. Identifies crime issues and policy and program solutions. Requires a basic understanding of criminology.

Prerequisite: CJUS 101 with a grade of "C" or better

CJUS 224 Crime Scene Investigation

Lecture 3, Lab 0, Credit 3

Provide students with basic theoretical and philosophical understanding of the investigatory process. Examines techniques and methods of crime scene investigation: fundamentals of preliminary investigations, identification, collection of evidence, and fingerprinting. Provides students with a general introduction to the mechanics of crime scene investigation and its role in the criminal justice process.

Prerequisite: CJUS 110 and CJUS 120 with grades of "C" or better and CJUS 130 with a grade of "C" or better or

Permission of Instructor

CJUS 230 Criminal Justice Internship

Lecture 1, Lab 9, Credit 3

Provides a capstone experience, including course instruction and fieldwork, for students in the area of criminal justice. Requires qualifying students to work a **minimum of 135 hours** in an external internship for under the supervision of a criminal justice professional. Also, requires students who are unable to obtain an external internship to take an internal internship consisting of **135 hours** of departmentally approved individual and team activities. **Enrollment in this course should take place during the last semester of coursework.**

Prerequisites: Departmental approval

ECONOMICS

ECON 201 Principles of Macroeconomics

Lecture 3, Lab 0, Credit 3

Introduces the operation and function of market economy. Attends to current economic problems such as those relating to income, employment, the business cycle, money and banking, growth and development.

Note: Credit is not given for both this course and ECON 203.

ECON 202 Principles of Microeconomics

Lecture 3, Lab 0, Credit 3

Introduces the study of price and output determination in a free enterprise economy with the assumptions of consumer maximization of utility and producer maximization of profits.

Note: Credit is not given for both this course and ECON 203.

ECON 203 Economic Principles

Lecture 3, Lab 0, Credit 3

Introduces both micro- and macro-economic principles; problems associated with resources and product markets; money, banking and monetary policy; fiscal policy; government and business; labor; international trade; and economic growth.

Is not intended for business majors transferring to a four-year school.

Note: Credit is not given for both this course and ECON 201 and/or ECON 202.

ECON 204 Sports and Entertainment Economics

Lecture 3, Lab 0, Credit 3

Reviews both micro- and macro-economic principles in the specific areas of the sports, movie, television, music, broadcasting, and cable industries. Applies microeconomic concepts of supply and demand, labor markets, consumer theory, production theory, and market structures as applied to industries as well as the macroeconomic concepts of the GDP and business cycles.

ECON 205 Economics of Money and Banking

Lecture 3, Lab 0, Credit 3

Studies the commercial banking system, non-bank financial institutions, the Federal Reserve System, and monetary theory and policy.

Prerequisite: ECON 201 or ECON 203 with a grade of "C" or better

ECON 213 Agricultural Economics

Lecture 3, Lab 0, Credit 3

Covers the role of agriculture in the general economy; economics principles as applied to agricultural production, marketing, processing, consumption, and policy.

Prerequisite: Eligibility for ENGL 101

EDUCATION

EDUC 106 Service Learning in Early Childhood Education

Lecture 1, Lab 2, Credit 3

For students pursuing a career in early childhood education. Requires participation in a service-learning program in an early childhood setting for one semester, training seminars, and reflection. Enhances student learning with practical application of theory and provides cross-cultural experience within the community.

Instructor must approve the NAECE-certified service-learning site.

Prerequisites: Immunizations and criminal background check

EDUC 210 Introduction to Education and Diversity in Education

Lecture 3, Lab 0, Credit 3

Introduces students to the public education system and the profession of teaching. Emphasizes guidance and screening of applicants into the professional program, the structure and function of public education, and the initial exposure to a classroom/clinical setting. Focuses on historical and current topics and issues relevant to providing appropriate and equitable educational experiences for diverse populations of students.

Prerequisites: ENGL 102 with a grade of "C" or better, 30 hours, **GPA 2.5**, and placement by department

EMERGENCY MANAGEMENT

EMGT 150 Principles of Emergency Management

Lecture 3, Lab 0, Credit 3
Provides information that enables persons entering the profession or expanding their roles to work with emergency management issues. Provides an overview of: characteristics, functions, and resources of an integrated system and how various emergency management services work together in integratiing resources and capabilities. Emphasizes how the system is applied to hazards at government levels, across the four phases and all functions of emergency management.

EMGT 152 Public Safety Critical Incident Management

Lecture 3, Lab 0, Credit 3
Provides students with information relevant to public safety forces (fire, police, and emergency medical services) roles and responsibilities when responding to an emergency. Additionally, provides information dealing with support service agencies and the concerns and roles of private business and local government to support public safety forces in emergency situations. Disperses information to encourage cooperation between groups and agencies working an emergency, with a key component focusing on the goals and critical tasks of each group.

EMGT 170 Public Information Officer Basic Course

Lecture 3, Lab 0, Credit 3
Provides students with skills needed to perform public information duties as they relate to emergency management. Defines the job of the public information officer (PIO) and assists participants with building skills needed for the position: oral and written communication, understanding and working with media, and familiarizing the student with the basic tools and techniques that a PIOs needs to perform his/her job.

EMGT 178 Emergency Response Planning

Lecture 3, Lab 0, Credit 3
Provides emergency and public safety personnel with knowledge, skills and ability to develop or enhance their *Comprehensive Emergency Management Plan*. Highlights the importance of building an integrated system for emergency planning that uses multi-agency teams to address mitigation, preparedness, response and recovery.
Prerequisites: EMGT 150 with a grade of "C" or better

**EMGT 180 Emergency
Management
Leadership**

Lecture 3, Lab 0, Credit 3

Provides students with skills necessary to lead and influence others in the demanding setting of emergency management by increasing their range of skills in a variety of interpersonal areas: conflict management, and using of power group dynamics, leadership, and influence. Teaches to clearly identify problems and their root causes, and determine and use the appropriate decision-making style. Uses a suggested process of problem-solving that directs participants to apply creative solutions to both emergency and non-emergency situations.

Prerequisites: EMGT 150, EMGT 152, EMGT 170, EMGT 180, EMGT 182, EMGT 184, EMGT 210, EMGT 220 with grades of "C" or better or permission of instructor.

**EMGT 182 Basic Incident
Command System**

Lecture 3, Lab 0, Credit 3

Increases participants' knowledge and understanding of the *Incident Command System*. Utilizes both lectures and small group activities to learn how to organize and manage an incident through implementing the *ICS*. Covers an introduction to the principles and features of *ICS*, organizational overview, incident facilities, incident resources and common responsibilities of key *ICS* positions.

**EMGT 184 Emergency Response
to Terrorism**

Lecture 3, Lab 0, Credit 3

Provides knowledge and skills needed by public safety forces to respond to terrorist acts. Helps public safety and related support personnel to understand terrorism, its root causes, and motivations. Provides methods that enable students to recognize indicators of a potential terrorist attack, and to protect themselves from a variety of potential dangers.

**EMGT 200 Introduction to Hazards,
Disasters and the
Environment**

Lecture 3, Lab 0, Credit 3

Explores the interaction processes between natural/technical hazards and a society that causes disasters; introduces natural and technological hazards and disasters: hurricanes, floods, tornadoes, earthquakes, ice storms, chemical spills, landslides, biological warfare, hazards and disaster management and environmental considerations and impacts, etc.

**EMGT 210 Introduction to
Emergency
Management**

Lecture 3, Lab 0, Credit 3

Introduces emergency management functions and processes used by federal, state, and local governments; and discusses the roles of nonprofit and private organizations in disaster planning, response and recovery methods used; and critical management procedures for effective response and recovery.

**EMGT 220 Technology and
Emergency
Management**

Lecture 3, Lab 0, Credit 3
Explores technology often used in emergency planning, response, recovery, and mitigation; current and emerging technology applications; special issues and problems associated with the use of the technology in emergency management.

**EMGT 290 Emergency
Management
Internship**

Lecture 3, Lab 0, Credit 3
Offers faculty supervised field work for an agency or organization whose mission is relevant to emergency management, or disaster planning; response; or mitigation.
Prerequisites: EMGT 200 and EMGT 210 with grades of "C" or better

**EMGT 291 Emergency
Management
Leadership**

Lecture 3, Lab 0, Credit 3
Provides students the skills to lead and influence others in a demanding emergency management situation by introducing a variety of methods they can use: conflict management and power group dynamics leadership and influence. Teaches to clearly identify problems and their root causes so the student can resolve them. Uses a suggested process of problem solving. Shows students how to apply creative solutions to both emergency and non-emergency situations.

Prerequisites: EMGT 150, 152, 170, 180, 182, 184, 200, 210, 220 with grades of "C" or better, or permission of instructor

ENGLISH

ENGL 090 Foundations of English 090

Lecture 3, Lab 0, Credit 3

Focuses on the development of writing skills. Emphasis grammar, mechanics, and sentence structure as they relate to the development of effective sentences and paragraphs.

Must pass a departmental exit exam AND earn a grade of "C" or better in the course to pass ENGL 090.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

ENGL 091 Foundations of English 091

Lecture 3, Lab 0, Credit 3

Introduces students to the writing process and gives extended practice in developing expository methods, especially emphasizing revising and editing. Concentrates on multi-paragraph essays. Emphasizes grammar and mechanics to reinforce writing. Uses essays from the textbook, newspapers and other sources as "springboards" for creative writing. **Must pass a departmental exit exam** AND earn a grade of "C" or better in the course to pass ENGL 091.

Prerequisite: Appropriate placement test score and/or ENGL 090 with a grade of "C" or better

Corequisite: Academic Learning Center attendance

ENGL 101 English Composition I

Lecture 3, Lab 0, Credit 3

Introduces writing forms of expressive and informative discourse with emphasis on writing as a learning, thinking process. Includes discussion of and practice in strategies used in prewriting, writing, and revising. **Must pass a departmental exit exam** AND earn a grade of "C" or better in the course to pass ENGL 101.

Prerequisite: Appropriate placement test score or ENGL 091 with a grade of "C" or better

ENGL 102 English Composition II

Lecture 3, Lab 0, Credit 3

Continues strategies learned in ENGL 101. Introduces persuasive and evaluative writing and other forms of argumentative discourse.

Prerequisite: ENGL 101 with a grade of "C" or better

ENGL 103 English Composition I (HONORS)

Lecture 3, Lab 0, Credit 3

Introduces writing forms of expressive and informative discourse with emphasis on writing as a learning, thinking process. Involves discussions of and practice in strategies used in prewriting, writing, and revising. Also addresses critical reading and thinking skills necessary for developing and completing **two** documented papers, one of which is a formal research paper.

Prerequisite: Placement by department

ENGL 104 English Composition II (HONORS)
Lecture 3, Lab 0, Credit 3
Continues strategies learned in ENGL 103. Introduces persuasive and evaluative writing and other forms of argumentative discourse.
Prerequisite: ENGL 103 with a grade of "C" or better

ENGL 190 Introduction to Media Writing
Lecture 1, Lab 3, Credit 3
Prepares written materials for dissemination to the mass media. Emphasizes informative and persuasive communication.
Prerequisite: Eligibility for ENGL 102

ENGL 201 Workforce Writing and Vocabulary Development
Lecture 3, Lab 0, Credit 3
Introduces the study of and practice in the forms of discourse as they apply to the preparation of reports, memoranda, letters, and technical documents.
Prerequisites: ENGL 101 and ENGL 102 with grades of "C" or better

ENGL 205 Introduction To Writing Short Stories
Lecture 3, Lab 0, Credit 3
Introduces the methods of writing short stories for workshop criticism and analyzation. Practices techniques of using point-of-view, dialogue, setting, and characterization.
Prerequisites: ENGL 101 and ENGL 102 with grades of "C" or better

ENGL 208 Interactive Storytelling for Video Games
Lecture 3, Lab 0, Credit 3
Introduces students to concepts and strategies of interactive storytelling for games. Writes at minimum a complete script for an interactive story.
Prerequisite: ENGL 102 with a grade of "C" or better or permission of department

ENGL 209 Introduction to Screenwriting
Lecture 3, Lab 0, Credit 3
Teaches how to write screenplays for workshop criticism. Introduces students to techniques of exposition, characterization, and dramatization for television and film. Writes a minimum finished first act (approx. **40-page** script) of a feature-length screenplay and a draft with a **three-act** structure.
Prerequisite: ENGL 102 with a grade of "C" or better or permission of department

ENGL 210 Literature and Ethnicity
Lecture 3, Lab 0, Credit 3
Studies the literature of America's diverse ethnic cultures, especially Native American, Asian, Hispanic, Jewish and African-American.
Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 211 Introduction to Short Stories and Novels
Lecture 3, Lab 0, Credit 3
Introduces skills for reading and writing fiction, conventions of various genres and critical perspectives; emphasis varies by section.
Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 215 Introduction to Drama and Poetry
Lecture 3, Lab 0, Credit 3
Develops student's ability to understand, analyze, and evaluate drama and poetry. Focuses on drama and introduces the student to plays from different historical periods - classical Greek theatre through the twentieth century. Also, covers a variety of poetry reflecting on different forms, subjects, themes, and points of view. Requires writing beyond paraphrasing to analysis, interpretation, and argumentation. Emphasis varies by instructor.
Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 220 Major British Writers
Lecture 3, Lab 0, Credit 3
Includes study of prose and poetry by major writers of British literature. Helps develop an appreciation of the styles. Emphasis varies by section.
Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 221 Major American Writers
Lecture 3, Lab 0, Credit 3
Includes study of prose and poetry by major writers of American literature. Helps develop an appreciation of the styles. Emphasis varies by section.
Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 222 Survey of World Literature
Lecture 3, Lab 0, Credit 3
Surveys major writing from various cultures, classical times to present, with emphasis on the epic genre. Emphasis varies by section.
Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 223 Survey of African-American Literature
Lecture 3, Lab 0, Credit 3
Acquaints students with African-American literature from Reconstruction in 1866 through the Harlem Renaissance, realism, and Black Arts Movements. Introduces genres of poetry, fiction, drama, and prose. Employs literary analysis and discussion to focus on the political, social, and religious implications of the texts. Focuses on the building of African-American culture as it progresses into the modern era.
Prerequisites: ENGL 101 and ENGL 102 with grades of "C" or better

ENGL 230 **Understanding
Literature**

Lecture 3, Lab 0, Credit 3

Introduces forms of fiction, poetry, and drama. Focuses on characteristics of each type of literature, development of ideas, and techniques for writing critical essays.

Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 240 **Introduction to
Folklore**

Lecture 3, Lab 0, Credit 3

Introduces basic concepts of folklore. Surveys a range of folklore genres: folk narratives (folktales, legends, urban legends, and family stories), jokes, festive customs, and folk beliefs. Studies sources and characteristics of folklore, approaches the study of folk material, and relationships between folklore, written literature, and popular culture. Emphasizes contemporary American folk culture and local and regional traditions.

Prerequisites: ENGL 102 with a grade of "C" or better

ENGL 248 **Shakespeare: The More
Popular Plays**

Lecture 3, Lab 0, Credit 3

Introduction to Shakespeare's more popular plays. Covers selected major tragedies, comedies, and histories.

Prerequisites: ENGL 102 with a grade of "C" or better

ENGLISH AS A SECOND LANGUAGE

ESOL 090 **Academic Writing I for
Non-Native Speakers**

Lecture 3, Lab 0, Credit 3

Focuses on the writing skills necessary to function at the college level. Emphasizes the study of the basic components of standard English and targets the specific problems of non-native speakers. Teaches grammar, paragraph construction, and principles of essay writing via an integrated reading and writing approach and computer-assisted instruction.

For non-native English speakers preparing for college classes.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

ESOL 092 **Listening and Speak
ing I for Non-Native
Speakers**

Lecture 3, Lab 0, Credit 3

For non-native English speakers at the intermediate level and above who want to improve their listening and speaking skills and build their confidence communicating in English. Develops listening comprehension and note taking skills, practices speaking, builds vocabulary, and practices pronunciation for clear communication. Raises awarenesses of various aspects of communicating in English and on developing strategies for monitoring their speaking skills.

Prerequisite: Foreign speaker with limited level of English speaking proficiency

ENTERTAINMENT TECHNOLOGY

ETEC 101 Introduction to Entertainment Technologies

Lecture 3, Lab 0, Credit 3
Surveys aspects of film, video game, animation, sound recording, and other new media. Provides students with a broad understanding of the entertainment industry, including its history and economic structure. Introduces students to potential career paths in entertainment technologies.
Prerequisite: Eligibility for English 101

ETEC 205 Introduction to Recording Technology

Lecture 3, Lab 0, Credit 3
Surveys various aspects of recording technology as they relate to the music, film, sound recording, and digital media fields. Provides students with a broad understanding of recording technology including the studio recording process, microphone design, the mixing console and signal flow, and basic concepts of sound. Introduces students to the traditional recording studio layout and provides an overview of the various job descriptions as they relate to the field.
Prerequisite: ETEC 101 with a grade of "C" or better

ETEC 210 Game Theory and Design

Lecture 3, Lab 0, Credit 3
Reviews the history of video games as well as societal and cultural game issues. Introduces the academic study of video games, game industry roles and economics, and issues of intellectual property and content regulation. Introduces the game asset pipeline: who are the industry players, and the entities and processes involved in the production, publishing, distribution, and retail of a video game.
Prerequisites: Eligibility for ENGL 101, ETEC 101

ETEC 215 Game Production

Lecture 3, Lab 0, Credit 3
Introduces the evolution of game design as an industry practice. Also, introduces the phases of development, various processes for game design, principles of interface design, game world and avatar abstractions, and game structures. Teaches the design of several genres of games.
Prerequisites: ETEC 210, CSCI 192 with grades of "C" or better

ETEC 220 Video Game Programming

Lecture 3, Lab 0, Credit 3
Takes two disparate areas of study—computer programming and game programming—and combines them into one area of study. Applies the fundamentals of computer programming to game programming.
Prerequisite: ETEC 210 with a grade of "C" or better
Co-requisite: CSCI 194

ETEC 223 Digital Post Production

Lecture 3, Lab 0, Credit 3

Applies computer technology to the editing phase of cinema and video production. Introduces various personnel positions involved in post production. Provides an understanding of digital post production workflow, including media management, editing theory and techniques, and effects. Introduces the operation of various hardware and software applications that are used in this field.

Co-requisite: FILM 222

**ETEC 225 Video Game
 Visual Design**

Lecture 3, Lab 0, Credit 3

Introduces both the design of art for video game creations and the process by which students are prepared for a career in the visual design industry. Also, introduces reproduction and production processes including game modeling, UV layout, texture creation, special effects, and character animation.

Prerequisite: ETEC 215 with a grade of "C" or better

ETEC 230 Audio Engineering

Lecture 3, Lab 0, Credit 3

Introduces the detailed operations of the recording studio and its components. Provides an understanding of the role of the audio engineer during the recording process, with emphasis on the importance of strong audio perception.

Prerequisite: ETEC 205 with a grade of "C" or better

**ETEC 240 Audio for Digital
 Media**

Lecture 3, Lab 0, Credit 3

Provides an understanding of the specific equipment and methodology used to create final sound mixes for film, video, and other digital media. Also, provides an understanding of software applications designed to master audio tracks for various forms of multimedia.

Prerequisite: ETEC 205 with a grade of "C" or better

ETEC 245 Flash I

Lecture 3, Lab 0, Credit 3

Introduces *Flash* as a development tool for gaming, animation, and film. Teaches creating applications, developing script interactivity, incorporating sound and video, and publishing interactive content in a variety of formats.

Prerequisites: CSCI 101, CSCI 190, or CSCI 192 with a grade of "C" or better

ETEC 246 Flash II

Lecture 3, Lab 0, Credit 3

Introduces "ActionScript" in *Flash* and advanced interactive possibilities, including working with multiple timelines, creating reusable assets, and debugging. Explores the steps in creating *Flash* productions from start-to-finish, including site mapping and navigation building, button making, output, optimization, and testing.

Prerequisites: ETEC 245 with a grade of "C" or better

**ETEC 290 Entertainment
Technology
Internship**

Lecture 1, Lab 9, Credit 3

Provides qualifying students with an external internship of **135 supervised hours** in a local production facility.

Prerequisites: ETEC 101 with a grade of "C" or better and departmental approval

ENVIRONMENTAL SCIENCE

ENVS 201 Environmental Science

Lecture 3, Lab 0, Credit 3

Facilitates the learning of science concepts and skills necessary to identify, understand, and analyze environmental issues. Investigates Louisiana and other environmental issues from scientific, social, economic, and political perspectives.

Prerequisite: MATH 094 or higher with a grade of "C" or better

Corequisite: BIOL 101, CHEM 130, or PHSC 101 strongly recommended

FILM

FILM 200 Introduction to Cinema Studies

Lecture 3, Lab 2, Credit 3

Introduces the artistic, technological, industrial, and social significance of the cinema. Explores various techniques for interpreting and reading works of cinema. Examines cinema genres and styles and its existence as a form of mass communication. Makes students aware of their roles as audience members.

Note: Cannot be taken simultaneously with FILM 201

FILM 201 Film History through 1945

Lecture 3, Lab 0, Credit 3

Introduces the period of narrative film up through the end of World War II, explores the evolution of motion picture technology and the history of cinema as an art form, and surveys historically significant films and filmmakers through 1945.

Note: Cannot be taken simultaneously with FILM 200

FILM 202 Film History after 1945

Lecture 3, Lab 0, Credit 3

Introduces the period of narrative film that begins immediately after World War II, explores the evolution of motion picture technology and the history of cinema as an art form, and surveys historically significant films and filmmakers.

FILM 221 Film Production I

Lecture 3, Lab 0, Credit 3

Provides an introduction to the technical, artistic, and procedural aspects of film production. Teaches writing, shooting, and editing films. Places students on a production team to develop several short digital video programs throughout the semester.

FILM 222 Film Production II

Lecture 3, Lab 0, Credit 3

Provides advanced training in the production process. Explores lighting, sound, and editing techniques that improve students' abilities as artists and technicians. Emphasizes design and implementation of visual and sound strategies.

FINANCE

FINA 110 **Personal Finance**

Lecture 3, Lab 0, Credit 3

Surveys personal and family finances as well as personal money management. Includes budgets, savings, borrowing, taxes, insurance, and estate planning.

FINA 210 **Business Finance**

Lecture 3, Lab 0, Credit 3

Studies the organization of business firms, financial planning, funds for operation, short- and long-term capital, long-term debt, and business expansion.

Prerequisite: ACCT 200 with a grade of "C" or better

FRENCH

FREN 101 **Elementary French I**

Lecture 3, Lab 0, Credit 3

Introduces the French language and culture and explores the basic grammatical structure of the French language. Develops writing, reading, listening and speaking skills and instills an appreciation for the geography, food, music, values, and customs of the Francophone world.

FREN 102 **Elementary French II**

Lecture 3, Lab 0, Credit 3

Extends elementary knowledge of the basic grammatical structure of French language. Continues to develop reading, writing, listening, and speaking skills, and the appreciation for the geography, food, music, values, and customs of the Francophone world.

Prerequisite: FREN 101 with a grade of "C" or better

FREN 201 **Intermediate French I**

Lecture 3, Lab 0, Credit 3

Completes review of the basic grammatical structure of the French language and continues developing appreciation for French culture through the reading of diverse cultural texts. Emphasizes reading and writing.

Prerequisites: FREN 102 with a grade of "C" or better or equivalent

FREN 202 Intermediate French II

Lecture 3, Lab 0, Credit 3

Continues skills developed in FREN 201. Emphasizes reading and writing and personal communication. Further develops appreciation and understanding of the Francophone culture.

Prerequisites: FREN 201 with a grade of "C" or better or equivalent

GEOGRAPHY

**GEOG 201 Introduction to
Geography**

Lecture 3, Lab 0, Credit 3

Surveys significant geographical endeavors and ideas that Western and non-Western cultures have contributed towards the development of modern geography and their impact on historical world events; discusses major topical sub-disciplines that comprise modern geography; introduces concepts, techniques, and tools of physical geography and human geography.

GEOG 203 Cultural Geography

Lecture 3, Lab 0, Credit 3

Introduces concepts, themes, and techniques of cultural geography; discusses religion, politics, language, population, agriculture, urbanization, environmental, and social problems.

**GEOG 206 Physical Geography:
The Atmosphere**

Lecture 3, Lab 0, Credit 3

Introduces concepts, themes, and disciplines of physical geography with emphasis on the atmosphere and its relationship with the terrestrial and oceanic components of the earth's surface.

**GEOG 207 Physical Geography:
The Lithosphere
and Biosphere**

Lecture 3, Lab 0, Credit 3

Introduces concepts, themes, and disciplines of physical geography with emphasis on the lithosphere, land and water surface and biosphere, plant and animal life. Discusses the physical earth and its relationships between earth's features and biological phenomena.

GEOLOGY

GEOL 101 Physical Geology

Lecture 3, Lab 0, Credit 3

Covers Earth materials and land forms; processes at work on and within the Earth. Topics include: igneous activity, volcanoes, metamorphism, weathering and erosion, deposition of sediment, the formation of sedimentary rocks, mountain building, earthquakes, glaciation, streams, and oceans.

GERMAN

GERM 101 Elementary German I

Lecture 3, Lab 0, Credit 3

Introduces the German language and culture and explores its basic grammatical structure. Develops German writing, reading, listening, and speaking skills, as well as appreciation for the geography, food, music, values, and customs of Germany.

HISTORY

HIST 101 World Civilization to 1500

Lecture 3, Lab 0, Credit 3
Surveys major civilizations of the world before 1500 and emphasizes interactions among them and their influences on each other.

HIST 102 World Civilization 1500 to present

Lecture 3, Lab 0, Credit 3
Surveys major civilizations of the world from 1500 to the present and emphasizes interactions among them and their influences on each other.

HIST 103 History of World Civilization

(HONORS)
Lecture 3, Lab 0, Credit 3
Surveys the growth and development of world civilizations from prehistoric times to the Protestant Reformation. Emphasizes each civilization's identity and contributions and the impact of political, economic, and social factors on its history and development.
Prerequisite: Placement by department

HIST 200 History of Roman Republic and Empire

Lecture 3, Lab 0, Credit 3
Examines historical events from the beginning of Roman Civilization through the fall of Rome. Discusses social classes, political thought, religious ideas, and economic development and how they played a part in the makeup of Rome and its success and ultimate collapse.

HIST 201 American History Colonial to 1865

Lecture 3, Lab 0, Credit 3
Surveys United States history from colonial origins to 1865.

HIST 202 American History 1865 to Present

Lecture 3, Lab 0, Credit 3
Surveys United States history from 1865 to the present.

HIST 206 African-American History

Lecture 3, Lab 0, Credit 3
Provides an overview of African-American history from the early seventeenth century to the present.

HIST 210 Louisiana History

Lecture 3, Lab 0, Credit 3
Surveys Louisiana history from European settlement to the present.

HIST 212 The Holocaust

Lecture 3, Lab 0, Credit 3
Examines the responses of Judaism and the Christian church to Nazi Germany's killing of the Jews; presents issues about God, human morality, western civilization, and modernity.

**HIST 221 Modern Europe
1500-1848**

Lecture 3, Lab 0, Credit 3
Surveys the history of modern Europe from the periods of the Reformation, the Exploration, and the Enlightenment through the revolutions of 1848.

**HIST 220 History of
Medieval Europe**

Lecture 3, Lab 0, Credit 3
Examines the social, cultural, religious, and political history of Medieval Europe from the reign of Constantine I in the fourth century to 1453 and the fall of Constantinople.

**HIST 222 Modern Europe
1848 to Present**

Lecture 3, Lab 0, Credit 3
Surveys the history of Modern Europe from the revolutions of 1848 to the present.

HORTICULTURE

**HORT 202 Introduction to the
Green Industry**

Lecture 2, Lab 0, Credit 2
Covers the general management structure and use of horticultural concepts specific to “green agribusiness”. Includes: entrepreneurial entry; specialized green industry labor; regulatory oversight; applied use of permits, waivers and variances; cost effect of regulatory compliance; and acquired use of patent and proprietary licensing.

HORT 205 General Horticulture

Lecture 3, Lab 2, Credit 4
Introduces science and art of modern horticultural plant production, including propagation, fertilization, pest control, pruning, and major groups of garden crops: vegetables, fruits and nuts, ornamentals, house plants and florist crops. Involves labs on propagation and culture of garden plants in field and greenhouses.

HORT 206 Plant Propagation

Lecture 2, Lab 2, Credit 3
Covers the principles of sexual and asexual propagation and specific methods for reproduction of plants.

**HORT 212 Herbaceous Plant
 Materials**
Lecture 1, Lab 2, Credit 2
Covers the identification, growth and development, and visual characteristics of herbaceous plant materials used in ornamental horticulture and landscaping.

**HORT 213 Survey Of
 Arboriculture**
Lecture 1, Lab 2, Credit 2
Reviews the biology and growth environment of trees and management practices for trees in the landscape.

**HORT 220 Installation and
 Maintenance of
 Ornamentals in the
 Landscape I**
Lecture 1, Lab 2, Credit 2
Introduces soil analysis and bed preparation; installation and maintenance of landscape plants including trees, shrubs, perennials and annuals; and irrigation installation and repair.

**HORT 222 Installation and
 Maintenance of
 Ornamentals in the
 Landscape II**
Lecture 1, Lab 2, Credit 2
Introduces the management of interior plants, pruning techniques for trees, shrubs, palms, and roses and evaluation of landscape documents, cost estimation, and bidding.
Prerequisite: HORT 220 with a grade of "C" or better

**HORT 224 Woody Plants
 Materials I**
Lecture 1, Lab 3, Credit 2
Teaches identification and study of woody plant materials, and the culture, ecology, and visual characteristics of plants used in landscape design.

**HORT 225 Woody Plants
 Materials II**
Lecture 1, Lab 3, Credit 2
Continues introduction of woody plant materials prefacing topics on the nursery industry including production, availability, and marketing.
Prerequisite: HORT 224 with a grade of "C" or better

**HORT 286 Introduction to
 Turfgrass Management**
Lecture 2, Lab 3, Credit 3
Covers turfgrass identification and adaptation, establishment and maintenance of high-quality turf areas, and turfgrass pests and their control.
Includes required field trips.

HUMANITIES

HUMN 201 Introduction to Humanities

Lecture 3, Lab 0, Credit 3

Introduces the interdisciplinary study of philosophy, literature, and the fine arts of various periods and cultures. Emphasizes the interrelationships of the humanities by promoting an understanding of human nature and the values of human life. Emphasis varies by instructor.

Prerequisite: Eligibility for ENGL 102

HUMN 210 World Mythology

Lecture 3, Lab 0, Credit 3

Introduces a broad overview of mythological systems from various time periods and geographical areas and emphasizes the importance of myth in world cultures. Explores Greek, Roman, Norse, Native American, African, Asian, and various religious mythologies. Presents a diachronic study of a wide variety of myths of the world. Emphasis varies by instructor.

Prerequisite: Eligibility for ENGL 102

HUMN 250

Africa and the Middle East

Lecture 3, Lab 0, Credit 3

Introduces and surveys the literatures, oral traditions, philosophies and religions, art and architecture, music and dance, and rituals of the cultures of Africa, the Middle East, Eastern Europe, and the Indian Sub-Continent.

Prerequisite: Eligibility for ENGL 101

HUMN 255 Asia and the Americas

Lecture 3, Lab 0, Credit 3

Introduces and surveys the literatures, oral traditions, philosophies and religions, art and architecture, music and dance, and rituals of the cultures of Asia and of the native peoples of the Americas.

Prerequisite: Eligibility for ENGL 101

HUMN 275 The Heroic Journey: From Classical to Contemporary

Lecture 3, Lab 0, Credit 3

Develops a comparative perspective of the heroic journey, tracing its representation and evolution from the classical to the contemporary. From literature to video games, this course examines how mythology has helped to shape culture, identity, and entertainment globally. Emphasis varies by section.

Prerequisite: ENGL 102 with a grade of "C" or better

ITALIAN

ITAL 101 Elementary Italian I

Lecture 3, Lab 0, Credit 3

Develops basic proficiency of the Italian language and culture, and explores the basic grammatical structure of the Italian language. Develops writing, reading, listening, and speaking skills, as well as an appreciation for the geography, food, music, values, and customs of Italy.

KINESIOLOGY

KIN 100 Beginning Swimming

Lecture 0, Lab 2, Credit 1

Teaches persons with little or no knowledge of swimming styles, jumping, diving, deep-water skills, and basic water safety.

KIN 120 Fitness Walking

Lecture 0, Lab 2, Credit 1

Teaches the novice exerciser the necessary skills and concepts for a lifetime of walking enjoyment. Emphasizes the proper techniques and body mechanics of efficient walking patterns and the components of health-related fitness and contemporary concepts of wellness. Discusses how to monitor and record efforts and progress and how to build a personal fitness plan around walking.

KIN 130 Aerobics

Lecture 0, Lab 2, Credit 1

Promotes cardiovascular improvement, muscular strength, endurance, and reduction of body fat through energetic movement that is set to contemporary music.

Lab Fee Required

KIN 140 Beginning Weight Training

Lecture 0, Lab 2, Credit 1

Emphasizes development of muscular strength and endurance through the use of free weights and weight machines. Includes a circuit training routine which works all major muscle groups of the body. Presents principles of strength training, safety guidelines, and various training techniques.

LIBRARY SCIENCE

LIBS 101 **Library Information Services**

Lecture 1, Lab 0, Credit 1

Introduces BRCC Library and its resources. Provides information on the library and the Internet, and teaches research skills for utilizing both. Exposes students to the myriad of resources and services available, including scholarly versus popular references, periodical research, index citation, abstracts, evaluation criteria for search engines and meta-search engines.

MANAGEMENT

MANG 201 **Principles of Management**

Lecture 3, Lab 0, Credit 3

Introduces the fundamentals of management theory, including behavioral and scientific approaches.

Prerequisite: BUSN 110 with a grade of "C" or better

MANG 222 **Small Business Management**

Lecture 3, Lab 0, Credit 3

Introduces a design to start and operate a small business. Discusses business planning, decision-making, and critical thinking. Requires development of a business plan and a presentation.

Prerequisite: CSCI 101 or CSCI 190 with a grade of "C" or better

MANG 231 **Human Resource Management**

(Formerly MANG 131)

Lecture 3, Lab 0, Credit 3

Studies personnel issues including job classification, compensation, benefits, discipline, and training. Utilizes role-playing and discusses the impact of positive leadership.

Prerequisite: BUSN 110 with a grade of "C" or better

MATHEMATICS

MATH 092 Foundations Of College Mathematics

Lecture 3, Lab 0, Credit 3

Provides a strong mathematical foundation for further study in math and emphasizes basic numerical operations: addition, subtraction, multiplication, and division of whole numbers, fractions, and decimals. Focuses on percentages, ratios and proportions, rational numbers, and introductory algebraic concepts. Teaches solving of basic computations utilizing technology.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

MATH 093 Introductory Algebra

Lecture 3, Lab 0, Credit 3

Establishes a foundation in algebraic concepts and problem-solving for students who have a limited algebraic background, but do have a basic understanding of computational arithmetic. Reviews fundamental operations: addition, subtraction, multiplication, and division of integers and fractions, graphing on a number line, evaluating simple expressions and polynomials, simplifying expressions containing exponents and simple radicals, solving/evaluating linear equations and inequalities, and solving application problems. Uses technology to solve mathematical problems.

Prerequisite: Appropriate placement test score or MATH 092 with a grade of "C" or better

Corequisite: Academic Learning Center attendance

MATH 094 Intermediate Algebra

Lecture 3, Lab 0, Credit 3

Continues the study of algebraic concepts with emphasis on application. Covers equations and inequalities, graphs and functions, systems of equations and inequalities, polynomials and polynomial functions, radical expressions and equations, roots, radicals, complex numbers, and quadratic functions. Teaches students to utilize these concepts in problem-solving using technology.

Prerequisite: Appropriate placement test score or MATH 093 with a grade of "C" or better

Corequisite: Academic Learning Center attendance

MATH 100 Survey of Algebra

Lecture 3, Lab 0, Credit 3

For students who have successfully completed developmental math and wish to continue to build prerequisite skills before attempting college algebra. **Can be used as a free elective** toward degree programs at BRCC, but cannot be used to meet general education requirements for mathematics.

Prerequisite: MATH 094 with a grade of "C" or better or placement by department

Co-requisite: *My Math Lab*

MATH 101 College Algebra
(5-Hour Format)

Lecture 5, Lab 0, Credit 3

Provides a **five-hour class** equivalent to MATH 110 to students who require additional class time. **For students who have not used algebra for some time or whose placement scores suggest that he/she would benefit from this format.** Includes quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential functions, complex numbers, and theory of equations.

Prerequisite: Appropriate placement test scores or MATH 094 with a grade of "C" or better

Note: Credit is not given for both this course and MATH 110.

MATH 110 College Algebra

Lecture 3, Lab 0, Credit 3

Introduces quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential functions, complex numbers, and theory of equations.

Prerequisite: Appropriate placement test scores

Note: Credit is not given for both this course and MATH 101.

MATH 111 Plane Trigonometry

Lecture 3, Lab 0, Credit 3

Studies of trigonometric functions and identities, inverse trigonometric functions, graphs, solving triangles and equations, complex numbers, vectors and polar coordinates.

Prerequisite: MATH 101 or MATH 110 with a grade of "C" or better

MATH 120 College Algebra and Trigonometry

Lecture 5, Lab 0, Credit 5

Replaces MATH 101 or 110 and MATH 111 as **preparation for calculus.** **For students who demonstrate a high proficiency on the appropriate math placement test.** Includes: quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential and logarithmic functions, complex numbers, theory of equations, trigonometric functions and identities, inverse trigonometric functions, graphs, solving triangles and equations, complex numbers, vectors and polar coordinates.

Prerequisite: Appropriate placement test score or placement by department

MATH 130 Introduction to Contemporary Mathematics

Lecture 3, Lab 0, Credit 3

For students in liberal arts and social sciences. Uses basic concepts from algebra, geometry, and discrete mathematics to approach contemporary problems of growth, size and measurement, handling of data, and optimization.

Prerequisite: Appropriate placement test score or placement by department

MATH 131 Technical Mathematics

Lecture 3, Lab 0, Credit 3

Integrates statistics, algebra, and trigonometry. Includes, but is not limited to, system of equations, matrices, higher order polynomials, elements of trigonometry, vectors, oblique

MATH 203 Basic Statistics II

Lecture 3, Lab 0, Credit 3

Provides a brief review of MATH 202; data analysis (including computer applications) and interpretation using correlation and simple regression, analysis of variance; analytical approaches to decision-making using linear programming; and decision analysis.

Prerequisite: MATH 202 with a grade of "C" or better

MATH 208 Introduction to Statistical Analysis

Lecture 3, Lab 2, Credit 4

Includes: descriptive statistics; inferential statistical methods including confidence interval estimation and hypothesis testing for one and two population means and proportions; one-way analysis of variance; simple linear regression and correlation; analysis of categorical data.

Prerequisites: Math 101 or Math 110 with a grade of "C" or better.

Credit is not given for both this course and Math 202 and Math 203

MATH 210 Calculus I

Lecture 5, Lab 0, Credit 5

Focuses on limits, continuity, and differentiation and integration of algebraic, trigonometric, exponential, and logarithmic functions from analytical and graphical points of view.

Prerequisites: MATH 101 or MATH 110 with a grade of "C" or better and MATH 111 or MATH 120 with a grade of "C" or better

MATH 211 Calculus II

Lecture 5, Lab 0, Credit 5

Continues the focus on applications of the derivative and integral. Includes parametric equations, polar coordinates, infinite sequences and series, three-dimensional geometry, vectors, and partial derivatives.

Prerequisite: MATH 210 with a grade of "C" or better

MATH 212 Multidimensional Calculus

Lecture 4, Lab 0, Credit 4

Explores three-dimensional analytic geometry, vectors, vector calculus, partial derivatives, and multiple integrals.

Prerequisites: MATH 210 and MATH 211 with grades of "C" or better

MUSIC

MUSC 100 Music Theory

Lecture 3, Lab 0, Credit 3

Studies fundamentals of pitch and rhythmic notation, terminology, scales, and chords. Incorporates skills of basic musicianship through analysis and critical study.

MUSC 101 Music Appreciation

Lecture 3, Lab 0, Credit 3

Fosters an understanding of music through study of selected examples of musical literature. Emphasizes analysis of compositions in cultural and historical context.

MUSC 102 History of Jazz

Lecture 3, Lab 0, Credit 3

Fosters an understanding of music history emphasizing jazz and Louisiana ethnic music in cultural and historical context.

MUSC 108 Class Piano I

Lecture 1, Lab 1, Credit 1

Teaches beginning piano skills, techniques, and basic knowledge about chord structure, note-reading and basic rhythms. **No prior piano skill needed.** Semester one of a two-semester course series.

MUSC 109 Class Piano II

Lecture 1, Lab 1, Credit 1

Provides development of intermediate piano skills. Covers the review and continued instruction of the major/minor scale and chord structures. Introduces intermediate-level rhythms, and encourages building a repertoire of intermediate-level pieces and beginning-level improvisation and transposition techniques.

Requires knowing basic piano skills; recommends having the ability to read beginning level music. Two of a two-semester course series.

Prerequisite: MUSC 108 with a grade of "C" or better OR by audition with instructor

MUSC 120 Ear Training and Sight Singing I

Lecture 3, Lab 0, Credit 3

Prepares the student possessing fundamental music skills to demonstrate proficiency in the following areas: performance of rhythms, melodies, and part-singing; and written competency with melodic dictation and intervallic exercises.

Prerequisites: MUSC 100 with a grade of "C" or better

MUSC 121 Ear Training and Sight Singing II

Lecture 3, Lab 0, Credit 3

Continuation of MUSC 120; further develops students' skills in the following areas: dictation of rhythms, melodies, sight-singing, and part-singing.

Prerequisites: MUSC 120 with a grade of "C" or better

MUSC 130 World Music

Lecture 3, Lab 0, Credit 3

Introduces music from various cultures around the world. Studies the music of Asia, Africa, India, Eastern Europe, and the Americas. Provides experiences leading to the cultural appreciation of world music traditions.

MUSC 140 Songwriting

Lecture 3, Lab 0, Credit 3

Introduces songwriting concepts, forms, and song structures. Provides experiences for developing original lyrics and melodies, and processing harmonious melodies to create original music.

Prerequisites: MUSC 100 with a grade of "C" or better

MUSC 144 Jazz Ensemble I

Lecture 1, Lab 1, Credit 1

Coaches proper ensemble/individual performance techniques required to play a jazz-related repertoire. Requires an audition to join a 10-15 member ensemble and take part in rehearsals and performances.

MUSC 145 Jazz Ensemble II

Lecture 1, Lab 1, Credit 1

Requires an audition to become a member of an ensemble that consists of approximately 10 – 15 members. Rehearses and performs jazz-related repertoire each term. Includes coaching proper ensemble/individual performance techniques.

Prerequisite: MUSC 144 with a grade of "C" or better or audition with instructor

MUSC 200 Music Theory II

Lecture 3, Lab 0, Credit 3

Studies the fundamentals of pitch and rhythmic notation, terminology, scales and chords, incorporating skills of basic musicianship through analysis and critical study. Emphasizes the ability to analyze form.

Prerequisite: MUSC 100 with a grade of "C" or better

MUSC 201 Music History I

Lecture 3, Lab 0, Credit 3

Studies major global musical periods from the Middle Ages to the eighteenth century with emphasis on how composers were influenced by economic, political, religious, and social conditions; includes a study of the developments in musical notation.

MUSC 202 Music History II

Lecture 3, Lab 0, Credit 3

Studies major global musical periods from the eighteenth century to present, with an emphasis on how composers were influenced by economic, political, religious, and social conditions; includes a study of the developments in musical notation.

Prerequisites: MUSC 201 with a grade of "C" or better

MUSC 230 Studio Applied Lessons

Lecture 0, Lab 2, Credit 1

Provides private voice or instrument lessons designed for advancement to the next level of performance technique, musicianship, and sight-reading skills. **Requires performance in recital.**

Corequisite: MUSC 101

MUSC 244 Jazz Ensemble III

Lecture 1, Lab 1, Credit 1

Consists of approximately 10 – 15 members selected by audition.

Rehearses and performs a diverse jazz- related repertoire each term.

Includes instruction on coaching proper ensemble/individual performance technique.

Prerequisite: MUSC 144 with a grade of “C” or better or audition with instructor

MUSC 245 Jazz Ensemble IV

Lecture 1, Lab 1, Credit 1

Consists of approximately 10 – 15 members selected by audition.

Rehearses and performs a diverse jazz- related repertoire each term.

Includes Instruction on coaching proper ensemble/individual performance techniques.

Prerequisite: MUSC 244 with a grade of “C” or better or audition with instructor

MUSC 291 Fundamentals of Music for Elementary Education Majors

Lecture 3, Lab 0, Credit 3

Provides elementary education majors and paraprofessionals a knowledge of the elements of music and techniques of performing, creating, and listening to music.

NURSING

NURS 110 Nursing Fundamentals

Lecture 4, Lab 6, Credit 6

Introduces fundamental concepts of nursing practice and the application of basic assessment and nursing skills. Focuses on the use of the nursing skills for providing safe, holistic nursing care.

Prerequisites: BIOL 230, PSYC 201, ENGL 101, MATH 101/110 with grades of “C” or better and admission to the nursing program

NURS 210 Adult Nursing I

Lecture 4, Lab 6, Credit 6

Focuses on nursing care of adult clients experiencing commonly diagnosed health problems.

Prerequisites: NURS 110 and BIOL 231 with grades of “C” or better

NURS 212 Mental Health Nursing

Lecture 3, Lab 3, Credit 4

Focuses on nursing care of adult clients experiencing mental health problems

Prerequisites: NURS 110 and BIOL 231 with grades of “C” or better

NURS 220 Adult Nursing II

Lecture 3, Lab 9, Credit 6

Continues *Adult Nursing I* and focuses on nursing care of adult clients experiencing selected health problems.

Prerequisites: NURS 210, NURS 212 and BIOL 210 with grades of “C” or better

NURS 222 **Maternal –
Child Nursing**

Lecture 4, Lab 9, Credit 7

Focuses on nursing care of women across their lifespans and children.

Prerequisites: NURS 210, NURS 212 and PSYC 202 with grades of “C” or better

NURS 230 **Adult Nursing III**

Lecture 4, Lab 9, Credit 7

Focuses on nursing care of adult clients experiencing life threatening or complex health problems. Emphasizes management of the health care environment and the role of the professional nurse.

Prerequisites: NURS 220 and NURS 222 with grades of “C” or better

PHILOSOPHY

PHIL 201 **Introduction to
Philosophy**

Lecture 3, Lab 0, Credit 3

Introduces philosophical ideas, problems, and methods through the study of important philosophers and major systems of philosophy.

Includes appearance and reality, human nature, nature of knowledge, relation of mind and body, the right and the good, the existence of God, and freedom and determinism.

Prerequisite: Eligibility for ENGL 101

PHIL 203 **Introduction to Logic**

Lecture 3, Lab 0, Credit 3

Introduces formal and informal reasoning: 1. traditional logic, emphasizing syllogistic theory, validation techniques, and fallacy detection; and 2. elementary formal logic, including truth-tables and propositional logic.

Prerequisite: Eligibility for ENGL 101

PHIL 205 **Introduction to Ethics**

Lecture 3, Lab 0, Credit 3

Reviews current ethical theories. Includes lectures, projects, and class discussions concerned with: development of a practical ethical perspective relevant to today’s world, especially in business, legal, and medical fields.

Prerequisite: Eligibility for ENGL 101

PHIL 207 Environmental Ethics

Lecture 3, Lab 0, Credit 3

Reviews current issues in moral philosophy as a background to environmental ethics. Introduces the central issues in environmental philosophy, particularly philosophies of the human-nature relationship. Includes discussion of animal rights, ecocentrism, biocentrism, ecofeminism, anthropocentrism, and environmental economics and policy. Includes: lectures, projects, and class discussions concerned with the development of a practical, ethical perspective of the environmental relevant to today's world.

Prerequisites: Eligibility for English 101

PHIL 225 Biomedical Ethics

Lecture 3, Lab 0, Credit 3

Reviews current ethical issues in the biomedicine. Includes: lectures and class discussions concerned with the development of a practical ethical perspective relevant to the medical field. The following subjects (and issues concerning them) is discussed: health and disease; the patient-physician relationship; abortion and personhood; euthanasia and human dignity; experimentation with fetuses, children, prisoners, and animals; genetic research; the allocation of medical resources.

Prerequisite: Eligibility for ENGL 101

PHIL 228 Philosophy of Religion

Explores lasting questions in the philosophy of religion. Includes: lectures, projects, and class discussions concerned with the development of an understanding of both classical and contemporary philosophical discussions concerning religion. Discusses: the religious experience, religion and morality, the problem of evil, miracles, the relationship between faith and reason, and arguments for and against the existence of God.

Prerequisite: Eligibility for ENGL 101

PHYSICAL SCIENCE

PHSC 101 Physical Science I

Lecture 3, Lab 0, Credit 3

Gives an appreciation for the wonders of the physical universe in which they the students live through study of kinematics, *Newton's Laws* of motion, rotational motion, fluids, thermodynamics, waves, the solar system, and other key topics in astronomy. **Not intended for science majors.**

Prerequisite: Eligibility for college mathematics

PHSC 101L is strongly recommended

PHSC 101L Physical Science I Lab

Lecture 0, Lab 2, Credit 1

Provides an empirical understanding of the topics covered in PHSC 101.

Not intended for science majors.

Prerequisites: Eligibility for MATH 101 or MATH 110, and PHSC 101 with a grade of "C" or better or

Corequisite: PHSC 101

Lab Fee Required

PHSC 102 Physical Science II

Lecture 3, Lab 0, Credit 3

Includes basic principles, concepts, and developments in physics, chemistry, and geology. **Not intended for science majors.**

Prerequisites: PHSC 101 and MATH 101/110/120 with grades of "C" or better

PHSC 102L is strongly recommended

PHSC 102L Physical Science II Lab

Lecture 0, Lab 2, Credit 1

Covers selected experiments primarily from electricity, magnetism, and chemistry. **Not intended for science majors.**

Prerequisites: PHSC 101 and PHSC 101L with grades of "C" or better

Corequisite: PHSC 102

Lab Fee Required

PHSC 103 Physical Science I and Lab for PTEC and Liberal Arts Majors

Lecture 3, Lab 2, Credit 4

Covers the basic concepts of physics and chemistry in the context of physical science while treating core topics in both areas in a constructivist, student-centered, and hands-on format.

Prerequisite: MATH 101 or MATH 110 with a grade of "C" or better

Lab Fee Required

Note: PHYS 201 and PHYS 210L can be substituted for PTEC majors desiring transfer credit.

PHSC 104 Physical Science II and Lab for PTEC and Liberal Arts Majors

Lecture 3, Lab 2, Credit 4

Continues PHSC 103 and covers basic physical science and chemistry in a constructivist, student-centered, and hands-on format.

Prerequisite: PHSC 103 with a grade of "C" or better

Lab Fee Required

PHYSICS

PHYS 110 Introduction to Physics

Lecture 3, Lab 0, Credit 3

Introduces principles of physics and techniques of problem-solving. Emphasizes units of measure; three-dimensional vectors and trigonometry; kinematics; graphical analysis; and equivalent methods in calculus; *Newton's Laws* of motion, work and energy; and oscillating systems.

Prerequisites: MATH 101 or MATH 110 and MATH 111 or MATH 120 with grades of "C" or better or placement to higher level than MATH 120

Corequisite: MATH 210

PHYS 121 General Physics I for Physics Majors

Lecture 3, Lab 2, Credit 4

A classical physics course for students majoring in physics or astronomy. Includes vector operations with calculus and analytical geometry; kinematics and dynamics of particles and rigid bodies; *Newton's Laws* of motion for translational and rotational motion, work, energy, and conservation of energy; static equilibrium and elasticity; mechanics of fluids; oscillating system waves and sound; gravitation; kinetic theory of gases; and thermodynamics and heat engines.

Prerequisites: PHYS 110 and MATH 210 with grades of "C" or better

Corequisite: MATH 211 (minimum 4 semester-hours credit)

Lab Fee Required

PHYS 122 General Physics II for Physics Majors

Lecture 3, Lab 2, Credit 4

A classical physics course for students majoring in physics or astronomy. Includes vector operations with calculus and analytic geometry; electric energy and power; dc and ac circuits; electromagnetic waves; geometric optics; physical optics; structure of the atom; quantization of energy and momentum; wave-particle duality; special relativity; and introduction to cosmology.

Prerequisites: PHYS 121 and MATH 211 with grades of "C" or better

Lab Fee Required

PHYS 201 General Physics I

Lecture 3, Lab 0, Credit 3

Introduces basic concepts and principles of mechanics, heat and sound. **Non-calculus based physics course. For students studying biology, pre-medicine, architecture, technology, earth, and environmental disciplines and other like disciplines.**

Prerequisite: MATH 111 or MATH 120 or equivalent with grades of "C" or better

Corequisite: PHYS 210L strongly recommended

PHYS 202 General Physics II

Lecture 3, Lab 0, Credit 3

Introduces basic concepts and principles of optics, electricity, magnetism, and topics in modern physics. **Non-calculus physics course. For students studying biology, pre-medicine, architecture, technology, earth and environmental sciences, and other like disciplines.**

Prerequisite: PHYS 201 with a grade of "C" or better

Corequisite: PHYS 211L strongly recommended

**PHYS 210 Physics I for
 Technical Students**

Lecture 3, Lab 0, Credit 3

Includes vector operations with calculus and analytic geometry; kinematics and dynamics of particles and rigid bodies; *Newton's Laws* of motion for translational and rotational motion, work, energy, and conservation of energy; static equilibrium and elasticity; mechanics of fluids; oscillating systems, waves, and sound; gravitation; kinetic theory of gases; and thermodynamics and heat engines. **Calculus-based primary classical physics course for students in engineering and other technical disciplines.**

Prerequisites: PHYS 110 and MATH 210 with grades of "C" or better

Corequisite: MATH 211

PHYS 210L General Physics I Lab

Lecture 0, Lab 2, Credit 1

Includes experiments in mechanics, heat, and sound. **For students enrolled in either PHYS 201 and PHYS 210.**

Corequisite: PHYS 201 or PHYS 210 with a grade of "C" or better

Lab Fee Required

**PHYS 211 Physics II for
 Technical Students**

Lecture 3, Lab 0, Credit 3

Includes vector operations with calculus and analytic geometry; electric and magnetic fields; electrical energy and power; dc and ac circuits; electromagnetic waves; geometrical optics; physical optics; quantization of energy and momentum; wave-particle duality; and special relativity. **Calculus-based primary classical physics course for students in engineering or other technical disciplines.**

Prerequisites: PHYS 210 and MATH 211 with grades of "C" or better

PHYS 211L General Physics II Lab

Lecture 0, Lab 2, Credit 1

Includes selected experiments dealing with electricity, magnetism, optics, and modern physics.

Prerequisite: PHYS 210L with a grade of "C" or better

Corequisite: PHYS 211

Lab Fee Required

POLITICAL SCIENCE

POLI 202 International Relations

Lecture 3, Lab 0, Credit 3

Introduces basic factors, concepts and theories of international relations. Surveys objectives, methods and capabilities of modern states and other non-state factors. Studies the institutional form of international relations, ideological orientations and objectives. Emphasizes trends and transformation of the international system during and after the Cold War.

POLI 211/CJUS 211 Constitutional Law

Lecture 3, Lab 0, Credit 3

Introduces the constitutional mandates embodied in the United States Supreme Court, lower federal courts, and appropriate state appellate courts. Explores, in-depth, the disparity that exists in varying rules of criminal procedure between individual states and the federal system and realistic solutions reached to accommodate these disparities. **Same course as CJUS 211.**

Prerequisite: POLI 251 (Formerly POLI 110) with a grade of "C" or better

Note: Credit is not awarded for both POLI 211 and CJUS 211.

POLI 251 American Government (Formerly POLI 110)

Lecture 3, Lab 0, Credit 3

Introduces the principles, institutions, processes, and functions of the United States government. Emphasizes national government, development of the constitutional system, and the role of the citizen in the democratic process.

POLI 253 Introduction to Comparative Politics

Lecture 3, Lab 0, Credit 3

Survey of politics in democratic, post-communist, and developing societies; emphasis on major actors and institutions.

Prerequisite: ENGL 102 with a grade of "C" or better

POLI 260 Introduction to Political Theory

Lecture 3, Lab 0, Credit 3

Basic concepts of analysis of normative and empirical political thought.

Prerequisite: ENGL 102 with a grade of "C" or better

PROCESS TECHNOLOGY

PTEC 101 Introduction to Process Technology

Lecture 3, Lab 0, Credit 3

Introduces the field of process operations within the process industry and reviews the roles and responsibilities of process technicians, the environment in which they work, and the equipment and systems that they operate. **LEAP credit is available.**

Prerequisites: Eligibility for ENGL 101, and MATH 101 or MATH 110

Lab Fee Required; additional online fee applies

PTEC 131 Process Instrumentation I

Lecture 2, Lab 2, Credit 3

Studies instruments and instrument systems used in the petrochemical process industry, including terminology, process variables, symbology, control loops, and basic troubleshooting.

Prerequisites: Eligibility for ENGL 101, and MATH 101 or MATH 110

Corequisite: CSCI 101 or CSCI 190

Additional On-line Lab Fee Required

PTEC 132 Process Instrumentation II

Lecture 2, Lab 2, Credit 3

Continues Instrumentation I using actual demonstration units. Introduces switches, relays, annunciator system, signal conversion, transmission, controllers, control schemes, advance control schemes, digital control, programmable logic control, distributed control systems, instrumentation power supplies, emergency shutdown systems, and instrumentation malfunctions.

Prerequisites: PTEC 131 with a grade of "C" or better and eligibility for MATH 101 or MATH 110

PTEC 161 Process Technology I Equipment

Lecture 2, Lab 2, Credit 3

Introduces equipment used in the process industry. Studies many process industry-related equipment concepts: purpose, components, and operation. Emphasizes the process technician's role in operating and troubleshooting equipment.

Prerequisite: PTEC 101 with a grade of "C" or better

PTEC 203 Safety, Health, and Environment

Lecture 2, Lab 2, Credit 3

Introduces various types of plant hazards, safety and environmental systems and equipment, and regulations under which the industry is governed.

Prerequisites: PTEC 101 and PTEC 131 with grades of "C" or better; on-line course requires CSCI 101 or CSCI 190 with a grade of "C" or better

Additional On-line Lab Fee Required

PTEC 207* Quality

Lecture 3, Lab 0, Credit 3

Introduces many process industry-related quality concepts including operating consistency, continuous improvement, plant economics, team skills, and *statistical process control (SPC)*.

Prerequisites: PTEC 131 and PTEC 161 with grades of "C" or better; on-line course requires CSCI 101 or CSCI 190 with a grade of "C" or better

Additional On-line Lab Fee Required

PTEC 220 Oil and Gas Production

Lecture 3, Lab 2, Credit 4

Introduces the jobs, duties and tasks performed by the oil and gas production technician. Covers the role of the oil and gas production technician; the marketing of petroleum and petroleum productions; petroleum geology and exploration; drilling operations; well completion, work over and servicing; the wellhead system and equipment; and the emulsion separation and

treatment system and equipment. Also, covers the natural gas treatment, dehydration and compressions system and equipment; the produced water treatment and handling system and equipment; auxiliary systems and equipment; artificial lift and enhanced recovery techniques; pumping and transportation systems; and safety, health and environmental considerations relative to the field of oil and gas production.

Prerequisites: PTEC 132, PTEC 161, and PTEC 203 with grades of "C" or better

PTEC 242* Process Technology II Unit Systems

Lecture 2, Lab 2, Credit 3

Studies the interrelation of process equipment and process systems by arranging process equipment into basic systems; describing their purpose and function; explaining how factors affecting process systems are controlled under normal conditions; and recognizing abnormal process conditions. Introduces system and plant economics.

Prerequisites: PTEC 132, PTEC 203, and PTEC 263 with grades of "C" or better or

Corequisite: PTEC 263

Lab Fee Required

**PTEC 243* Process Technology II
Operations/Capstone**

Lecture 3, Lab 2, Credit 4

Teaches the operation of an entire unit within the process industry using existing knowledge of equipment, systems, and instrumentation. Studies concepts related to commissioning, normal startup, normal operations, normal shutdown, turn-arounds, and abnormal situations, and the process technician's role in performing the tasks associated with these processes within an operating unit. **Requires a project.**

Prerequisites: CHEM 101 and CHEM 101L or CHEM 104 and CHEM 104L and PTEC 242* and PTEC 263 with grades of "C" or better

Lab Fee Required

**PTEC 244 Process
Troubleshooting**

Lecture 2, Lab 2, Credit 3

Applies a six-step troubleshooting method for solving and correcting operation problems. Focuses on malfunctions as opposed to process design or configuration improvements. Uses data from instrumentation to determine the cause for abnormal conditions in an organized and regimented way.

Prerequisites: PTEC 242* and PTEC 263 with grades of "C" or better

Lab Fee Required

PTEC 263 Fluid Mechanics

Lecture 2, Lab 2, Credit 3

Addresses fluids, fluid types, chemical and physical natures and factors affecting fluids while in motion. Reviews basic calculations relative to flow and volume. Discusses other topics such as laminar/turbulent flow, viscosity, and *Reynolds Number*.

Prerequisites: PTEC 131 and PTEC 161 and either MATH 101 or MATH 110 and either PHSC 101 and PHSC 101L, or PHYS 201 and PHYS 210L with grades of "C" or better
Corequisite: PTEC 242*

**PTEC 291 Process Technology
Internship**

Lecture 1, Lab 9, Credit 3

Requires an external internship to work a **minimum of 135 supervised hours** in a local industrial facility.

Requires those unable to obtain external internships to take internal internships consisting of **135 hours of departmentally-approved team activities** utilizing the PTEC laboratories and simulation programs.

Prerequisites: PTEC 242* & PTEC 263 with grades of "C" or better and departmental approval

PSYCHOLOGY

PSYC 200 Psychology of Adjustment

Lecture 3, Lab 0, Credit 3
Addresses both scientific and applied aspects of the psychology of adjustment. Includes aspects of personality, stress and coping, social influences on adjustment, and interpersonal relationships. Facilitates self-understanding and the exploration of alternative behavioral strategies and problem-solving techniques.

PSYC 201 Introduction to Psychology

Lecture 3, Lab 0, Credit 3
Teaches the major theories, research methods, and applied areas of psychology. Serves as a prerequisite for more advanced psychology courses at BRCC and four-year universities in the area.

PSYC 202 Psychology of Development

Lecture 3, Lab 0, Credit 3
Addresses both scientific and applied aspects of the field of developmental psychology and how it applies to development of humans throughout their life spans. Includes childhood, adolescence, adult and aging, and the changes experienced during these periods. Examines social and formal learning, personality development and adjustment, and interpersonal relationships. **Prerequisite:** PSYC 201 with a grade of "C" or better

PSYC 203 Educational Psychology

Lecture 3, Lab 0, Credit 3
Addresses scientific and applied aspects of educational psychology and how it is applied to education and learning. Includes aspects of personality, stress and coping, social influences on adjustment, and interpersonal relationships. Facilitates self-understanding and explores alternative behavioral strategies and problem-solving techniques. **Prerequisite:** PSYC 201 with a grade of "C" or better

PSYC 204 Psychology of Child Development

Lecture 3, Lab 0, Credit 3
Addresses scientific and applied aspects of child development from conception to adolescence. Studies growth, adjustment, and capacities of children at different stages of development including physical, cognitive, social, and personality development. **Prerequisite:** PSYC 201 with a grade of "C" or better

PSYC 205 Social Psychology

Lecture 3, Lab 0, Credit 3
Studies of cultural forces that guide individual and group behaviors. Includes self-fulfilling prophecy, social dominance, conformity, persuasion, intimacy, discrimination, and aggression. **Prerequisites:** PSYC 201 with a grade of "C" or better

PSYC 206 **Descriptive Statistics
in Psychology**

Lecture 3, Lab 0, Credit 3

Introduces descriptive and inferential statistics. Includes frequency distributions, measures of variability, normal curve, percentiles, regression, probabilities, *t-Tests*, and analysis of variance. **Prerequisites:** MATH 101/110 and PSYC 201 with grades of “C” or better

PSYC 206L **Descriptive Statistics
in Psychology Lab**

Lecture 0, Lab 2, Credit 1

Introduces descriptive and inferential statistics. Includes frequency distributions, measures of variability, normal curve, percentiles, regression, probabilities, *t-Tests*, and analysis of variance through computer-based programming. **Prerequisites:** MATH 101 or MATH 110 and PSYC 201 with grades of “C” or better. **Corequisites:** PSYC 206

Note: Not transferable as MATH 202 *Basic Statistics I* or MATH 203 *Basic Statistics II*

PSYC 207 **Human Sexuality**

Lecture 3, Lab 0, Credit 3

Studies human sexuality from infancy to senility. Shows how views on sexuality are influenced by cultural and biological forces. Examines sexual knowledge, attitudes, relationships, and behaviors towards others and our own attitudes and perceptions.

Prerequisites: PSYC 201 with a grade of “C” or better

READING

READ 090 **Foundations of
Reading 090**

Lecture 3, Lab 0, Credit 3

Prepares for the demands of college-level reading. Reviews and builds upon the basic skills necessary for students to become efficient and critical readers.

Prerequisite: Appropriate placement test score

Corequisite: Academic Learning Center attendance

READ 091 **Foundations of
Reading 091**

Lecture 3, Lab 0, Credit 3

Enhances reading skills in preparation for college-level textbook reading. Reviews the basic skills necessary for students to become better readers and stronger thinkers. **Includes a special project.**

Prerequisite: Appropriate placement test score and/or READ 090

Corequisite: Academic Learning Center attendance

REAL ESTATE

REAL 102 Real Estate Principles I

Lecture 3, Lab 0, Credit 3

Provides an overview of the entire career field of real estate. Studies closing costs, economics, financing, land, marketing, and written instruments. Discusses terminology and the career ladder in this industry. Includes discussion of *Louisiana Civil Law*. The combination of REAL 102 and REAL 202 prepares students to sit for the *Louisiana Real Estate Exam*.

REAL 202 Real Estate Principles II

Lecture 3, Lab 0, Credit 3

Continues REAL 102. Includes study of financing, taxes and assessments, appraisal, licensing, and employment and agency relationships. Also includes discussion of *Louisiana Civil Law*. The combination of REAL 102 and REAL 202 prepares students to sit for the *Louisiana Real Estate Exam*.

Prerequisite: REAL 102

SCIENCE TECHNOLOGY

STEC 101 Introduction to Environmental and Engineering Technology

Lecture 1, Lab 0, Credit 1

Introduces the duties and responsibilities of environmental and engineering technologists and various environmental and engineering fields; also presents topics with special emphasis on career opportunities in the Gulf coast region. Introduces the basic concepts of environmental/engineering technology and problem-solving strategies by exploring selected environmental problems of the Gulf coast region. Explores internships in business, industry, public agencies, academia, and nonprofit organizations.

STEC 201 Environmental Regulations and Compliance

Lecture 3, Lab 0, Credit 3

Introduces basic requirements for compliance with federal, state, and local environmental laws and regulations. Course topics include: water quality control, air quality control, and hazardous waste management. Emphasizes the application of regulatory concepts to current environmental issues of the Gulf coast region.

Prerequisites: ENGL 101

Prerequisite or Co-requisite: STEC 222

STEC 202 **Introduction to Mapping and Geographic Information Systems (GIS)**

Lecture 3, Lab 0, Credit 3

Introduces mapping sciences focusing on *Geographic Information Systems (GIS)*. Covers the history, structure, uses, hardware and software requirements, and basic operations of *GIS*.

Examines the use of other geographic technologies (mapping, aerial photography, remote sensing, and global positioning systems) as they relate to *GIS* use. Teaches through hands-on projects and case studies, illustrates concepts and applications of *GIS*, with emphasis on applications in environmental science and issues of the Gulf coast region.

Prerequisites: CSCI 192 and eligibility for English 101 and college math

STEC 203 **Environmental Monitoring, Sampling, and Analysis**

Lecture 2, Lab 4, Credit 4

Examines the principles and methods for monitoring and making discrete samplings of environmental media, including surface water, ground water, soil, air, solid wastes, and biological tissues within the context of regulatory compliance. Covers design of basic statistical concepts including data variability and detection of significant differences among sample sets.

Applies environmental monitoring techniques to monitor a geographic area of the Gulf coast region to assess changes in environmental conditions. Includes field trips, off-campus lectures, and/or demonstrations at laboratories.

Prerequisites: ENVS 201

Lab Fee Required

STEC 204 **Introduction to Hazardous Materials**

Lecture 3, Lab 0, Credit 3

Introduces regulations concerning the handling, storage, manufacture, treatment, and spill cleanup of hazardous materials and the requirements for compliance with *OSHA's 29 CFR 1910.120* regulations for emergency response. Emphasizes the application of regulatory concepts to hazardous materials issues in the Gulf coast region.

Prerequisite: STEC 201 or

Corequisite: STEC 201

STEC 206 **Engineering Graphics**

Lecture 3, Lab 2, Credit 4

Covers principles and methods used in engineering technology to determine space relations of points, lines, planes, and their combination. Develops drafting skills and introduces sketching, drafting instruments, computer software for graphic representations and problem solving involving environment issues of the Gulf coast region. Emphasizes graphical analysis, orthographic projection, auxiliary views, pictorial drawings, dimensioning methods,

and sectioning with adherence to drafting standards. Uses *AutoCAD* or similar computer-aided drafting and design software.

Prerequisites: MATH 101/110 and CSCI 192

STEC 207 Surveying

Lecture 2, Lab 2, Credit 3

Covers the fundamentals of surveying, but the purpose of the class is not to make the student a surveyor. Prepares the student to work as a member of a surveying field party, including acting in the position of the instrument person. Serves as the foundation for future study in surveying and teaches basic fieldwork and procedures.

Prerequisites: MATH 111

**STEC 222 Writing and
Communication in
Science
Technology Careers**

Lecture 3, Lab 0, Credit 3

Prepares students for the writing and communication skills needed in the science technology workplace. Teaches students to write and interpret a variety of technical documents such as letters, memos, reports, proposals, contracts, and technical guides. Additionally, teaches students interpersonal and workforce communication skills.

Prerequisites: ENGL 101 and Division approval

**STEC 299 Science Technology
Internship**

Lecture , Lab , Credit 2 – 4*

**Credit hours will be determined by the Science Technology Advisory Group.*

The Environmental and Engineering Concentrations both require 4 credits of STEC 299 for graduation.

To maximize the benefits, encourages students to complete a **4-credit internship** rather than a smaller credit internship. **In some circumstances, allows the division to substitute a course in lieu of STEC 299.**

Involves a written agreement between the educational institution and a sponsor (government agency, business or industry) that the student an internship student in a specialized field. **Mentored and supervised by a workplace employee**, the student achieves objectives developed and documented by the college directly related to specific occupational outcomes. Receives pay/no pay and can be repeated if topics and learning outcomes vary. **Assignments and credit hours received will be determined by the division.**

Prerequisites: Division approval

SOCIOLOGY

SOCL 200 Introduction to Sociology

Lecture 3, Lab 0, Credit 3

Provides students with an understanding of human society and social life. Introduces students to the major subject areas of sociology, including: major theoretical perspectives and theorists; techniques of research; components of culture; social organization, institutions, inequality; and social change.

SOCL 203 Race Relations

Lecture 3, Lab 0, Credit 3

Provides students with an understanding of race relations and social life. Introduces students to issues on immigration policy; desegregation of public schools; affirmative action-public policy; religious practice of racial segregation; institutional racism; educational opportunity and inequality; discrimination by race, gender, and age; racial economics and racial politics; imperialism or exploitation of labor; and class versus race in determining life chances and social upward mobility.

SOCL 205 Contemporary Social Problems

Lecture 3, Lab 0, Credit 3

Focuses on both individual and societal levels (both social action and social structure) and on the reciprocal relationship between them.

SOCL 211 Marriage and the Family

Lecture 3, Lab 0, Credit 3

Introduces students to basic sociological concepts and theories used to examine family as a social institution. Specifically emphasizes functions of the family, cross-cultural variations in family systems, gender socialization, formulation of intimate relationships, gender roles within the family, marital relationships over the family life cycle, family planning, conflict within intimate and family relationships, and current trends in marriage and the family.

Prerequisites: SOCL 200

SPANISH

SPAN 101 Elementary Spanish I

Lecture 3, Lab 0, Credit 3

Introduces Spanish language and culture and explores the basic grammatical structure of the Spanish language. Develops writing, reading, listening, and speaking skills and instills an appreciation for the geography, food, music, values, and customs of the Hispanic world.

SPAN 102 Elementary Spanish II

Lecture 3, Lab 0, Credit 3

Extends the elementary knowledge of basic grammatical structure of the Spanish language and culture. Continues to develop reading, writing, listening, and speaking skills, and instills an appreciation for the geography, food, music, values, and customs of the Hispanic world.

Prerequisite: SPAN 101 or equivalent

SPAN 201 Intermediate Spanish I

Lecture 3, Lab 0, Credit 3

Completes the review of basic grammatical structure of the Spanish language and continues developing appreciation for Hispanic culture through the reading of diverse cultural texts. Emphasizes additional reading and writing.

Prerequisite: SPAN 102 or equivalent

SPAN 202 Intermediate Spanish II

Lecture 3, Lab 0, Credit 3

Continues skills developed in SPAN 201. Emphasizes reading and writing skills and personal communication. Develops further appreciation and understanding of the Hispanic culture.

Prerequisite: SPAN 201 or equivalent

SPEECH

SPCH 101 Fundamentals of Communication

Lecture 3, Lab 0, Credit 3

Develops an awareness and appreciation of the history and traditions of speech communication as a field of academic study. Includes fundamental codes, functions, and processes of oral communication and public speaking assignments.

SPCH 120 Techniques of Speech

Lecture 3, Lab 0, Credit 3

Teaches basic public presentation principles and skills and considers ethics of public speaking. Includes speeches of introduction, information, demonstration, persuasion, and special occasion.

Prerequisite: Eligibility for ENGL 101

SPCH 210 Interpersonal Communication

Lecture 3, Lab 0, Credit 3

Introduces basic principles and theories of interpersonal communication. Includes practical skills for enhancing everyday relational communication in a variety of social and professional settings. Enhances appreciation for intercultural, gender, and power issues in dyadic communication.

Prerequisite: Eligibility for ENGL 101

SPCH 218 Intercultural Communication

Lecture 3, Lab 0, Credit 3

Introduces the basic principles and theories of intercultural communication. Teaches the practical skills for enhancing everyday rational intercultural communication in a variety of social and professional settings.

Prerequisite: Student must complete ENGL 101 with a "C" or better

SPCH 220 Communication for Business Professionals

Lecture 3, Lab 0, Credit 3

Assists students in business-related presentations. Includes one information-seeking interview and two four-to-six minute presentations, including one group presentation. Examines general theories and principles of organizational communication.

Prerequisite: Eligibility for ENGL 101

SPCH 230 Communicating in the Classroom

Lecture 3, Lab 1.5, Credit 3

Provides paraprofessionals and education majors with knowledge of basic communication principles and how they relate to a teaching and learning situation. Heightens early awareness of conventions, requirements and expectations that are associated with teaching students to prepare themselves for service in their communities. Provides theoretical and practical training in oral address and enhances the skills used in speaking through observations, practice and insightful criticism. **Requires**

twenty hours of field experience in a school setting.

Prerequisite: Eligibility for ENGL 101

**SPCH 240 Performance of
Literature**

Lecture 3, Lab 0, Credit 3

Introduces students to the study of literature through performance of poetry, prose, and dramatic literature. Prepares texts for performance, study various methods of performing texts, and write about literary texts, performances and performing. Includes in-class performances, written assignments and cultural critiques.

Prerequisites: Eligibility for ENGL 101

**SPCH 263 Argumentation
and Debate**

Lecture 3, Lab 0, Credit 3

Introduces the fundamentals of argumentation and debate: analysis, brief-construction, evidence, reasoning, and refutation. Explores rhetorical tradition from Socrates to modern civic debate. Includes debates on vital questions of the day.

Prerequisites: SPCH 101 or SPCH 120 or equivalent

TEACHER EDUCATION

**TEAC 201 Teaching and
Learning in Diverse
Settings I**

(Formerly EDUC 201)

Lecture 3, Lab 2, Credit 3

Introduces education majors to the field of teaching and focuses on developmental needs of students. Addresses three primary topics: introduction to education and professional issues, child development/psychology, and technology for teaching and learning. Involves a combination of lecture and site-based experiences in local schools.

Prerequisites: Must earn a **2.5 G.P.A.**, accumulate **30** credit hours, and earn a **"C"** or better in ENGL 102.

Co-requisites: Must undergo a **criminal background check**, and then complete **19** hours of field experience at approved sites.

Software License Fee Required

TEAC 203 Teaching and Learning in Diverse Settings II
(Formerly EDUC 202)

Lecture 3, Lab 2, Credit 3

Introduces education majors to the field of teaching and focuses on the diverse needs of students. Addresses two primary topics: introduction to education and child development/psychology. Involves a combination of lecture and site-based experiences within schools.

Prerequisites: Must earn a **2.50 G.P.A.**, earn a “C” or better in MATH 167 *Elementary Number Structure* and TEAC 201 *Teaching and Learning in Diverse Settings I*, complete an attempt of *PRAXIS I*, be a candidate for graduation, and have the **permission of the program director**.

Co-requisites: Must complete **18** hours of field experience at approved sites with diverse populations of various achieving students.

THEATRE

THTR 100 Introduction to Theatre

Lecture 3, Lab 0, Credit 3

Surveys history of theatre and develops an appreciation and enjoyment of dramatic art. Develops an appreciation for artists who bring the playwrights’ pages to life and students consider their own contribution as an audience.

THTR 200 Acting I

Lecture 3, Lab 0, Credit 3

Exercises the separate parts of the composite art of acting: thought, emotion, specific movement and vocal techniques. Emphasizes improvisation and practical exercises leading to formal scene work. Develops a firm foundation in basic acting technique.

Lab Fee Required

THTR 225 Acting II

Lecture 3, Lab 0, Credit 3

Builds upon the skills in *Acting I*. Emphasizes understanding the fundamental techniques of character analysis and portrayal, textual analysis, and communicating with the body and voice by studying and performing scenes from modern realistic dramas.

Prerequisite: THTR 200

Administrators, Faculty, and Staff

ADMINISTRATIVE STAFF

Dorsey, Myrtle E. B.

Chancellor

Ph.D., University of Texas at Austin

Ebersole, Bradley

Vice Chancellor for Academic Affairs

Ph.D., University of Maryland

Hilterbran, Stephen

Vice Chancellor for Student Affairs

Ed.D., University of Oklahoma

Mouton, Phyllis

Vice Chancellor for

Economic Development

M.B.A., Louisiana State University

Diez, Pamela

Vice Chancellor for Administration and

Finance/Audit Liaison

M.B.A., University of Phoenix

FACULTY

Adams, Idell

Professor, Developmental Reading

Liberal Arts

Ph.D., University of New Orleans

Aluko, Gabriel

Instructor, Biology

Math, Science and Technology

Ph.D., Louisiana State University

Aroskar, Nisha

Instructor, Economics

Business and Social Sciences

Ph.D., Ohio State University

Atchley, Amy

Assistant Professor, Speech

Liberal Arts

Ph.D., Louisiana State University

Backstedt, Carol B.

Assistant Professor, Nursing

Nursing and Allied Health

M.S.N., Louisiana State University

Medical School, Health and Science
Center

Banks, Byron

Instructor, Psychology

Business and Social Sciences

M.S., Our Lady of the Lake –

San Antonio

Baskin, Eric L.

Associate Professor, Music

Liberal Arts

M.A., Southern University

Batiste, Imarlena

Assistant Professor, Mathematics

Math, Science and Technology

M.S., Southern University

Batiste, Linda M.

Assistant Professor, Accounting

Business and Social Sciences

M.P.A., Southern University

Belonga, Isaac J.

Associate Professor, History

Business and Social Sciences

M.A., University of California-
Los Angeles

Binning, Wayne
Professor, History
Business and Social Sciences
Ph.D., University of North Carolina

Bockrath, Gloria
Associate Professor, Psychology
Business and Social Sciences
Ph.D., University of New Orleans

Boone, Ana
Instructor, Spanish
Liberal Arts
M.A., Louisiana State University

Borskey, Debra
Associate Professor,
Computer Information Systems
Math, Science and Technology
M.S., Georgia Institute of Technology

Bourgeois, Matthew
Instructor, Art
Liberal Arts
M.F.A., Louisiana State University

Briggs, Shelia J.
Instructor, Nursing
Nursing and Allied Health
M.S.N., Southern University

Brossette, Kathy T.
Assistant Professor, Process Technology
Math, Science and Technology
M.S., Southern University

Bryant, Troy
Instructor, Mathematics
Math, Science and Technology
M.S., Southern University

Burleigh, Robby
Instructor, Philosophy
Liberal Arts
M.A., Louisiana State University

Burrell, Erica
Assistant Professor, Sociology
Business and Social Sciences
M.S., Southern University

Callegan, Tammy
Assistant Professor, Nursing
Nursing and Allied Health
M.S., Southeastern Louisiana University

Caminita, Cristina M.
Instructor, Library Information Services
General Services Librarian
M.L.I.S., Louisiana State University

Carmouche, Malinda
Assistant Professor, Nursing
Nursing and Allied Health
M.S., Northwestern State University

Causey, Carrie
Instructor, English
Liberal Arts
M.F.A., Vanderbilt University

Chavis, Joanie D.
Dean, Learning Resources
Associate Professor,
College Success Skills
M.L.I.S., Louisiana State University

Craig, Lynn M.
Associate Professor, Mathematics
Math, Science and Technology
M.S., Southern University

D'Abundo, Denise
Instructor, Biology
Math, Science, and Technology
Ph.D., Louisiana State University

Daniel, Janet
Associate Professor, Economics
Business and Social Sciences
Ph.D., Louisiana State University

Daniel, Ross

Associate Professor, Economics
Business and Social Sciences
M.A., West Virginia University

Davidson, Sharon S.

Assistant Professor, English
Liberal Arts
M.A., Louisiana State University

Davis, Joy O.

Associate Professor, Biology
Math, Science, and Technology
M.S., Southern University

DeFeo, John

Instructor, Process Technology
Math, Science and Technology
B.S., Louisiana State University

Diaz, Brian

Assistant Professor, Mathematics
Math, Science, and Technology
M.S., University of New Orleans

Domangue, Thomas

Instructor, Psychology
Business and Social Sciences
M.A., Louisiana State University

Dorá, Raven R.

*Instructor, Computer
Information Systems*
Math, Science and Technology
M.S., Southern University

Dozier, Todd

Associate Professor, History
Business and Social Sciences
M.A., Louisiana State University

DuBois, Evelyn

*Associate Professor, Computer
Information Systems*
Math, Science and Technology

M.S., New Jersey Institute
of Technology

Duplechain, Sheila

*Instructor, Computer Information
Systems/Networking*
Math, Science and Technology
M.S., Southern University

Egedy, Karen S.

Associate Professor, Mathematics
Math, Science and Technology
M.Ed., Louisiana State University

Elkins, Clarence A.

Associate Professor, Biology
Math, Science and Technology
Ph.D., University of Nebraska-
Lincoln

Elliott, Debbie W.

Associate Professor, English
Liberal Arts
M.Ed., Southern University

Elliott, Eric

Instructor, English
Liberal Arts
M.F.A., Louisiana State University

Ernest, Steven

Associate Professor, Accounting
Business and Social Sciences
M.B.A., Southeastern
Louisiana University

Everett, Bill

Associate Professor, Economics
Business and Social Sciences
M.S., University of
Southern Mississippi

Faul, David

Assistant Professor, Mathematics
Math, Science and Technology

ADMINISTRATIVE STAFF

Dorsey, Myrtle E. B.

Chancellor

Ph.D., University of Texas at Austin

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Ed.D., University of Oklahoma

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Vice Chancellor for

Economic Development

M.B.A., Louisiana State University

Diez, Pamela

*Vice Chancellor for Administration and
Finance/Audit Liaison*

M.B.A., University of Phoenix

FACULTY

Adams, Idell

Professor, Developmental Reading

Liberal Arts

Ph.D., University of New Orleans

Aluko, Gabriel

Instructor, Biology

Math, Science and Technology

Ph.D., Louisiana State University

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Instructor, Economics

Business and Social Sciences

Ph.D., Ohio State University

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Liberal Arts

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Assistant Professor, Nursing

Nursing and Allied Health

M.S.N., Louisiana State University

Medical School, Health and Science
Center

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Instructor, Psychology

Business and Social Sciences

M.S., Our Lady of the Lake –
San Antonio

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Associate Professor, Music

Liberal Arts

M.A., Southern University

Batiste, Imarlena

Assistant Professor, Mathematics

Math, Science and Technology

M.S., Southern University

Batiste, Linda M.

Assistant Professor, Accounting

Business and Social Sciences

M.P.A., Southern University

Belonga, Isaac J.

Associate Professor, History

Business and Social Sciences

M.A., University of California-
Los Angeles

Harrison, Cynthia W.

Associate Professor, Mathematics
Math, Science and Technology
M.Ed., Auburn University

Hasek, Barbara E.

Instructor, Biology
Math, Science and Technology
Ph.D., University of Louisiana-Lafayette

Henderson, Gail O.

Associate Professor, English
Department Chair, English
Liberal Arts
M.A., Northwestern State
University of Louisiana

Henderson, Wanda

Assistant Professor, Reading
Liberal Arts
Ph.D., Louisiana State University

Henry, Jane J.

Assistant Professor, Biology
Math, Science and Technology
M.S., University of New Orleans

Holliday, Valerie

Assistant Professor, English/Philosophy
Department Chair, Speech, Foreign
Language, Fine Arts & Humanities
Liberal Arts
Ph.D., Louisiana State University

Huxen, Keith

Associate Professor, History
Business and Social Sciences
Ph.D., George Washington University

Jones, Dynechia M.

Instructor, Mathematics
Math, Science and Technology
M.S., Southern University

Jones, Jacqueline L.

Associate Professor,
Library Information Services
Associate Dean, Learning Resources
M.L.I.S., Louisiana State University

Jones, Joyce

Assistant Professor, English
Liberal Arts
Ed.D., East Texas State University

Jones, Kanetra H.

Associate Professor, Mathematics
Math, Science and Technology
M.S., Southern University

Journé, Roger A.

Associate Professor, Mathematics
Math, Science and Technology
M.S., Southern University

Kameny, Marla

Instructor, Business
Business and Social Sciences
Ph.D., University of St. Gallen,
Switzerland

Knotts, Lisa

Instructor, English
Liberal Arts
M.A., University of Texas

Kongchum, Laddawan

Instructor, Library Information Services
Library Serials Supervisor
M.L.I.S., Louisiana State University

Krasner, Roberta

Assistant Professor, Political Science
Business and Social Sciences
Ph.D., Louisiana State University

Kuhlman, Patricia

Instructor, Mathematics

Math, Science and Technology
M.S., University of Louisiana - Lafayette

Lee, Elizabeth P.

Associate Professor
Associate Dean, Academic Learning
M.A., Northeastern Louisiana University

Lensing, Casper Martin

Assistant Professor, Criminal Justice
Business and Social Sciences
M.A., Northeast Louisiana State University

Lodrigue, Kenneth

Instructor, Biology
Math, Science and Technology
M.S., Louisiana State University

Logan, DeWayne

Instructor, Chemistry
Math, Science and Technology
Ph.D., Louisiana State University

Mack, Rosemary

Associate Professor, English
Liberal Arts
M.A., University of Manchester – England

McClure, Keith M.

Associate Professor, English
Liberal Arts
M.F.A., University of Alabama

McGhee, Rosie H.

Associate Professor, Computer Information Systems
Math, Science and Technology
M.S., Southern University

McKeough, Mary G.

Associate Professor, English
Liberal Arts
M.A., Boston College

McKinsey, Lauren

Assistant Professor, Library Information Services
Reference Librarian
Learning Resources
M.L.S., South Connecticut State University

McMichael, Margaret

Associate Professor, Biology
Math, Science and Technology
Ph.D., University of Florida, Gainesville

Miller, Raymond

Assistant Professor, Economics
Business and Social Sciences
M.S., University of Illinois – Chicago

Mims, Jacqueline M.

Instructor, Psychology
Business and Social Sciences
Ph.D., University of Phoenix

Morello, Nicole F.

Assistant Professor, Library Information Services
Reference Librarian
M.L.I.S., Louisiana State University

Myles, Sheila

Instructor, Nursing
Nursing and Allied Health
M.S.N., Loyola University

Nealy, Susan

Instructor, Business
Business and Social Sciences
M.B.A., Louisiana Tech University

Nero, Clarence*Instructor, English*

Liberal Arts

M.F.A., Louisiana State University

Norton, Betty*Assistant Professor, Nursing*

Nursing and Allied Health

M.N., Louisiana State University

Medical Center – New Orleans

Picou, Rhonda*Instructor, Nursing*

Nursing and Allied Health

M.S., University of Texas at Arlington

Pinero, Amy V.*Instructor, Criminal Justice*

Business and Social Sciences

M.A., University of State of New York

Pope, Christopher*Instructor, English*

Liberal Arts

M.A., Louisiana State University

Posey, Ronald A.*Instructor, Mathematics*

Math, Science and Technology

M.S., University of New Orleans

Potier, Miles A.*Associate Professor, Mathematics*

Math, Science and Technology

M.S., Southern University

Pounders, Tawna J.*Assistant Professor, Nursing*

Nursing and Allied Health

M.N. Sc., University of Arkansas

Medical Sciences

Raiford, Vernon D.*Instructor, Process Technology*

Math, Science and Technology

B.S., Louisiana State University

Reed, Kerry*Instructor, Engineering*

Math, Science and Technology

M.S., Louisiana State University

Reese, Amy L.*Instructor, College Success Skills**Reference Librarian*

M.S.I.S., University of Texas

Reeves, Gary*Associate Professor, Speech*

Liberal Arts

M.A., Louisiana State University

Reich, Ashley L.*Instructor, Psychology*

Business and Social Sciences

Ph.D., Mississippi State University

Rice, Erin*Instructor, Business*

Business and Social Sciences

M.B.A., University of Massachusetts -

Amherst

Robert, Nicole R.*Assistant Professor, Nursing*

Nursing and Allied Health

M.S.N., Southern University

Roberts-Whalen, Shannon W.*Assistant Professor, Psychology*

Business and Social Sciences

M.S., University of Louisiana at Mon-

roe

Robinson, Evelyn*Assistant Professor, Nursing*

Nursing and Allied Health

M.S.N., Southern University

Rushing, Rita

Instructor, History
Business and Social Sciences
M.S., Southern University

Sampson, Paul T.

Assistant Professor, Sociology
Business and Social Sciences
M.A., Louisiana State University

Satpathi, Suchitra

Associate Professor, Developmental English
Liberal Arts
J.D., Temple University

Schmidt, Steve I.

Associate Professor, Art
Liberal Arts
M.F.A., Louisiana State University

Scollard, Andrea Reis da Costa

Instructor, Biology
Math, Science and Technology
Ph.D., Sao Paulo University - Brazil

Sedevie, David

Instructor, Theatre and Film
Liberal Arts
M.A., University of Southern Mississippi

Seidel, Kathryn

Instructor, Library Information Services
Reference Librarian
M.L.I.S., University of Illinois – Chicago

Sells, Laura R.

Assistant Professor, Speech
Liberal Arts
Ph.D., University of Southern Florida

Shahjahan, Abul K. M.

Professor, Biology
Math, Science and Technology
Ph.D., Louisiana State University

Simien, Eugenia E.

Associate Professor, Spanish
Liberal Arts
M.A., Louisiana State University

Simon, Daniel

Assistant Professor, History
Business and Social Sciences
M.A., Southeastern Louisiana University

Smith, Carolyn

Associate Professor, Developmental Reading
Liberal Arts
Ph.D., Louisiana State University

Stacy, Jeanne

Assistant Director, Academic Learning
Assistant Professor
M.Ed., University of Maryland

Stallone, Jaimie

Instructor, English
Liberal Arts
M.A., Southeastern Louisiana University

Stephens, Karen

Associate Professor, Chemistry
Math, Science and Technology
M.S., Southern University

Stigge, Mark J.

Instructor, Mathematics
Math, Science and Technology
M.S., University of Nebraska

Talley, Laci L.

Associate Professor, English
Liberal Arts
M.A., Southeastern Louisiana University

Taylor, Dennis

Associate Professor, Mathematics
Department Chair, Mathematics
Math, Science and Technology
M.S., Southern University

Tchomba, A. Ikanga

Instructor, French
Liberal Arts
M.A., University of Louisiana - Lafayette

Tebault, Bob P.

Associate Professor, Mathematics
Math, Science and Technology
M.S., Southern University

Toulmon, Theresa Speight

Assistant Professor, Biology
Math, Science and Technology
M.B., Louisiana State University
Medical Center of New Orleans

Tucker, Richard L.

Instructor, Entertainment Technologies
Liberal Arts
B.S., Louisiana State University

Turner, Patsy K.

Instructor, Speech
Liberal Arts
M.F.A., University of Southern Mississippi

Tyler, Ed

Associate Professor, English
Liberal Arts
M.A., University of Missouri

Tyson-Polk, Brandy M.

Instructor, Computer Science
Department Chair, Technology
Math, Science and Technology
M.S., Southern University

Varnado, Sydney L.

Instructor, English
Liberal Arts
M.A., Southeastern Louisiana University

Vignes, Danielle

Instructor, Speech
Liberal Arts
M.A., Louisiana State University

Walker, Dianne

Instructor, History
Business and Social Sciences
Ph.D., University of Mississippi

Weaver, Jeffrey T.

Assistant Professor, Mathematics
Math, Science and Technology
M.S., Loyola University – New Orleans

Wilder, Emmett

Associate Professor, Developmental English
Liberal Arts
M.A., Louisiana State University

Younger, Laura

Associate Professor, Biology
Department Chair, Science
Math, Science and Technology
M.S., Louisiana State University

Zeh-Youe, Anthony Q.

Associate Professor, Chemistry
Math, Science and Technology
Ph.D., Louisiana State University

Zenon, Esperanza
Instructor, Physics
Math, Science and Technology
Ph.D., Southern University

Banks, Donise
Administrative Assistant
Financial Aid and Scholarships
B.A., Dillard University

STAFF

Aguillard, Timothy
Recruiter
Enrollment Services
B.S., Louisiana State University

Baptiste, Lloyd
Chief of Facilities and Physical Plant
Facilities
B.S., Southern University

Ales, JoDale
Dean, Math, Science, & Technology
Professor, Biology
Math, Science and Technology
Ph.D., Louisiana State University

Barber, Shelsi
Program Coordinator
Upward Bound
M.P.A., Southern University

Allen, Lloyd
IT Network Manager
Information Technology
B.S., Southern University

Barnes, Marilyn
College and Career
Transition Coordinator
Institutional Advancement
M.B.A., Florida State University

Anderson, Paris
Coordinator 3
Office of the Vice Chancellors
B.A., Lakeland College

Bean, Caronda
Interim Assistant to the Vice Chancellor
for Academic Affairs
Enrollment Services
M.B.A., University of Phoenix

Anderson, Paul
Custodian 2
Facilities

Bender, Charles
Custodian 2
Facilities

Andrus, Dionne
Associate Director/Lead Analyst
Information Technology
B.S., University of Phoenix

Benson, Alleaner
Administrative Supervisor 1
Public Safety

Arbour, Sherylene
Accountant 2
Accounting and Finance

Bessix, Phillip
IT Technical Support Specialist
Information Technology

Bibbins, Carlesia
Coordinator
Institutional Advancement
B.A., Southern University

Birks, Marvin

Director
Career & Job Placement Center
M.Ed., University of New Orleans

Blunt, George

Police Officer 3
Public Safety

Broussard, Angela

Administrative Coordinator
Enrollment Services
B.A., Southeastern Louisiana University

Brown, Rickey

Student Programs & Resources Specialist
Student Programs and Resources
Assistant Baseball Coach
B.S., Southern Arkansas University

Brown, Tanasha

Associate Director, Title III
Liberal Arts
M.B.A., University of North Alabama

Burrell, Edward

Maintenance Repairer
Facilities

Butler, Decobea

Administrative Assistant 1
Advising and Counseling
B.A., University of Phoenix

Butler, Susie

Assistant Director
Enrollment Services
B.S., University of Southwestern Louisiana

Carter, Veronica

Administrative Assistant 1
Enrollment Services

Celestine, Andrea

Enrollment Services Specialist
Enrollment Services
M.A., University of Phoenix

Charles, Roosevelt

Director, Title III
M.P.A., Southern University

Charles, Theresa

Payroll Manager
Human Resources and Payroll
M.B.A., Grambling State University

Christophe, Celyn

Executive Director, Continuing Education
Economic Development
M.Ed., University of New Orleans

Clark, William

Police Officer 3
Public Safety

Clay, Nancy

Executive Director
Enrollment Services
M.Ed., University of Nebraska

Clifford, Leonard

Custodian 2
Facilities

Constantin, Michael

Assistant Director, Purchasing
Accounting and Finance
B.S., Louisiana State University

Corvers, Shana

Director, Institutional Research and Planning

Institutional Advancement
Ph.D., Louisiana State University

Credit, Jean

Administrative Assistant 1
Athletics
B.A., Southeastern Louisiana University

Crockett, Danielle

Disability Services Counselor
Disability Services
M.A., Southern University

Cross, Rebecca M.

Dean, Business & Social Sciences
Business and Social Sciences
M.B.A., Louisiana State University

Davis, Bernadine

Administrative Coordinator 3
Math, Science and Technology
B.F.A., Louisiana State University

Davis, Miracle

Financial Aid Counselor, Loans
Financial Aid and Scholarships
B.A., Southern University

DeSoto, Marcelle

Administrative Assistant 1
Small Business Training Center
Economic Development

Devall, Wendy

Director
Disability Services
M.S., L.P.C., University of Louisiana - Lafayette

Drake, Ione

Custodian 2
Facilities

Dukes, April

IT Equipment Operator 1
Student Technology

Dupuy, L. J.

Athletics, Head Men's Baseball Coach
Student Affairs

Evans, Marsha

Analyst
Information Technology
M.S., Southern University

Fabre, Patrick

Police Officer 3
Public Safety

Fair, Lisa

Associate Director
Human Resources and Payroll
B.S., University of Phoenix

Ferguson, Yvette

Coordinator, Academic
Learning
B.S., Southern University

Flanagan, Sharon

Program Director
Corporate Training
Ph.D., Louisiana State University

Foster, Todd

Head Coach for Men's Basketball
Athletics
B.S., East Texas Baptist University

Frie, Vinetta

Executive Director
Advising and Counseling
M.A., Louisiana State University

Gaither, Marie*Custodian Supervisor 1*

Facilities

Garrett, Newland*Custodian 2*

Facilities

George, Andrea*Administrative Coordinator 3*

Enrollment Services

B.A., Dillard University

Germany, Ethel*Coordinator*

Office of the Chancellor

A.G.S., Baton Rouge

Community College

Gibson, Sherry*Associate Dean, Math, Science
& Technology**Associate Professor, Biology*

Math, Science & Technology

M.S., Southern University

Ginn, Shirley*Custodian Supervisor 3*

Facilities

Godwin, Vivian*Academic Advisor*

Advising and Counseling

M.Ed., University of Southern

Mississippi

Grace, Reginald*Program Counselor*

Upward Bound

M.Ed., Southern University

Gray, Tuesday*Executive Secretary*

Office of the Chancellor

Green Smith, Pat*Executive Director, Corporate Training*

Economic Development

M.Ed., Southern University

Gremillion, Danielle Chapman*Administrative Graphic Specialist*

University Relations/Performing Arts

B.F.A., Louisiana State University

Hampton, Brodrick*Writer/Editor*

Public Relations & Performing Arts

B.A., Louisiana State University

Hampton, Constance*Administrative Coordinator 3*

Nursing and Allied Health

Hardnick, Jason*Financial Aid Counselor/
Veterans Affairs*

Financial Aid and Scholarships

B.S., Lincoln University

B.S., Lincoln University

Hardy, Stacia S.*Director*

Student Programs and Resources

M.Ed., Southern University

Harris, Helen*Chief Financial Officer*

Accounting and Finance

M.B.A., University of Phoenix

Harris, Mildred*Custodian 2*

Facilities

Hawkins, Elmira*Financial Aid Counselor*

Financial Aid and Scholarships

B.A., Dillard University

Henriott, Jon*Help Desk Support Specialist*

Information Technology

Herring, Jerry

Testing Center Assistant
Enrollment Services
A.A.S., Baton Rouge
Community College

High, Michael

Director
Environmental Safety
M.S., Marshall University

Hollies, Allen

Custodian 2
Facilities

Howard, Erin

Testing Center Specialist
Enrollment Services
M.Ed., Louisiana State University

Hymel, Claudette

Grant Compliance Officer
Institutional Advancement
B.S., Our Lady of Holy Cross College

Jackson, Angela

Executive Assistant to the Chancellor
Office of the Chancellor
B.A., Southern University

Jackson, Pamela

Counselor
Advising and Counseling
M.Ed., Southern University

Jackson-Dixon, Victoria

IT Equipment Operator 1
Student Technology

Johnson, Adrea

Financial Aid Counselor
Financial Aid and Scholarships
A.G.S., Baton Rouge
Community College

Johnson, Morgan

Media Specialist
Public Relations & Performing Arts
M.F.A., Howard University

Johnson, Rodney

Custodian 2
Facilities

Jones, Leroy

Lab Manager, I Can Learn
Math, Science and Technology
M.S., Southern University

LaFleur, Shawn

Fitness Specialist/Trainer
Athletics

Landers, Michael

Director/Head Coach,
Women's Basketball
Athletics
M.Ed., Stephen F. Austin
State University

Landry, Tory

Recruiter
Enrollment Services
B.S., Louisiana State University

Lawrence, Fred

Program Manager, Corporate Training
Economic Development
M.A., Southern University

Lawson, Lisa

Senior Financial Aid Counselor
Financial Aid and Scholarships
B.S., Southern University

Manogin, Toni

Associate Dean, Allied Health
Nursing and Allied Health
Ph.D., Nova Southeastern University

Manolov, Sylvia

IT Equipment Operator 1
Student Technology
M.A., University of Sofia, Bulgaria

Matthews, Tishunda

Coordinator
Accounting and Finance
B.S., Accounting

McCarroll, Brandon

IT Equipment Operator 1
Information Technology
A.A.S., Art Institute of Houston

McClanahan Patricia

Assistant Director
Student Programs & Resources
A.A.S., Baton Rouge
Community College

Meeks, Carl

Custodian 2
Facilities

Meeks, Winnifred

Customer Service Specialist
Enrollment Services

Mitchell, Helen

Lead Coordinator
Office of the Vice Chancellors
M.Ed., Southern University

Mitchell, Steven

*Executive Director, Public Relations and
Performing Arts*
Performing Arts
M.F.A., Syracuse University

Moore, Tony

Chief Information Officer
Information Technology
M.S., Louisiana State University

Morrison, Tommy

Police Officer 3
Public Safety

Moze, Tony

Maintenance Repairer 2
Facilities

Myer, Toni

Program Manager, Corporate Training
Economic Development
M.S., University of Southern Mississippi

Newman, Donna W.

*Math Center Specialist / Associate
Professor*
Center for Academic Success
M.S., Southern University

Nguyen, Duc

IT Coordinator
Information Technology
A.S., Tien Giang College

Noel, Cedric

Facilities Technical Assistant
Facilities

O'Brien, Shane

Police Officer 3
Public Safety

O'Connell, Misty

Event Coordinator
Office of the Chancellor
M.M.C., Louisiana State University

O'Connor, Ronald

Custodian 2
Facilities

Orellana, Susan

Administrative Assistant 2
Enrollment Services

Orihuela, Felix

*Laboratory Manager, Process
Technology*
Math, Science and Technology

Pal, Amrita

Project Coordinator
Information Technology
M.S., Louisiana State University

Payton, Keisha

Comptroller
Accounting and Finance
M.B.A., University of Phoenix

Perry, Regina

Media Services Coordinator
Information Technology
M.S., Louisiana State University

Randall, Carolyn

Director
Human Resources and Payroll
M.A., University of Phoenix

Randall, Joe

Mobile Equipment Operator 1
Facilities

Rayborn, Frank

Guard
Public Safety

Reynaud, André

Counselor
Advising and Counseling
M.A., Louisiana State University

Robeson, Louis

Custodian 2
Facilities

Rollins, Julie

Administrative Program Specialist A
Continuing Education

Economic Development

Rollins, Phillip

Administrative Coordinator 2
Purchasing

Samuels, Michelle

Customer Service Specialist
Enrollment Services

Sarno, Christopher

Records and Registration Manager
Enrollment Service
B.A., Georgia State University

Schaffer, Leslie

Maintenance Repairer 1
Facilities

Scobee, Georgia

Director, External Resources
Institutional Advancement
B.S., Louisiana State University

Scott, LaTonya

Assistant Director, Public Relations
Public Relations and Performing Arts
M.A., Southern University

Seaman, William

Program Director
Construction Education
Economic Development

Self, Michael

*Director, Institutional Effectiveness
and Planning*
Institutional Advancement
M.S., Southern University

Shaffer, Linda

Assistant Science Lab Technician
Math, Science, and Technology
M.S., Louisiana State University

Sideboard, Dion

Assistant Chief of Police
Public Safety

Simmons, Lakisha

Academic Advisor
Advising and Counseling
Ph.D., Louisiana State University

Simms, Kenneth

*Assistant Director, QEP and
Service Learning*
M.A., Southern University

Simon, Darica N.

Director
Upward Bound Program
M.P.A., Southern University

Smart, Diane

Horticultural Attendant
Facilities

Smith, David

Custodian Supervisor
Facilities

Smith, Joseph

Senior Web Master
Public Relations and Performing Arts
B.S., Southern University

Smith, Stephen

*Interim Enrollment Services Specialist/
Assistant to Executive Director*
Enrollment Services
B.S., Louisiana State University

Solomon, Ronald

Database Administrator 2
Information Technology
B.S., McNeese State University

Speed, Lee

Custodian 2
Facilities

Spooner, Emma

Custodian 2
Facilities

Stephen, Erice

Custodian 2
Facilities

Stewart, Marlon

Accounting Technician
Accounting and Finance
B.S., Louisiana State University

Stewart, Scindy

Nursing Laboratory Manager
Nursing and Allied Health
B.S., Southern University

Stokes, Sandra D.

*Director, Dual, Online, Evening &
Weekend Learning*
Learning Resources
M.Ed., Southern University

Tate, Barbara

Custodian
Facilities

Taylor, Sandra

*Director, Continuing and
Community Education*
Economic Development
M.B.A., Nicholls State

Thibodeaux, Jesse

IT Equipment Operator 1
Student Technology

Thompson, George*IT Coordinator*

Student Technology

M.Ed., Northwestern State University

Thompson, Harry*Special Assistant to the Chancellor*

Enrollment Services & Student Center

M.A., Southern University

Tigue, John*Dean*

Liberal Arts

Ph.D., Florida State University

Tilley, Genoria*Chief of Police*

Public Safety

M.P.A., Southern University

Turner, Malcolm*Mobile Equipment Operator 1*

Facilities

Vallette, Elaine*Dean*

Nursing and Allied Health

Ph.D., Tulane University

Vidrine, Andrea*Associate Dean, Business and**Social Sciences*

Business and Social Sciences

M.B.A., Louisiana State University

Walker, Anner*Assistant Director, Custodial Services*

Facilities

Wallace, Christy*Administrative Coordinator 1*

Accounting and Finance

Washington, Bland*Accounting Technician*

Purchasing

B.S., Southeastern Louisiana University

City

Washington, Taylor*IT Technical Support Specialist 2*

Information Technology

A.A.S., ITT Technical College

Webster, Terryn*Optical Imaging Specialist*

Enrollment Services

B.A., Southern University

Weir, Sherman*Police Officer 3*

Public Safety

White, Lenora*Support Manager, Helpdesk*

Information Technology

M.S., University of Phoenix

Wiggins, Urban*Enrollment Management Systems**Data Analyst*

Enrollment Services

M.S., Southern University

Wilkins, Shontell*Assistant Director*

Enrollment Services

M.A., Northwestern State University

Williams, Crystal*Coordinator 2*

Accounting and Finance

B.S., Jackson State University

Williams, Melvina*Custodian 2*

Facilities

Williams, Rochelle
Science Lab Manager
Math, Science and Technology
M.E., Southern University

Williams, Sandra
Associate Dean
Liberal Arts
Ph.D., Kansas State University

Williams, Sulithian
Program Counselor, Title III
M.Ed., Southern University

Williams, Walter
Data Exchange Coordinator
Financial Aid and Scholarships
M.B.A., Louisiana Tech University

Wilson, Rita
Administrative Coordinator 3
Business and Social Sciences

Wilson, Sycondria
Coordinator
Human Resources/Payroll

Yah, Jake
IT Analyst
Information Technology
M.S., University of Poznan

Yu, Sumei
Accounting Technician
Accounting and Finance
Associate, East China Institute
of Technology

Zanders, Ann
Executive Director
Institutional Advancement
M.Ed., University of New Orleans

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