



Student Technology Committee Meeting Agenda

10/12/2021

3:00pm

Fall 2021 October Meeting

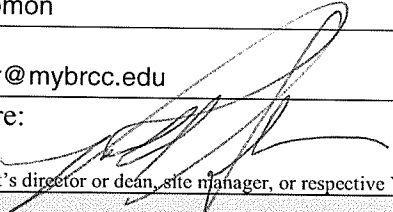
Meeting Facilitator: John Warren and Ron Solomon

Invitees: Corlin LeBlanc, Donovan Johnson, Tommy Morris, Jolanda Taylor, SGA President, SGA Vice President, SGA Secretary, SGA Treasurer, SGA Parliamentarian, SGA Senators

- I.** Call to order
- II.** Call for motion of approval of minutes from the last meeting.
- III.** Open issues:
 - a) Discuss update for the proposal and SGA funding for charging stations around campus for mobile devices.
 - b) Discuss current budget as needed
- IV.** New business
 - a) 100 Chromebooks for students
 - b) Salary raises for IT Staff paid by STC funds
- V.** Next Meeting Planned: 2nd week of May
- VI.** Call for motion to adjourn

Baton Rouge Community College Student Technology Fee Committee

Funds Request

Department Information			
Department Requesting Funds: Information Technology		Date: 10-12-21	
Representative: Ron Solomon		Title: CIO	
Email: solomonr@mybrcc.edu		Phone Number: 225-216-8267	
Signature:  <small>(Department's director or dean, site manager, or respective Vice Chancellor)</small>		Description/Justification of request: 100 Chromebooks for students in need of a computing device to assist with their college courses	
Goals and Objectives			
Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline.			
Which objective would this advance?			
<input type="checkbox"/> Objective 1.1: To provide public access computers with current software as well as network connectivity.			
<input checked="" type="checkbox"/> Objective 1.2: To provide the BRCC student body with access to state-of-the-art software and hardware, including classroom technologies which support student learning.			
<input type="checkbox"/> Objective 1.3: To increase access to the campus network and internet resources via wireless internet and other innovative access options.			
<input type="checkbox"/> Objective 1.4: To ensure that instructional laboratories and open laboratories are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College.			
<input type="checkbox"/> Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies.			
<input type="checkbox"/> Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.)			
Beneficiaries of funds: Students in need of chromebooks to assist with college courses			
Initial Cost: \$28,557.00	Recurring Costs: N/A	Other Sources of Funds: N/A	Duration of Funds (end date): N/A
Impact on college priorities: Provides students with appropriate technology to assist with college courses			
Office Use Only			
<input type="checkbox"/> Approved <input type="checkbox"/> Partially Approved <input type="checkbox"/> Not Approved		Total Amount Approved:	Rating:
Stipulations:			
Signatures of Quorum:			

- Please attach a detailed cost breakdown and any other relevant information that is relevant. Academic Departments must include a letter of support from their Dean. Student Services or Administrative Departments must include a letter of support from their Department Head.
- If funding is for a recurring item, funding can be provided for up to two years. Afterward, the requestor must reapply for future funding consideration.
- If the cost for a recurring item increases after the first payment, this approval allows for subsequent payments to be made at the increased rate as long as funding is available.
- Submit all request fund from to student_tech@mybrcc.edu by the 1st of October, December, February, May, or July.

Phone: 1.888.912.3151
Fax: 1.601.399.5077
Online: www.howardcomputers.com



Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

Quote No: AP2 1152276.00
Customer Name: John Warren
Company Name: Baton Rouge Community College
Quote Name: Chromebooks and licenses

Quote Date: October 05, 2021
Phone Number: 2252168271
Fax Number:

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	Lenovo 100e Chromebook (2nd Gen) AST 82CD - A4 9120C / 1.6 GHz - Chrome OS - 4 GB RAM - 32 GB eMMC - 11.6" TN 1366 x 768 (HD) - Radeon R4 - Wi-Fi 5, Bluetooth - black - kbd: US MPN: 82CD000VUS Contract(s): NASPO Admin MNWNC-114 NASPO - Louisiana 4400002524	100	\$249.57	\$24,957.00
2:	Google Chrome OS Management Console - License - academic MPN: CROSSWDISEDUNEW Contract(s): NASPO Admin MNWNC-114 NASPO - Louisiana 4400002524	100	\$36.00	\$3,600.00

Sub-Total: \$28,557.00
Shipping & Handling : Included
Taxes: Tax Exempt
Total for Item 1: \$28,557.00

This quote will expire November 04, 2021.
To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total: \$28,557.00
Shipping & Handling : Included
Taxes: Tax Exempt
Total: \$28,557.00

Notes:

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

Any order for kiosks must be canceled prior to 21 days from the scheduled date of shipment to avoid incurring a 50% cancellation fee. Any cancellation made within that 21-day window will automatically incur a charge equivalent to 50% of the total kiosk order being canceled.

Howard reserves the right to charge a 25% restocking fee for cancellation of a purchase order after Howard has commenced fulfillment of the order. Howard may, with notice, cancel any purchase order at any time without any liability to the Purchaser.

Howard reserves the right to charge the Purchaser full purchase price for delaying shipment of a purchase order for an extended period of time which then results in the cancellation of said order.

Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United States or any other country of new or higher tariff(s) or of any other similar tax, fee or charge.

If Purchaser fails to pay any invoice in full within the time quoted herein, Howard may, without notice, accelerate the due date of all outstanding invoices and require that all outstanding invoices, including any interest thereon, be immediately due and payable in full.

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Student Technology Fee Committee

Minutes - October 12th 2021

Zoom Remote Meeting

Members in attendance: CIO Ron Solomon (RS) - Chair, IT Project Manager John Warren (JW) - Co-Chair, Director of Student Life Tommy Morris (TM), Asst Director of Student Life Jolanda Taylor (JT), SGA President Cassidy Guidry (CG), SGA VP of Policy Tyrus Hampton (TH), SGA Treasure Jayla West (JaW), SGA Historian Kristal Corney (KC)

Approval of minutes: JW asked for approval of the meeting minutes for August 2021. CG called for a motion to approve the minutes. TH seconded the motion to approve the minutes.

Open Issues Discussed:

- JW explained that IT would be meeting in October with vendors to begin discussing charging stations.

New Business:

- JW brought up the first item to vote on. IT is requesting 100 new Chromebooks. JW explained these are for students to use for their college course work. CG asked if this purchase request is due to students not returning the Chromebooks or because of higher enrollment. RS explained

that it is due to both higher enrollment and for students that have lost technology due to the hurricane.

The vote to approve/disapprove for the replacement of 100 Chromebooks for a total of \$25,557.00 is below:

- o Cassidy Guidry - Approve
 - o Tyrus Hampton - Approve
 - o Jayla West - Approve
 - o Kristal Corney - Approve
- RS brought up that we have three faculty that are currently paid through Student Technology funds and that they are up for a 3% annual increase in their salaries. RS explained that these staff are IT personnel that support the students with two being at the IT Help Desk and one being in the back in the Data Center.

The vote to approve/disapprove the 3% IT Staff raises for employees paid for through Student Technology funds is below:

- o Cassidy Guidry - Approve
- o Tyrus Hampton - Approve
- o Jayla West - Approve
- o Kristal Corney - Approve

Next Meeting: 1st week of December

JW called for a motion to adjourn the meeting. CG motioned to adjourn and JaW seconded.

MEETING OPENED: 3:05 p.m.

MEETING ADJOURNED: 3:15 p.m.

RECORDER: John Warren