Student Technology Fee Committee

Members in attendance: *CIO Ron Solomon (RS) – Chair, IT Project Manager John Warren (JW) – Co-Chair, VC of Finance Corlin LeBlanc (CL) or Proxy, Dean of Students Dr. Donavan Johnson (DJ), Director of Student Life Tommy Morris (TM), Asst Director of Student Life Jolanda Taylor (JT), SGA President Tara Mitchell (TaM), SGA Vice President Melanie Rubin (MR), SGA Secretary Cassidy Guidry (CG), SGA Historian Jarrell Jingles (JJ), Shawna Jolla (SJ)*

Approval of minutes: JW asked for approval of the meeting minutes for November 2020. TaM called for a motion to approve the minutes. JJ seconded the motion to approve the minutes.

Open Issues Discussed:

- JW explained that all open issues from previous meetings (Student Center Remodel and Digital Signage for the SGA are currently on hold and those will be reopened at a later date that is TBD)

New Business:

- RS brought up that rooms 116 and 120 need new podiums to support the new MashMe systems and the new larger Microsoft Surface Studio's that were installed on them. The price

also includes labor for wiring cleanup. The total request is for $8,756.12

The vote to approve/disapprove for the podium replacement and wiring cleanup in 116 and 120 for $8,756.12 is below:

- o Tara Mitchell – Approve
- o Melanie Rubin – Approve
- o Cassidy Guidry – Approve
- o Jarrell Jingles – Approve

- RS brought up that replacement drops are needed in the Cypress building where new podiums and PCs were just installed. It was discovered that during installation of the new podiums and PCs that we had faulty data drops in many locations and some locations needed to be completely reran because of new podium locations.

  The vote to approve/disapprove for the replacement and new data drops in Cypress for $3,900.00 is below:

  - o Tara Mitchell – Approve
  - o Melanie Rubin – Approve
  - o Cassidy Guidry – Approve
  - o Jarrell Jingles – Approve
  - o Shawna Jolla – Approve

- JW extended an invitation TM, his team and the SGA when to visit the new MashMe rooms for a demo and training on it as their schedule allows.

- RS reminded the STC that there would be a second year of the student Citrix environment that will be coming up to be paid in June and that this multi-year deal was voted on and approved the previous year.

- TM asked about the possibility of having the MashMe technology installed in Bienvenue 152 for SGA/Student Life use. RS explained we would have someone out to get a quote for MashMe but there is also another possible solution that we can look to utilize if MashMe is deemed to not be a good fit for that room.

Next Meeting: 1st week of May

JW called for a motion to adjourn the meeting. TaM motioned to adjourn and JJ seconded.

MEETING OPENED: 3:00 p.m.

MEETING ADJOURNED: 3:35 p.m.

RECORDER: John Warren

Baton Rouge Community College
Student Technology Fee Committee

Funds Request

Department Information		
Department Requesting Funds:		Date:
Representative:		Title:
Email:		Phone Number:
Signature: (Department's director or dean, site manager, or respective Vice Chancellor)		Description/Justification of request:

Goals and Objectives
Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline.
Which objective would this advance?
☐ Objective 1.1: To provide public access computers with current software as well as network connectivity.
☐ Objective 1.2: To provide the BRCC student body with access to state-of-the-art software and hardware, including classroom technologies which support student learning.
☐ Objective 1.3: To increase access to the campus network and internet resources via wireless internet and other innovative access options.
☐ Objective 1.4: To ensure that instructional laboratories and open laboratories are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College.
☐ Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies.
☐ Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.)

Beneficiaries of funds:			
Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):
Impact on college priorities:			

Office Use Only		
☐ Approved ☐ Partially Approved ☐ Not Approved	Total Amount Approved:	Rating:
Stipulations:		
Signatures of Quorum:		

- **Please attach a detailed cost breakdown and any other relevant information that is relevant. Academic Departments must include a letter of support from their Dean. Student Services or Administrative Departments must include a letter of support from their Department Head.**
- **If funding is for a recurring item, funding can be provided for up to two years. Afterward, the requestor must reapply for future funding consideration.**
- **If the cost for a recurring item increases after the first payment, this approval allows for subsequent payments to be made at the increased rate as long as funding is available.**
- **Submit all request fund from to student_tech@mybrcc.edu by the 1st of October, December, February, May, or July.**

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Transformyx
TECHNOLOGY ARCHITECTS

Prepared For:	Prepared by:	Date Issued:
Baton Rouge Community College	**Transformyx Baton Rouge**	**03.09.2021**
Ronald Solomon	Summer DeJean	Expires:
201 Community College Drive	6867 Bluebonnet Blvd.	**04.02.2021**
Baton Rouge, LA 70806	Baton Rouge, Louisiana 70810	
P: (225) 202-8009	P: (225) 761-0088	
E: solomonr@mybrcc.edu	E: Summer.DeJean@tfmx.com	

Contract Information

Transformyx Brand Name Staffing Support - Statewide Contract - 4400017877

Vendor Number:310167365

BRCC - Mid City Campus - Podiums		Price	Qty	Ext. Price
PS-TAP-FF	Network Engineer	$150.00	13	$1,950.00
	TFMX will provide Baton Rouge Community College with technology resources to augment their Information Technology Staff to complete the implementation and configuration hardware and software. The tasks outlined by Baton Rouge Community College designee includes the following guidelines:			
	The resources will be an experienced, certified technical resources familiar with Baton Rouge Community College (BRCC) environment and able to implement the hardware and software selected by the BRCC team. This work will take place either remotely from the TFMX office, or onsite at BRCC Mid-City Campus. During the business hours of 8:00am to 5:00pm. Monday thru Friday. (Standard bill rates apply to non-standard hours at the following: 1.5x for after hours and 2x for weekends and holidays) The period of performance will be from March 5th, 2021 through December 31st, 2021. The Schedule will vary according to site availability, election times, and hardware/software delivery. The performance standards will be evaluated by BRCC and TFMX on a quarterly basis. The deliverable will be as work product generated as a direct result of the staffing. The criteria acceptable to BRCC will be that billing represent actual time worked, the Technical professional provide a summary of work performed.			
	The bill rates published on the State of Louisiana Information Technology Staffing Support Contract apply as follows:			
	Network Engineer: $150.00			
			Subtotal:	$1,950.00

Transformyx
TECHNOLOGY ARCHITECTS

BRCC - Mid City Campus - Computers		Price	Qty	Ext Price
PS-TAP-FF	Network Engineer	$150.00	13	$1,950.00
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			Subtotal:	$1,950.00

Quote Summary	Amount
BRCC - Mid City Campus - Podiums	$1,950.00
BRCC - Mid City Campus - Computers	$1,950.00
Total:	**$3,900.00**

Quotations are valid for 30 days unless otherwise indicated. Prices are based on costs and conditions existing on the date of quotation and are subject to change by the Seller before final acceptance. Delivery times may vary based on product and resource availability. Payment is 30 days net upon delivery for all sales. All quotations are confidential. Some services will require the execution of a Master Services Agreement.

Acceptance

Transformyx Baton Rouge   **Baton Rouge Community College**

Summer DeJean   Ronald Solomon
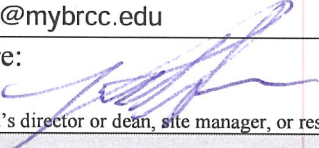Signature / Name   Signature / Name   Initials

03/09/2021
Date   Date

Baton Rouge Community College
Student Technology Fee Committee

Funds Request

Department Information		
Department Requesting Funds: Information Technology		Date: 3-9-21
Representative: Ron Solomon		Title: CIO
Email: solomonr@mybrcc.edu		Phone Number: 225-216-8267
Signature: (Department's director or dean, site manager, or respective Vice Chancellor)		Description/Justification of request: Cypress has classroom podiums and classroom PCs that need data reran as lines have been damaged or worn out.

Goals and Objectives

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Beneficiaries of funds:
Students and faculty will have internet access during instruction and lab time

Initial Cost: $3,900.00	Recurring Costs: N/A	Other Sources of Funds: N/A	Duration of Funds (end date): N/A

Impact on college priorities:
This will allow proper instruction at podiums and classroom PCs that need internet access

Office Use Only

☐ Approved ☐ Partially Approved ☐ Not Approved	Total Amount Approved:	Rating:
Stipulations:		
Signatures of Quorum:		

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Quote Name	BRCC Lecturns Mar2021 sv
Company:	BRCC
Contact:	
Address	
City, St Zip	
Date	03/09/21

Notes: Go Media is pleased to present the following proposal for adding a lectern to 2 classrooms. All OFE equipment will be installed in the new lecterns. These lecterns are configured for a 7" touch panel.

Qty.	Part #	Manufacturer	Description	Price Each	Extension
2	55212	Spectrum	Compact Media Manager Lectern w/Overbridge-7" Touchpanel CO & Rackcube	$3,018.06	$6,036.12

Parts		$6,036.12
Labor		$2,720.00
Shipping		$0.00
Project Subtotal		$8,756.12
Discount	0%	$0.00
Sales Tax		$0.00
Project Total		**$8,756.12**

Quote Number	BRCC Lecturns Mar2021 sv

Assumptions:
Unfettered access to all work areas during established working hours (8:30a-5:00p). Weekend and holiday hours are available at additional cost. All electrical supplied by other. Go Media LLC. PROVIDES NO ELECTRICAL SERVICES OF ANY KIND. All existing or provided equipment or systems that will be integrated into this system must be functioning within normal manufacturer's operating parameters. Customer will provide a safe and secure environment for integration services to be performed. All permits and fees provided by others. All training and system demonstration provided by Go Media LLC

Conditions:
All work will be done between- 8:30 AM through 5:00 PM. Deviation from scope of work or additional work not specified will constitute a change order and additional cost to client. Project delays, including unscheduled meetings, outside of Contractor's control, including but not limited to delay by other trades or customer, could result in additional cost to customer. All after hour work and weekend work shall be invoiced at 1.5 normal rates.

Payment Terms:
Parts total required prior to ordering, remaining balance due at job completion. Special payment terms available upon request and approval.
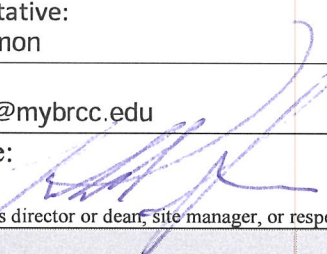
Customer Acceptance Agreement Statement
Your signature on this document constitutes a contractual agreement between Go Media LLC and
your organization for the services and products listed above. Please review the document before signing.

Customer Signature authorized agent of   BRCC   Title   Date

Printed Name

Go Media LLC Acceptance

Authorized Go Media LLC Signature   Title   Date

Printed Name

Proposal Submitted by:

www.GOMEDIALLC.com

Steve Wolverton
Go Media LLC
2407 South College Rd
Lafayette, LA 70508
Phone: (337) 984-9126

Funds Request

Department Information		
Department Requesting Funds: Information Technology		Date: 3-9-21
Representative: Ron Solomon		Title: CIO
Email: solomonr@mybrcc.edu		Phone Number: 225-216-8267
Signature: (Department's director or dean, site manager, or respective Vice Chancellor)		Description/Justification of request: Two podiums to replace the exiting podiums in Cypress 116 and 120. The current podiums do not match the level of technology in the rooms and should be upgraded to match the other podiums in the building.

Goals and Objectives

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Beneficiaries of funds:
The current podiums do not match the level of technology in the rooms and should be upgraded to match the other podiums in the building.

Initial Cost: $8,756.12	Recurring Costs: N/A	Other Sources of Funds: N/A	Duration of Funds (end date): N/A

Impact on college priorities:
Upgrade podiums to match newly installed podiums in other Cypress classrooms

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Stipulations:		
Signatures of Quorum:		

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