# Student Technology Fee Committee

***Members in attendance:*** *CIO Ron Solomon (RS) – Chair, IT Project Manager John Warren (JW) – Co-Chair, Dean of Students Donavan Johnson (DJ), Director of Student Life Tommy Morris (TM), Asst Director of Student Life Jolanda Taylor (JT), SGA President Cassidy Guidry (CG), SGA VP of Policy Tyrus Hampton (TH), SGA Raeleonne Owens (RO), SGA Treasure Jayla West (JaW), SGA Historian Kristal Corney (KC), SGA Member Randy Thames (RT), SGA Member Melva Green (MG)*

**Approval of minutes**: Not needed, this was an emergency session

**Open Issues Discussed:**

- None.

**New Business:**

- JW introduced the request for the Zoom licenses for the college. JW explained that this license is what allows for the college to offer most of the hybrid and remote courses as well as remote support for students through various departments. RO asked how often this would need to be voted on. JW explained this would be a yearly expense and if approved it would then be covered for the next 2 years under the STC policy. It was discussed to possibly add this into the existing budget to always have it accounted for.

TH voiced his concerns about always having it in the budget and he would rather vote as needed for Zoom and its storage. CG stated that she understood it would be paid annually and then the STC would be paying it for the next two years as stated in the policy, she asked if the two years were up and that's why we are bringing it up to vote on again now. RS explained that the department that was paying for it discovered that the grant they were using would no longer be able to continue paying for it. It was then discussed to bring this before the STC for them to hear the request and vote for it. MG asked when the IT department found out about the Zoom licenses needed to be purchased. RS explained it was the day before this meeting, 3-9-22. MG also asked if it would be best to vote on this yearly due to software changes and updates to the software or price increases. RS explained that these are educational rates and these prices do not change.

The vote to approve/disapprove the Zoom licenses needed for the college for a total of $15,000.00 is below:

- o Cassidy Guidry – Approve
- o Tyrus Hampton – Approve
- o Jayla West – Approve
- o Raeleonne Owens– Approve
- o Kristal Corney – Approve
- o Randy Thames – Approve
- o Melva Green - Approve

- JW brought up the need for increased storage for all Zoom videos that are stored in the cloud. RS explained that we are currently way over the max amount and that Zoom has been gracious enough to allow an overage for quite some time. While Zoom has not stated they would remove anything currently, IT wants to be as proactive as possible to get out in front of this overage. CG asked if a policy would be created to reduce the overall storage capacity and cost. RS explained that creating a policy is already being discussed and it will greatly reduce storage and by default the cost

of storage while still maintaining current and up to date recordings for students to use.

The vote to approve/disapprove the Zoom storage increase to be purchased with Student Technology funds for a total of $19,578.08 is below:

- o Cassidy Guidry – Approve
- o Tyrus Hampton – Approve
- o Jayla West – Approve
- o Raeleonne Owens– Approve
- o Kristal Corney – Approve
- o Randy Thames – Approve

- CG asked if there were any notifications about the amount and size of the storage once the limit was met. RS explained that it appeared Zoom gave educational facilities a lot of room to expand during Covid and while Zoom has not asked for anything to be paid BRCC wanted to get out in front of that and not be caught scrambling at the last minute. CG asked why the other department was allowed to purchase this when according to their grant they should not have. JW explained that the individual over that department is no longer with BRCC. RS stated that we could get the storage down to a very small limit if needed. CG asked if the current approved vote was to just cover what was already done and what was already stored out there. RS confirmed that. MG asked if this was going to be on the technology budget after this year. RS explained that since it was approved by the STC voting body it would be a payment for the next two years covered by the STC. KC asked for clarification if Zoom was charging the college. RS explained that Zoom was charging for licenses but not currently for storage. TH had concern if this would increase student fees. JW explained that this comes from the technology fee and that it has not increased since being co-chair of the committee. RS explained that this was

actually set at the system office and is set there. CG asked when the next meeting was. JW explained it was the 2nd week of May typically and TM explained it would need to be pushed to the 3rd week of May because the spring calendar had been pushed back a week. CG asked if there were any updates with the WiFi. RS said there are updates, licenses were just purchased to help the WiFi across the college. A new way to connect the APs to our system will happen the following Monday when the vendor is on site.

**Next Meeting:** 3rd week of May

JW called for a motion to adjourn the meeting. KC motioned to adjourn and TH seconded.

MEETING OPENED: 3:00 p.m.

MEETING ADJOURNED: 3:39 p.m.

RECORDER: John Warren

**Funds Request**

| Department Information | |
|---|---|
| Department Requesting Funds: | Date: |
| Representative: | Title: |
| Email: | Phone Number: |
| Signature:<br><br>(Department's director or dean, site manager, or respective Vice Chancellor) | Description/Justification of request: |

| Goals and Objectives |
|---|
| Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline. |
| **Which objective would this advance?** |
| ☐ Objective 1.1: To provide public access computers with current software as well as network connectivity. |
| ☐ Objective 1.2: To provide the BRCC student body with access to state-of-the-art software and hardware, including classroom technologies which support student learning. |
| ☐ Objective 1.3: To increase access to the campus network and internet resources via wireless internet and other innovative access options. |
| ☐ Objective 1.4: To ensure that instructional laboratories and open laboratories are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College. |
| ☐ Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies. |
| ☐ Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.) |

| Beneficiaries of funds: | | | |
|---|---|---|---|
| Initial Cost: | Recurring Costs: | Other Sources of Funds: | Duration of Funds (end date): |
| Impact on college priorities: | | | |

| Office Use Only | | |
|---|---|---|
| ☐ Approved ☐ Partially Approved ☐ Not Approved | Total Amount Approved: | Rating: |
| Stipulations: | | |
| Signatures of Quorum: | | |

- **Please attach a detailed cost breakdown and any other relevant information that is relevant. Academic Departments must include a letter of support from their Dean. Student Services or Administrative Departments must include a letter of support from their Department Head.**
- **If funding is for a recurring item, funding can be provided for up to two years. Afterward, the requestor must reapply for future funding consideration.**
- **If the cost for a recurring item increases after the first payment, this approval allows for subsequent payments to be made at the increased rate as long as funding is available.**
- **Submit all request fund from to  student_tech@mybrcc.edu by the 1st of October, December, February, May, or July.**

# Baton Rouge Community College
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