Baton Rouge Community College
Student Technology Fee Committee

Funds Request

Department Information		
Department Requesting Funds:		Date:
Representative:	Title:	
Email:	Phone Number:	
Signature: (Department's director or dean, site manager, or respective Vice Chancellor)	Description/Justification of request:	

Goals and Objectives
Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline.
Which objective would this advance?
☐ Objective 1.1: To provide public access computers with current software as well as network connectivity.
☐ Objective 1.2: To provide the BRCC student body with access to state-of-the-art software and hardware, including classroom technologies which support student learning.
☐ Objective 1.3: To increase access to the campus network and internet resources via wireless internet and other innovative access options.
☐ Objective 1.4: To ensure that instructional laboratories and open laboratories are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College.
☐ Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies.
☐ Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.)
Beneficiaries of funds:

Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):

Impact on college priorities:

Office Use Only		
☐ Approved ☐ Partially Approved ☐ Not Approved	Total Amount Approved:	Rating:
Stipulations:		
Signatures of Quorum:		

- **Please attach a detailed cost breakdown and any other relevant information that is relevant. Academic Departments must include a letter of support from their Dean. Student Services or Administrative Departments must include a letter of support from their Department Head.**
- **If funding is for a recurring item, funding can be provided for up to two years. Afterward, the requestor must reapply for future funding consideration.**
- **If the cost for a recurring item increases after the first payment, this approval allows for subsequent payments to be made at the increased rate as long as funding is available.**
- **Submit all request fund from to student_tech@mybrcc.edu by the 1st of October, December, February, May, or July.**