Student Technology Committee
Meeting Agenda

July 17, 2019
3:00pm

Summer 2019 July Meeting

Meeting Facilitator: John Warren

Invitees:, Ron Solomon, Corlin LeBlanc, Tommy Morris, Paul Guidry, SGA President, SGA Vice President, SGA Secretary, SGA Treasurer, SGA Parliamentarian

I. Call to order

II. Call for motion of approval of minutes from the last meeting.

III. Open issues:

  a) Discuss update for the proposal and SGA funding for charging stations around campus for mobile devices. Waiting for retrofitting for the student center.

  b) Discuss the SGA video messaging system for Mid-City. Retrofitting Student Center may include this still? Waiting for retrofitting for the student center.

  c) Update for the audio issue in the large Cypress classroom?

  d) Discuss new student email domain and if it was brought up in the SGA meeting. Verify what domain name we want to go with.

  e) Discuss current budget as needed

IV. New business

V. Next Meeting Planned: 1st week of October

VI. Call for motion to adjourn

Student Technology Fee Committee

Members in attendance: *IT Project Manager John Warren (JW) – Co-Chair, Asst. VC of Administration and Finance Corlin LeBlanc (CL), Director of Student Programs Tommy Morris (TM), OSL Kedrek Brown (KB), OSL Delicia Talbert (DT), OSL Melanie Rubin (MR), OSL Tara Mitchell (TaM)*

Approval of minutes: JW asked for approval of the meeting minutes from May 2019. TM motioned that the minutes be approved and TaM seconded the approval.

Open Issues Discussed:

- The meeting minutes were distributed late for the July meeting, because of that time was given to review and discuss any questions that came up from the minutes. TaM asked for clarification on the new student email domain name. JW explained that issue that was ran into with the naming scheme and what Educause would except with naming conventions and we had to use the @bears.mybrcc.edu as a child domain to the parent @mybrcc.edu.

- JW opened the meeting to discuss the first two agenda items and explained that it was understood that we were still waiting on the Student Center remodel to be moved further along before anything would be decided for the charging station and the messaging system for SGA. JW explained that the charging stations would be used to secure and charge student devices while in class if they choose are charge at

the tables their currently at in the dining area. JW explained there are various options for pricing with the charging units depending on branding from the company or our own BRCC branding.

- JW explained the current video messaging system that is used around campus and what IT's plan is on implementing those new templates to make them more visually appealing while adding ticker bars and weather information on the displays alongside the messages for students. TaM asked about the audio capabilities in the messaging system. JW explained about the volume while students are in class and how it can be a distraction to some classes.

- JW brought up the audio issue in the large first floor Cypress classroom and that a temporary solution has been put in place but the recommendation was to upgrade to a better system in that room. A quote from our AV vendor was already given and will be voted for approval for funding to move forward with that technology in our Fall meeting.

- JW brought up the new bears.mybrcc.edu domain to verify that SGA was still happy with it. Everyone was still good to move forward with that name. JW then explained that all student emails will be migrated to the new naming scheme and that no emails would be lost, passwords would remain the same and the only change would be the email suffix would now be studentname@bears.mybrcc.edu. BRCC PR department would start notifying students through social media, email and video messages that the email address will be changing and what to expect.

- JW brought up the budget to discuss as needed. CL did not get the new 19-20 budget information. JW explained that it has the new salary budgets in there for the IT workers that are paid through that budget.

New Business:

- JW brought up the replacement projectors and website redesign projects didn't get started until a later date than planned. Because of that there would be a change to

the new budget to show those projects coming from the 19-20
budget instead of the 18-19 budget.

- A question was asked if SGA will be able to manage their
own social media accounts and TM explained that is a
question for our PR Director Kizzy Payton and he would
share the preliminary policy that was given to the previous
SGA administration.

- JW told the committee that a demo of the new BRCC app would
be sent out to the SGA soon and we would sit down with the
developers for the demo and a Q/A session. JW explained the
various ways the app can be used for events and services
around the college. TaM asked if the app was easy to
navigate, JW explained that it is a very well done
application and there would be training videos for any
questions.

Next Meeting: 2nd week of October

JW called for a motion to adjourn the meeting. TaM motioned to
adjourn and MR seconded.

MEETING OPENED: 3:00 p.m.

MEETING ADJOURNED: 3:40 p.m.

RECORDER: John Warren