



Student Technology Fee Committee

Minutes - August 17th 2021

Zoom Remote Meeting

Members in attendance: CIO Ron Solomon (RS) - Chair, IT Project Manager John Warren (JW) - Co-Chair, Director of Student Life Tommy Morris (TM), Asst Director of Student Life Jolanda Taylor (JT), SGA President Cassidy Guidry (CG), SGA VP of Policy Tyrus Hampton (TH), SGA Secretary Melva Green (MG), SGA Treasure Jayla West (JaW), SGA Historian Kristal Corney (KC)

Approval of minutes: JW asked for approval of the meeting minutes for March 2021. CG called for a motion to approve the minutes. JaW seconded the motion to approve the minutes.

- Introductions were made with the new SGA and sitting Chair and Co-Chair.
- The student technology funds were discussed and the use behind them with the new Student Technology Committee members.

Open Issues Discussed:

- JW brought brought up secure charging stations back to the table since students were back on campus. The SGA is interested in the charging stations provided that cleaning them after use is factored into the purchase and any sort of policy/guarantee on security and replacement of devices can be provided by the company.
- JW brought up the messaging system that the previous SGA were interested in using for their own content and TM

explained that it was not being considered at this time and we could close it out from our open discussions moving forward.

New Business:

- JW brought up the first item to vote on. IT is requesting 80 new AIO (All in One) PCs. 50 for the testing lab and 30 for the piano lab. CG asked how long these new PCs would last once replaced, JW explained the average is 3-5 years before the next upgrade. CG said she knew that the lab was utilized for testing even during Covid because some teachers preferred that over Proctorio.

The vote to approve/disapprove for the replacement of 50 PCs in the testing lab and 30 PCs in the piano lab, 80 total, for \$78,104.00 is below:

- o Cassidy Guidry - Approve
 - o Tyrus Hampton - Approve
 - o Jayla West - Approve
 - o Melva Green - Approve
 - o Kristal Corney - Approve
-
- JW brought up the EZProxy Online Library solutions and resource material that's available for all students. RS explained this solution will need to be pushed into the cloud for hosting and no longer onsite. This is following suit for most applications that BRCC currently uses. TH asked how long it would take to get this EZProxy in place. RS explained it would take a couple of weeks. CG asked if it was accessible through different devices or networks. RS explained it would be tested before going live. TH asked if the yearly cost would increase every year. RS explained that hosted fees typically stay the same but some vendors do have a 5-10% increase yearly.

The vote to approve/disapprove the EZProxy Online Library solutions and resource material for \$5,576.88 initial cost and \$3,516.88/yr is below:

- o Cassidy Guidry - Approve
 - o Tyrus Hampton - Approve
 - o Jayla West - Approve
 - o Melva Green - Approve
 - o Kristal Corney - Approve
- JW brought up the need to have Microsoft Surface Studio's in 5 extra classrooms around Mid-City for math instructors to utilize. TH asked for further clarification on what a Surface Studio is. JW brought up a website to show what they look like to everyone.

The vote to approve/disapprove for 5 Microsoft Studio's with display adapter for \$24,302.15 is below:

- o Cassidy Guidry - Approve
- o Tyrus Hampton - Approve
- o Jayla West - Approve
- o Melva Green - Approve
- o Kristal Corney - Approve

JW brought up that Rave, our emergency system notification, has had a price increase. JaW asked why it increased. RS explained that typically with software services there are upgrades and hardware replacement costs that cause the 10-20% increase on applications.

The vote to approve/disapprove to pay the increase to our Rave notification system \$697.67 is below:

- o Cassidy Guidry - Approve
- o Tyrus Hampton - Approve
- o Jayla West - Approve
- o Melva Green - Approve

- JW brought up that the student evaluation kit had a price increase with it. RS explained that the kit is for students evaluating their faculty. CG asked if these evaluations are actually used. RS explained that it is used in faculty evaluations.

The vote to approve/disapprove price increase for the student evaluation kit is \$420.00 below:

- o Cassidy Guidry - Approve
- o Tyrus Hampton - Approve
- o Jayla West - Approve
- o Melva Green - Approve
- o Kristal Corney - Approve

Next Meeting: 1st week of October

JW called for a motion to adjourn the meeting. CG motioned to adjourn and KC seconded.

MEETING OPENED: 3:05 p.m.

MEETING ADJOURNED: 4:25 p.m.

RECORDER: John Warren



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000094591173.1	Sales Rep	Stacey Andrewartha
Total	\$78,104.00	Phone	(800) 456-3355, 6180463
Customer #	91951272	Email	Stacey_Andrewartha@Dell.com
Quoted On	Aug. 09, 2021	Billing To	ACCOUNTS PAYABLE
Expires by	Sep. 08, 2021		BATON ROUGE COMMUNITY
Contract Name	State of Louisiana		COLLEGE
Contract Code	C000000010742		201 COMMUNITY COLLEGE DR
Customer Agreement #	MNWNC-108/4400002525		BATON ROUGE, LA 70806-4156
Deal ID	21500414		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Stacey Andrewartha

Shipping Group

Shipping To	Shipping Method
ACCOUNTS PAYABLE BATON ROUGE COMMUNITY COLLEGE 201 COMMUNITY COLLEGE DR BATON ROUGE, LA 70806-4156 (225) 216-8604	Standard Delivery

Product	Unit Price	Quantity	Subtotal
OptiPlex 3280 AIO	\$976.30	80	\$78,104.00

Subtotal:	\$78,104.00
Shipping:	\$0.00
Non-Taxable Amount:	\$78,104.00
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$78,104.00
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Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

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ACCOUNTS PAYABLE
BATON ROUGE COMMUNITY
COLLEGE
201 COMMUNITY COLLEGE DR
BATON ROUGE, LA 70806-4156
(225) 216-8604

Shipping Method

Standard Delivery

	Quantity	Subtotal
OptiPlex 3280 AIO	80	\$78,104.00
	\$976.30	

Estimated delivery if purchased today:
Oct. 29, 2021
Contract # C000000010742
Customer Agreement # MNWNC-108/4400002525

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 3280 All-in-One BTX	210-AVPP	-	80	-
10th Generation Intel Core i5-10500T (6-Core, 12MB Cache, 2.3GHz to 3.8GHz, 35W)	338-BVDE	-	80	-
Windows 10 Pro English, French, Spanish	619-AHKN	-	80	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	80	-
8GB (1x8GB) DDR4 non ECC memory	370-AFWE	-	80	-
M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BEUW	-	80	-
Thermal Pad	412-AALV	-	80	-
Screw for M.2 SATA SSD	773-BBBJ	-	80	-
No Additional Hard Drive	401-AADF	-	80	-
Intel Integrated Graphics, Dell OptiPlex	490-BBFG	-	80	-
3280 AIO 21.5" FHD 1920x1080 WVA Touch, IR-Camera, Integrated Graphics, 130W Adapter	321-BGLC	-	80	-
130 Watt E4 AC Adapter	450-AHDT	-	80	-
System Power Cord (Philippine/TH/US/Guam)	450-AAPQ	-	80	-
Intel® Wi-Fi 6 AX200 2x2 (Gig+) + Bluetooth 5	555-BFFW	-	80	-
Screw for M.2 SATA SSD	773-BBBJ	-	80	-
Wireless Driver, Intel WiFi 6 AX200 2x2 (Gig+) + Bluetooth 5	555-BFVB	-	80	-
OptiPlex All-in-One Height Adjustable Stand, 3280 All-in-One	575-BCEU	-	80	-
No Additional Cable Requested	379-BBCY	-	80	-
Dell KB216 Wired Keyboard English	580-ADJC	-	80	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	80	-
No Cable Cover	325-BCZQ	-	80	-
SupportAssist	525-BBCL	-	80	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	80	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	80	-
Waves Maxx Audio	658-BBRB	-	80	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	80	-
OS-Windows Media Not Included	620-AALW	-	80	-

ENERGY STAR Qualified	387-BBLW	-	80	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	80	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	80	-
Dell Watchdog Timer	379-BDWG	-	80	-
Quick Setup Guide 3280 AIO	340-CPVI	-	80	-
US Order	332-1286	-	80	-
Print on Demand Label	389-BDQH	-	80	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	80	-
EPE Ship Material for Fixed/HAS stand config or no stand config, APCC, FSJ	340-CRMM	-	80	-
Shipping Label	389-BBUU	-	80	-
FCC Label	389-DUYX	-	80	-
FSJ Reg Label for 3280 AIO (Touch)	389-DVES	-	80	-
Intel(R) Core(TM) i5 Processor Label	340-CNBZ	-	80	-
Desktop BTS/BTP Shipment	800-BBIP	-	80	-
No Anti-Virus Software	650-AAAM	-	80	-
Not selected in this configuration	817-BBBC	-	80	-
OptiPlex All-in-One Touch Panel	391-BDPU	-	80	-
Fixed Hardware Configuration	998-ETDK	-	80	-
No Out-of-Band Systems Management	631-ACNI	-	80	-
No AutoPilot	340-CKSZ	-	80	-
No External ODD	429-ABGY	-	80	-
No Optane	400-BFPO	-	80	-
Dell Limited Hardware Warranty Plus Service	824-5289	-	80	-
Onsite Service After Remote Diagnosis 5 Years	824-5298	-	80	-

Subtotal:	\$78,104.00
Shipping:	\$0.00
Estimated Tax:	\$0.00
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Total:	\$78,104.00

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

Baton Rouge Community College Student Technology Fee Committee

Funds Request

Department Information			
Department Requesting Funds:		Date:	
Representative:		Title:	
Email:		Phone Number:	
Signature: <small>(Department's director or dean, site manager, or respective Vice Chancellor)</small>		Description/Justification of request:	
Goals and Objectives			
Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline.			
Which objective would this advance?			
<input type="checkbox"/> Objective 1.1: To provide public access computers with current software as well as network connectivity.			
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Beneficiaries of funds:			
Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):
Impact on college priorities:			
Office Use Only			
<input type="checkbox"/> Approved <input type="checkbox"/> Partially Approved <input type="checkbox"/> Not Approved		Total Amount Approved:	Rating:
Stipulations:			
Signatures of Quorum:			

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Office Use Only			
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OCLC Symbol
BWG
Customer ID
26475

Currency
USD
Expires
9/11/2021

Proposal
Quote # 1000012937
7/13/2021

Baton Rouge Community College Library

Lauren McAdams
Reference Librarian/Associate Professor
201 Community College Dr
Baton Rouge LA 70806
United States

Item Code	Item	Amount
3000086	EZproxy Hosted	\$3,516.88
4000039	EZproxy Implementation (Onetime Fee)	\$2,060.00
Total		\$5,576.88

Notes

OCLC's fiscal year is July 1st - June 30th. The above is FY22 pricing and additional price increases will apply in FY23. The annual subscription date will be determined by the date that the service begins and is in full production.

Signature

Printed Name

Date

For questions, please contact OCLC representative: Carol Schlatter at schlattc@oclc.org.

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc.org/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties.

Phone: 1.888.912.3151
Fax: 1.601.399.5077
Online: www.howardcomputers.com



Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

Quote No: AP2 1141288.00
Customer Name: John Warren
Company Name: Baton Rouge Community College
Quote Name: MS Surface Studio

Quote Date: August 23, 2021
Phone Number: 2252168271
Fax Number:

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	Microsoft Surface Studio 2 - All-in-one - Core i7 7820HQ / 2.9 GHz - RAM 16 GB - SSD 1 TB - NVMe - GF GTX 1060 - GigE - WLAN: Bluetooth 4.0, 802.11a/b/g/n/ac - Win 10 Pro - monitor: LCD 28' 4500 x 3000 touchscreen - keyboard: US - silver - commercial MPN: LAJ-00001 Contract(s): NASPO Admin MNWNC-114 NASPO - Louisiana 4400002524	5	\$3,721.99	\$18,609.95
2:	Kramer ADC-U31C/GF USB 3.1 Type-C to VGA Adapter Cable MPN: ADC-U31C/GF Contract(s): NASPO Admin MNWNC-114 NASPO - Louisiana 4400002524	5	\$23.00	\$115.00

Sub-Total: \$18,724.95
Shipping & Handling : Included
Taxes: Tax Exempt
Total for Item 1: \$18,724.95

This quote will expire September 22, 2021.
To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total: \$18,724.95
Shipping & Handling : Included
Taxes: Tax Exempt
Total: \$18,724.95

Notes:

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

Any order for kiosks must be canceled prior to 21 days from the scheduled date of shipment to avoid incurring a 50% cancellation fee. Any cancellation made within that 21-day window will automatically incur a charge equivalent to 50% of the total kiosk order being canceled.

Howard reserves the right to charge a 25% restocking fee for cancellation of a purchase order after Howard has commenced fulfillment of the order. Howard may, with notice, cancel any purchase order at any time without any liability to the Purchaser.

Howard reserves the right to charge the Purchaser full purchase price for delaying shipment of a purchase order for an extended period of time which then results in the cancellation of said order.

Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United States or any other country of new or higher tariff(s) or of any other similar tax, fee or charge.

If Purchaser fails to pay any invoice in full within the time quoted herein, Howard may, without notice, accelerate the due date of all outstanding invoices and require that all outstanding invoices, including any interest thereon, be immediately due and payable in full.

Howard's product warranties and return policies and related information, which are available at <https://www.howardcomputers.com/support/warranties.cfm> and <https://www.howardcomputers.com/support/returnpolicy.cfm>, are fully adopted and incorporated herein by reference. These may also be obtained by calling 1-888-912-3151 or emailing webmaster@howardcomputers.com.

THIS QUOTATION IS EXPRESSLY LIMITED TO, AND EXPRESSLY MADE CONDITIONAL ON, PURCHASER'S ACCEPTANCE OF THE TERMS SET FORTH OR INCORPORATED HEREIN; HOWARD OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS.

Baton Rouge Community College Student Technology Fee Committee

Funds Request

Department Information			
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Beneficiaries of funds:			
Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):
Impact on college priorities:			
Office Use Only			
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Stipulations:			
Signatures of Quorum:			

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Baton Rouge Community College Student Technology Fee Committee

Funds Request

Department Information			
Department Requesting Funds:			Date:
Representative:		Title:	
Email:		Phone Number:	
Signature: <small>(Department's director or dean, site manager, or respective Vice Chancellor)</small>		Description/Justification of request:	
Goals and Objectives			
Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline.			
Which objective would this advance?			
<input type="checkbox"/> Objective 1.1: To provide public access computers with current software as well as network connectivity.			
<input type="checkbox"/> Objective 1.2: To provide the BRCC student body with access to state-of-the-art software and hardware, including classroom technologies which support student learning.			
<input type="checkbox"/> Objective 1.3: To increase access to the campus network and internet resources via wireless internet and other innovative access options.			
<input type="checkbox"/> Objective 1.4: To ensure that instructional laboratories and open laboratories are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College.			
<input type="checkbox"/> Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies.			
<input type="checkbox"/> Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.)			
Beneficiaries of funds:			
Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):
Impact on college priorities:			
Office Use Only			
<input type="checkbox"/> Approved <input type="checkbox"/> Partially Approved <input type="checkbox"/> Not Approved		Total Amount Approved:	Rating:
Stipulations:			
Signatures of Quorum:			

- Please attach a detailed cost breakdown and any other relevant information that is relevant. Academic Departments must include a letter of support from their Dean. Student Services or Administrative Departments must include a letter of support from their Department Head.
- If funding is for a recurring item, funding can be provided for up to two years. Afterward, the requestor must reapply for future funding consideration.
- If the cost for a recurring item increases after the first payment, this approval allows for subsequent payments to be made at the increased rate as long as funding is available.
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